#### CITY OF EDEN, N. C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, March 18, 2014 at 7:30 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor: Wayne Tuggle, Sr. Council Members: Donna Turner

Jim Burnette Angela Hampton

Jerry Epps
Darryl Carter
Neville Hall
Jerry Ellis

City Manager: Brad Corcoran

City Clerk: Sheralene Thompson

City Attorney: Erin Gilley
Deputy City Clerk: Deanna Hunt

Representatives from Departments:

News Media: Katie Mann, Eden News, Roy

Sawyers, RCENO

#### MEETING CONVENED:

Mayor Tuggle called the regular meeting of the Eden City Council to order and welcomed those in attendance. He explained that the Council meets the third Tuesday of each month at 7:30 p.m. and works from a prepared agenda; however, time would be set aside for business not on the printed agenda.

#### **INVOCATION:**

Mr. Gary Cobb, Pastor, Sunny Home Baptist Church, gave the invocation followed by the Pledge of Allegiance.

#### RECOGNITIONS & PROCLAMATIONS:

a. Recognition of Tee to Green 30<sup>th</sup> Anniversary

Time is requested at the beginning of the March 18<sup>th</sup> Eden City Council meeting to recognize Jerry Woodall, owner of Tee to Green golf shop for his 30<sup>th</sup> Anniversary of being in business in Eden. A plaque will be presented to Mr. Woodall in commemoration of this milestone.

Mayor Tuggle asked Mr. Mike Dougherty, Director of Business & Economic Development to come forward.

Mr. Dougherty along with Ms. Jean Ann Wood, President of the Eden Chamber of Commerce, recognized Mr. Jerry Woodall, owner of Tee to Green golf shop for his 30<sup>th</sup> Anniversary. They then presented him with a plaque commemorating this milestone.

#### **SET MEETING AGENDA:**

A motion was made by Council Member Hall seconded by Council Member Turner to move item 12k from the Consent Agenda to New Business item 10c. All Council Members voted in favor of this motion.

A motion was made by Council Member Turner seconded by Council Member Hampton to set the agenda. All Council Members voted in favor of this motion.

## **PUBLIC HEARINGS:**

a. Consideration of a zoning map amendment request and adoption of an ordinance to rezone property located on the southwest corner of East Harris Place and Southwood Drive from Business-General to Office and Instructional. Request submitted by Eden Chase, LLC, Authorized Agent for Osborne Investments, LLC. The request was submitted by the Planning Board to include an additional 1.56 acre parcel. ZONING CASE Z-14-01.

The City has received a zoning map amendment request filed by Eden Chase, LLC, Authorized Agent for Osborne Investments, LLC, for property located on the SW corner of East Harris Place and Southwood Drive. The request is to rezone the property from Business-General to Office & Institutional.

The request is to rezone 4.2 acres of a 5.76 tract of land. The Planning and Inspections Department recommends approval of the map amendment request as amended to include the entire 5.76 acre tract of land. At their February 25, 2014 regular meeting, the Planning Board voted to recommend that the City Council approve this request as amended.

Mayor Tuggle declared the public hearing open and asked Ms. Kelly Stultz, Director of Planning & Inspections, to come forward.

Ms. Stultz explained that the request was to rezone approximately 4.2 acres from Business-General (BG) to Office and Institutional. The Business-General district is generally located on the fringe of the central business district and along major radial highways leading out of the city. The principal use of the land is for dispensing retail goods and services to the community and to provide space for wholesaling and warehousing activities. Because these commercial areas are subject to public view and are important to the economy of the area, they shall have ample parking, controlled traffic movement, and suitable landscaping.

The Office and Institutional district is designed primarily for office and institutional uses which have only limited contact with the general public and have no offensive noises, odors, smoke, fumes, or other objectionable conditions. This district also allows residential uses.

She explained that the subject parcel is bordered on the north (across Arbor Lane) by an existing strip shopping center and the Presbyterian Church (across Southwood Drive). The subject parcel is adjacent to Walmart on the west side. To the east (across Southwood Drive) is a vacant O&I parcel. To the south (across East Harris Place) is a vacant BG parcel. There are two recently constructed senior residential apartment complexes in the vicinity.

The request is to rezone only a portion of a larger 5.76 acre parcel; however staff recommends that the entire parcel be rezoned to maintain the consistency of the area. Based upon the character of the area and the business and office and institutional uses in the area, staff recommends in favor of the request.

Mayor Tuggle asked if there were any questions.

Council member Burnette asked who would be responsible for paving the road in this area.

Ms. Stultz explained that this particular piece of property has access to a road that is paved. She stated that if they rezone this tonight they would have to go before the Board of Adjustment to get a Special Use Permit. Should all of that take place she hoped that they would be able to get some grant money, if they do not get a deal with a developer to put the rest of the street in. She explained that they could not force it to happen because they have an access to a public right of way, but she assumed that it will because that piece was between both of their properties.

Council Member Burnette asked if that would be the same for the sidewalks.

Ms. Stultz replied that they could not make them build sidewalks but if they were able to get grant money like they did with Stone Creek then that was certainly something she would like to push for to make that whole area walkable.

Council Member Carter asked that since this development was on the highway like that, close to other properties, was there any type of buffers or anything like that.

Ms. Stultz explained that the subject property was more and more surrounded by Residential Use. The reason they were asking for Office & Institutional was because it was a residential district along as allowing professional offices and those kinds of things. Now if the residential goes in there were some buffer requirements and Walmart has always supposed to have buffering around their property and they have to keep maintaining it. She explained that they generally do not buffer for residential uses, just when there was some intense form of commercial or industrial use adjacent to residential property. She added that their buffer requirements were not all that she wanted them to be so perhaps they could get to that at some point later this year.

Council Member Ellis asked if there was anything they would be able to do with the church property being so close to that.

Ms. Stultz explained that the church property was across the street and it was also in a residential zone. She explained that she could not force them to put up a buffer to go behind the folks on Maplewood Drive. The property owner did put some things in back there and the church eventually did, but the ordinance does not require that. It was a permitted use in a residential district. She stated that they did not know what they may present to them as a site plan once they get further along but they do not have any means of forcing them to put up a buffer and they really would not want it on the road. She explained that it was very unusual to put a buffer on the road for safety reasons among others.

