

**EDEN CITY COUNCIL
REGULAR MEETING AGENDA
June 18, 2024 at 6 p.m.
Council Chambers, 308 E. Stadium Drive**

1. Meeting called to order by: Neville Hall, Mayor
2. Invocation: Pastor Merinda Easley, Shaw Christian Church
3. Pledge of Allegiance: Led by Wynter Roberts, Dominic Roberts, Wyatt Lenk, Ava Bowling & Emilee Bowling
4. Proclamations and Recognitions:
 - a. Proclamation: Honoring the Heroic Acts of Officer Joshua Roberts & Officer Timothy Knight
 - b. Proclamation: Honoring the Rescue Response at Leaksville Landing
5. Roll Call
6. Set Meeting Agenda
7. Public Hearings:
 - a. Consideration to adopt the 2024-2025 Budget Ordinance. **Jon Mendenhall, City Manager**
8. Requests and Petitions of Citizens
9. Unfinished Business
10. New Business:
 - a. Consideration of appointments to Boards and Commissions.
Kelly Stultz, Planning & Community Development Director
11. Reports from Staff:
 - a. City Manager's Report. **Jon Mendenhall, City Manager**
12. Consent Agenda:
 - a. Approval and adoption of the May 21 regular meeting minutes. **Deanna Hunt, City Clerk**
 - b. Approval and adoption of the 2024-2034 Capital Improvement Plan. **Jon Mendenhall, City Manager**
 - c. Approval and adoption of a resolution to provide interfund loan from the General Fund to the EPA Project Fund. **Tammie McMichael, Finance and Personnel Director**
 - d. Approval of a pyrotechnics permit for Independence Day fireworks. **Chris White, Fire Chief**
 - e. Approval and adoption of Budget Amendment #17. **Tammie McMichael, Finance & Personnel Director**
 - f. Approval and adoption of Budget Amendment #18. **Tammie McMichael, Finance & Personnel Director**
 - g. Approval and adoption of Budget Amendment #19. **Tammie McMichael, Finance & Personnel Director**
 - h. Approval and adoption of an amended FY 23-24 Audit Contract to Gardner and Company.
Tammie McMichael, Finance & Personnel Director

- i. Approval and adoption of a contract for administrative services for the CDBG-NR Leaksville Neighborhood Revitalization project. **Kelly Stultz, Planning & Community Development Director**
 - j. Approval of a proposed booster pump station relocation by Dan River Water, Inc. **Bev O'Dell, Design & Construction Manager**
 - k. Approval and adoption of a capital project ordinance and revised resolution regarding funding for the Junction Pump station and adjacent sewer collection system rehabilitation and replacement. **Terry Shelton, Special Projects Manager**
13. Announcements
14. Adjournment



PROCLAMATION

in Honor of the Heroic Acts of Officer Joshua Roberts & Officer Timothy Knight

WHEREAS, on May 21, 2024 at 12:43 p.m., Eden Police were dispatched to Leaksville Landing after a caller reported a three-year-old child fell into the river and was swept away without a life vest; and,

WHEREAS, Officers Joshua Roberts and Timothy Knight arrived within minutes of the call and began searching to locate the toddler. Approximately 75 yards down river, the toddler was spotted, floating face down drifting with the swift current. Both officers traversed the steep riverbank and rushed into the water in full police gear without hesitation, ignoring the danger to themselves as they faced river levels approximately 3 feet higher than normal due to recent heavy rain; and,

WHEREAS, bravely fighting the current, Officer Roberts made his way to the toddler and lifted and swam with the lifeless body held high while he himself was underwater. Officer Roberts transferred the child to Officer Knight who was also struggling in water well over his head but who was able to battle his way to the riverbank with the child, handing him off to Lieutenant Andy Johnson; and,

WHEREAS, Lieutenant Andy Johnson and Firefighter Mike Farmer immediately began lifesaving measures on the toddler as Officers Roberts and Knight pulled themselves up the bank, struggling to catch their breath as they coughed up the river water they had swallowed during the rescue; and,

WHEREAS, realizing EMS personnel were unable to reach the rescue site, Officer Roberts grabbed the toddler and sprinted to the ambulance, parked 150 yards away up a steep grade, until he collapsed from exhaustion when Officer Knight picked up the child and finished the race to the unit. Medical personnel immediately began CPR and transported the child to UNC Rockingham Health Care where he arrived 15 minutes and 12 seconds from the initial 9-1-1 call; and,

WHEREAS, Police Chief Paul Moore noted that had Officer Roberts or Officer Knight hesitated even for a moment before risking their lives for this child, the child would no longer be here with us.

NOW, THEREFORE, I, Neville Hall, Mayor of the City of Eden, do hereby proclaim our respect, admiration and continual gratitude for the selfless and heroic acts performed by Officer Joshua Roberts and Officer Timothy Knight in assistance of a young citizen in distress. Their uncommon bravery has inspired us all.

This the 18th day of June, 2024.

By:

Neville Hall, Mayor

Attest:

Deanna Hunt, City Clerk



PROCLAMATION

in Honor of the Rescue Response at Leaksville Landing

WHEREAS, on May 21, 2024 at 12:43 p.m., a series of events began with a call to 9-1-1 that led to the miraculous rescue of a drowning three-year-old child from the Dan River; and,

WHEREAS, while two Eden Police Officers retrieved the child from the river, an incredible group of public servants acted alongside them in perfect teamwork; and,

WHEREAS, their actions that day, from the 9-1-1 call taker to the lieutenant standing on the shore to the paramedic working in the ambulance, were done precisely and with steadfastness; and,

WHEREAS, Police Chief Paul Moore noted that had any of this team diverted in any way at all from their response, this precious child would no longer be here with us.

NOW, THEREFORE, I, Neville Hall, Mayor of the City of Eden, do hereby proclaim that we give thanks to the Almighty for placing each of these people in place that day and guiding their actions to assist in this extraordinary rescue:

Eden Police:
Lieutenant Andy Johnson

Eden Fire:
Firefighter Mike Farmer

Rockingham County Emergency Services:
Randy Young
Britany Russell
Alex Jeffries
Jennifer Kelly

Rockingham County Emergency Communications:
Stephanie Howerton
Layla Kennon
Pam Devaughn
Tyler Roberts
Michaela Mebane

This the 18th day of June, 2024.

By:

Neville Hall, Mayor

Attest:

Deanna Hunt, City Clerk

**CITY OF EDEN, NORTH CAROLINA
2024-2025 BUDGET ORDINANCE**

7a

BE IT ORDAINED by the City Council of the City of Eden, North Carolina in regular session assembled:

Section 1: The following amounts are hereby appropriated for the operation of the City of Eden government and its activities for the fiscal year beginning July 1, 2024, and ending June 30, 2025, according to the following summary and schedules.

Summary (Funds)	Estimated Revenues	Total Budget Appropriation
General	\$20,243,400	\$20,243,400
Self Insured Insurance	\$3,356,900	\$3,356,900
Water and Sewer	\$13,138,300	\$13,138,300
Runabout Travel	\$20,000	\$20,000
Municipal Service Tax District	\$13,600	\$13,600
 (Less inter-fund transfers)	 <u>\$2,693,400</u>	 <u>\$2,693,400</u>
 (Less Appropriated Fund Balances)	 <u>\$1,219,300</u>	 <u>\$1,219,300</u>
 (Less Pass Thru Funds – Ex. Runabout Travel)	 <u>\$849,500</u>	 <u>\$849,500</u>
 TOTAL	 <u>\$32,010,000</u>	 <u>\$32,010,000</u>

Section 2: That for said fiscal year there is hereby appropriated out of the General Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
10-4110	City Council	\$40,800
10-4120	Administrative & Legal Services	\$489,100
10-4130	Finance/Human Resources	\$371,700
10-4135	Marketing & Customer Service	\$435,000
10-4145	Information Technology	\$575,300
10-4190	Facilities & Grounds	\$727,400
10-4310	Police	\$6,596,000
10-4340	Fire	\$2,713,800
10-4350	Division of Design & Construction	\$41,000
10-4510	Streets	\$1,844,500
10-4515	Powell Bill	\$561,000
10-4710	Solid Waste	\$2,048,200
10-4910	Planning & Community Development	\$641,900
10-6120	Recreation	\$1,058,500
10-6920	Fleet Maintenance	\$548,300
10-9100	Special Appropriations	\$1,050,900
10-9990	Contingency	<u>\$500,000</u>
 TOTAL		 <u>\$20,243,400</u>

Section 3:

It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2024, to meet the foregoing General Appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3189-11092	Ad Valorem: Prior Years – Rock Co.	\$96,700
3189-18000	Interest on Delinquent	\$17,400
3190-11000	Ad Valorem: Current Year	\$6,593,600
3190-12092	DMV-Vehicle Tax – Current Year	\$697,700
3190-12093	DMV-Vehicle Tax – Prior Year	\$200
3190-12094	Short Term Rental Vehicle Tax	\$1,400
3190-12095	Municipal Vehicle Tax	\$190,200
3190-15000	Dog License	\$700
3190-18000	Interest on Current Taxes	\$17,500
3190-18100	Interest on Current Taxes – DMV	\$8,000
3190-19097	Payment in Lieu of Annexation	\$215,700
3190-19098	DMV Collection Fees	(\$30,300)
3190-19100	Occupancy Tax	\$109,800

Tax Revenue Total \$7,918,600

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3260-11000	Privilege License	\$700
3270-12000	Franchise Fees/State	\$95,900
3343-41000	Building Permits	\$43,700
3343-41100	Plumbing Permits	\$8,900
3343-41300	Mechanical Permits	\$17,000
3343-41400	Sign Permits	\$300
3343-41500	Electrical Permits	\$26,000
3434-48000	Fire Department Permits	\$2,000
3491-41100	Planning Zoning Permits	<u>\$500</u>

Licenses & Permits Total \$195,000

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3350-00200	Donations & Fees – Pottery Festival	\$6,100
3350-02100	Riverfest	\$48,000
3350-02200	Oink & Ale Festival	\$17,600
3350-02300	Shaggin' on Fieldcrest	\$10,400
3350-02400	Touch-A-Truck	\$2,500
3350-02500	Grown & Gathered	\$11,000
3350-02700	Winterfest	\$4,000
3350-02800	Youth Native American Pow Wow	\$2,500
3412-43000	Vending Machine Proceeds	\$2,000
3412-43100	Vending Machine Proceeds-PW	\$6,300
3434-49000	Fire on Behalf Payments	\$19,000
3434-51000	Fire Dept Rental – Draper Rural	\$200
3612-48000	Freedom Park Concessions	\$17,800
3612-48100	Bridge Street Center Concessions	\$100
3612-48200	East Eden Center Concessions	\$600
3612-48300	East Eden Pool Concessions	\$11,000
3612-48700	Splash Pad Concessions	\$23,700
3612-48800	Splash Pad Admissions	\$46,200
3612-86000	Pool Admissions	\$33,500
3612-86100	Building Use	\$45,500
3612-86200	Field Use & Lights	\$4,500
3831-49000	Interest: Checking	\$14,400
3831-49500	Interest: NC Cash Mgt. Trust	\$458,000
3831-49700	Interest: Powell Bill Funds	\$28,000
3831-49900	Eden PD/Forfeiture Interest	\$500
3839-89000	Miscellaneous Revenue	\$15,000
3984-90000	Transfer from ARPA Fund	\$369,700
3991-99100	Fund Balance Appropriated	<u>\$719,300</u>

Use of Money & Property Total \$1,917,400

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3231-31000	Local Option Sales Taxes	\$1,644,200
3232-31000	½ Cent Sales Taxes	\$1,150,300
3233-31000	½ Cent Sales Taxes	\$783,100
3234-31000	½ Cent Sales Taxes	\$315,700
3234-31001	State Hold Harmless Payment	\$1,247,500
3234-31002	Solid Waste Disposal Tax Distribution	\$12,200
3270-13000	Peg Channel Grant	\$26,000
3322-31000	Wine & Beer Taxes	\$69,700
3324-31000	Utilities Franchise Taxes	\$912,100
3325-33000	Powell Bill: State Street Aid	\$561,000
3335-32000	County Grants: Fire Department	\$2,400
3336-33000	Police School Resource Officers	\$347,900
3412-42100	SLCGP Grant	\$60,000
3431-73000	Project Safe Rockingham County	\$20,100
3434-52000	Draper Rural Fire Tax	\$85,300
3612-48400	Recreation Grant-Sr. Center	\$10,000
3612-48410	HCCBG Grant-Sr. Center	\$33,500
3612-48420	Senior Center General Purpose Grant	\$7,400
3837-89000	ABC Revenues	\$232,400
3837-89100	ABC Revenues: Law Enforcement	<u>\$8,100</u>

Other Agencies Revenues Total \$7,528,900

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3350-00100	Historic Preservation Book Sales	\$600
3412-41000	Other Administrative Revenues	\$900
3431-41000	Police Revenue: Dog Fines	\$3,000
3431-41100	Police Security Charges	\$40,000
3431-41200	Police Security Fringe Benefit Charges	\$10,400
3431-41300	Court Costs	\$5,000
3431-41400	Parking Violations	\$100
3431-41500	Police Fingerprinting Supplies	\$400
3431-41700	Police Revenue	\$5,300
3431-41800	Police Controlled Sub State Excise Tax	\$17,200
3431-84000	Police Department Restitution	\$4,300
3434-41000	Outside Fire Protection Charges	\$6,300
3451-41100	Street Dept. Revenue: Driveways	\$3,200
3451-81000	Street Mowing	\$10,100
3491-40000	Planning Dept. Nuisance Fees	\$49,700
3491-41000	Planning Department Applications	\$1,400
3491-41600	Planning: Code Compliance Ins.	\$100
3491-81000	Planning Department Sale of Materials	\$200
3612-41000	County User's Fees	\$200
3612-41100	League Entrance Fees	\$1,400
3612-41200	Recreation Dept. Revenue: Lesson	\$400
3612-41300	Dixie Youth Tournament	\$13,100
3612-41400	Prowler Sports	\$25,400
3612-86400	Recreation Dept. Miscellaneous	\$16,900
3612-87000	Fuel Purchases – County Agencies	<u>\$10,800</u>

Charges for Current Services \$226,400

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3471-41100	Residential Fees – Solid Waste	\$1,785,200
3471-41101	Commercial Fees – Solid Waste	\$657,800
3471-81000	Sale of Materials/Scrap	\$12,200
3471-81100	Recycling Income – Solid Waste	\$600
3471-81200	Sale of Compost/Mulch–Solid Waste	\$500
3471-81400	Demolition – Abatement	\$800

Total Solid Waste Revenue \$2,457,100

General Fund Revenue Total \$20,243,400

Section 4: That for said fiscal year there is hereby appropriated out of the Self-Insured Insurance Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
4140-18300	Group Insurance Fixed Cost	\$1,385,800
4140-29900	Group Insurance Additional Charges	\$38,500
4140-30000	Claims	\$1,932,600

Self Insured Insurance Fund Total \$3,356,900

Section 5: It is estimated that the following Self-Insured Insurance Fund Revenues will be available during the fiscal year beginning July 1, 2024 and ending June 30, 2025, to meet the foregoing Self-Insured Insurance Fund Appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3351-01000	Charges to Other Funds/GF	\$2,489,000
3351-03000	Charges to Other Funds/W/S	\$620,000
3831-49000	Interest – Checking	\$40,000
3839-83000	Refunds	\$207,900

Self Insured Insurance Fund Total \$3,356,900

Sections 4 and 5 of this Budget Ordinance hereby authorize City payment of individual premiums in excess of that set forth in City Code § 10-6.3 for said fiscal year only. This authorization in no way creates any benefit or right in property whatsoever of any individual employee or retiree to City payment of premiums for any future year above that prescribed in City Code § 10-6.3.

Section 6: That for said fiscal year there is hereby appropriated out of the Water & Sewer Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
7110	Water Resources	\$820,100
7115	Billing & Collections	\$508,500
7120	Water Filtration	\$2,658,900
7125	Collection & Distribution	\$2,217,900
7130	Wastewater Treatment	\$1,764,000
8120	Water Construction	\$227,000
8130	Sewer Construction	\$201,000
9920	Special Appropriations	\$4,240,900
9990	Contingency	\$500,000

Water & Sewer Fund Total \$13,138,300

Section 7: It is estimated that the following Water & Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2024 and ending June 30, 2025 to meet the foregoing Water & Sewer Fund Appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3362-51200	Sale of Water	\$5,408,000
3363-51300	Sewer Service Charges	\$5,593,300
3711-58000	Miscellaneous Returned Checks	\$2,700
3713-53000	Pre-Treatment Charges	\$50,800
3714-42000	Water Service Application Fees	\$17,000
3714-51000	W/S Meter Tampering Fees	\$100
3714-52000	Reconnection Charges	\$303,500
3714-52200	Water Taps	\$18,500
3714-52300	Sewer Taps	\$4,000
3831-49000	Interest: Checking	\$16,000
3831-49500	Interest: NCCMT	\$77,000
3834-86000	Rent of Equipment	\$51,200
3835-81000	Sale of Materials	\$1,100
3839-89000	Miscellaneous Revenues	\$10,600
3984-90000	Transfer from ARPA Fund	\$1,084,500
3991-99100	Fund Balance Appropriated	\$500,000
Water & Sewer Fund Total		<u>\$13,138,300</u>

Section 8: That for said fiscal year there is hereby appropriated out of the Runabout Travel Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
9100-31200	Runabout Travel Expense	\$20,000
Runabout Travel Fund Total		<u>\$20,000</u>

Section 9: It is estimated that the following Runabout Travel Fund Revenues will be available during the fiscal year beginning July 1, 2024 and ending June 30, 2025 to meet the foregoing appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3612-84000	Runabout Travel Fees	\$20,000
Runabout Travel Fund Total		<u>\$20,000</u>

Section 10: That for said fiscal year there is hereby appropriated out of the Municipal Services Tax District Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
4150-29900	MSD Tax – Leaksville	\$10,300
4150-29901	MSD Tax – Draper	\$2,200
4150-29902	MSD Tax – Boulevard	\$1,100
Municipal Service Tax District Fund Total		<u>\$13,600</u>

Section 11: It is estimated that the following Municipal Services Tax District Fund Revenues will be available during the fiscal year beginning July 1, 2024 and ending June 30, 2025 to meet the foregoing appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3190-19100	MSD Tax – Boulevard	\$1,000
3190-19200	MSD Tax – Leaksville	\$9,200
3190-19300	MSD Tax – Draper	\$1,900
3831-49000	Interest Checking Account	\$300
3831-49500	Interest NCCMT Account	<u>\$1,200</u>
Municipal Service Tax District Fund Total		<u>\$13,600</u>

Section 12: There is hereby levied for the fiscal year ending June 30, 2025 the following rate of taxes on each one hundred dollars (\$100) assessed valuation of taxable property as listed as of January 2024 for the purpose of revenue, and in order to finance foregoing appropriations:

A General Fund (for the general expense incident to the proper government of City of Eden, North Carolina) tax rate of \$0.52 per hundred dollars (\$100) of assessed valuation. Such rates are based on an estimated total appraised value of property for the purpose of taxation of approximately \$1,289,272,656 with an assessment ratio of 100% of appraised value; estimated collection rate of 98.35%.