Council Member Turner questioned why the church property was not O&I.

Ms. Stultz explained that churches were a permitted use by right in every district they have save the industrial one. That was a constitutional issue and that was how they end up with store front churches in business districts and all those things. Churches were pretty much everywhere.

Council Member Hall asked there was any opposition from any of the adjoining property owners.

Ms. Stultz replied no, but that did not mean there were none, they just have not called the office. She noted that the Planning Board voted unanimously in support of this request.

Mayor Tuggle asked if anyone would like to speak in favor or in opposition of this request.

Mr. Craig Stone, president of Winnfield Properties, explained that their first investment in this community was Harris Pointe. They were very passionate about housing that helps communities grow. He stated that staff had been great to work with and this amounts to a 30 year investment commitment. He explained that they were a development entity, a construction entity, and the managing entity.

He stated that one of the things brought up was landscaping and buffers. He explained that as they proceed they would present plans for permitting and those types of things based on their recommendations. He also thought it was significant to note that they wanted their properties to look as good at 10, 15, and year 20 so they present a plan that in most cases would exceed what the local municipalities required them to do. He stated that they were also talking with the owner concerning the road.

Mr. Keith Duncan, 521 Patrick Street, explained that he was there on behalf of the Property Committee of the First Presbyterian Church. They did not oppose this at all. Their only concern was they would like to ask them to consider making an amendment to the site plan because they have an entrance that comes in on that side between their church and the property. They would like them to consider some type of buffer and their other concern was the unpaved road.

Mayor Tuggle explained that (the unpaved road) would probably come soon.

Ms. Stultz explained that they have not seen a site plan yet as it has not been presented. She asked them to assume that the Council goes ahead and rezones this piece, she asked that this be amended just for continuity sake and so what would happen was they would present a site plan and a proposal. She explained that should this rezoning be approved it will go to the Board of Adjustment. At that point they have the ability to ask for different things to be included with more specificity than they do at this level. She explained that all they were considering tonight was whether to rezone the property or not and they have to make an application for a Special Use Permit and go to Board of Adjustment.

Mayor Tuggle asked so they could deal with them at a later date, it had nothing to do with this (request) to which Ms. Stultz replied that they could make a recommendation for those things later but not for this particular request. She added that the church would also be notified.

As no one else came forward to speak he then declared the public hearing closed.

A motion was made by Council Member Hampton seconded by Council Member Ellis to approve this request. All Council Members voted in favor of this motion.

b. Consideration of a zoning text amendment request and adoption of an ordinance to amend Section 11.26(c)(3)(c) to allow flea markets as a special use in the Business Shopping Center District. Request submitted and approved by the Planning Board. ZONING CASE Z-14-02.

The City has received a zoning text amendment request from the Planning Board to amend Section 11.26(c) to allow flea markets as a special use in the Business Shopping Center districts. Staff recommended that the text amendment be approved. The Planning Board considered this request at their regular meeting on February 25, 2014 and recommended that the amendment be approved.

Mayor Tuggle declared the public hearing open and asked Ms. Kelly Stultz to come forward.

Ms. Stultz explained this amendment was initiated by the Planning Board after a request to allow flea markets as a permitted use in the Eden Mall. While an indoor mall might be a suitable site for such a use, allowing this as a permitted use would also allow it in all the BSC districts, where there might not be adequate space to conduct such operations indoors. Staff is of the opinion that allowing this use without certain conditions in place could be detrimental to businesses currently operating in the shopping centers. Outside sales, display and storage has the potential to create problems with parking and traffic congestion, as well as being detrimental to the aesthetics of the districts.

Therefore, staff recommends that flea markets be allowed as a special use in the BSC districts, provided that the conditions as set forth can be met.

Based upon the foregoing information, staff recommends in favor of the text amendment.

Mayor Tuggle asked if there were any questions.

Council Member Carter asked if this would affect the existing flea market to which Ms. Stultz replied that it had been there but it has been there for at least 25-30 years and it was certainly grandfathered. He stated that was why he had asked as he did not want to pop up and say they cannot sell outside next week.

Ms. Stultz replied that they could not and would not do that.

Mayor Tuggle commented that this was a thing they have discussed over and over again and special use seems to be the best way to deal with it to make sure they stay in control and it does not get out of hand.

Council Member Burnette agreed and he thought it was the best way but he did have a couple of questions. He stated that he had been there and walked through it. He questioned how much more he was going to do as there were 30 some tables already set up in there now.

Ms. Stultz replied that honestly because it was not permitted and with of all the things that have gone on, he had not visited the mall on purpose since this started. She explained that a plan would have to be presented and should the Board of Adjustment decide they were going to limit it to a certain area of the mall they have that ability. She stated that she would make recommendations to the Board of Adjustment based particularly on occupancy loads and building code issues and most definitely fire code issues. She stated that she would rely on other members of staff to make those recommendations which she would share with the Board. She stated that she thought it has the potential to be an ameba, and that was one reason she did not want it outside, because then pretty soon you would be taking up the parking lot and then that made it so any of the businesses that are there could possibly struggle for parking and those businesses are struggling anyway.

Council Member Burnette commented that he was also concerned and maybe it was in anticipation of the vote tonight, he did not know but there was a sign on the front door that advertises it as the Eden Flea Mall and it gives the operating hours.

Ms. Stultz replied that they had picked up those signs and she had asked that particular owner not to put them up and not to increase what he was doing. She explained that their ordinance allows for them to stay enforcement while something like this was going on but she did believe that he has expanded it. She added that one of the things the Board can consider would be was this person reliable enough to receive such a permit.

Council Member Carter questioned the common areas of the mall and there were things normally set up in there that were like kiosks. He asked if each one of those tables was considered a kiosk or will this amendment...Ms. Stultz replied that this amendment will change that and it will allow them to shape how it works. She explained that kiosks were

allowed in malls but for a full blown flea market, they did not have a provision for it anywhere in their ordinance and they would not unless Council approved this request.

Mayor Tuggle asked if they had not put something in there that it could not be beyond the middle of the mall as he had a conversation with the guy and he said he would not go beyond where the center was or it would be on one side.

Council Member Burnette commented that the tables were on one side but there were kiosks, larger displays on the other side.

Ms. Stultz asked them to remember that the request was not site specific. This was so anybody that has a business shopping center has the ability to apply but it does not mean they will get a permit. So, if the City Council put this in place then staff would have the ability to put extra conditions on before granting a permit.

Council Member Burnette asked if the Fire Department regulations would be any different for this special use than it would ordinarily be for a mall.

Ms. Stultz replied that she was not aware of any to which Deputy Chief Harden indicated no. Ms. Stultz added that both Deputy Chief Harden and Codes Inspector Bob Vincent have been down there.

Council Member Ellis commented that she had just made a statement earlier about being shut down permanently. He asked that by the owner putting up signs now if that would already be a violation.

Ms. Stultz explained that was a gray area. It was certainly something that would be considered if he comes and applies for a permit. All those factors can be considered at the time they make a recommendation to the Board of Adjustment to issue that permit. She explained that if he makes an application to the Board of Adjustment and was denied then the appeals from that go directly to Superior Court. They would see if the Board of Adjustment followed its own rules and if it did they send it back and the decision will hold. She added that this was a little bit laborious on the staff's part but it makes sense for the future.

Council Member Epps commented that he had been there twice and they have had a good response.

Ms. Stultz agreed but she reminded them that this amendment was not about Mr. Wise's property, it was about anything that was a shopping center such as the piece of property that was left from the old Walmart next to Tractor Supply. Someone who wanted to put something like that in there could apply to do that or the old Winn Dixie out on 770, that property was sold this week, somebody could apply to do it in there. So they have to give consideration to any, they want to make sure that this was the basis that the City Council considers if anybody made an application.

Mayor Tuggle pointed out that was the idea behind doing a Special Use Permit. He then asked if anyone would like to speak in favor or in opposition of this request. As no one came forward to speak he then declared the public hearing closed.

A motion was made by Council Member Epps seconded by Council Member Burnette to approve this request. All Council Members voted in favor of this motion.

#### REQUESTS AND PETITIONS OF CITIZENS:

No one spoke at this time.

#### UNFINISHED BUSINESS:

a. Boards and Commissions Appointments.

Nominations:

Ward 3 Community Appearance – Frank Reid

A motion was made by Council Member Hampton seconded by Council Member Carter to approve the nomination of Frank Reid (Community Appearance. All Council Members voted in favor of this motion.

Ms. Stultz noted that Mr. David Everett was approved by the County to ETJ Board of Adjustment.

#### **NEW BUSINESS:**

a. Consideration of Recommendation Concerning Health Coach.

Ms. Melinda Ward, a member of the Employee Wellness Committee gave the following PowerPoint presentation:

The City of Eden has had an ongoing wellness program for several years now. The program has included health screenings, health assessments, flu shots, lunch-n-learn classes, and a walking program.

During the past year the City Manager expressed his interest in seeing the employee wellness committee undertake a renewed wellness initiative.

This request was in response to the on-going liability the City assumes for its self-funded group health insurance program.

On Friday, February 28<sup>th</sup> members of our Employee Wellness Committee, the City Manager and the various department heads and division superintendents met with

representatives of Wellness Coalition America (WCA) to discuss health coaching services for the City.

On Monday, March 3<sup>rd</sup> the City Manager conducted a series of employee meetings to inform all of our employees about this possible initiative and to obtain their feedback.

The support for moving forward with this new wellness initiative was overwhelming at every meeting.

Specifically, we are proposing to partner with WCA to bring in a health coach who would be an employee of WCA but would work here in Eden three days a week for a total of 24 hours each week.

The City of Reidsville has had a health coach for the past two years and they have experienced tremendous success.

The return-on-investment for workplace wellness programs has been well documented over the past several years.

The introduction of a health coach would be designed to:

- Improve the health and well-being of our plan members
- Reduce the risk of preventable illnesses
- Assist with the management of existing conditions and desired lifestyle changes
- Lower overall health care and insurance costs
- Enhance employee performance and productivity

The health coach would be available to provide each of our plan members **confidential** individually designed programs to meet their unique needs.

The health coach would stress the importance of being proactive as opposed to being reactive.

Recent statistics indicate:

- 80% of the various diseases are Modifiable or Preventable.
- Chronic diseases = 75% of our national medical costs.
- Nearly 21 million children and adults in the U.S. have diabetes -1/3 don't even know they have it.
- Once diagnosed, diabetes can be controlled through lifestyle modifications and medications.
- Obesity reduces overall life expectancy and can lead to the development and acceleration of heart disease, diabetes, sleep apnea, certain cancers, and arthritis.

• Smokers are costing themselves, their businesses and their insurance companies \$2.1 billion each year through sickness and illnesses related to smoking.

An estimated 150 million adults in the U.S. have high cholesterol levels.

Nearly one in three U.S. adults has high blood pressure -1/3 don't even know they have it.

High blood pressure can put you at risk for a heart attack, stroke, heart failure, and kidney damage.

National data clearly supports the fact that effective worksite wellness programs improve the overall health of their members and leads to a reduction in healthcare related costs for both the members and the organization.

Businesses adopting wellness programs 2004 55% 2012 89%

City of Eden Statistics

Total Member Population: 306 Members

- Severe: 9 (ee: 5/ de: 4) 2.9% Avg. 1.6%
  - Members diagnosed with a serious condition and either chronic kidney disease or congestive heart failure.
- Chronic: 52 (ee: 43 / de: 9) 17% Avg. 11.1%
  - Members diagnosed with heart failure, diabetes, or severe hypertension and not classified above.
- At-Risk: 112 (ee: 93 / de: 19) 36.6% Avg. 27.7%
  - Members diagnosed with hypertension, hyperlipidemia, or asthma and not classified above.
- Healthy: 133 (ee: 74 / de: 59) 43.5% Avg. 59.6%
  - Members without a diagnosed condition.