A Municipal Service District tax rate of \$0.100 per hundred dollars (\$100) of assessed valuation for the Leaksville, Draper, and Boulevard municipal service tax districts.

Section 13: The Tax and Service Rates section of the FY 2024-2025 budget sets forth the applicable fees for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Section 14: The Personnel section of the FY 2024-2025 budget sets forth the grade and positions classification plan for the fiscal year beginning July 1, 2024 and ending June 30, 2025.

Section 15: Copies of this Budget Ordinance shall be furnished to the Director of Finance & Personnel and City Manager of the City of Eden, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Section 16: The City Manager, by authority of this ordinance, may transfer/reallocate between & within departments up to a maximum of ten percent (10%) of the moneys appropriated within any of the above stated funds, including any transfers/reallocations between funds.

Adopted this the 18th day of June, 2024.

Neville Hall
Mayor

ATTEST:

Deanna Hunt
City Clerk

City of Eden

NORTH CAROLINA



PROPOSED BUDGET

FY 2024-25

View the budget [here.](#)



Planning and Community Development Department

308 East Stadium Drive, Eden, North Carolina 27288 Phone: (336) 623-2110 Fax: (336) 623-4057

MEMO

To: Honorable Mayor and City Council
Thru: Jon Mendenhall City Manager
From: Kelly K. Stultz, Director
Subject: **Boards and Commissions Vacancies**
Date: August 10, 2022

The following seats on the City Boards and Commissions are vacant and need to be filled. When making appointments, please consider whether these persons have the time or the ability (for whatever reason) to attend regular meetings and participate in the activities of the board or commission.

If you have questions, please do not hesitate to call.

Ward 6 Councilman Light

Tree Board – Melinda Collins has missed the last 4 meetings

Mayor Hall

Historic Preservation Commission – Chase Lemons resigned

<u>Board</u>	<u>Day</u>	<u>Time</u>
Historic Preservation Commission	2nd Monday each month	5:30 pm
Tree Board	3rd Monday of each month	Noon



City Manager's Report

June 2024

City Manager Jon Mendenhall

ADMINISTRATION

Marketing & Communications Office

Our rivers are ready for you and your adventures! We want you to have fun and stay safe. Here are some safety guidelines to remember while you are on the water:

1. Wear your life jacket! It's always possible to capsize in any water condition.
2. Make sure you know where you are going. Always tell a responsible person about your plans of where you will be and when you expect to return.
3. Check the weather forecast before you leave for your destination so that you can pack the proper equipment.
4. Know the water conditions. Sometimes the river will be high, low, or a dam may be releasing. This makes water conditions very different and it is important to know what to expect.
5. Know the rules to navigate the water. Find out what you need to know while on waterways.
6. Beware of Strainers. Strainers are fallen trees, bridge pilings, undercut rocks, or anything else that allows the current to flow through it while holding you. Strainers are deadly.
7. Never go boating or tubing while under the influence of alcohol or drugs.
8. Know your paddling abilities and plan your outings accordingly.
9. Dress appropriately for weather conditions. Carry extra clothes in a dry bag in case you flip and go for a swim.
10. Never float or paddle over low-head dams, avoid fallen trees and other in-stream obstructions.
11. Do not stand up in a canoe or kayak, and avoid weight shifts that may cause capsize.
12. If it is your first time on the water, travel with an experienced person that has navigated that part of the river before.

Come out and watch the movies under the stars at our nostalgic **EDEN DRIVE IN!**

Gates open at 6:30 p.m. on weekends and the first movies starts at dark. The grill is open for business.

SHAGGIN' ON FIELDCREST is set for Saturday, July 20 from 2 p.m. until 10 p.m. We have moved to 213 Main Street because we are growing and need more room. Come enjoy 3 great bands, food trucks and cold beverages. Please remember to bring your lawnchair. Admission is FREE. No outside coolers are allowed.

MOVIES ON MONROE in UPTOWN EDEN – Friday, July 12 – We will be showing the nostalgic movie GREASE. There will be hamburgers, hotdogs, milkshakes, classic cars, 50's music and more. Fun begins at 7 p.m. with the movie starting at dark. See you there!

UPTOWN CRUISERS – Henry Street Municipal Parking Lot in Uptown Eden the **FIRST FRIDAY** of the month beginning June and running until October from 6 p.m. until 9 p.m. Cruise on in with those beautiful cars and enjoy, music, food and lots of conversation. BIG FUN!

Looking ahead on the calendar we have the following events coming up:

Summer Grown & Gathered – Thursday, August 8 – SOLD OUT

Touch-A-Truck – Saturday, August 17

21st Annual RiverFest – Friday, September 20 & Saturday, September 21

PARKS & RECREATION DEPARTMENT

Recreation Division

Bridge Street Recreation Center: Bridge Street Recreation Center stays busy with daily walkers, fitness classes. Our children's Summer Day Camp program is full with close to 40 kids participating.

Mill Avenue Recreation: Pickleball is played Monday, Wednesday, Friday and Sunday mornings.

Mill Avenue Pool/Freedom Park Splash Pad: The pool and splash pad are finally open.

Freedom Park: Weekend tournaments with either adult or girls fast pitch softball are still being played. The Prowlers are having games and practices there each week. The baseball and softball season for the Prowlers are winding down. The ballfields will be closed at the end of June for renovations.

Senior Center: The seniors are had a busy month playing pickleball, bingo, quilt making class, line dancing classes, watercolor classes and so many more fun activities. Please check out the Garden of Eden Senior Center Facebook page with a schedule full of events.

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

Local Codes and Inspections

We are still receiving nuisance complaints either by phone or through our SeeClickFix App available to all citizens. While we still only have one inspector, complaints continue to be addressed in a timely manner and notices sent as needed. The inspector is also checking for other code violations as he sees them out in the field and submitting them to have notices sent to the property owners. Most abatements are being handled by outside contractors as Facility Maintenance is tied up with other duties.

Local Codes Inspections May 1, 2024- May 31, 2024

Total Local Code Inspections Performed	114
Local Code Notices Sent	41
Local Codes Abated	18

Inspections & Permits May 2024

Total Inspections Performed 308 (Does not include fire inspections)
Total Permits Issued 155

Boards & Commissions

The Community Appearance Commission met for the month of May and discussed future projects.
The Historic Preservation Commission met for the month of May and discussed future projects.
The Tree Board met for the month of May and discussed future projects.
The Planning Board did not meet for the month of May due to there being no cases.

Certified Local Government

Staff received notification from the North Carolina State Historical Preservation Office for the approval of the 2022-2023 fiscal year report through the City of Eden's Historical Preservation Commission. The City of Eden is currently a fully accredited CLG locality.

Downtown Planters

Staff cleaned out and planted flowers in the Downtown area planters, including Washington Street (Leaksville), The Boulevard (Spray) and Fieldcrest Road (Draper). The project was conducted by staff representatives from the Community Appearance Commission and North Carolina Main Street Program. The project is funded by the Community Appearance Commission.

POLICE DEPARTMENT

On May 18, we attended the "Hometown Heroes" event hosted by First Presbyterian Church.

On May 21, Officer Josh Roberts, Officer Tim Knight and Lieutenant Andy Johnson were involved in the river rescue of a three-year-old.

On May 31, there was an armed robbery at Truist Bank. Bobby Lee Dobbins, was charged and arrested for armed robbery. Joshua Lee Young was charged and arrested for accessory after the fact.

FIRE DEPARTMENT

The Fire Department responded to 81 calls for the month of May. The Fire Marshall completed 33 inspections in May. Fire Station 2 renovation project has begun. The basement has been completed and waterproofed and the concrete work has started. The HVAC system will be replaced the first week in June. Also, an all-new speaker system has been installed. Fire Station 4 renovation project is nearing completion.

PUBLIC WORKS DEPARTMENT

Streets

The Streets Division is continuing the Fire Station on Stadium Drive, removing concrete from the driveway and parking areas and installing grid and rock for the compaction test. Crews work daily on mowing, street sign maintenance and litter control as well as roadside vegetation and spraying. Areas for the newly approved social district on Washington Street have been prepped for signage.

Construction

The Construction crew has been busy with drainage work. They have cleaned, sowed and matted a total of 330 ditches on Rivercrest Drive, Johnsie Billy Harris Street, Hampton and C Street. We have removed 8

feet of cross drain and reset to repair pipe separation on Blue Creek Road. On Circle Drive waterline we have tied 4 residents to the new main, ran 150' of 1' service for the last house on that section of the circle. We have 4 more to tie over and take out the old 2' pipe. Fire Station 4 has been cleared, laid out, stripped topsoil and started grading the pad for building relocation.

Collections & Distribution

Collection and Distribution crews continue to maintain water and sewer repairs as needed as well as easement/outfalls. C&D has also been assisting the Fire Department with hydrant repairs.

Solid Waste

The Solid Waste Division continues to work on collection of solid waste and transferring/hauling it to the landfill. The amount of municipal solid waste (MSW) hauled in the past month was 528.84 tons. The amount of vegetative tonnage (brush) collected in May was 11.30 tons while bulk waste tonnage collected was 130.80 tons.

Fleet

The Fleet Division had 162 work orders which includes all outside repairs, road calls as well as regular service, tires and NC inspections.

Utilities

The final scope of work was submitted for the Lead and Copper grant and approved by the state. We had a conference call with McKim & Creed to discuss the next steps for the lead and copper inventory grant requirement. An extension will need to be requested since we will not have enough information from the inventory in time to create an engineering report for the replacements. We met with a company who can propose work on roofs through an already bided quote; who plans to talk to Facility Maintenance as well as provide some information for some of our future projects.

CITY OF EDEN, N.C.

A regular meeting of the City Council, City of Eden, was held on Tuesday, May 21, 2024 at 6 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	Neville Hall
Council Members:	Gerald Ellis
	Jerry Epps
	Kenny Kirkman
	Greg Light
	Bruce Nooe
	Tommy Underwood
	Jason Wood
City Manager:	Jon Mendenhall
City Attorney:	Erin Gilley
City Clerk:	Deanna Hunt
Media:	Roy Sawyers, Rockingham Update

MEETING CONVENED:

Mayor Hall called the regular meeting of the Eden City Council to order and welcomed those in attendance. He wished Mike Moore, of Mike Moore Media, the best as he was absent due to health issues.

He wanted to recognize an incident that had happened that afternoon involving a child who had fallen into the river. Eden Police Officers Josh Roberts and Timothy Knight jumped into the river and brought the child to the bank where Lt. Andy Johnson was waiting to take the child to an area where life-saving measures were performed. Firefighter Mike Farmer was on scene along with Rockingham County EMS. Everyone who responded did an incredible job. The City was very proud and appreciative. It was a tremendous show of heroism.

Pastor Joel Clark, of New Saint Paul Baptist Church, gave an invocation followed by the Pledge of Allegiance led by Audrey Cohen, sixth grader at Holmes Middle School, and Karragan Utter, first grader at Central Elementary School, the children of Police Sgt. Joey Utter.

PROCLAMATIONS AND RECOGNITIONS:

- a. Proclamation: Older Americans Month

Mayor Hall called Senior Center Director Carla Huffman forward and he wished her a happy birthday.

He read the proclamation.

Ms. Huffman said the Rockingham County Silver Arts showcase was in the chambers and invited everyone to view it. It was artwork from senior citizens from all over the county. Seniors strengthened the community and the Senior Center made a big difference. She wanted to do a presentation about the center in the future so that people would know all the services they offered. She loved her job and was blessed to work with seniors. Her mother came to the center and helped her and had authored an essay to read to the Friends Group at the center. Ms. Huffman thought it applied to Council and to the community and she wanted to read it: "Thank you to each of you, thank you for showing up. Thank you for never missing a meeting. Thessalonians 3 said we thank God for you, because of you we have great joy. Because of you, God is changing lives. When you show up, it makes a difference. When you speak a kind word to someone, it makes a difference. Thank you for being a group where everyone is welcome. Thank you for being here to greet people who have just found the Senior Center and they need people in their lives. Remember, God is enough. He uses our hands to wave at people, he uses our faces to express joy when we see others and greet them as they come in the door. He uses us to surround others and strengthen and encourage them. God uses simple ordinary actions to make a difference in the lives of those around us. You are called to make a difference in others' lives just by being there. The Senior Center is a family strengthened by each other's presence, just by being welcoming and encouraging others, they make a difference and make people feel welcome." They were making a difference in the lives of the citizens in Eden. She was

preparing a presentation to advertise the Senior Center and had asked seniors to write impact stories. She would read from one of those statements: The Senior Center was a lifeline. It connected her to people not only in Eden but in Rockingham County. She moved from New York in 2013. She never seemed to fit in or be accepted anywhere. She was bullied in high school, causing depression and even a suicide attempt. In the Senior Center, she found a place where she belonged and was accepted. In 2019, she was diagnosed with stage four appendix cancer and beat it. In 2020, she moved to Eden and on March 20, the world shut down. In September 2021, she found the Senior Center and started coming to art and stretch/balance classes and signed up for Senior Games. Now the Senior Center was family who she had chosen to be a major part of her life and she would be sad without it. Ms. Huffman thanked Council and the City for supporting the senior program.

PROCLAMATION
Older Americans Month 2024

WHEREAS, May is Older Americans Month, a time for us to recognize and honor Eden’s older adults and their immense influence on every facet of American society; and

WHEREAS, through their wealth of life experience and wisdom, older adults guide our younger generations and carry forward abundant cultural and historical knowledge; and

WHEREAS, older Americans improve our communities through intergenerational relationships, community service, civic engagement, and many other activities; and

WHEREAS, communities benefit when people of all ages, abilities, and backgrounds have the opportunity to participate and live independently; and

WHEREAS, the City of Eden must ensure that older Americans have the resources and support needed to stay involved in their communities - reflecting our commitment to connectedness; and

NOW, THEREFORE, I, Neville Hall, Mayor of the City of Eden, do hereby proclaim May 2024 as Older Americans Month. This year’s theme, “Powered by Connection,” emphasizes the profound impact of meaningful interactions and social connection on the well-being and health of older adults in our community. I call upon all residents to join me in recognizing the contributions of our older citizens and promoting programs and activities that foster connection and support for older adults.

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

b. Proclamation: Public Works Week

Mayor Hall read the proclamation after which he asked those employees from the department present to stand for recognition.

PROCLAMATION
Public Works Week 2024

WHEREAS, since 1960, National Public Works Week has been celebrated to energize and educate the public on the importance of public works in their daily lives: planning, building, managing and operating at the heart of their local communities to improve everyday quality of life.

WHEREAS, this year’s theme is “Advancing Quality of Life for All.” The City of Eden Public Works Department contributes to advancing and enhancing our quality of life, no matter where we live within the City. Public works professionals provide essential services that lead to healthier, happier, more vibrant communities.

WHEREAS, public works professionals advance the quality of life by providing an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks and grounds, emergency

Minutes of the May 21, 2024 meeting of the City Council, City of Eden:

management and first response, solid waste, and right-of-way management. They are what make our communities dynamic places to live and work.

WHEREAS, we ask you to join us in celebrating the quiet work of these City of Eden Public Works professionals who make life better for all of us.

BE IT NOW PROCLAIMED THAT I, Mayor Neville Hall do hereby designate the week May 19-25, 2024 as Public Works Week in the City of Eden; I urge all citizens to recognize the substantial contributions our public works professionals make to protecting our City's health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand at the City of Eden, North Carolina this 21st day of May, 2024.

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

SET MEETING AGENDA:

A motion was made by Council Member Epps to set the meeting agenda as amended. Council Member Ellis seconded the motion. All members voted in favor of the motion. The motion carried 7-0.

PUBLIC HEARINGS:

There were none at this time.

REQUESTS AND PETITIONS OF CITIZENS:

Mayor Hall asked City Attorney Erin Gilley to read the policy for speakers and she did.

Dan Grieg, 407 Dogwood Lane, was commander of American Legion Post 254 in Eden. He wanted to report on the results of the post home, which was also the home of the Rockingham County Veterans Honor Guard. They had recently done a renovation starting out with a total replacement of the roof which entailed tearing off four layers of existing roof material with the very bottom layer being tar and gravel. There were water leaks coming through in several locations and a sizeable area that had rotted boards. Two bids were received for the roofing materials – for \$26,000 and \$16,500. Alvarez Roofing provided the low bid. With help from Sandra Meadows of the Eden Chamber of Commerce, they held a fundraiser with donors from all over the U.S. providing a portion of the funds. The City was also making funds available for renewal projects in the downtown Draper area with \$5,000 awarded on completion of a project costing \$15,000 or more. Since their project qualified, they were off and running. He thanked the City for giving the Post a great start on their project. There were also several local generous donors who stepped up and provided enough funds for the completion. Alvarez Roofing did an excellent job replacing several boards. He was on the roof with them everyday and could attest to the excellent job they did. Once the roof was completed, they were able to move to the inside of the building. He had been in discussions with Home Depot in Danville, Va., about a program they had which helped veteran organizations with remodels. Their project coordinator met with him at the building and she made a list of materials that would be needed to do a remodel, encouraging him to think of everything the Post would need for the project. She then took the list to the executives at Home Depot for approval. Final approval came through with Home Depot donating new ceiling tiles, new LED lighting, new paint for all the interior walls with five complete paint kits and 20 gallons of paint. They also provided new cabinets, a new commode and two full pallets of luxury vinyl plank flooring complete with a flooring installation kit. Home Depot also sent a team of volunteers to work with volunteers from the Post to do the painting, replacing ceiling tiles, and installing the flooring. Home Depot volunteers came on their own days off to do the work. Success of the project was largely due to a joint effort of the City, Home Depot, and many volunteers from the Post working together to make improvements to an older building in the downtown area of Draper. An open house and ribbon cutting were held with the Eden Chamber of Commerce. The building had been rededicated to be used for serving veterans and their families. He invited any veterans present to come

to their monthly meeting the second Thursday at 7 p.m. He once again thanked the City for its generous donation for the purpose of repairing the roof. It was the key to remodeling the entire project and they were very grateful.