Total Member Population: 306 on plan (ee: 215 / de: 91)

Date Range: 02-01-2013 – 01-31-2014

Number of Currently Diagnosed Conditions

• Asthma: **34** 

• Heart Disease: 22

• Diabetes: 48

• Hypertension (High Blood Pressure): **116** 

Hyperlipidemia (High Cholesterol): 133

## City of Eden – Gaps in Care Findings:

- Breast cancer screening: 41out of 90 49 no primary data
  - Ages 40-69; every 2 years
- Cervical cancer screening: 37 out of 113 76 no primary data
  - Ages 21-64; every 3 years
- Prostate cancer screening: 65 out of 97 32 no primary data
  - Ages 50-75; every 10 years
- Colorectal cancer screening: 59 out of 151- 92 no primary data
  - Ages 50-75, men and women; every 10 years

# **City of Eden - Labs and Biometrics**

# 171 distinct members out of 306 participated in 2013 blood draw screenings:

# 114 with one or more Previously Diagnosed & Known conditions:

A1C - Diabetes 20 tested - 16 abnormal

Blood Glucose - Diabetes - 28 tested - 14 abnormal

Blood Pressure – Hypertension – 79 tested – 34 abnormal

Lipid Panel – Hypertension – 64 tested – 31 abnormal

Body Mass Index – one or more condition – 64 tested – 31 abnormal

Distinct Members – one or more condition – 114 tested – 69 abnormal (61%)

## 57 without a Previously Diagnosed & Known condition:

A1C - Diabetes 5 tested – 3 abnormal

Blood Glucose - Diabetes - 93 tested - 3 abnormal

Blood Pressure – Hypertension – 56 tested – 7 abnormal

Lipid Panel – Hypertension – 40 tested – 8 abnormal

Body Mass Index – one or more condition – 30 tested – 13 abnormal

Distinct Members – one or more condition – 57 tested – 20 abnormal (35%)

# Why Invest in Disease Management?

**2005**: (48 years old)

☐ Diabetes and Chronic Kidney Disease (CKD)

**2006:** (49 years old)

CKD escalates to Renal Failure

**2007:** (50 years old)

Revidence of Diabetic Neuropathy appears

2008: (51 years old)

Insulin pump, kidney and pancreas transplant, complications from transplantation

# Best Practices – Keys To Success Proposed for Eden

### Requires Heavy lifting

### **Intervention Strategies**

Screenings and Health Risk Assessments
Disease management
Prevention management
Lifestyle management
Care coordination
One-On-One Plan of Action

## **Facilitated By:**

Health Coach Employee Wellness Committee Human Resources Supportive Management

- High health coach utilization by Eden plan members.
- Implement and utilize a proper balance of individualized disease, prevention, and lifestyle management.
- Promote a culture of health, wellness, and lifestyle choices/changes with incentives throughout the entire organization.
- Movement from an uncontrolled environment to a controlled environment:
  - Medication adherence
  - Condition specific compliance
  - Prevention screenings
  - Gaps in care
  - Primary care
  - Labs and values
  - Lifestyle Behaviors
- Intangibles related to utilization of a health coach include: improved morale, healthier workforce, increased productivity, lower absenteeism, and employee/employer satisfaction and reduced health costs.

#### **Proactive Versus Reactive Investment:**

Do we believe reallocating 1.6% of our healthcare cost (\$37,440 for the services of a health coach) into proactive healthcare management programs can lead to improved health while saving money?

• The annual cost for covering 306 members is much less than one catastrophic claim.

#### Staff Recommendation

- On behalf of the Employee Wellness Committee, City employees and City Manager it is our recommendation that we partner with WCA to implement health coaching services effective with our upcoming plan renewal on May 1.
- The **2014 Employee health fair is set for Friday, April 25th**. If the City Council accepts our recommendation to move forward it is our hope to have the health coach hired and in attendance at that event since it would be a tremendous opportunity to meet many of our plan members.
- As we have done in the past, the blood draws and lab work will be available to each of you as an elected official and all of our plan members ages 18 and older. This will include all of our employees as well as covered retirees, spouses and children.
- When the blood draw and lab work results are ready for distribution we intend to have the health coach handle this distribution process since it would be an opportunity for the new health coach to meet each person on an individual basis.

Mayor Tuggle stated that if they had somebody as a health coach now it could prevent one stroke or one heart attack that would cost more than \$37,000 and if you watch this Self Insurance Fund, for years and years it was up and down and the healthier their employees were the better it was going to be as far as contributions on the part of the City Council as well as by the employee. He stated that he thought this thing would pay for itself and just for Council's information, he asked what type of employee acceptance she had seen so far. He had been to a couple of meetings and most of the people that were there thought it was a great idea.

Ms. Ward replied that everybody she had talked to seemed very positive about it and liked the idea of having someone here that they can just go to with quick questions. She thought a lot of times they have employees that have been diagnosed but they do not want to continue going to see their doctor, they would like to ask other questions and they do not always have that opportunity and it saves in costs just because when you go to your doctor to ask one question that was not beneficial. So a health coach could be there to help out with questions and help improve lifestyle changes.

Council Member Burnette commented that his former employer had a nurse and that nurse acted as a health coach. The benefits of that person working with the employees was really unmeasurable. It was very good for lots of prevention methods and like you say, someone to go to onsite to answer those questions and give direction. He stated that you could take a direction or not, it takes building that relationship to make it happen as well. He also encouraged everyone to be a participant. He stated although as a member of Council he was not on the employee health plan but he did avail of the blood draw every year and he would tell them that for him personally that was a great preventative. It worked very well so he highly recommended it to everyone.

Council Member Ellis questioned how many times a year would they possibly be meeting with a health coach.

Ms. Ward replied that it would probably depend on the kind of problem, not every employee would want to meet with them regularly but they could sign up and give out any kind of plan possible, some may want to have some sort of accountability for weight loss or eating habits and it could be set up where they meet on a regular basis.