Mayor Hall thanked Mr. Greig and said he was there for the ribbon cutting. It was an impressive use of the space and remodel. The group and volunteers did a great job. It looked good and he was glad it was there to provide services for the veterans. He thanked him for his service.

Stephanie Lemons, 150 Dallas Street, said she was there to express concern about the recent near drowning at Leaksville Landing. According to a post by the Eden Police Department, a 3-year-old fell into the river and had to be rescued by officers from the Police and Fire Departments. She wanted to extend her sincere gratitude to Officers Roberts, Knight and Johnson, and Firefighter Mike Farmer, as well as everyone else involved in the rescue for their bravery and quick response. Her concern was with the lack of safety measures at the river landings and along the rivers within the City. The City, along with Rockingham County government, and their related tourism and economic development departments, heavily promoted Eden's rivers for tourism and recreation to citizens and visitors alike. With the promotion came the responsibility to ensure the safety for each and every person using the rivers. She was at the meeting in good faith to request the following improvements to help prevent incidents like that one and other recent incidents happening in the future. She recommended installing safety equipment such as floatation devices and rescue ropes at all City-owned river landings and along the rivers at reasonable distances as well as popular areas where swimmers and boaters typically stopped to swim. She also suggested providing clearly labeled maps as well as permanent signage at each landing to show the flow of the river at each landing point. It should include defined rapid classes in the specific paths, the direction of the river from point to point, and the distances between the landings. It would also be recommended to install pathways and signage for areas that could serve as emergency escape routes close to the rivers and highways where users of the rivers could exit if an emergency situation occurred. It would help protect those unfamiliar with the rivers as they had all seen had caused incidents in the past. The measures would be a low-cost investment for the City with the potential to save lives. She thought the rivers were a wonderful asset to the City and community. Along with the asset came the responsibility of protecting those who used it. She thanked Council for their time and consideration of the necessary safety improvements. She hoped Council would discuss and implement the measures to enhance the safety of the community and visitors.

UNFINISHED BUSINESS:

There were none at this time.

NEW BUSINESS:

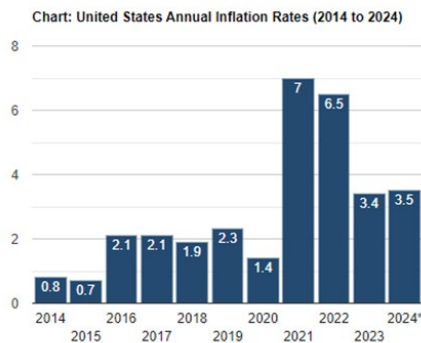
- a. Presentation of Fiscal Year 2024-2025 Budget Message and Budget Ordinance; consideration to call a public hearing for adoption of the Budget Ordinance.

City Manager Jon Mendenhall read the following budget message:

I present for your review and consideration the proposed budget for the Fiscal Year beginning July 1, 2024. I am able to report to you that the City will discharge all of its financial obligations for the current budget year in the proper manner. Last fiscal year as the City came out of a very high inflationary environment (global inflation at a 40-year high), the concerns over ongoing inflation were noted and persist even now as evidenced by interest rates, the costs of certain goods/services, and ongoing labor scarcity. The downside risk to the overall economy and to the municipal budget cannot be downplayed, the threat of a serious economic recession continues to grow as evidenced by yield curves and upticks in unemployment claims. Based on the very real risk of recession continuing provision has been made for the ongoing potential of downside risk so that the City and its critical services to the public are protected and maintained in the face of and despite the current operating environment.

Additionally, special provision has been made, as required by law, to address the revaluation of real property throughout Rockingham County that became effective January 1, 2024. This provision deals with the impacts of an increase in real property values as outlined below and the corresponding need to adjust the tax rate in such a manner as to attenuate this increase in real property values. This means several things:

- Based on the increase in combined (real, personal and public utility) values, the revenue neutral tax rate could potentially be \$0.45 based on a total reassessed valuation of \$1,289,272,656.
- The tax base has grown organically and through economic development efforts a total of \$514,184,691 or 57% in the last 5 years. Accordingly, approximately 24.1% of this increase in valuation is due to inflation while the balance is due to improved economic conditions in the local economy.
- From 2011 to 2019 the total combined valuation for the City of Eden decreased from \$910,328,571 to \$901,071,375 representing over a period of 8 years a decrease of 1%, the overall economy however as measured by CPI increased approximately 13%, during this period City property owners effectively saw an actual loss of value of 14%.
- The City of Eden, working proactively and in partnership with other units of local government – primarily the county and state, has sought to improve local economic conditions and is now blessed with a 32.96% betterment of property values, an unemployment rate at 4% which is the lowest in nearly 30 years, and a proposed property tax rate at the lowest level in 50 years.
- An accompanying exhibit showing the 10 lowest taxed full-service cities in the Piedmont-Triad Region, and a comparison of rates intra-county, as well as historic rates from 1975-2024 accompanies this message as Exhibit I.
- It is recommended that a general rate decrease occur, the recommended rate being reduced from \$0.609 to \$0.52, a rate cut of \$0.089.
 - This results in an 18% decrease in the tax rate for real and personal property, overall real property taxes paid will increase 11%, personal property taxes paid will decrease 18%. Inflation since the last revaluation in 2019 has increased 24.1% as depicted in the following graph.



- The foregoing will result in raised revenue that will:
 1. Balance the reduction of personal property (motor vehicle) revenue received by decreasing the property tax rate.
 2. Provide ongoing, prudent fiscal management that seeks to forefend against both inflation and the potential for recession that ongoing inflation may cause.
 3. Provide for expense increases in electric utility costs caused by green energy initiatives. Electric utility costs in the current year were up by 23.8%.
 4. Provide for the potential of market-based adjustments should labor costs and surrounding labor markets continue to see inflationary pressures.

This budget as presented is a spending plan for the fiscal year beginning July 1, 2024 and ending June 30, 2025. Pursuant to NCGS 159-8, the budget presented is balanced as required by law. In this budget the operating expenditures of the City reflect the ongoing impact of inflation (energy costs up 23.8% in 1 year); however,

Careful and precise expenditures are being provided for in order to enhance the public safety, improve the general welfare, and to continue to guard the public health. It should be noted that no new financing is a part of this budget, rather all the new items are being paid for on a PAYGO basis meaning “paid for as you go” rather than financed, this is the third year in which the City has enjoyed the benefits of PAYGO. The City was not paying the high interest rates found in the economy.

The expenditures of note for this budget are enumerated below:

Public Safety

- 4 new police cars – to maintain the vehicle replacement plan for law enforcement
- Hurst tool and positive pressure fans – tools for fire/rescue

General Welfare

- Resurfacing streets: sections of Green, Jones, Shedd, Riverview, Turner and Monroe Streets; Short Morgan, Von Ruck and Peter Hill Roads; N. Hundley and Clarkway Drives, and Carolina Avenue
- Funding the employee pay program for the fiscal year and funds set aside for market-based adjustments should conditions warrant

Public Health

He noted that people said the county did public health. The City did a lot of drinking water and that was public health, as well as solid waste.

- Additional solid waste transportation trailer for the transport of solid waste from the transfer station to the landfill for disposal
- Repair of additional sludge scraper at the water treatment plant sedimentation basins
- Upgrade of variable frequency drives for pumps at the water treatment plant, this is spanning two fiscal years due to lead times
- Conversion from gaseous chlorine to sodium hypochlorite at the water treatment plant and the wastewater treatment plant, this is spanning two fiscal years due to lead times
- Rehabilitating a clarifier at the wastewater treatment plant
- Replacement of waterlines in the vicinity of and related to the bridge replacement at Meadow Road and NC 14; to improve the drinking water supply system for residents
- All sanitary sewer collection system work related to the Environmental Protection Agency Administrative Order of Consent is being provided for as part of grant funds, a separate project budget accounts for these improvements apart from the annual budget. The City was in the final hundred-day push to be done by September. Large cash flows going out to the tune of almost \$8 million. Four different crews were working on four different contracts. Staff was at peak production on the EPA project. The project would begin to wind down, first with the pump stations and then with the line work.

This budget proposal includes that there be a property tax rate decrease to \$0.52. A rate escalator of \$0.95 on all water-sewer fees is proposed this fiscal year in order to maintain the provision of clean drinking water and the proper treatment of wastewater due to rising cost associated with inflation, primarily energy and chemical costs, and to prepare to pay substantial debt service associated with the Environmental Protection Agency Administrative Order of Consent. In the last two years inflation has increased in the water/sewer/trash consumer price index by 10.68%, the rate escalator proposed is equivalent to a 10.99% adjustment from the 2022 rates, this can be broken down into a 10.68% inflation increase and a 0.31% revenue increase.

A pass-thru fee increase is proposed of \$2.00 in the solid waste fee from \$21.75 to \$23.75 in order to pass-thru the cost of landfill disposal that was increased \$2 by Rockingham County government. In the last two years inflation has increased in the water/sewer/trash consumer price index of 10.68%.

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The proposed general fund budget is \$20,243,400 with the ad valorem tax rate of \$0.52 per \$100 of valuation.

The proposed water and sewer fund budget is \$13,138,300.

The proposed self-insurance fund budget is \$3,356,900.

I commend and applaud each resident, volunteer, elected official, and employee for their hard work, sense of community, and togetherness during this past year and encourage their continued hard work as we begin the next fiscal year. I especially thank Mrs. Tammie McMichael, Mrs. Amy Winn, and Mrs. Michelle Wyatt for their assistance in the preparation of this budget. Copies of the proposed budget are being made available to the news media and copies for the public to view will be available at City Hall in the Office of the City Clerk. As provided by law, above and herein the budget is thus submitted this the 21st day of May, 2024 in the County of Rockingham, City of Eden.

Mayor Hall thanked staff for presenting a proposed, balanced budget. They worked diligently to get as much as possible with spending as little as they could. The department heads did a great job and the Finance Department was top notch.

Council Member Nooe noted there were numbers included above revenue neutral and how much inflation was. He asked Mr. Mendenhall if he looked at the overall increase citywide or countywide in incomes. He asked if those numbers were available over the same time period. He knew the budget was what it was but he was curious how the citizens would be impacted with the increases.

Mr. Mendenhall said the numbers could be calculated. He asked if Council Member Nooe was referring to the difference between revenue neutral and the proposed rate.

Council Member Nooe said he was curious if people were keeping up with inflation as far as personal income.

Mr. Mendenhall said he would be happy to look and provide those.

Mayor Hall asked Mr. Mendenhall to review exhibit one of his budget message as there was important information in it the public needed to hear.

Mr. Mendenhall explained the exhibit was illustrative of what was going on in Rockingham County as far as comparable. The first table was what their neighbors were doing intra-county. The second was what was going on in the Piedmont region. The third was what was going on in Eden historically back to 1975. With help from the other municipalities and the county, the first table had been created detailing current rates, revenue neutral rates and new rates. He reviewed the rates of the county and each municipality as detailed below. They did not want to overburden or overtax the residents any more than necessary to get the basics of the operation done. If someone was way out of line, it led to a little bit of concern of a wage war erupting in pay between different employees in different localities or cost burdens that may not be completely there. They wanted to try to keep the spread the same and coordinate that, which meant they did not want to see someone going super low or super high which would cause concern from a management standpoint. They wanted to be the lowest if they could. From the table, they could see Eden's spread with Reidsville, Mayodan and the county was very good while the spread Stoneville and Madison was not because they were not lowering their rates sufficiently in line with the others in the county, although that was not a judgement call as they may have some things going on. The second table detailed the 10 lowest full-service municipalities in the Piedmont-Triad Region, meaning they had water/sewer, police and fire. They were 100 percent full service without fire or utility districts. Graham and Mebane may be misleading as they shared wastewater facilities in a joint partnership. He read each city and their rate from the table noting Eden would be the tenth lowest in the Piedmont-Triad and did not have I-40 or a university and were not a suburb of a larger city. Eden was truly blessed that its rates could be that low without the growth factors other cities had. The third table showed the history of tax rates in Eden. He pointed out the .52 rate would be the lowest since 1975 when it was .69. He reviewed the rates through the years.

Minutes of the May 21, 2024 meeting of the City Council, City of Eden:

Exhibit I

Rockingham County 2024 New Rates

Unit	Current	Rev Neu	New	Delta Old-New	% Change	Current Eden	Current Rate Delta	New Eden	New Rate Delta	Spread Current v New
County	0.695	0.51	0.5801	0.1149	-0.165324	0.609	-0.086	0.52	-0.0601	0.0259
Eden	0.609	0.45	0.52	0.089	-0.146141	0.609	0	0.52	0	0
Madison	0.73	0.59	0.7	0.03	-0.041096	0.609	-0.121	0.52	-0.18	-0.059
Mayodan	0.695	0.5551	0.61	0.085	-0.122302	0.609	-0.086	0.52	-0.09	-0.004
Reidsville	0.73	0.58	0.64	0.09	-0.123288	0.609	-0.121	0.52	-0.12	0.001
Stoneville	0.69	0.59	0.69	0	0	0.609	-0.081	0.52	-0.17	-0.089

Lowest 10 Full Service Municipalities in PTRC Region

Unit	Rate	Growth Factors
Graham	\$ 0.2899	I-40
Elon	\$ 0.3500	University
Mebane	\$ 0.3700	I-40
Yadkinville	\$ 0.4200	
Haw River	\$ 0.4400	I-40
King	\$ 0.4700	I-74, suburb
Burlington	\$ 0.4836	I-40
Troy	\$ 0.4800	
Gibsonville	\$ 0.4900	I-40
Eden	\$ 0.5200	

Eden Historic Tax Rates

Year	Rate
1975	\$ 0.69
1980	\$ 0.77
1985	\$ 0.77
1990	\$ 0.66
1995	\$ 0.59
2000	\$ 0.57
2005	\$ 0.57
2010	\$ 0.62
2015	\$ 0.609
2020	\$ 0.609
2024*	\$ 0.52
*proposed	

Mayor Hall said what he was trying to point out was that Eden had the lowest rate in the county and the tenth lowest in full-service municipalities in the region. Eden would have the lowest tax rate it had had in 50 years.

Council Member Ellis noted from the lowest 10 tax rates in the Piedmont-Triad, six were in a single county. He told Mr. Mendenhall he had done a great job with that. Council discussed lowering the tax rate into the 40s during the budget retreat but were unable to because of inflation. It was still an outstanding job being able to get to .52. It was good for the citizens and spoke highly of the team at the City.

A motion was made by Council Member Epps to call a public hearing at the June meeting for adoption of the Budget Ordinance. Council Member Nooe seconded the motion. All members voted in favor of the motion. The motion carried 7-0.

- b. Consideration to adopt an ordinance for the demolition of a residential structure at 522 Greenwood Street under Article 9, Building Maintenance Standards of the City’s Unified Development Ordinance.

Planning & Community Development Director Kelly Stultz wrote in a memo: Attached you will find a section of the Human Habitation Standards in Article 9 of the Unified Development Ordinance relating to the steps to be taken when an owner fails to comply with an order to repair or demolish. Also attached is a copy of the Complaint and Notice of Hearing which sets out the violations found at the initial inspection and a copy of the Findings of Fact and Order. The City of Eden Human Habitation Standards and the enabling legislation permit the City Council, upon adoption of an Ordinance, to order the repair or demolition of the structure. Five (5) bids were submitted to this department as follows:

Rabco Inc of NC	\$9,690.00
Big Dawg Construction LLC	\$10,000.00
New Rock Land Mgmt LLC	\$10,000.00
The Menher Group	\$12,200.00
Sam W. Smith, Inc.	\$30,000.00

Staff recommends that Rabco Inc of NC be awarded the bid for the demolition of the house with the lowest bid being in the amount of \$9,690.00. The Fire Department is not able to burn this house because of the distance between structures. Once the demolition is done at the City's expense, actions can be taken to recoup the funds in the same manner as the collection of special assessments. Special assessments are a lien only on the property in question. That means the best remedy available to us is foreclosure. There is no guarantee that these funds can be recovered.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said it was a house staff had been working on for some time. Council had received pictures to see that it was completely overgrown and uninhabitable. Bids had been received from five companies. The low bidder had been Rabco Inc. of N.C. Staff recommended permission to remove the house from the neighborhood.

A motion was made by Council Member Kirkman to adopt an ordinance for the demolition of a residential structure at 522 Greenwood Street under Article 9, Building Maintenance Standards of the City's Unified Development Ordinance and award to Rabco Inc. of N.C. for \$9,690. Council Member Nooe seconded the motion. All members voted in favor of the motion. The motion carried 7-0.

AN ORDINANCE AND ORDER FOR THE DEMOLITION OF PROPERTY
AT 522 GREENWOOD STREET, EDEN, NORTH CAROLINA

THIS ORDINANCE is issued pursuant to the provisions of North Carolina General Statutes §160D, Article 4 and Article 9 of the City of Eden Unified Development Ordinance.

WHEREAS, on the 18th day of September, 2023, the Director of the Planning and Community Development Department caused an examination of the dwelling owned by Bohdan Hamerski at 522 Greenwood Street, Eden, North Carolina and found it to be unfit for human habitation, that said property is more particularly described as follows: Being on Greenwood Street (formerly Railroad Street) in the City of Eden (formerly the Town of Leaksville); BEGINNING at a stake at the Southwest corner of G. W. Deshazo's lot; thence South with said Greenwood Street 66 feet; thence East parallel with said G. W. Deshazo's 165 feet; thence North parallel with said Greenwood Street 66 feet; thence West with said G. W. Deshazo's line to the BEGINNING 165 feet, more or less. See Deed Book 1529, page 2431. The above-described property being more commonly known as 522 Greenwood Street, Eden, North Carolina, and is being further identified by the Rockingham County Tax Dept. as PIN 7070-19-50-5368-00 and Parcel No. 107430.

WHEREAS, on the 27th day of September, 2023, the Director caused to be issued a Complaint and Notice of Hearing for the 17th day of October, 2023, which was served on the property owner by first class mail and certified mail, return receipt requested; the certified mail Compton was returned marked "Unclaimed" and "Unable to Forward;" the Complaint and Notice of Hearing was posted on the subject property on the 27th day of September, 2023; and

WHEREAS, the hearing was held on the 17th day of October, 2023, and the Director subsequently issued an Order to repair, alter, improve or vacate and demolish the dwelling located on the property; and

WHEREAS, a copy of the Order was served on the property owner posting it on the subject property on the 18th day of October, 2023; and by publishing the Order in the Rockingham Now on the 25th day of October, 2023; and

WHEREAS, the property owner did not appeal the Order and, pursuant to Article 9, Section 9.02(K)(2) of the City of Eden Unified Development Ordinance, a copy of the order has been mailed to any organization involved in providing or restoring dwellings for affordable housing that has filed a written request for such notice; and

WHEREAS, the Owner has had a reasonable opportunity to bring the property into conformity with Article 9, Section 9.02 of the City of Eden Unified Development Ordinance and he has failed to take any action to comply with the Director's Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden that the Director is hereby ordered to proceed to effectuate the purpose of the Human Habitation Standards set out in Article 9, Section 9.02 of the City of Eden Unified Development Ordinance with respect to the property described above by demolishing the structures located thereon.

IT IS FURTHER ORDERED that a certified copy of this Ordinance and Order shall be recorded in the Office of the Register of Deeds of Rockingham County, North Carolina, and indexed in the name of Bohdan Hamerski in the Grantor and Grantee index.

IT IS FURTHER ORDERED that the amount of the cost of demolishing the dwelling by the Director shall be a lien against the real property upon which the cost was incurred, said lien shall be filed, have the same priority, and be collected as the lien for special assessment provided by North Carolina General Statutes Chapter 160D, Article 10.

APPROVED, ADOPTED AND EFFECTIVE, this 21st day of May, 2024.

CITY OF EDEN

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

- c. Approval and adoption of a resolution approving the real property conveyance to the Draper Volunteer Fire Department.

Ms. Gilley wrote in a memo: The City was requested by the Draper Volunteer Fire Department (DVFD) for a portion of property beside its station on 213 Main Street. DVFD currently has an easement and encroachment (into the unopened right of way) for a 92' x 20' area. They are requesting that the City convey (convert from easement to fee simple) that property to them with an additional amount of property totaling 120' x 20'. Additionally, they are also requesting an easement of 120' x 10' beyond that. The City is restricted in the way it can dispose of property, but is authorized by NCGS § 160A-277 to convey property to Volunteer Fire Departments if the land is to be used for constructing or expanding their facilities.

During the research, Staff discovered that the City would only be able to convey a 20' x 60' of property that the DVFD needs because the other 60' x 20' lies within an unopened right of way. The process has begun to close that portion of the unopened right of to facilitate this.

At this point, Staff has drafted a resolution that has been published in the newspaper, as required by statute, to authorize a conveyance of the 60' x 20' needed by DVFD and grant an easement of 120' x 10' beyond that. The Division of Design and Construction has reviewed this and desires to maintain any easements that the City has—which would be water and sewer. DVFD has agreed to obtain a survey showing the new property liens and easements that are reserved.

Staff recommends that you approve this Resolution. Please contact me with any questions you may have.

Mayor Hall noted Council Member Kirkman had recused himself as a member of the Draper Volunteer Fire Department. He called on Ms. Gilley.

Ms. Gilley said each member received a request from the Draper Volunteer Fire Department (DVFD) for a portion of property beside its station on 213 Main Street. The DVFD currently had an easement and encroachment for a 92' x 20' area. They requested that the City convey (convert from easement) that property to them with an additional amount of property totaling 120' x 20'. Additionally, they also requested an easement of 120' x 10' beyond that. It was the back of the City's property bordering the DVFD. The City was restricted in the way it could dispose of property, but was authorized by N.C. statute to convey property to volunteer fire departments if the land was to be used for constructing or expanding their facilities, which was the case in this situation. During the research, staff discovered that the City would only be able to convey a 20' x 60' of property that the DVFD needed because the other 60' x 20' was within an unopened right of way. The process has begun to close that portion of the unopened right of way so that property could be conveyed as well. Staff drafted a resolution to authorize a conveyance of the 60' x 20' needed by DVFD and grant an easement of 120' x 10' beyond that. The Division of Design and Construction reviewed it and required that the City maintain any water and sewer easements in that area. DVFD agreed to obtain a survey. Staff recommended Council approve the resolution.

A motion was made by Council Member Ellis to adopt a resolution approving the real property conveyance to the Draper Volunteer Fire Department. Council Member Underwood seconded the motion. All members voted in favor of the motion. The motion carried 7-0.

Council Member Underwood wanted to comment that the City needed to do whatever it could to help the DVFD out as they helped the City a lot.

RESOLUTION APPROVING THE REAL PROPERTY CONVEYANCE
TO DRAPER VOLUNTEER FIRE DEPARTMENT

WHEREAS, the City of Eden owns certain real property located on Fieldcrest Road, adjacent to 1431 Fieldcrest Road, Parcel ID # 110897, hereinafter referred to as "City Property"; and

WHEREAS, Draper Volunteer Fire Department owns property at 1422 Front Street that borders the back side of the City Property; and

WHEREAS, Draper Volunteer Fire Department intends to expand their facility and requires additional acreage to do so; and

WHEREAS, pursuant to North Carolina General Statute §160A-277, the City of Eden is authorized to convey land to volunteer fire departments that is to be used for constructing or expanding their facilities; and

WHEREAS, the City of Eden desires to convey the following portion of City Property to Draper Volunteer Fire Department for the purposes stated above:

Beginning at the northwestern corner of the City Property described above, Parcel # 110897, a common corner between City of Eden and unopened right of way between May Street and Main Street, proceeding in a southerly direction along City of Eden's western property line for 20 feet and thence 60 feet in a easterly direction making a new line parallel to City of Eden northern property line shared with Draper Volunteer Property at 1422 Front Street (Draper's southern property line), thence proceeding north 20 feet to the property line shared between City of Eden and Draper, thence proceeding with the shared property line in a westerly direction 60 feet back to the common corner of City of Eden and the unopened right of way and point of Beginning. Said area being a 20ft by 60 ft addition to Draper Volunteer Fire Department and a 20ft by 60 ft deletion from City of Eden property. Said area shall be subject to an official survey.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Eden that the property listed above be conveyed to the Draper Volunteer Fire Department pending a survey and deed at no cost pursuant to §160A-277.

APPROVED, ADOPTED AND EFFECTIVE this 21st day of May, 2024.

CITY OF EDEN

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

REPORTS FROM STAFF:

- a. City Manager's Report.

Mayor Hall called on Mr. Mendenhall.

Mr. Mendenhall said an update on Fire Station 2 could be found on page three of the report. He read from the report: Work associated with the renovation of Fire Station 4 is ongoing, initiation of renovations of Fire Station 2 were requested by the department and they were authorized to begin using funds unspent from the Fire Station 4 renovation where bid returns were advantageous leaving a balance in that account. For the cost of what they thought Station 4 would be, the City was going to be able to repair Stations 4 and 2. The renovations to Fire Station 2 were projected to cost on average \$53/square foot; a plan of work particularly advantageous to the taxpayer and which foregoes any further delay awaiting CDBG funds.

He also wanted to echo the Mayor's commendation of the officers from the Dan River that day. There was a little boy alive that night due to Officers Josh Roberts and Timothy Knight, as well as Firefighter Mike Farmer. Police, fire and EMS worked well together and their actions exemplified the teamwork and comradery of the Eden's public safety personnel from the 9-1-1 call to the taking the child to the hospital. They threw around the word hero a lot and it was a good thing. He wanted to read the qualities of heroism – first, it was performed in service to others in need, whether that was a person, group or community, or defense of certain ideals. Second, it was engaged in voluntarily, even in military contexts or police circumstances. Heroism remained an act that required something beyond what was required by duty. That was what happened earlier. Nothing compelled those officers to jump in the water with 30 pounds of gear – it was voluntary. Third, a heroic act was one with recognition of possible risks and costs be it to one's personal risk or health or reputation in which the actor was willing to accept sacrifice. The officers could have died that day and they knew that when they jumped in the river. Finally, heroism was performed without external gain. They did not anticipate gaining anything by their actions but did it regardless. It was important from a management standpoint to commend who he thought were two heroes – they acted heroically that day. He wanted to commend them to City Council as their ultimate supervisors, and to the public who they were all accountable to. He wanted to say thank you to Officer Roberts and Officer Knight who were in his opinion their hometown heroes.

Mayor Hall noted the report had come out the week before and in it were 12 safety rules for using the river. He encouraged everyone to get a copy of the report, which was available at the meeting, online and in Eden's Own Journal, and share the safety rules with others.

City Manager's Report
May 2024
City Manager Jon Mendenhall

ADMINISTRATION

Marketing & Communications Office

On behalf of the City of Eden we would like to thank the Rockingham County Arts Council for their continued support of arts in Eden and Rockingham County. Just in the month of May they were major sponsors of our 2nd Annual youth Powwow and our Fiesta in the Park.

Thank you to Jenny Edwards and your board of directors for all you do for the arts in Rockingham County. We appreciate all your hard work!

We are accepting vendor applications for RiverFest coming up September 20 & 21. You can find applications at EDENNC.US or you may come by City Hall and pick one up. Get them in now. We sold out last year!

Our very popular Oink & Ale event is coming up Saturday, June 15 from 6 p.m. until 9 p.m. along Monroe Street in Uptown Eden. Landslide – A Tribute to Fleetwood Mac will be performing along with beverages from area brewers, delicious food, barbecue cookers, ax throwing, mechanical bull, games and lots and lots of FUN. Admission is only \$10. Come join us.

LOOKING AHEAD we have Shaggin' on Fieldcrest coming up July 20, Summer Grown & Gathered August 8, Touch-A-Truck August 17 and RiverFest September 20 & 21. So much fun coming your way this summer!

Our rivers are ready for you and your adventures! We want you to have fun and stay safe. Here are some safety guidelines to remember while you are on the water:

1. Wear your life jacket! It's always possible to capsize in any water condition.
2. Make sure you know where you are going. Always tell a responsible person about your plans of where you will be and when you expect to return.

3. Check the weather forecast before you leave for your destination so that you can pack the proper equipment.
4. Know the water conditions. Sometimes the river will be high, low, or a dam may be releasing. This makes water conditions very different and it is important to know what to expect.
5. Know the rules to navigate the water. Find out what you need to know while on waterways.
6. Beware of Strainers. Strainers are fallen trees, bridge pilings, undercut rocks, or anything else that allows the current to flow through it while holding you. Strainers are deadly!
7. Never go boating or tubing while under the influence of alcohol or drugs.
8. Know your paddling abilities and plan your outings accordingly.
9. Dress appropriately for weather conditions. Carry extra clothes in a dry bag in case you flip and go for a swim.
10. Never float or paddle over low-head dams, avoid fallen trees and other in-stream obstructions.
11. Do not stand up in a canoe or kayak, and avoid weight shifts that may cause capsize.
12. If it is your first time on the water, travel with an experienced person that has navigated that part of the river before.

Come out and watch the movies under the stars at our nostalgic EDEN DRIVE IN! Gates open at 6:30 p.m. on weekends and the first movies starts at dark. The grill is open for business and the Drive In is now twin with another screen.

PARKS & RECREATION DEPARTMENT

Recreation Division

Bridge Street Recreation Center: Bridge Street Recreation Center stays busy with daily walkers, fitness classes. Our children's Summer Day Camp program is full.

Mill Avenue Recreation: Pickleball is played Monday, Wednesday, Friday and Sunday mornings. Summer Cornhole League starts May 13. Games will be held on Mondays at 6:15 p.m.

Mill Avenue Pool/Freedom Park Splash Pad: The pool and splash pad are still closed, but facilities will open on Memorial Day, Monday May 27. Both the pool and splash pad have been cleaned. A power upgrade is being installed as well as new lighting.

Freedom Park: Weekend tournaments with either adult or girls fast pitch softball are still being played. There will be new lighting added to the all-purpose fields. Also, a new dance floor has been added to the amphitheater.

Senior Center: The seniors are had a busy month playing pickleball, bingo, quilt making class, line dancing classes, watercolor classes and so many more fun activities. Please check out the Garden of Eden Senior Center Facebook page with a schedule full of events. Senior games have started and the closing ceremony is May 17.

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

Local Codes and Inspections

We are still receiving nuisance complaints either by phone or through our SeeClickFix App available to all citizens. While we still only have one inspector, complaints continue to be addressed in a timely manner and notices sent as needed. The inspector is also checking for other code violations as he sees them out in the field and submitting them to have notices sent to the property owners. Most abatements are being handled by outside contractors as Facility Maintenance is tied up with other duties.

Local Codes Inspections April 1- April 30, 2024

Local Code Notices Sent-	20
Local Codes Abated-	6
Permits Issued-	124
Total Inspections Completed	211

Board & Commissions

The Planning Board did not meet in April.

The Community Appearance Commission did not meet in April.

The Historic Preservation Commission met for the month of April but did not have adequate members present to establish a quorum.

The Tree Board met for the month of April and discussed future projects.

The Planning Board did not meet for the month of April due to there being no cases.

Tree City USA Report

Staff received notification of the approval of the 2023 Tree City USA Report, marking 30 years the City of Eden has been a Tree City USA City. The City of Eden Tree Board has plans to celebrate the accomplishment with a 30 for 30 tree planting campaign, with a goal of planting 30 trees. More information can be provided by contacting the Tree Board staff representative Jeff Alderman.

Arbor Day Celebration

Staff celebrated Arbor Day 2024, by planting a tree with students at Douglas Elementary School on site on April 26, 2024.

POLICE DEPARTMENT

During the month of April, sworn police personnel completed spring in-service training. To include day time firearms qualifications, Haz Mat, fire extinguisher, blood borne pathogens and crowd management.

Chief Paul Moore and Deputy Chief Anthony Lovings graduated from UNC School of Government Municipal and County Administration program.

We have begun conducting a background investigation on one potential BLET candidate for the fall semester at RCC.

FIRE DEPARTMENT

The Fire Department responded to 73 calls for the month of April. The Fire Marshall completed 23 inspections in April. All paperwork on the new fire engine has been completed, and the order has been approved and submitted. Work associated with the renovation of Fire Station #4 is on-going, initiation of renovations of Fire Station #2 were requested and authorized to begin using funds unspent from Fire Station #4 renovation where bid returns were advantageous leaving a balance in that account. The renovations to Fire Station #2 are projected to cost on average \$53.00/sq ft; a plan of work particularly advantageous to the taxpayer and which foregoes any further delay awaiting CDBG funds.

PUBLIC WORKS DEPARTMENT

Streets

Work has started the Fire Station 4 on Stadium Drive, removing concrete from the driveway and parking areas. Work is on-going for right of way mowing, street sign maintenance and litter control. Work continues on roadside vegetation and spraying, these crews are working diligently to maintain all of the City streets.

Construction

In March, we have graded, cut ditches, installed a total of 4 cross drains and graveled 1,600 feet of road at metro pump station. We have also seeded any disturbed areas. On Circle Drive we have pressure tested, chlorinated and flushed new a new water main. Everything has passed inspection. The water main is now on-line. We will be tying customers over the new main over the next couple of weeks.

Collections & Distribution

The Collection & Distribution Division continues to maintain water and sewer repairs as needed and have increased sewer main and manhole flushing. The mowing season has begun, C&D will clean and clear easements and outfalls as needed. Water leaks and sewer blockages remained close to the same as the previous month.

Solid Waste

Solid Waste Division is continuing to work on collection of solid waste and transferring/hauling it to the landfill. The amount of municipal solid waste (MSW) hauled in the past month was 422.38 tons. The amount of vegetative tonnage (brush) collected in April was 10.20 tons while bulk waste tonnage collected was 19.20 tons.

Fleet

The Fleet Division had 613 work orders which includes all outside repairs, road calls as well as regular service, tires and NC inspections.

Utilities

We received a letter confirming we would be receiving a grant made up of grant and 0% loan for the lead and copper inventory. We had a call with Synagro to discuss equipment maintenance and the basin project progress. Synagro responded to the NOV and NOD from the land application inspection and the response was accepted. Council approved the updated Asset Management Plan again along with an update 10-year CIP and resolution. With the complexity of the SEID grant and the low amount being offered, we have chosen to stop pursuing it. We will look for a better grant once we have more information to use as backing.

CONSENT AGENDA:

- a. Approval and adoption of the April 16, 2024 regular meeting minutes.
- b. Approval and adoption of a resolution to accept a State Grant from the General Assembly.

Special Projects Manager Terry Shelton wrote in a memo: Staff is asking Council to accept a \$7,000,000 grant for wastewater improvements. This money will be used for wastewater projects that are tied to the EPA Remediation Plan. We do have to submit a completed application type Funding Form to receive this funding. This Funding Form requires a Resolution by Council accepting the offer of financial assistance. This financial assistance grant is offered to us by the Operations Appropriations Act of 2023(S.L. 2023-134) of the General Assembly of North Carolina.

RESOLUTION to accept State Grant from the General Assembly

WHEREAS, the North Carolina Operations Appropriations Act of 2023 (S.L. 2023-134) Section 12.2.(e) of the General Assembly North Carolina has authorized the making of grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environment and Natural Resources has offered a State Grant from the Water Infrastructure Fund in the amount of \$7,000,000 for the construction of wastewater projects and wastewater collection system rehabilitation, and

WHEREAS, the City of Eden intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EDEN:

That the City of Eden does hereby accept the State Grant offer of \$7,000,000.

That the City of Eden does hereby give assurance to the North Carolina Department of Environment and Natural Resources that all items specified in the loan and grant offer, Section II - Assurances will be adhered to.

Minutes of the May 21, 2024 meeting of the City Council, City of Eden:

That Jon Mendenhall, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That the City of Eden has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto,

Adopted this the May 21, 2024, at Eden, North Carolina.