Council Member Ellis asked that out of the 57 employees that had been diagnosed without any previous diagnosed condition have they been checked back up on since then.

Ms. Ward replied that they had a blood draw last year and they are getting ready to do another this year. They have no way of telling if they have followed up with it or not. This was strictly confidential between them and their doctor. Having a nurse or health coach would be someone in between to ask those questions as to whether they are following up and encourage them to get the medication and if they are on medication make sure they are taking it. She stated that currently they really could not do anything like that.

Mr. Corcoran added that the HIPPA Laws prevent them from getting detailed information on each employee which was one of the key aspects of why this individual would work for Wellness Coalition America because they were a third party administrator and they have access to that information.

Mayor Tuggle asked if this person would make suggestions on weight and controlling weight. He pointed out that 70% of society was overweight or obese and all sorts of health problems come from just a result of being too big and eating too much. He asked if this person would work with them individually on a plan to try to lose weight and get in better shape.

Ms. Ward replied that they could but it was completely voluntary. They could go to them and ask for help and that person can actually help them come up with an exercise program or eating changes or whatever is necessary.

Mayor Tuggle stated that you were more apt to lose weight if you have to tell somebody to which Ms. Ward agreed as it was accountability.

Mr. Corcoran added that when he researched it he was looking at 3 different possibilities. A nurse, a PA (physician assistant) or a Certified Health Coach. After meeting with other communities that had done it including Reidsville it just seemed that for what it was going to cost the best option in his opinion was to go with a certified health coach because that person more than the other two can help on the front end. The prevention was where a lot of money can be saved whereas by the time you go the nurse or a PA there was a problem. He also added that the individual would be here for 8 hours a day 3 days a week.

A motion was made by Council Member Burnette seconded by Council Member Hampton to approve with the provision that a set of performance metrics be set up. All Council Members voted in favor of this motion.

b. Consideration of Proposed Booster Pump Station Replacement for Dan River Water, Inc. off SR # 2281.

Mayor Tuggle asked Mr. Bev O'Dell, City Engineer, to come forward to explain this request.

Mr. O'Dell explained that Dan River Water, Inc. has submitted a preliminary site plan sketch, prepared by William E. Mitchell, P.E., that shows the proposed location of a new building to house replacement pumps and accessories for a booster pump station. The new BPS building is to be located on the same lot off SR 2281 (old NC 135), west of Ridgeview Cemetery, which has had a Dan River Water, Inc. booster pump station for many years.

Mike Lemons, Utility Supervisor for Dan River Water, Inc., is requesting that City Council grant approval for the replacement booster pump station to be constructed, in accordance with the water purchase agreement between the City of Eden and Dan River Water, Inc.

Mike's very brief letter and the annotated site plan showing the proposed location of the new building in relation to the existing BPS building are enclosed. A larger boundary and topographic survey plat of their lot and nearby land, prepared by C. E. Robertson, PLS, is available for review in the Engineering Department.

Mayor Tuggle asked if this was simply just to give them permission to do this to which Mr. O'Dell replied that was correct.

Mr. Bill Mitchell explained that he was working with Dan River Water to replace the pumps and he was available to answer any questions.

Council Member Burnette questioned the construction and installation time frame.

Mr. Mitchell replied they had discussed the process. He thought to put in the new station would go immediately beside the existing one so it could continue to operate. He stated that he could not imagine that it would be any more than 100 to 120 days before it would be operational.

A motion was made by Council Member Burnette seconded by Council Member Carter to approve this request. All Council Members voted in favor of this motion.

c. Consideration and Approval of Recommendation to Firemen's Relief Fund Board.

Chief Tommy Underwood recommended that Eden Council Member Darryl Carter be appointed to the Firemen's Relief Fund Board to serve a one-year term and he also recommended that Eden Fire Capt. Keith Williams be appointed to the same board to serve a two-year term.

Mayor Tuggle asked the City Attorney for an explanation of this request.

Ms. Erin Gilley explained that the back in 1950 the State Legislature provided for a Local Firefighter's Relief Fund. This took the form of the State providing tax proceeds from the Department of Insurance every year to the county and local fire districts. She stated that she thought the percentage was somewhere around 3% to the counties and 1% of that comes to the local fire department.

They require a Local Firefighter's Relief Fund Board which was set up around 1950. She explained that this money that comes in each year to the local fire department can be spent per the Statute for Local Firefighter's Relief Fund in six (6) ways. (1)The Board can decide every year whether to make a disbursement to safeguard any firemen in active service for financial loss on occasion by sickness, contracted or injury received while in performance of his duty as fireman. (2)To provide a reasonable support for those actually dependent upon the services of any fireman who may lose his life in fire service of his town, city or state either by accident or from disease contracted or injury received by reason of such service. (3)To provide assistance upon approval by the Secretary of the State Firemen's Association to a destitute member fireman. (4)To provide for the payment of any firemen's assessment in the Fireman's Fraternal Insurance Fund of the State of North Carolina. (5)To provide for benefits of supplemental retirement, worker's compensation and other insurance and pension protection for firefighters. (6)To provide for educational benefits to firemen and their dependents.

In 1977 the local fire department petitioned the State General Assembly for a local modification of this. A local bill was enacted that basically said that the Eden Firefighter's Relief Fund Board must keep \$40,000 in a separate fund for any of those six reasons. As long as that \$40,000 is there then there is another separate fund that comes in every year and anything over that \$40,000 is to be kept in a separate fund called the Supplemental Retirement Fund. Each year if there is extra then that will be dispersed to eligible retired firemen. The requirements under the local act is that they have served 20 years and retire after the age 55. So basically if any disbursements are made from the \$40,000 then the next year when the disbursements are made by the State to come from that Supplemental Fund and you reimburse the \$40,000. So if the Board were to decide to distribute \$3500 one year for one of those 6 (six) reasons they would go to the State Firemen's Association and get approval that the disbursement was valid, they would vote to do that as a Board. Then, the next year when the money came in from the State, they would see that the

\$40,000 was short \$3500. So they would take \$3500 from the Supplemental Fund and they would reimburse to the \$40,000.