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

c. Approval of a pyrotechnics permit for Morehead High School’s graduation.

Fire Marshal Kevin Dunn wrote in a memo: The attached information includes an application for a pennit to display pyrotechnics at the Morehead High School Graduation on June 6 and with a rain date of June 7. The applicant is Jason Tuggle Morehead High School Principal, and it also includes a contract between Wetzel Pyrotechnics. Ryan Keith Murphy., and Morehead High School. Wetzel Pyrotechnics, Ryan Keith Murphy has also included their Federal Explosives License/ Permit, a Certificate of Insurance, and a copy of their Safety Procedures. According to the City Code Chapter 7 Article X: Fireworks Displays, The City Council may issue the applicant a permit to display pyrotechnics if the applicant has provided the required proof of insurance and the Fire Marshal has made the required certifications and satisfactory evidence has been produced to effect that the pyrotechnics will be used in connection with the conduct of concerts or public exhibitions.

d. Approval and adoption of Budget Amendment #11.

Assistant Finance Director Amy Winn wrote in a memo: The attached budget amendment allocates funds received from the State of North Carolina for Unauthorized Substance Excise Tax. These funds are generated due to cases that are worked by the Eden Police Department. The Police Department will use these appropriated funds to purchase replacement SRT Armor.

Subject	Budget Amendment # 11		From	To	Amount
	Account #				
General Fund Revenues					
Police Unauthorized Substance Tax	10-3431-41800	\$	11,000.00	\$ 17,000.00	<u>\$ 6,000.00</u>
General Fund Expenditures					
Police Safety Equipment	10-4310-21300	\$	50,000.00	\$ 56,000.00	<u>\$ 6,000.00</u>

Appropriates funds received from State of NC for Unauthorized Substance Tax.

Adopted and effective this 21st day of May, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

e. Approval and adoption of Budget Amendment #12.

Ms. Winn wrote in a memo: This budget amendment increases the General Fund Police Security revenue line item and increases the Police Department’s Police Security expenditure line item to reflect additional revenue received from police security charges.

Minutes of the May 21, 2024 meeting of the City Council, City of Eden:

Subject: Budget Amendment # 12

	Account #	From	To	Amount
General Fund Revenues				
Police Security Charges	10-3431-41100	\$ 40,000.00	\$ 117,000.00	\$ 77,000.00
Police Security Fringe Benefits	10-3431-41200	\$ 10,400.00	\$ 21,400.00	<u>\$ 11,000.00</u>
				<u>\$ 88,000.00</u>
General Fund Revenues				
Police Security	10-4310-12500	\$ 40,000.00	\$ 128,000.00	<u>\$ 88,000.00</u>
				<u>\$ 88,000.00</u>

Appropriates additional revenue generated by police security.

Adopted and effective this 21st day of May, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

f. Approval and adoption of Budget Amendment #13.

Ms. Winn wrote in a memo: The attached budget amendment appropriates funds received from the NC Office of State Budget & Management for the betterment of Freedom Park.

Subject: Budget Amendment # 13

	Account #	From	To	Amount
General Fund Revenues				
State Grant	10-3412-42000	\$ 627,800.00	\$ 1,627,800.00	<u>\$ 1,000,000.00</u>
General Fund Expenditures				
Recreation C/O Land Improvements	10-6120-52000	\$ 120,000.00	\$ 1,120,000.00	<u>\$ 1,000,000.00</u>
				<u>\$ 1,000,000.00</u>

Appropriates State grant funds received for the betterment of Freedom Park.

Adopted and effective this 21st day of May, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

g. Approval and adoption of Budget Amendment #14.

Ms. Winn wrote in a memo: The attached budget amendment appropriates funds received for the PEG Channel grant in FY 22-23. These funds were used to replace the audio system in council chambers.

Minutes of the May 21, 2024 meeting of the City Council, City of Eden:

Subject: Budget Amendment # 14

	Account #	From	To	Amount
General Fund Revenues				
GF Fund Bal Approp - PEG Channel Grant	10-3991-99800	\$ -	\$ 18,500.00	<u>\$ 18,500.00</u>
General Fund Expenditures				
PEG Channel Grant Expense	10-4135-34500	\$ 26,000.00	\$ 44,500.00	<u>\$ 18,500.00</u>

Appropriates fund balance from the FY 22-23 PEG Channel Grant.

Adopted and effective this 21st day of May, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

h. Approval and adoption of Budget Amendment #15.

Ms. Winn wrote in a memo: The attached budget amendment allocates proceeds from a Purina donation. The donation is for the purchase of rescue equipment packs for the Fire Department and body armor for the Police Department. This amendment increases the Fire and Police Revenue and the Fire and Police safety equipment line items.

Subject: Budget Amendment # 15

	Account #	From	To	Amount
General Fund Revenues				
Fire Dept Misc Revenue	10-3434-41700	\$ -	\$ 2,000.00	\$ 2,000.00
Police Revenue	10-3431-41700	\$ 17,500.00	\$ 19,500.00	<u>\$ 2,000.00</u>
				<u>\$ 4,000.00</u>
General Fund Expenditures				
Fire Safety Equipment	10-4340-21300	\$ 23,500.00	\$ 25,500.00	\$ 2,000.00
Police Safety Equipment	10-4310-21300	\$ 50,000.00	\$ 52,000.00	<u>\$ 2,000.00</u>
				<u>\$ 4,000.00</u>

Appropriates donation from Purina for Fire rescue equipment packs and Police body armor.

Adopted and effective this 21st day of May, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

i. Approval and adoption of Budget Amendment #16.

Ms. Winn wrote in a memo: The attached budget amendment allocates insurance proceeds received for a total loss of a Facilities & Grounds vehicle and lawnmower. Replacements have been ordered and charged to the C/O Vehicles and C/O Equipment line items in the Facilities & Grounds budget.

Minutes of the May 21, 2024 meeting of the City Council, City of Eden:

Subject: Budget Amendment # 16

	Account #	From	To	Amount
General Fund Revenues				
Insurance Proceeds	10-3850-85000	\$ 25,700.00	\$ 53,500.00	<u>\$ 27,800.00</u>
General Fund Expenditures				
Facilities & Grounds C/O Vehicles	10-4190-55000	\$ -	\$ 14,100.00	\$ 14,100.00
Facilities & Grounds C/O Equip - Non Depr	10-4190-57000	\$ 25,000.00	\$ 38,700.00	<u>\$ 13,700.00</u>
				<u>\$ 2,7800.00</u>

Appropriates insurance proceeds received for damage to Facilities & Grounds vehicle and equipment.

Adopted and effective this 21st day of May, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

A motion was made by Council Member Epps to approve the consent agenda. Council Member Wood seconded the motion. All members voted in favor of the motion. The motion carried 7-0.

ANNOUNCEMENTS:

Mayor Hall said the Draper Pool, Freedom Park Splash Pad and the Freedom Park Miniature Golf would all open for the season on May 27. June 1 was the Piedmont Pottery Festival at First Presbyterian Church from 9 to 3; June 8 was the Food Truck Rodeo on the The Boulevard from noon to 5; June 15 was Oink & Ale on Monroe Street from 6 to 9. June 29 was the Shenandoah concert at The Farmhouse at 7 p.m. Marketing & Special Events Manager Cindy Adams had been very busy, hosting the Fine Arts Festival reception at RCC. MHS students had been in for Shadowing Day, which he hated to have missed as he was out of town. The second annual Youth Powwow was very well attended, Fiesta in the Park was held, Spring Grown & Gathered was the previous week and it was always a highlight for people who could attend. The Argus Camera Group had been in town and he appreciated Ms. Adams facilitating that and having them visit the City for all those years.

Council Member Ellis noted that Mitchell’s Drugs had closed and he thanked them for their service to Eden for the many years they were open.

Main Street Manager Ken White said the Music in the Park, Cruz In and Jeep Meet would be Saturday, May 25 at Freedom Park. It was held the last Saturday monthly until September with a different band each month. The cruise in started at 5:30.

Council Member Epps wanted to echo the appreciation for the Police and Fire Departments, as well as EMS. They continually amazed him doing things that were great for the City. While everyone else was sleeping, they were still out there. He also thought staff should look into Ms. Lemons’ recommendations for safety on the rivers.

Council Member Underwood agreed with Council Member Epps. He wanted to thank the Public Works Department for the awesome job they did. He wanted to offer condolences and prayers to the family of a former firefighter – Wayne Burroughs – who had passed away the previous day. He thought Mr. Burroughs had been with the City about 30 years at Station 1.

ADJOURNMENT:

As there was no further business to discuss, a motion was made by unanimous consent to adjourn.

Respectfully submitted,

Deanna Hunt, City Clerk

ATTEST:

Neville Hall
Mayor

WATER AND SEWER FUND										
Department	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
Revenue (by source)										
W-S Fund Allocation (operating)	\$ 1,215,365	\$ 1,215,365	\$ 1,288,287	\$ 1,288,287	\$ 1,365,584	\$ 1,365,584	\$ 2,184,935	\$ 2,184,935	\$ 2,316,031	\$ 2,316,031
W-S Capital Reserve Spent	\$ -	\$ 321,400	\$ 105,313	\$ 493,713	\$ -	\$ 415,000	\$ -	\$ -	\$ -	\$ -
W-S Capital Reserve Addition	\$ -	\$ (605,765)	\$ -	\$ 0	\$ -	\$ (63,584)	\$ -	\$ (95,935)	\$ (745,300)	\$ (482,031)
Debt Cash Flow In (Purchase)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
Grant Cash Flow In	\$ 1,706,500	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total	\$ 2,921,865	\$ 2,431,000	\$ 1,393,600	\$ 1,782,000	\$ 1,365,584	\$ 1,717,000	\$ 4,184,935	\$ 2,089,000	\$ 1,570,731	\$ 1,834,000
Expense (by department)										
Debt Cash Flow Out (Annual Payments)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ 150,000	\$ 150,000
Billing and Collections	\$ 45,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -
Collection & Distribution	\$ 200,000	\$ 120,000	\$ 200,000	\$ 200,000	\$ 80,000	\$ 280,000	\$ 500,000	\$ 120,000	\$ 120,000	\$ 200,000
Water Filtration	\$ 1,254,100	\$ 88,000	\$ 209,000	\$ 392,000	\$ 248,000	\$ 287,000	\$ 404,000	\$ 242,700	\$ 243,000	\$ 120,000
Water Resources	\$ 75,000	\$ -	\$ 72,000	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000
Wastewater Treatment	\$ 314,000	\$ 135,000	\$ 17,600	\$ 80,000	\$ 50,000	\$ 8,000	\$ -	\$ 48,000	\$ 165,700	\$ 10,000
Water Construction	\$ 227,000	\$ 250,000	\$ 220,000	\$ 200,000	\$ 200,000	\$ 240,000	\$ 300,000	\$ 300,000	\$ 400,000	\$ 350,000
Sewer Construction	\$ 201,000	\$ 1,838,000	\$ 675,000	\$ 910,000	\$ 617,000	\$ 902,000	\$ 885,000	\$ 483,000	\$ 10,000	\$ 40,000
Total	\$ 2,316,100	\$ 2,431,000	\$ 1,393,600	\$ 1,782,000	\$ 1,302,000	\$ 1,717,000	\$ 4,089,000	\$ 1,343,700	\$ 1,088,700	\$ 876,000
Revenue	\$ 2,921,865	\$ 2,431,000	\$ 1,393,600	\$ 1,782,000	\$ 1,365,584	\$ 1,717,000	\$ 4,184,935	\$ 2,089,000	\$ 1,570,731	\$ 1,834,000
Expenditure	\$ 2,316,100	\$ 2,431,000	\$ 1,393,600	\$ 1,782,000	\$ 1,302,000	\$ 1,717,000	\$ 4,089,000	\$ 1,343,700	\$ 1,088,700	\$ 876,000
Variance	\$ 605,765	\$ -	\$ (0)	\$ -	\$ 63,584	\$ -	\$ 95,935	\$ 745,300	\$ 482,031	\$ 958,000
Fund Summaries at 10yr	Original	Spent	Retained Earnings	New Subtotal	Additions	Total				
Capital Reserve (W-S)	\$ 100,000.00	\$ (1,335,426.00)	\$ 1,992,614.25	\$ 757,188.25	\$ -	\$ 757,188.25				
Notes:										
[1] 6% rate increase FY 25, FY 27, FY 29, FY 31, FY 33										
[2] New debt for: AMR Replacement										
Debt service programmed into CIP the year following the purchase.										

City of Eden
Capital Improvement 2024-2034

GENERAL FUND										
Department	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
Revenue (by source)										
General Fund Allocation (operating)	\$ 1,586,500.00	\$ 1,863,680.00	\$ 1,869,680.00	\$ 1,866,131.00	\$ 1,866,131.00	\$ 1,868,608.00	\$ 1,868,608.00	\$ 1,871,109.00	\$ 1,871,109.00	\$ 1,871,109.00
Capital Reserve Spent	\$ -	\$ 271,120.00	\$ 681,720.00	\$ -	\$ -	\$ -	\$ 250,220.00	\$ 256,511.00	\$ 378,291.00	\$ -
Capital Reserve Addition	\$ -	\$ (773,000.00)	\$ -	\$ -	\$ (463,731)	\$ (138,400.00)	\$ (581,008.00)	\$ (32,420.00)	\$ -	\$ -
Grant Cash Flow In	\$ 250,000.00									
Powell Bill	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00	\$ 561,000.00
Total	\$ 2,397,500.00	\$ 1,922,800.00	\$ 3,112,400.00	\$ 2,427,131.00	\$ 1,963,400.00	\$ 2,291,208.00	\$ 2,098,820.00	\$ 2,656,200.00	\$ 2,810,400.00	\$ 2,432,109.00
Expense (by department)										
Administration	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Division of Design & Construction	\$ -	\$ 44,000.00	\$ -	\$ -	\$ -	\$ 9,500.00	\$ 29,000.00	\$ -	\$ -	\$ -
Facilities & Grounds	\$ 57,900.00	\$ 122,000.00	\$ 95,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Finance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire	\$ 245,000.00	\$ 340,000.00	\$ 1,157,000.00	\$ 357,000.00	\$ 157,000.00	\$ 97,000.00	\$ 57,000.00	\$ 1,157,000.00	\$ 57,000.00	\$ 247,000.00
Fleet Maintenance	\$ 247,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 50,000.00	\$ 80,000.00	\$ 25,000.00	\$ -	\$ 80,000.00	\$ 80,000.00
Information Technology	\$ 145,500.00	\$ 68,900.00	\$ 108,900.00	\$ 65,300.00	\$ 126,300.00	\$ 79,000.00	\$ 146,900.00	\$ 95,600.00	\$ 171,100.00	\$ 115,700.00
Marketing & Customer Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Planning & Community Development	\$ -	\$ 53,500.00	\$ -	\$ 45,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Police	\$ 268,100.00	\$ 210,400.00	\$ 385,500.00	\$ 265,100.00	\$ 301,700.00	\$ 305,200.00	\$ 324,500.00	\$ 657,600.00	\$ 1,336,300.00	\$ 381,200.00
Recreation	\$ -	\$ 153,000.00	\$ 40,000.00	\$ 95,000.00	\$ 25,000.00	\$ 50,000.00	\$ 100,000.00	\$ 60,000.00	\$ -	\$ -
Solid Waste	\$ 100,000.00	\$ 70,000.00	\$ 350,000.00	\$ 175,000.00	\$ 185,000.00	\$ 130,000.00	\$ 350,000.00	\$ -	\$ 255,000.00	\$ -
Streets	\$ -	\$ 200,000.00	\$ 315,000.00	\$ 300,000.00	\$ 369,000.00	\$ 348,500.00	\$ 423,000.00	\$ 75,000.00	\$ 300,000.00	\$ 170,000.00
Powell Bill	\$ 561,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00	\$ 611,000.00
Total	\$ 1,624,500.00	\$ 1,922,800.00	\$ 3,112,400.00	\$ 1,963,400.00	\$ 1,825,000.00	\$ 1,710,200.00	\$ 2,066,400.00	\$ 2,656,200.00	\$ 2,810,400.00	\$ 1,604,900.00
Revenue										
	\$ 2,397,500.00	\$ 1,922,800.00	\$ 3,112,400.00	\$ 2,427,131.00	\$ 1,963,400.00	\$ 2,291,208.00	\$ 2,098,820.00	\$ 2,656,200.00	\$ 2,810,400.00	\$ 2,432,109.00
Expenditure										
	\$ 1,624,500.00	\$ 1,922,800.00	\$ 3,112,400.00	\$ 1,963,400.00	\$ 1,825,000.00	\$ 1,710,200.00	\$ 2,066,400.00	\$ 2,656,200.00	\$ 2,810,400.00	\$ 1,604,900.00
Variance										
	\$ 773,000.00	\$ -	\$ -	\$ 463,731.00	\$ 138,400.00	\$ 581,008.00	\$ 32,420.00	\$ -	\$ -	\$ 827,209.00
Fund Summaries at 10yr										
Capital Reserve GF	Original \$ 600,000.00	Spent \$ (1,837,862.00)	Retained Earnings \$ 1,988,559.00	New Subtotal \$ 750,697.00	Additions \$ -	Total \$ 750,697.00				

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Administration

Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1 [No items requested]											
TOTAL											

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Division of Design & Construction

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Replace 42-inch scanner	\$ 10,000		\$ 10,000								
2	Replacement for 2004 pickup 8E	\$ 34,000		\$ 34,000								
3	Replace 42-inch plotter	\$ 9,500						\$ 9,500				
4	Replacement for 2005 pickup 9E	\$ 29,000							\$ 29,000			
	TOTAL	\$ 82,500	\$ -	\$ 44,000	\$ -	\$ -	\$ -	\$ 9,500	\$ 29,000	\$ -	\$ -	\$ -

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Facilities & Grounds

Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1 Public Woks Roof	\$ 57,900	\$ 57,900									
2 1 - Ride on Blower	\$ 15,000		\$ 15,000								
3 Service Truck	\$ 35,000			\$ 35,000							
4 Epoxy Floors @ Public Works	\$ 57,000		\$ 57,000								
5 Bridge Street Roof	\$ 60,000			\$ 60,000							
6 Mower	\$ 18,000		\$ 18,000								
7 Senior Building Roof	\$ 14,000		\$ 14,000								
8 Amphitheater @ Freedom Park Roof	\$ 18,000		\$ 18,000								
TOTAL	\$ 274,900	\$ 57,900	\$ 122,000	\$ 95,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Finance

Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
[No items requested]											
TOTAL											

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Fire

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Turnout Gear	\$ 310,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ 67,000
2	Renovate Station 4	\$ 200,000	\$ 200,000									
3	Hurst Tool	\$ 12,000	\$ 12,000									
4	Positive Pressure Fan	\$ 6,000	\$ 6,000									
5	Extracation Gear	\$ 33,000		\$ 33,000								
6	Renovate Station 1	\$ 250,000		\$ 250,000								
7	Firetruck replacement	\$ 2,200,000			\$ 1,100,000					\$ 1,100,000		
8	Renovate Station 3	\$ 300,000				\$ 300,000						
9	Command Staff Vehicle Replacement	\$ 150,000										\$ 150,000
10	Equipment Replacement	\$ 270,000		\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
11	Replacement of Brush Truck	\$ 100,000					\$ 100,000					
12	Replacement of SCBA Machine	\$ -										
13	Replace Pagers	\$ 40,000						\$ 40,000				
	TOTAL	\$ 3,871,000	\$ 245,000	\$ 340,000	\$ 1,157,000	\$ 357,000	\$ 157,000	\$ 97,000	\$ 57,000	\$ 1,157,000	\$ 57,000	\$ 247,000

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Fleet Maintenance

	Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Add 80' drive through bay	\$ 235,000	\$ 235,000									
2	Replace Miller wire welder and spool gun	\$ 12,000	\$ 12,000									
3	Replace vehicle & heavy-duty scan tools	\$ 50,000		\$ 50,000								
4	Replace tire changing equipment and tools	\$ 50,000			\$ 50,000							
5	Tire shop paint, heaters, roof, air compressor	\$ 50,000				\$ 50,000						
6	Fleet Bldg paint, heaters, air conditions, air compressor	\$ 50,000					\$ 50,000					
7	Replace Tire service truck	\$ 80,000						\$ 80,000				
8	Install a new generator at the tire shop	\$ 25,000							\$ 25,000			
9	Replace shop heat & air system	\$ 80,000									\$ 80,000	
10	HD 4 post mobile lift	\$ 80,000										\$ 80,000
	TOTAL	\$ 712,000	\$ 247,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 80,000	\$ 25,000	\$ -	\$ 80,000	\$ 80,000

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Information Technology

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Desktop Lifecycle	\$ 314,300		\$ 23,100	\$ 25,500	\$ 28,000	\$ 30,800	\$ 33,900	\$ 37,300	\$ 41,000	\$ 45,100	\$ 49,600
2	Laptop Lifecycle	\$ 446,600	\$ 28,000	\$ 30,800	\$ 33,900	\$ 37,300	\$ 41,000	\$ 45,100	\$ 49,700	\$ 54,600	\$ 60,100	\$ 66,100
3	Server Lifecycle	\$ 274,800	\$ 45,000		\$ 49,500		\$ 54,500		\$ 59,900		\$ 65,900	
4	Secure Door Entry	\$ 60,000	\$ 60,000									
5	Recble - Public Works & Water Plants	\$ 15,000		\$ 15,000								
6	ID Maker	\$ 5,000	\$ 5,000									
7	Framework Laptop Trial	\$ 7,500	\$ 7,500									
	TOTAL	\$ 1,123,200	\$ 145,500	\$ 68,900	\$ 108,900	\$ 65,300	\$ 126,300	\$ 79,000	\$ 146,900	\$ 95,600	\$ 171,100	\$ 115,700

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Marketing & Customer Service

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
	[No items requested]	\$ -										
	TOTAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Planning & Community Development

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Replace 2004 Ford Truck	\$ 45,000		\$ 45,000								
2	Replace Planning Plotter	\$ 8,500		\$ 8,500								
3	Replace 2015 Chevy Truck	\$ 45,000				\$ 45,000						
	TOTAL	\$ 98,500	\$ -	\$ 53,500	\$ -	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Police

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Vehicle Replacement Plan	\$ 3,464,600	\$ 268,100	\$ 210,400	\$ 385,500	\$ 248,100	\$ 265,700	\$ 285,200	\$ 306,500	\$ 657,600	\$ 586,300	\$ 251,200
2	Firearm Replacement	\$ 130,000										\$ 130,000
3	K9 Replacement	\$ 73,000				\$ 17,000	\$ 36,000	\$ 20,000				
4	Drone Replacement	\$ 18,000							\$ 18,000			
5	Radio Replacement	\$ 750,000									\$ 750,000	
	TOTAL	\$ 4,435,600	\$ 268,100	\$ 210,400	\$ 385,500	\$ 265,100	\$ 301,700	\$ 305,200	\$ 324,500	\$ 657,600	\$ 1,336,300	\$ 381,200

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Recreation

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Playground Equipment @ Bridge Street	\$ 80,000		\$ 80,000								
2	Install a football/soccer scoreboard at Freedom Park	\$ 7,000		\$ 7,000								
3	Freedom Park fields - top dressing	\$ 11,000		\$ 11,000								
4	Thomas Built Bus	\$ 55,000		\$ 55,000								
5	Overlay basketball courts at Morgan Road	\$ 40,000			\$ 40,000							
6	Replace gym floor at Bridge Street Rec	\$ 95,000				\$ 95,000						
7	Resurface walking track at Morgan Road	\$ 25,000					\$ 25,000					
8	Upgrade playground @ Ernestine Hampton Park	\$ 50,000						\$ 50,000				
9	Upgrade playground @ Dehart (Spray) Park	\$ 100,000							\$ 100,000			
10	Upgrade playground @ Draper Park	\$ 60,000								\$ 60,000		
TOTAL		\$ 523,000	\$ -	\$ 153,000	\$ 40,000	\$ 95,000	\$ 25,000	\$ 50,000	\$ 100,000	\$ 60,000	\$ -	\$ -

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Solid Waste

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Replace Garbage Truck - Automatic	\$ 700,000			\$ 350,000				\$ 350,000			
2	Replace International Road Tractor (2 of 2)	\$ 70,000		\$ 70,000								
3	Ford F-250 4x4 regular cab truck	\$ 55,000									\$ 55,000	
4	Brushawg Knuckleboom	\$ 560,000				\$ 175,000	\$ 185,000				\$ 200,000	
5	SpecTec Ejector Trailer	\$ 180,000	\$ 100,000					\$ 80,000				
6	Refurbish 2018 Pinnacle	\$ 50,000						\$ 50,000				
	TOTAL	\$ 915,000	\$ 100,000	\$ 70,000	\$ 350,000	\$ 175,000	\$ 185,000	\$ 130,000	\$ 350,000	\$ -	\$ 255,000	\$ -

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Streets

	Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Salt Shed	\$ 200,000		\$ 200,000								
2	Dump Truck	\$ 1,107,000			\$ 315,000		\$ 369,000		\$ 423,000			
3	Leaf Machine	\$ -				\$ -						
4	Backhoe	\$ 348,500						\$ 348,500				
5	Service Truck	\$ 75,000								\$ 75,000		
6	Automated Leaf Truck	\$ 600,000				\$ 300,000					\$ 300,000	
7	Mowing Tractor	\$ 170,000										\$ 170,000
	TOTAL	\$ 2,500,500	\$ -	\$ 200,000	\$ 315,000	\$ 300,000	\$ 369,000	\$ 348,500	\$ 423,000	\$ 75,000	\$ 300,000	\$ 170,000

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Powell Bill

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Street Resurfacing & Preservation	\$ 5,049,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000	\$ 561,000
2	Street Preservation GF Contribution	\$ 400,000		\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
TOTAL		\$ 5,449,000	\$ 561,000	\$ 611,000	\$ 611,000	\$ 611,000	\$ 611,000	\$ 611,000	\$ 611,000	\$ 611,000	\$ 611,000	\$ 611,000

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Billing & Collections

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Replace BC11 - 2014 Ford F150 4x4	\$ 45,000	\$ 45,000									
2	Replace BC12 - 2018 Ford F150 XLT	\$ 35,000					\$ 35,000					
3	Automated Meter Replacement	\$ 2,000,000							\$ 2,000,000			
TOTAL		\$ 2,080,000	\$ 45,000	\$ -	\$ -	\$ -	\$ 35,000	\$ -	\$ 2,000,000	\$ -	\$ -	\$ -

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Collection & Distribution

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Tandem Dump Truck - replace 21W	\$ 200,000	\$ 200,000									
2	Dump Truck - replace 54W	\$ 120,000		\$ 120,000								
3	Backhoe - replace 50W	\$ 200,000			\$ 200,000							
4	Sidarm Tractor - replace 56W	\$ 200,000				\$ 200,000						
5	Service Truck - replace 65W	\$ 80,000					\$ 80,000					
6	Service Truck - replace 66W	\$ 80,000						\$ 80,000				
7	Mowing Tractor - replace 78W	\$ 200,000						\$ 200,000				
8	Hydrovac/Sewer Vac - replace 60W	\$ 500,000							\$ 500,000			
9	Service Truck - replace 80W	\$ 120,000								\$ 120,000		
10	Service Truck - replace 83W	\$ 120,000									\$ 120,000	
11	Dump Truck - replace 19W	\$ -										\$ 200,000
TOTAL		\$ 1,820,000	\$ 200,000	\$ 120,000	\$ 200,000	\$ 200,000	\$ 80,000	\$ 280,000	\$ 500,000	\$ 120,000	\$ 120,000	\$ 200,000

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Water Filtration

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Sodium Hypochlorite Construction	\$ 1,102,200	\$ 1,102,200									
2	Upgrade VFD on High Service Pumps	\$ 41,300	\$ 41,300									
3	Sludge Scraper Repair	\$ 155,000	\$ 35,000	\$ 38,000	\$ 40,000	\$ 42,000						
4	Rebuild Filters (one each year)	\$ 1,267,700			\$ 139,000	\$ 150,000	\$ 170,000	\$ 182,000	\$ 195,000	\$ 208,700	\$ 223,000	
5	Upgrade PLC and SCADA	\$ 75,600	\$ 75,600									\$ 100,000
6	Replace DL5000 Spectrophotometer	\$ 15,000				\$ 15,000						
7	Replace Mud Valves (basin 5, 6, and 7)	\$ 96,000						\$ 30,000	\$ 32,000	\$ 34,000		
8	Replace Sed Basin Dump Valve (5, 6, 7)	\$ 38,000					\$ 18,000				\$ 20,000	\$ 20,000
9	Dredge the Presettling Basin (Lake behind Water Plant)	\$ 60,000					\$ 60,000					
10	Rebuild Raw Water Pump	\$ 150,000				\$ 75,000		\$ 75,000				
11	Rebuild High Service Pump	\$ 235,000				\$ 110,000			\$ 125,000			
12	Replace Vehicle	\$ 102,000		\$ 50,000					\$ 52,000			
13	Roof Replacement	\$ 30,000			\$ 30,000							
TOTAL		\$ 3,367,800	\$ 1,254,100	\$ 88,000	\$ 209,000	\$ 392,000	\$ 248,000	\$ 287,000	\$ 404,000	\$ 242,700	\$ 243,000	\$ 120,000

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Water Resources

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Replace Service Truck	\$ 72,000			\$ 72,000		\$ 72,000					
2	Utility Tractor/Loader Replacement	\$ 69,000	\$ 69,000									
3	Mini Split/Heat & Air	\$ 6,000	\$ 6,000									
2	Roof Replacement	\$ -										\$ 6,000
TOTAL		\$ 147,000	\$ 75,000	\$ -	\$ 72,000	\$ -	\$ 72,000	\$ -	\$ -	\$ -	\$ -	\$ 6,000

City of Eden
 Capital Improvement Program
 Fiscal Years 2024-2034

Wastewater Treatment

Description		Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Sodium Hypochlorite Construction	\$ 314,000	\$ 314,000									
2	Clarifier Rehab	\$ 160,000		\$ 64,000							\$ 96,000	
3	Lightin Mixer	\$ 18,000		\$ 18,000								
4	Replace Sampler	\$ 34,000			\$ 10,000					\$ 14,000		\$ 10,000
5	Truck Replacement	\$ 120,000		\$ 45,000			\$ 50,000			\$ 25,000		
6	Lab Heating/Air System	\$ 24,500			\$ 7,600			\$ 8,000			\$ 8,900	
7	Grit Blower Replacement	\$ 17,000		\$ 8,000						\$ 9,000		
8	Upgrade PLC and SCADA	\$ 140,800				\$ 80,000					\$ 60,800	
9	Roof Replacement	\$ 10,000							\$ 10,000			
TOTAL		\$ 838,300	\$ 314,000	\$ 135,000	\$ 17,600	\$ 80,000	\$ 50,000	\$ 8,000	\$ -	\$ 48,000	\$ 165,700	\$ 10,000

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Water Construction

	Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
3	Ray Street (asphalt patching, certification, etc.)	\$ 10,000	\$ 10,000									
5	Water Valve Replacement or Insertion Work	\$ -	\$ -									
9	Riverview Street (asphalt patching, certification, etc.)	\$ 8,000	\$ 8,000									
12	Maryland Avenue WL Replacement (patching, certification, etc.)	\$ 7,000	\$ 7,000									
13	Branch Street & Martin Street stubouts only	\$ -	\$ -									
14	TBD (Design only FY 24-25)	\$ 35,000	\$ 35,000									
15	Stephens Street WL Replacement	\$ 16,000	\$ 16,000									
16	Gordon Street WL Replacement	\$ 16,000	\$ 16,000									
17	Morehead Street #2 WL Replacement	\$ 20,000	\$ 20,000									
18	Severe Problem WL Replacement	\$ 10,000	\$ 10,000									
19	NC14 NCDOT U-5893 Related WL Replacement	\$ 95,000	\$ -	\$ 30,000	\$ 65,000							
20	Southwood Drive WL Loop (Design only 24-25)	\$ 126,000	\$ 16,000	\$ 20,000	\$ 90,000							
21	N. Byrd Street (Design only 24-25)	\$ 112,000	\$ 12,000	\$ 45,000	\$ 55,000							
22	Circle Drive #3 WL Loop & Replacement	\$ 25,000	\$ 25,000									
23	Small Booster Pump Station - Cox Street Area	\$ -	\$ -									
24	Branch Street WL Replacement	\$ 26,000		\$ 26,000								
25	Martin Street #2 WL Replacement	\$ 29,000		\$ 29,000								
26	Robindell Court WL Replacement	\$ 20,000		\$ 20,000								
27	Friendly Road WL Replacement	\$ 22,000		\$ 22,000								
28	?? (Design only FY 25-26)	\$ 37,000		\$ 37,000								
29	Stuart Street (tie-in at Dameron Street)	\$ 12,000		\$ 12,000								
30	Automatic Flushing Device Installations	\$ 9,000		\$ 9,000								
31	Estimated Costs for future Water Construction projects - not itemized; includes various DOT project relocations, etc.	\$ 2,052,000	\$ 52,000		\$ 10,000	\$ 200,000	\$ 200,000	\$ 240,000	\$ 300,000	\$ 300,000	\$ 400,000	\$ 350,000
	TOTAL	\$ 2,687,000	\$ 227,000	\$ 250,000	\$ 220,000	\$ 200,000	\$ 200,000	\$ 240,000	\$ 300,000	\$ 300,000	\$ 400,000	\$ 350,000

City of Eden
Capital Improvement Program
Fiscal Years 2024-2034

Sewer Construction

	Description	Total Cost	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	FY 31-32	FY 32-33	FY 33-34
1	Covenant Branch Force Main Rehabilitation (Spot Section Replacements as Evaluation Indicates)	\$ 1,450,000			\$ 600,000	\$ 850,000						
2	Railroad Force Main (Spot Section Replacements as Evaluation Indicates)	\$ 900,000					\$ 500,000	\$ 400,000				
3	Reroute Purina sewer to Industrial pump station with 10" sewer	\$ 1,698,000		\$ 1,698,000								
4	Upsize 4" SS in Beech St and Lake Drive to 8"	\$ 340,000					\$ 30,000	\$ 310,000				
5	Replace section of 8" SS near old Edwards abattoir/slaughter house, north of Landfall Dr.	\$ 60,000					\$ 10,000	\$ 50,000				
6	Eliminate 4" SS behind houses south side of Front St, between N. Hale & N. Hundley	\$ 325,000						\$ 25,000	\$ 300,000			
7	Railroad Pump Station Improvements	\$ 201,000	\$ 201,000									
8	Access and Easement Improvements	\$ 125,000		\$ 30,000	\$ 15,000	\$ 10,000	\$ 15,000	\$ 20,000	\$ 10,000	\$ 15,000	\$ 10,000	\$ 10,000
9	High Priority Aerial Crossing Replacements	\$ 300,000		\$ 110,000	\$ 60,000	\$ 50,000		\$ 30,000		\$ 50,000		\$ 30,000
10	Upsize 4" SS in Mill Ave, west of N. Rickman St. to 8"	\$ 167,000						\$ 22,000	\$ 145,000			
11	Upsize 4" SS in Water St to 8"	\$ 188,000						\$ 25,000	\$ 163,000			
12	Upsize 4" SS in Elam Ave, west of Pervie Bolick St. to 8"	\$ 80,000						\$ 8,000	\$ 72,000			
13	Upsize 4" SS in Barnett St, south of Harris St. to 8"	\$ 157,000						\$ 12,000	\$ 145,000			
14	Replace <8" SS in Glovenia St., west/NW of Boone Rd to old RR R/W w/8"	\$ 145,000					\$ 12,000			\$ 133,000		
15	Replace <8" SS east of Riverside Dr. w/8"	\$ 114,000					\$ 10,000			\$ 104,000		
16	Replace <8" SS in N. High St. & west of same, near Mill Ave. & Balmar Theater	\$ 201,000					\$ 20,000			\$ 181,000		
17	Add manholes where just VCP cleanouts exist at few spots in Bear Slide	\$ 20,000					\$ 20,000					
18	Replace 8" SS in Washington St. from S. Hamilton St to Bridge St prior to next DOT resurfacing	\$ 50,000							\$ 50,000			
	TOTAL	\$ 6,521,000	\$ 201,000	\$ 1,838,000	\$ 675,000	\$ 910,000	\$ 617,000	\$ 902,000	\$ 885,000	\$ 483,000	\$ 10,000	\$ 40,000



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Jon Mendenhall, City Manager

From: Tammie B. McMichael, Director of Finance and Personnel

Date: June 18, 2024

Subject: Resolution to Provide Interfund Loan from the General Fund to the EPA Project Fund

As we approach yearend June 30, 2024, the EPA Project Fund is pending two outstanding reimbursements from the North Carolina Division of Water Infrastructure:

Reimbursement #18 Bridge Street Basin Rehab and Pump Station \$291,578

Reimbursement #1 Junction Street Basin Rehab and Pump Station \$3,136,084

Therefore, we are asking Council to approve the attached Resolution to provide a interfund Loan from the General Fund to the EPA Project Fund. This loan will bridge the gap for the EPA project fund until we can receive the reimbursements. The loan amount is \$3,427,662 which is the total of the two expected reimbursements.