Ms. Gilley explained that the State Statute that authorizes this basically says that to be eligible for this money you have to be compliant with the Statute. The Statute requires there to be a 5 (five) member board. Two members are to be elected by the Fire Department, two members are to be appointed by the Mayor and Council the fifth member is to be appointed by the Commissioner of Insurance. The two members elected by the Fire Department are to be done annually. They are staggered terms; one is elected one year for two years and then the next year one is elected for two years.

She explained that it was brought to her attention that there had been an oversight and this Board has not had those annual elections and appointments. She stated that it had not been a routine annual thing and she thought the last elected members had been on there for more than two years. The last time that the City Council appointed members was in 2009. Those appointments were Bill Sherwood and Mr. Bill Setliff. In 2011 Mr. Sherwood went off of the Board and he was replaced by Tony South.

When they realized the oversight, they contacted the State Firemen's Association who is the one that the Board submits their reports to each year. She explained that there was no threat for them to take the money away but it was in the Statute that in order to receive the funds you need to have a compliant Board.

She recommended that they get compliant so they were not in jeopardy of losing the funding. An election was held March 8<sup>th</sup> and two members were elected from the Fire Department to the Board and those members were Tony South and Paul Dishmon. J.C. South serves at the pleasure of the Insurance Commissioner. He does not have to be reappointed.

She explained that they now have Chief Underwood's recommendation of Darryl Carter and Keith Williams.

Council Member Burnette asked if this would come up annually.

Ms. Gilley explained that when they contacted the Insurance Commissioner, he told them that there were several communities who were out of compliance. He recommended that they get compliant all at once and that would be to elect from the Fire Department one member to serve a 2-year term and one member to serve a 1-year term. She added that would be the same thing with their Council appointees. So by next January they would be on the right road to having everyone in compliance. This was also how it was laid out in the Statute for it to be done in 1950 when it began, to get the entire Board on track for having staggering terms. So that was another reason they decided to do it this way.

A motion was made by Council Member Epps seconded by Council Member Burnette to follow the Fire Chief's recommendation to appoint Darryl Carter to a 1-year term and Keith Williams to a 2-year term. All Council Members voted in favor of this motion.

## REPORTS FROM STAFF:

There were no reports at this time.

## CONSENT AGENDA:

- a. Approval and Adoption of Minutes: February 4 and February 18, 2014.
- b. Request for temporary sign from The Eden Cruise for their monthly event in May, June, July, August, September, and October, 2014.

The Planning Department has received a request for temporary signs to be located in the public right-of-way at NC 14 and Arbor Lane (at BB&T). The request was submitted by Tim Lancaster on behalf of the Three Rivers Car Club for the monthly Eden Cruise events to be held on May 10, June 14, July 12, August 9, September 13, and October 11. The banners will be displayed from Wednesday through Saturday the week of the scheduled event.

c. Request for a temporary sign from the Eden Chamber of Commerce for their annual Business Expo to be held on May 1, 2014.

Staff has received a request from the Eden Chamber of Commerce to place a banner in the public right-of-way at the corner of Van Buren Road and E. Arbor Lane (at BB&T) and on Kings Highway in front of Kingsway Plaza to promote the annual Business Expo. The request is to allow the banners to remain up from April 1, 2014 to May 2, 2014.

d. Approval and Adoption of Budget Amendment #9.

The budget amendment allocates proceeds from a Governor's Crime Commission grant and the Bulletproof Vest grant program. The Governor's Crime Commission grant is for the purchase of interview audio and video equipment for the police department. This amendment increases the Police Grant and Police Safety Equipment line items. The Bulletproof Vest grant program is reimbursement for one-half the costs of 5 bulletproof vests for the police department. This amendment increases the Police Bulletproof Vest Grant and the Police Capital Outlay (non-depreciable) line items.

Subject: Budget Amendment # 9

	Account #	From		То	To		Amount	
General Fund								
Revenues								
Police Grant - Governor's Crime Comm	10-3431-72000	\$	-	\$	3,700.00	\$	3,700.00	
Police Bulletproof Vest Grant Prg	10-3431-76000	\$	-	\$	1,600.00	\$	1,600.00	
						\$	5,300.00	

## General Fund Expenditures

Police C/O Equipment - Non-Deprec	10-4310-57001	\$ 11,100.00	\$ 14,800.00	\$ 3,700.00
Police Safety Equipment	10-4310-21300	\$ 30,500.00	\$ 32,100.00	\$ 1,600.00
				\$ 5,300.00

To allocate grant proceeds for Governor's Crime Commission and Bulletproof Vest Program grants.

Adopted and effective this 18th day of March, 2014.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

e. Consideration and Approval of 2014 F150 Ford Truck Financing for 5 years.

In the 2013-2014 Budget, City Council approved to purchase a new maintenance truck for the Billing & Collections department and it has been set up in the budget to be financed. On February 28, 2014, I requested bids from our local banks for the financing and received the following quote:

BB&T 2.03%

We are not required to get bids for this financing; however, we do request bids from all the local banks. Since BB&T was the only bank to submit a bid, I have verified with the city attorney that we can accept this bid. The annual payments will be approximately \$5,100 which is within the budgeted amount. I respectfully ask that Council approve BB&T as the successful bid and adopt the attached Resolution Approving Financing Terms.

f. Consideration and Approval of FY 2013-2014 Street Resurfacing Contract (Contract #2) – Request to Award Contract.

Please find attached a copy of the Bid Tabulation Schedule and the Summary of Quantities spreadsheet for the FY 2013-14 Street Resurfacing Contract (Contract #2). The bids were received on February 25, 2014 at 11:00 a.m. A total of four (5) responsive bids were received on the project. The low bidder was Larco Construction, Inc., of Winston-Salem, NC in the amount of \$224,251.45. The date of availability for the contract is April 1, 2014.

The Engineering Department is requesting Council's approval to award the contract to Larco Construction, Inc. based on their bid amount shown above.

g. Consideration of a Request to Approve Bid for Annual Wood Grinding Project for Solid Waste.