**RESOLUTION TO PROVIDE INTERFUND LOAN FROM THE GENERAL FUND TO
THE EPA PROJECT FUND**

Resolution to Provide Interfund Loan from the General Fund to the EPA Project Fund in an Amount Not to Exceed \$3,427,662

Whereas, City of Eden accepted reimbursement grants and low interest loans from North Carolina Division of Water Infrastructure to help fund the EPA Project Fund during FY 2023-24; and

Whereas, these grants and low interest loans require City of Eden to make expenditures first and then seek reimbursement from the appropriate state agency; and

Whereas, this process results in a negative cash balance at the end of the fiscal year in the EPA Project Fund; and

Whereas, N.C.G.S. § 159-13. allows the governing body of a local government to make interfund loans under certain circumstances; and

Whereas, the General Fund has a sufficient amount of money for this loan that is not restricted to use (unrestricted cash in the General Fund as of 6/30/24 is \$11,041,408); and

Whereas, an interfund loan out of the General Fund in an amount not to exceed \$3,427,662 will not compromise the Fund's economic viability;

Now Therefore Be It Resolved by the City Council for the City of Eden that the interfund loans shall be authorized from the General Fund to the following EPA Project Funds in the amounts up to those specified not to exceed a total of \$3,427,662, that the loan shall bear an annual interest rate of 0% and that the loan shall be repaid within one year:

EPA Project Fund Loan Amount \$3,427,662

It is Further Resolved that the Finance Director shall forward the necessary documents to the Local Government Commission, State of North Carolina.

Passed, adopted and approved 18th day of June 2024.

Neville Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk



City of Eden



To: Honorable Mayor and City Council

Thru: Chris White, Fire Chief

From: Kevin Dunn, Fire Marshal

Date: June 6, 2024

Subject: Pyrotechnics Display- Fourth of July Celebration

The attached information includes an application for permit to display pyrotechnics at the Fourth of July Celebration on July 4th and with a rain date of July 5th. The applicant is the Kiwanis of Eden, NC (Chairman Kenneth Kirkman) and it also includes a contract between Wetzel Pyrotechnics, Ryan Keith Murphy and Kiwanis of Eden, NC. Wetzel Pyrotechnics, Ryan Keith Murphy has also included their Federal Explosives License/ Permit, a Certificate of Insurance, and a copy of their Safety Procedures.

According to the City Code Chapter 7 Article X: Fireworks Displays, The City Council may issue the applicant a permit to display pyrotechnics if the applicant has provided the required proof of insurance and the Fire Marshal has made the required certifications and satisfactory evidence has been produced to effect that the pyrotechnics will be used in connection with the conduct of concerts or public exhibitions.




**APPLICATION FOR PERMIT TO DISPLAY PYROTECHNICS
TO THE CITY COUNCIL OF THE CITY OF EDEN**

1. Name, address, and telephone number of the person seeking permit for display of pyrotechnics:
Kenneth Kirkman, 319 Howe St., Eden, NC 27288
2. The name of the event at which pyrotechnics is to be displayed:
Kiwanis Fourth of July Celebration
3. If the event is to be conducted for, on behalf of, or by an organization, provide the name, address, telephone number of the headquarters of the organization, and of the authorized and responsible head of such organization:
Eden Kiwanis, 319 Howe St., Eden, NC 27288
4. The date of the event at which the pyrotechnics is to be displayed:
July 4, 2024
5. The type of event at which the pyrotechnics will be displayed:
July 4th celebration
6. A statement as to whether the event will be held indoors or outdoors:
Outdoors
7. The location of the event at which pyrotechnics will be displayed:
Morehead High School stadium
8. If the event is to be sponsored by or on behalf of any person other than the applicant, the applicant for such permit shall file with the application a written authorization from the person proposing to hold the parade authorizing the applicant to apply for the permit on his behalf.

9. The applicant shall file with the application any required proof of insurance by Eden City Code.

10. I hereby certify that the forgoing information is true to the best of my knowledge.



Signature of Applicant

6-7-24

Date


STATE OF NORTH CAROLINA
ROCKINGHAM COUNTY

I, Deanna F. Hunt, a Notary Public, in and for the aforesaid County and State, do hereby certify that Kenneth Kirkman the above mentioned applicant, personally appeared before me this the 7 day of June, 2024, and subscribed and made oath to the foregoing applicant for a permit to display pyrotechnics in the City of Eden.

Witness my hand and seal, this the 7 day of June, 2024.

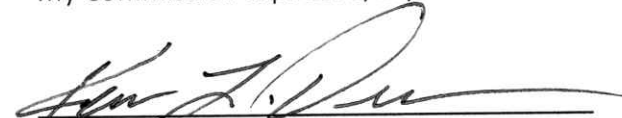
Deanna F. Hunt

Notary Public


Deanna F. Hunt

Name of Notary

My Commission expires: 3/18/27

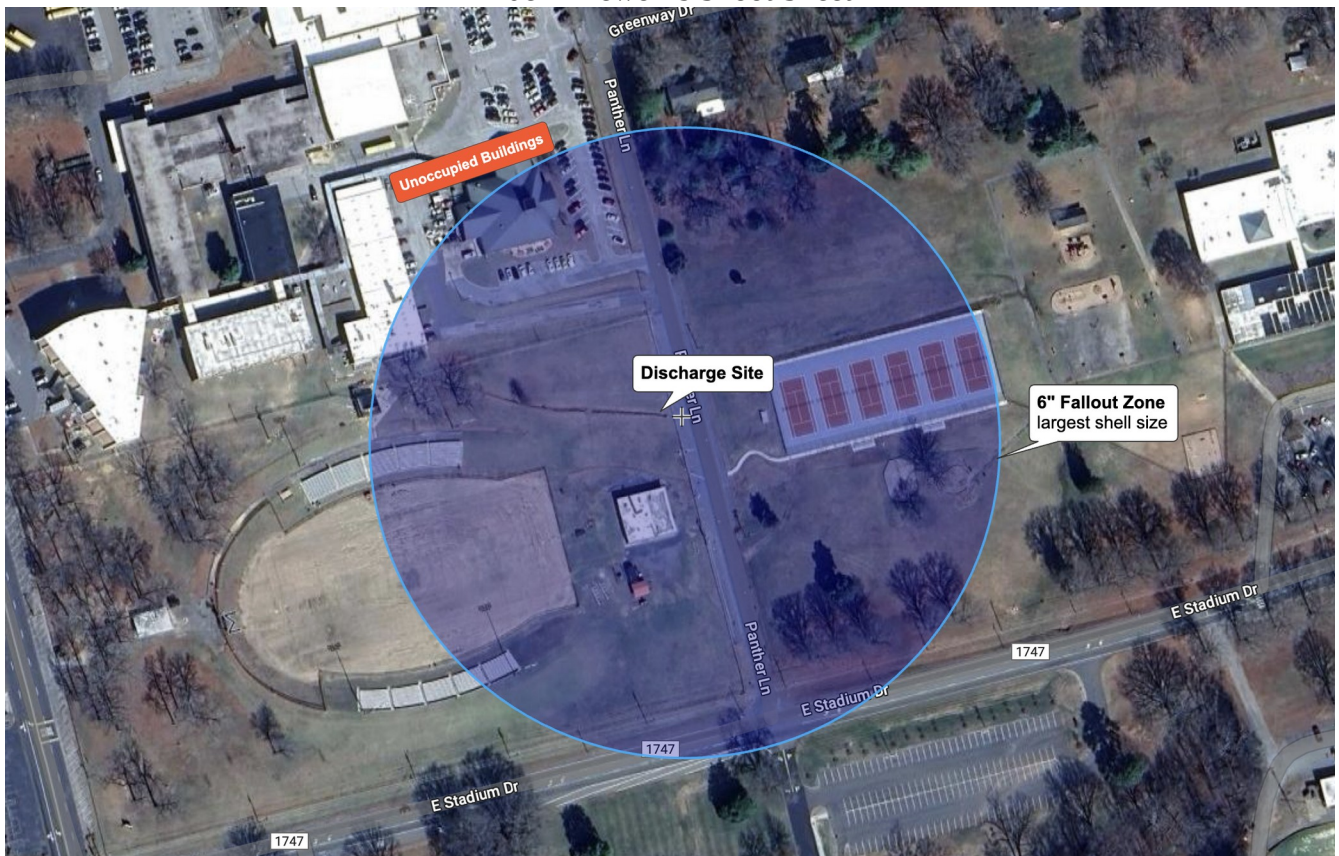


Approved by Fire Marshal



Approved by City Manager

07/04/2024
Eden Fireworks Shoot Sheet



- 160- 3" assorted shells
- 120- 4" assorted shells
- 80- 5" assorted shells
- 27- 6" assorted shells
- 210- 3" finale
- 36- 4" finale
- 20- 5" finale
- 6- 6" finale

No shell will be greater than 6" for this display. Reserve the right to substitute or replace product based on inventory available with no product being greater than the maximum size of 6" radius.

Holder's Full Name: Ryan Keith Murphy

Business Name: Wetzel Pyro

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: *****7786



License Number: 1968

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 05/11/2027



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/6/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Ryder Rosacker McCue & Huston (MGD by Hull & Company) 509 W Koenig St Grand Island NE 68801	CONTACT NAME: Kristy Wolfe PHONE (A/C, No, Ext): 308-382-2330 E-MAIL ADDRESS: kwolfe@ryderinsurance.com	FAX (A/C, No): 308-382-7109
	INSURER(S) AFFORDING COVERAGE	
INSURED Kevin Wetzel Wetzel Pyrotechnics 125 Eagleton Circle Moyock NC 27958	INSURER A : SCOTTSDALE INS CO	
	INSURER B :	
	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES

CERTIFICATE NUMBER: 1692357462

REVISION NUMBER:

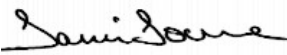
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			CPS4056696	12/31/2023	12/31/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB OCCUR CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A WC STATUTORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Regarding the General Liability coverage, Waiver of Subrogation applies to the entities listed below per attached form CG 24 04 when required by written agreement.
 Regarding the General Liability coverage, Blanket Additional Insured applies to the entities listed below per attached form GLS-150s when required by written agreement.
 Morehead High School 134 N. Pierce Street-Display Shoot site
 County of Rockingham
 City of Eden, NC
 Shoot Date: July 4, 2024
 Eden Kiwani's club

CERTIFICATE HOLDER**CANCELLATION**

Rockingham County Schools 511 Harrington Highway Eden NC 27288 United States	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
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POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY
CG 24 04 05 09

WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

SCHEDULE

Name Of Person Or Organization:

Any person or organization with whom the insured has agreed to waive rights of recovery, provided such agreement is made in writing and prior to the loss.

Additional Premium is Included

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. **Transfer Of Rights Of Recovery Against Others To Us** of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

ATTACHED TO AND FORMING A PART OF POLICY NUMBER	ENDORSEMENT EFFECTIVE DATE (12:01 A.M. STANDARD TIME)	NAMED INSURED	AGENT NO.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BLANKET ADDITIONAL INSURED ENDORSEMENT

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

With respect to this endorsement, **SECTION II—WHO IS AN INSURED** is amended to include as an additional insured any person or organization whom you are required to add as an additional insured on this policy under a written contract, written agreement or written permit which must be:

- a. Currently in effect or becoming effective during the term of the policy; and
- b. Executed prior to the “bodily injury,” “property damage,” or “personal and advertising injury.”

The insurance provided to these additional insureds is limited as follows:

1. That person or organization is an additional insured only with respect to liability for “bodily injury,” “property damage” or “personal and advertising injury” caused, in whole or in part, by:
 - a. Your acts or omissions; or
 - b. The acts or omissions of those acting on your behalf.

A person’s or organization’s status as an additional insured under this endorsement ends when your operations for that additional insured are completed.

2. With respect to the insurance afforded to these additional insureds, the following exclusions are added to item **2. Exclusions** of **SECTION I—COVERAGES**:

This insurance does not apply to “bodily injury,” “property damage” or “personal and advertising injury” occurring after:

- a. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or
 - b. That portion of “your work” out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.
3. The limits of insurance applicable to the additional insured are those specified in the written contract, written agreement or written permit or in the Declarations for this policy, whichever is less. These limits of insurance are inclusive of, and not in addition to, the Limits of Insurance shown in the Declarations for this policy.
 4. Coverage is not provided for “bodily injury,” “property damage,” or “personal and advertising injury” arising out of the sole negligence of the additional insured.
 5. The insurance provided to the additional insured does not apply to “bodily injury,” “property damage,” or “personal and advertising injury” arising out of an architect’s, engineer’s or surveyor’s rendering of or failure to render any professional services including:

- a. The preparing, approving or failing to prepare or approve maps, shop drawings, opinions, reports, surveys, field orders, change orders or drawings and specifications; and
 - b. Supervisory, inspection, architectural or engineering activities.
6. Any coverage provided hereunder will be excess over any other valid and collectible insurance available to the additional insured whether primary, excess, contingent or on any other basis unless a

written contract specifically requires that this insurance be primary.

When this insurance is excess, we will have no duty under **SECTION I—COVERAGES** to defend the additional insured against any “suit” if any other insurer has a duty to defend the additional insured against that “suit.” If no other insurer defends, we will undertake to do so, but we will be entitled to the additional insured’s rights against all those other insurers.

AUTHORIZED REPRESENTATIVE DATE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
04/18/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).


PRODUCER Ryder, Rosacker, McCue & Huston 509 W. Koenig St. Grand Island NE 68801	CONTACT NAME: Kristy Wolfe PHONE (A/C No., Ext): (308) 382-2330 FAX (A/C No.): (308) 382-7109 E-MAIL ADDRESS: info@ryderinsurance.com	
	INSURER(S) AFFORDING COVERAGE NAIC # INSURER A : Auto-Owners 10190 INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	
INSURED Wetzel Pyrotechnics, Kevin Wetzel dba 125 Eagleton Cir Moyock NC 27958		

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
x	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	69IOU4N31960424	04/24/2024	04/24/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 100,000 E.L. DISEASE - EA EMPLOYEE \$ 100,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Office of State Fire Marshal 1202 Mail service Center Raleigh, NC 27699-1202	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE <MM> 
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In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License/Permit
Number **1-NC-053-50-5E-01022**

Chief, Federal Explosives Licensing Center (FELC)

Expiration
Date **May 1, 2025**

Mama Howard

Name
KEVIN EUGENE WETZEL

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

**125 EAGLETON CIR
MOYOCK, NC 27958-**

Type of License or Permit
50-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

Mailing Address (Changes? Notify the FELC of any changes.)

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

KEVIN EUGENE WETZEL
125 EAGLETON CIR
MOYOCK, NC 27958-

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name

Date

Previous Edition is Obsolete KEVIN EUGENE WETZEL:125 EAGLETON CIR:27958:1-NC-053-50-5E-01022:May 1, 2025:50-MANUFACTURER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

Cut Here ✂

(Continued on reverse side)

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **KEVIN EUGENE WETZEL**

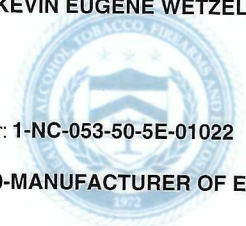
Business Name:

License/Permit Number: **1-NC-053-50-5E-01022**

License/Permit Type: **50-MANUFACTURER OF EXPLOSIVES**

Expiration: **May 1, 2025**

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



**Kevin Wetzel
Wetzel Pyrotechnics**

Safety Procedures for Fireworks Displays

NFPA 1123 Codes are to be followed at all times.

1. Firing Procedure:

- A. Operators are to use the Pre-display checklist provided in the display paperwork. AT NO TIME are the materials to be left unattended.
- B. Upon arrival at the site, check site conditions for any hazards that may impede the safety of the display operation.
- C. Verify the site meets all distance requirements of NFPA1123 at a minimum. Add additional buffer to account for conditions.
- D. Confirm that there is adequate ingress and egress for emergency vehicles.
- E. Inspect all racks and equipment as it is coming off the truck. Any equipment that is damaged or broken is not to be used in the display.
- F. All mortar racks are to be setup and installed prior to any loading of live materials.
- G. Inspect all shells and fireworks devices such as cakes, candles, and ground effects prior to loading, or placing in the firing area. Any materials found to be damaged, or not in proper condition are not to be used in the display.
- H. All materials fuses are to be situated and secured for easy access and removal of safety caps just prior to firing.
- I. (Electric Firing) Any e-matching of materials will take place at least 50 feet from the truck holding the fireworks, and at least 100 feet from any public access. Limit the amount of materials in this area to just ONE box at a time.
- J. (Electric Firing) Once all materials are setup, no personnel are allowed within the firing area during the continuity testing. If there is a need to check contact points, or adjust materials, the firing control panel must be disabled completely before an operator enters the firing area.
- K. (Manual Firing) Operators will use fusees (flares) for ignition of shell leaders.
- L. Previously installed multiple ignition points are to be placed along Finale racks, or any chain fused sections of the display.

2. Termination and Emergency Procedures

- A. If, at any time before, or during the discharge of a display, there arises a condition that adversely affects the firing or completion of the display, the operator will IMMEDIATELY halt the display, until such a time that the condition can be either corrected, or deleted from the program.
 - 1. The AHJ will also have the authority to halt the display, should any such condition arise.
 - 2. Communications between the operator and the AHJ will be necessary to provide for the continuation of the display (if halted).