The City's Solid Waste Division typically solicits for the annual Wood Grinding Contract to grind all the wood debris into mulch that is collected from around the City throughout the year. This bid is typically for three annual events, where the contractor will move in on site and grind the collected wood debris once per year. The event will typically last for five to seven working days to grind the collected wood debris. The

volume of the collected wood debris is estimated annually to be about 16,000 cubic yards. Bids were solicited from three vendors who have previously expressed interest in our grinding project. Only two vendors submitted quotes for this work.

The project is estimated to have a volume of 16,000 cubic yards. The bids are based on the cost of the grinding operation and the operation of moving the grind mulch to storage piles on the Public Works yard. The cost numbers given in their quotes were used assuming that the product would be moved on site to piles and the operation would run 10 hours per day for seven days. Seven days are based on an average time frame for previous wood grinding events.

Shavender Trucking \$2.80 per cubic yard to grind and \$103.00 per hour to move product on

the site

John Wilson and Sons \$2.95 per cubic yard to grind and \$200 per hour to move product on the

site

Based on these prices Shavender Trucking would be the lowest bidder for the grinding. Assuming the annual event takes 7 days at 10 hours per day Shavender's bid would be \$52,010.00. With the same assumption, John Wilson and Sons' Bid would be \$61,200.00.

Shavender Trucking has been our vendor for wood grinding the past three years and they have done excellent work. We, therefore, recommend to Council to approve the bid from the Shavender Trucking LLC., to grind our wood debris collected for the next three years.

h. Approval and Adoption of Resolution Authorizing CDBG Funding Application to NCDENR for the City of Eden for the Junction and Bridge Street Pump Station Rehabilitations.

# RESOLUTION AUTHORIZING CDBG FUNDING APPLICATION TO NCDENR FOR THE CITY OF EDEN FOR THE JUNCTION AND BRIDGE STREET PUMP STATION REHABILITATIONS

WHEREAS, Title I of the Federal Fair Housing and Community Development Act of 1974, as amended, has established the US Housing and Urban Development (HUD) Community Development Block Grant (CDBG) Program, and has authorized the making of grants to aid eligible units of government in funding the cost of construction, replacement, or rehabilitation of water and wastewater infrastructure, and that the North Carolina Department of Environment and Natural Resources (NCDENR) Division of Water Infrastructure (DWI) was delegated the authority by the state legislature to administer the water and wastewater infrastructure program portion of the state grant monies received from the US HUD CDBG program by Session Law 2013-360, Section 15.15(a), as amended by Section 5.3 of Session Law 2013-363, and

WHEREAS, The City of Eden has need for and intends to construct a wastewater collection system project described as The Junction and Bridge Street Pump Station Rehabilitations and WHEREAS, The City of Eden intends to request state loan and/or assistance for the project,

#### NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EDEN:

That The City of Eden, the Applicant, will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the systems.

That the Applicant will provide for efficient operation and maintenance of the project on completion of construction thereof.

That S. Brad Corcoran, City Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Eden with the State of North Carolina for a grant to aid in the construction of the project described above.

That the Wayne Tuggle, Sr., Mayor, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Eden has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 18th day of March, 2014 at Eden, North Carolina.

Wayne R. Tuggle, Sr., Mayor

 Approval and Adoption of Resolution Authorizing NCDENR Cleanwater State Revolving Fund Application for the City of Eden for the Meadow Greens and Covenant Branch Force Main Relief Project.

# RESOLUTION AUTHORIZING NCDENR CLEANWATER STATE REVOLVING FUND APPLICATION FOR THE CITY OF EDEN FOR THE MEADOW GREENS AND COVENANT BRANCH FORCE MAIN RELIEF PROJECT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater collection system project, and

WHEREAS, The City of Eden has need for and intends to construct a wastewater collection system project described as the Meadow Greens and Covenant Branch Force Main Relief project, and

WHEREAS, The City of Eden intends to request state loan with grant assistance for the project,

#### NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EDEN:

That City of Eden, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State loan with grant assistance award.

That the City of Eden will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the City of Eden agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Eden to make scheduled repayment of the loan, to withhold from the City of Eden any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the City of Eden will provide for efficient operation and maintenance of the project on completion of construction thereof.

That S. Brad Corcoran, City Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Eden with the State of North Carolina for a loan with grant assistance to aid in the construction of the project described above.

That the Wayne Tuggle, Sr., Mayor, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Eden has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 18th day of March, 2014 at Eden, North Carolina.

Wayne R. Tuggle, Sr., Mayor

 Approval and Adoption of Resolution Authorizing Technical Assistance Grant Application for the City of Eden for the Kuder Street and Dry Creek Basins Capacity Model Enhancement.

# RESOLUTION AUTHORIZING TECHNICAL ASSISTANCE GRANT APPLICATION FOR THE CITY OF EDEN FOR THE KUDER STREET AND DRY CREEK BASINS CAPACITY MODEL ENHANCEMENT

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina the Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of (state whether a wastewater treatment works, wastewater collection system, stream restoration, stormwater treatment, drinking water treatment works, and/or drinking water distribution system or other "green" project), and

WHEREAS, The City of Eden has need for and intends to enhance the Wastewater Collection and Treatment Capacity Model for the Kuder Street and Dry Creek Basins, and

WHEREAS, The City of Eden intends to request a State Technical Assistance Grant for the project,

#### NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EDEN:

That City of Eden, the Applicant, will arrange financing for all remaining costs of the project, if approved for a State Technical Assistance Grant award.

That the City of Eden will adopt and place into effect on or before completion of the project a schedule of fees and charges and other available funds which will provide adequate funds for proper operation, maintenance, and administration of the system and the repayment of all principal and interest on the debt.

That the governing body of the City of Eden agrees to include in the loan agreement a provision authorizing the State Treasurer, upon failure of the City of Eden to make scheduled repayment of the loan, to withhold from the City of Eden any State funds that would otherwise be distributed to the local government unit in an amount sufficient to pay all sums then due and payable to the State as a repayment of the loan.

That the City of Eden will provide for efficient operation and maintenance of the project on completion of construction thereof.

That S. Brad Corcoran, City Manager, the Authorized Official, and successors so titled, is hereby authorized to execute and file an application on behalf of the City of Eden with the State of North Carolina for a Technical Assistance Grant to aid in the implementation of the project described above.

That the Wayne Tuggle, Sr., Mayor, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project: to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Eden has substantially complied or will substantially comply with all Federal, State, and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 18th day of March, 2014 at Eden, North Carolina.

Wayne R. Tuggle, Sr., Mayor

- k. Consideration and Approval of Recommendation to Firemen's Relief Fund Board. *This item was moved to New Business*.
- 1. Approval and Adoption of Resolution Exempting Services from G.S. 143-64.31.

City staff desires to utilize TMA Architect, P.A. for the Architectural Schematic Design and Proposed Cost Estimates for the proposed New Recreation Center and Aquatic Complex.

For any architectural, engineering, surveying, construction management-at-risk services, or design-build services, state statute §143-64.31 requires a qualifications-based procurement process without consideration of the fee, rather than through a competitive bidding process based primarily on the fee. However, the statute also allows cities to exempt themselves from this process by resolution in their discretion if the cost of the project is less than \$50,000.

Resolution Exempting the Architectural Schematic Design and Proposed Cost Estimates for the proposed New Recreation Center and Aquatic Complex with TMA Architect, P.A. from the Requirements of G.S. 143-64.31

WHEREAS, G.S. 143-64.31 requires the initial solicitation and evaluation of firms to perform architectural, engineering, surveying, construction management-at-risk services, and design-build services (collectively "design services") to be based on qualifications and without regard to fee; and

WHEREAS, the City proposes to enter into one or more contracts for design services for work on the architectural schematic design and proposed cost estimates for the proposed new recreation center and aquatic complex with TMA Architect, P.A.; and

WHEREAS, G.S. 143-64.32 authorizes units of local government to exempt contracts for design services from the qualifications-based selection requirements of G.S. 143-64.31 if the estimated fee is less than \$50,000; and

WHEREAS, the estimated fee for design services for the above-described project is less than \$50,000.

NOW, THEREFORE, BE IT RESOLVED, by the Council of the City of Eden that:

Section 1. The above-described project is hereby made exempt from the provisions of G.S. 143-64.31.

Section 2. This resolution shall be effective upon adoption.

APPROVED, ADOPTED AND EFFECTIVE this 18<sup>th</sup> day of March, 2014. CITY OF EDEN

By: Wayne R. Tuggle, Mayor

ATTEST:

Sheralene Thompson, City Clerk

m. Approval of Proposed Water & Sewer Rates – July 1, 2014.

As each of you is already aware, the water and sewer rates for Eden are already scheduled to be increased on July 1, 2014 as a result of action taken previously by the City Council in August 2009 and October 2010. Due to the loss of approximately \$3.2 million in net water and sewer revenue from the closing of HanesBrands, Inc. the City Council adopted a plan for incremental rate increases to increase rates slowly over a prolonged period of time in an effort to make sure the water and sewer fund would be capable of generating sufficient revenues to operate.

The current monthly bill for the average residential customer living inside the corporate limits using a 3/4" sized meter and 4,000 gallons of usage each month is \$48.75. The rate increases previously approved by City Council would raise this amount by \$6.28 per month or 12.88% to a total of \$55.03.

Due to the EPA AO the sewer rates will have to be increased even further. The proposed July 1, 2014 rates would generate an average monthly bill of \$60.11. This is an additional increase of \$5.08 per month or 9.23% above the rate increase previously approved by the City Council.

The next page shows the rates as they currently exist, the rates previously approved during October 2010 and the proposed July 1, 2014 rates that were included in the Financial Rate model that was completed and presented to the City Council by the City's consultant, Raftelis Financial, Inc. during the special February 4, 2014 meeting of the City Council.

In order to meet the obligations of the unfunded EPA mandate staff recommends the approval of the rates as submitted effective July 1, 2014.

n. Consideration and Approval of Cooperative Purchasing Agreement.

Staff desires to purchase a fire truck through a competitive bidding group purchasing program. State statute allows cities to enter into these agreements to make purchases that would otherwise be subject to the requirements of the formal bidding statute. H-GAC is a cooperative purchasing program that meets the requirements of the statute. It is a formally organized program that competitively obtains purchasing services at discount prices. Numerous public agencies have and are currently using them to make purchases.

Staff recommends that you adopt the attached Interlocal Contract for Cooperative Purchasing that will allow the City to authorize H-GAC to make purchases at discount rates.

A motion was made by unanimous consent to approve the Consent Agenda items a-j and k-n. All Council Members voted in favor of this motion.

#### ANNOUNCEMENTS:

Mayor Tuggle stated that he had received a call from Duke Energy and he was told that they have continued to work on the removal of ash deposits, however the rain, snow and weather events have hampered those efforts. They have made good progress in the past several days and were near completion. They also are continuing with their sampling protocol along the river. Both the 48" and 36" pipe are plugged and stable. They have been working with potential contractors for ash removal along the river to help them understand the scope of the work.

He had also received a call on Thursday that whenever a suitable site was found they would be the first ones to have these coal ash ponds removed.

As they were aware, it has become a political issue and it seems like everything they read was about Eden and coal ash.

Council Member Carter added that spring time was coming and they wanted to reassure the kayakers, canoers, and fisherman that the water in the City of Eden, above the dam, was perfectly fine.

Mayor Tuggle agreed that was a good point. The city's water was never contaminated from day one. The spill was at least a mile and a quarter from their raw water intake. So it never affected Eden. Even the City of Danville's drinking water was never affected because their water treatment did such a good job with processing and cleaning the water to make it consumable.

He also added that Eden's name was associated with the spill but actually the steam station was located in Rockingham County and not the City of Eden.

## ADJOURNMENT:

A motion was made by unanimous consent to adjourn. All Council Members voted in favor of this motion.

	Respectfully submitted
	Sheralene S. Thompson, CMC, MMC, NCCMC City Clerk
ATTEST:	City Cicik
Wayne Tuggle, Sr., Mayor	