Kevin Wetzel
Wetzel Pyrotechnics

- B. If there is a weather-related concern, the display is to be halted, or postponed, until better conditions prevail. If there is no alternative, or if conditions remain at an unsafe level, then the operator is to cancel the display, and the Rain Date option will be considered.
 - 1. All mortar racks are to be covered with tarps, plastic or other suitable materials to prevent materials from getting wet. Cakes, and other ground effects can be placed in plastic bags.
 - 2. Any materials that do become wet shall not be used and are to be placed into regulation cartons and returned to ATF approved storage.

- C. If, during the display, an errant shell or malfunction of equipment causes materials to be sent unintentionally towards the spectator area, or out of the intended fallout area, the operator will IMMEDIATELY halt the display.
 - 1. The safety of the spectators is the primary concern, and the operator is to ensure that any errant shell trajectories or malfunctions are dealt with as soon as it is safe to do so. Repositioning of the racks or dropping that part of the display will be done before resuming any firing.
 - 2. A situation of this nature could cause the rest of the display to be postponed or cancelled with the communication and cooperation of the AHJ.
 - 3. Identification of the errant materials and/or equipment is to be documented in the operators after display report.
 - 4. If there is ANY injury of any nature, to a spectator, or any other person, the display is to be halted, and the assistance of the local EMS, Fire Department, and/or other fire and life safety personnel on duty at the time is to be utilized.

- D. Ingress and Egress routes are always to be maintained and are to remain clear for emergency vehicles and personnel.
 - 1. Should there be any reason to need such access, the operator shall halt all firing, and suspend the display.
 - 2. The operator and other display personnel may assist such emergency personnel to control and contain any condition to insure the safety and security of the site.

3. Post Display

- A. Once the display has been completed, the operator will make the determination to break down the display equipment when s/he finds all conditions safe to do so.
 - 1. The operator and assistances will allow a minimum of 30 minutes for a “cool-down” period, once the display is completed.
 - a. Beginning with the mortars that were fired first, make sure that all shells and materials were discharged.
 - b. Once all racks and equipment have been cleared, the operator will approve the break down of the display.

Kevin Wetzel
Wetzel Pyrotechnics

2. Misfired Materials
 - a. Identify any and all misfired materials.
 - b. Ensure that there are no ignition hazards present before handling. All sparks are to be extinguished, E-matches should be disconnected and shunted, and then may be carefully removed and stored.
 - c. Carefully remove materials from the discharge area.
 - d. Place materials into regulation carton, and transport back to approved ATF storage.
 - e. Record misfires in the operator's display report

- B. The operator will assist the AHJ in conducting the post display inspection and sign off on any documentation the AHJ may require.
- C. Once the inspection is completed, the operator may clear the on-duty Fire Department personnel.
- D. The entire discharge area and fallout zones are to be inspected to ensure there are no duds, misfires, or any other materials left on the display site. A full site check will also be performed early the following morning.
- E. Clean up includes removal of all equipment, paper debris, and any other items that remain as a result of the display.

A copy of the operators after display report will be provided to the local fire code official if requested.



To: Honorable Mayor and City Council

Thru: Jon Mendenhall, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 18, 2024

Re: Budget Amendment # 17

The attached budget amendment adjusts the Payment in Lieu of Annexation revenue line item and the Performance/Incentive Agreement expenditure line item to actuals amounts received and paid out for Purina.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Jon Mendenhall, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 18, 2024
Subject: Budget Amendment # 17

	Account #	From	To	Amount
General Fund Revenues				
Payment in Lieu Annexation	10-3190-19097	\$ 636,000.00	\$ 1,017,000.00	<u>\$ 381,000.00</u>
General Fund Expenditures				
Performance/Incentive Agreement	10-9920-71001	\$ 327,100.00	\$ 708,100.00	<u>\$ 381,000.00</u>

Adjusts Payment in Lieu of Annexation and Performance Agreements to actual for Purina.

Adopted and effective this 18th day of June, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Jon Mendenhall, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 18, 2024

Re: Budget Amendment # 18

The City received funds above the originally budgeted amount for dumpster revenue which in turn caused the Solid Waste Commercial Contract expenditure line item to be over budget. The attached budget amendment increases the revenue line item (Solid Waste Fees – Commercial) and increases the expenditure line item (Solid Waste Commercial Contract) to reflect this change.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Jon Mendenhall, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 18, 2024
Subject: Budget Amendment # 18

	Account #	From	To	Amount
General Fund Revenues				
Solid Waste Fees - Commercial	10-3471-41101	\$ 617,700.00	\$ 660,000.00	<u>\$ 42,300.00</u>
General Fund Expenditures				
Solid Waste Commercial Contract	10-4710-44901	\$ 595,700.00	\$ 638,000.00	<u>\$ 42,300.00</u>

Appropriates revenues received from Solid Waste Commercial Contract (dumpsters).

Adopted and effective this 18th day of June, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Jon Mendenhall, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 18, 2024

Re: Budget Amendment # 19

At June 30, 2023, there was a fund balance in the Self-Insurance fund in the amount of \$1,437,433. We project that claims for this year may exceed the budgeted amount; however, this is only a projection based on past experience. Since this amount could fluctuate with an increase or decrease based solely on claims, the attached budget amendment appropriates fund balance of \$500,000 to cover the projected excess of claims over the budgeted amount. Any amount that is not used will automatically be returned to the fund balance.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Jon Mendenhall, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 18, 2024
Subject: Budget Amendment # 19

	Account #	From	To	Amount
Self-Insurance Fund Revenues				
Fund Balance Appropriated	15-3391-99100	\$ -	\$ 500,000.00	<u>\$ 500,000.00</u>
Self-Insurance Fund Expenditures				
Insurance Claims	15-4145-30000	\$ 1,992,200.00	\$ 2,492,200.00	<u>\$ 500,000.00</u>

Appropriates a portion of fund balance @ 6/30/24 to cover unexpected claims for FY 23-24.

Adopted and effective this 18th day of June, 2024.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Jon Mendenhall, City Manager

From: Tammie B. McMichael, Director of Finance and Personnel

Date: June 18, 2024

Subject: Amended Award of Audit Contract FY 23-24

We have received notification from Rouse, Rouse, Rouse, & Gardner of a change in their business. They are no longer doing Local Government Audits. Mr. Trevor Gardner is going to take on all their audit clients under a different business name Gardner & Company CPA PLLC. Mr. Gardner has been doing the city's audit while working as a Partner with Rouse, Rouse, Rouse & Gardner. We are seeking approval for the FY 23-24 Amended Audit Contract. Please find attached an audit contract submitted by Gardner & Co. CPA PLLC for the year ending June 30, 2024. The contract amount is \$52,500.00. The City of Eden paid \$52,495 in FY 22-23.



June 4, 2024

To City Council and Management

City of Eden
308 East Stadium Drive
Eden, NC 27288

We are pleased to confirm our understanding of the services we are to provide for City of Eden for the year ended June 30, 2024.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of City of Eden as of and for the year ended June 30, 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement City of Eden's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to City of Eden's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Local Government Employees' Retirement System's Schedules of the Proportionate Share of the Net Pension Liability and Contributions
- 3) Firefighters' and Rescue Squad Workers' Pension Fund's Schedule of the Proportionate Share of Net Pension Liability
- 4) Law Enforcement Officers Special Separation Allowance Schedule
- 5) Other Post Employment Benefits' Schedule of Changes in the Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies City of Eden's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole:

1) Schedule of expenditures of federal awards.

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting

on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

1. Management override of controls
2. Revenue recognition

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of City of Eden's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of City of Eden's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on City of Eden's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of City of Eden in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform

Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on October 15, 2024.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles

(GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to city council and management; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Gardner & Company, CPA, PLLC and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to oversight agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Gardner & Company, CPA, PLLC personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Trevor Gardner is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit on approximately October 31, 2024.

Our fee for these services will be billed according to our contract. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to management and governing board of City of Eden. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to City of Eden and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,


Gardner & Company, CPA, PLLC

RESPONSE:

This letter correctly sets forth the understanding of the City of Eden

Management signature: _____

Name and Title: Tammie McMichael - Director of Finance and Human Resources

Date: _____

Governance signature: _____

Name and Title: Neville Hall - Mayor

Date: _____

The	Governing Board
of	Primary Government Unit
and	Discretely Presented Component Unit (DPCU) (if applicable)

Primary Government Unit, together with DPCU (if applicable), hereinafter referred to as Governmental Unit(s)

and	Auditor Name
	Auditor Address

Hereinafter referred to as Auditor

for	Fiscal Year Ending	Date Audit Will Be Submitted to LGC
-----	--------------------	-------------------------------------

Must be within four months of FYE

hereby agree as follows:

1. The Auditor shall audit all statements and disclosures required by U.S. generally accepted auditing standards (GAAS) and additional required legal statements and disclosures of all funds and/or divisions of the Governmental Unit(s). The non-major combining, and individual fund statements and schedules shall be subjected to the auditing procedures applied in the audit of the basic financial statements and an opinion shall be rendered in relation to (as applicable) the governmental activities, the business- type activities, the aggregate DPCUs, each major governmental and enterprise fund, and the aggregate remaining fund information (non-major government and enterprise funds, the internal service fund type, and the fiduciary fund types). The basic financial statements shall include budgetary comparison information in a budgetary comparison statement, rather than as RSI, for the General Fund and any annually budgeted Special Revenue funds.

2. At a minimum, the Auditor shall conduct the audit and render the report in accordance with GAAS. The Auditor shall perform the audit in accordance with *Government Auditing Standards (GAGAS)* if the Governmental Unit expended \$100,000 or more in combined Federal and State financial assistance during the reporting period. The auditor shall perform a Single Audit if required by Title 2 US Code of Federal Regulations Part 200 *Uniform Administration Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart F* (Uniform Guidance) or the State Single Audit Implementation Act. This audit and all associated audit documentation may be subject to review by Federal and State agencies in accordance with Federal and State laws, including the staffs of the Office of State Auditor (OSA) and the Local Government Commission (LGC). If the audit requires a federal single audit in accordance with the Uniform Guidance (§200.501), it is recommended that the Auditor and Governmental Unit(s) jointly agree, in advance of the execution of this contract, which party is responsible for submission of the audit and the accompanying data collection form to the Federal Audit Clearinghouse as required under the Uniform Guidance (§200.512).

Effective for audits of fiscal years beginning on or after June 30, 2023, the LGC will allow auditors to consider whether a unit qualifies as a State low-risk auditee based upon federal criteria in the Uniform Guidance §200.520(a), and (b) through (e) as it applies to State awards. In addition to the federal criteria in the Uniform Guidance, audits must have been submitted timely to the LGC. If in the reporting year, or in either of the two previous years, the unit reported a Financial Performance Indicator of Concern that the audit was late, then

the report was not submitted timely for State low-risk auditee status. Please refer to "Discussion of Single Audits in North Carolina" on the LGC's website for more information.

If the audit and Auditor communication are found in this review to be substandard, the results of the review may be forwarded to the North Carolina State Board of CPA Examiners (NC State Board).

3. If an entity is determined to be a component of another government as defined by the group audit standards, the entity's auditor shall make a good faith effort to comply in a timely manner with the requests of the group auditor in accordance with AU-6 §600.41 - §600.42.

4. This contract contemplates an unmodified opinion being rendered. If during the process of conducting the audit, the Auditor determines that it will not be possible to render an unmodified opinion on the financial statements of the unit, the Auditor shall contact the LGC Staff to discuss the circumstances leading to that conclusion as soon as is practical and before the final report is issued. The audit shall include such tests of the accounting records and such other auditing procedures as are considered by the Auditor to be necessary in the circumstances. Any limitations or restrictions in scope which would lead to a qualification should be fully explained in an attachment to this contract.

5. If this audit engagement is subject to the standards for audit as defined in *Government Auditing Standards*, 2018 revision, issued by the Comptroller General of the United States, then by accepting this engagement, the Auditor warrants that he/she has met the requirements for a peer review and continuing education as specified in *Government Auditing Standards*. The Auditor agrees to provide a copy of the most recent peer review report to the Governmental Unit(s) and the Secretary of the LGC prior to the execution of an audit contract. Subsequent submissions of the report are required only upon report expiration or upon auditor's receipt of an updated peer review report. If the audit firm received a peer review rating other than pass, the Auditor shall not contract with the Governmental Unit(s) without first contacting the Secretary of the LGC for a peer review analysis that may result in additional contractual requirements.

If the audit engagement is not subject to *Government Auditing Standards* or if financial statements are not prepared in accordance with U.S. generally accepted accounting principles (GAAP) and fail to include all disclosures required by GAAP, the Auditor shall provide an explanation as to why in an attachment to this contract or in an amendment.

6. It is agreed that time is of the essence in this contract. All audits are to be performed and the report of audit submitted to LGC Staff within four months of fiscal year end. If it becomes necessary to amend the audit fee or the date that the audit report will be submitted to the LGC, an amended contract along with a written explanation of the change shall be submitted to the Secretary of the LGC for approval.

7. It is agreed that GAAS include a review of the Governmental Unit's (Units') systems of internal control and accounting as same relate to accountability of funds and adherence to budget and law requirements applicable thereto; that the Auditor shall make a written report, which may or may not be a part of the written report of audit, to the Governing Board setting forth his/her findings, together with his recommendations for improvement. That written report shall include all matters defined as "significant deficiencies and material weaknesses" in AU-C 265 of the *AICPA Professional Standards (Clarified)*. The Auditor shall file a copy of that report with the Secretary of the LGC.

For GAAS or *Government Auditing Standards* audits, if an auditor issues an AU-C §260 report, commonly referred to as "Governance Letter," LGC staff does not require the report to be submitted unless the auditor cites significant findings or issues from the audit, as defined in AU-C §260.12 - .14. This would include issues such as difficulties encountered during the audit, significant or unusual transactions, uncorrected misstatements, matters that are difficult or contentious reviewed with those charged with governance, and other significant matters. If matters identified during the audit were required to be reported as described in AU-C §260.12-.14 and were communicated in a method other than an AU-C §260 letter, the written documentation must be submitted.

8. All local government and public authority contracts for audit or audit-related work require the approval of the Secretary of the LGC. This includes annual or special audits, agreed upon procedures related to internal controls, bookkeeping or other assistance necessary to prepare the Governmental Unit's records for audit, financial statement preparation, any finance-related investigations, or any other audit-related work in the State of North Carolina. Approval is also required for the Alternative Compliance Examination Engagement for auditing the Coronavirus State and Local Fiscal Recovery Funds expenditures as allowed by US Treasury. Approval is not required on audit contracts and invoices for system improvements and similar services of a non-auditing nature.
9. Invoices for services rendered under these contracts shall not be paid by the Governmental Unit(s) until the invoice has been approved by the Secretary of the LGC. This also includes any progress billings [G.S. 159-34 and 115C-447]. All invoices for audit work shall be submitted in PDF format to the Secretary of the LGC for approval. The invoice marked 'approved' with approval date shall be returned to the Auditor to present to the Governmental Unit(s) for payment. This paragraph is not applicable to contracts for audits of hospitals.
10. In consideration of the satisfactory performance of the provisions of this contract, the Governmental Unit(s) shall pay to the Auditor, upon approval by the Secretary of the LGC if required, the fee, which includes any costs the Auditor may incur from work paper or peer reviews or any other quality assurance program required by third parties (federal and state grantor and oversight agencies or other organizations) as required under the Federal and State Single Audit Acts. This does not include fees for any pre-issuance reviews that may be required by the NC Association of CPAs (NCACPA) Peer Review Committee or NC State Board of CPA Examiners (see Item 13).
11. If the Governmental Unit(s) has/have outstanding revenue bonds, the Auditor shall submit to LGC Staff, either in the notes to the audited financial statements or as a separate report, a calculation demonstrating compliance with the revenue bond rate covenant. Additionally, the Auditor shall submit to LGC Staff simultaneously with the Governmental Unit's (Units') audited financial statements any other bond compliance statements or additional reports required by the authorizing bond documents, unless otherwise specified in the bond documents.
12. After completing the audit, the Auditor shall submit to the Governing Board a written report of audit. This report shall include, but not be limited to, the following information: (a) Management's Discussion and Analysis, (b) the financial statements and notes of the Governmental Unit(s) and all of its component units prepared in accordance with GAAP, (c) supplementary information requested by the Governmental Unit(s) or required for full disclosure under the law, and (d) the Auditor's opinion on the material presented. The Auditor shall furnish the required number of copies of the report of audit to the Governing Board upon completion.
13. If the audit firm is required by the NC State Board, the NCACPA Peer Review Committee, or the Secretary of the LGC to have a pre-issuance review of its audit work, there shall be a statement in the engagement letter indicating the pre-issuance review requirement. There also shall be a statement that the Governmental Unit(s) shall not be billed for the pre-issuance review. The pre-issuance review shall be performed prior to the completed audit being submitted to LGC Staff. The pre-issuance review report shall accompany the audit report upon submission to LGC Staff.

14. The Auditor shall submit the report of audit in PDF format to LGC Staff. For audits of units other than hospitals, the audit report should be submitted when (or prior to) submitting the final invoice for services rendered. The report of audit, as filed with the Secretary of the LGC, becomes a matter of public record for inspection, review and copy in the offices of the LGC by any interested parties. Any subsequent revisions to these reports shall be sent to the Secretary of the LGC. These audited financial statements, excluding the Auditors' opinion, may be used in the preparation of official statements for debt offerings by municipal bond rating services to fulfill secondary market disclosure requirements of the Securities and Exchange Commission and for other lawful purposes of the Governmental Unit(s) without requiring consent of the Auditor. If the LGC Staff determines that corrections need to be made to the Governmental Unit's (Units') financial statements and/or the compliance section, those corrections shall be provided within three business days of notification unless another deadline is agreed to by LGC Staff.

15. Should circumstances disclosed by the audit call for a more detailed investigation by the Auditor than necessary under ordinary circumstances, the Auditor shall inform the Governing Board in writing of the need for such additional investigation and the additional compensation required therefore. Upon approval by the Secretary of the LGC, this contract may be modified or amended to include the increased time, compensation, or both as may be agreed upon by the Governing Board and the Auditor.

16. If an approved contract needs to be modified or amended for any reason, the change shall be made in writing and pre-audited if the change includes a change in audit fee (pre-audit requirement does not apply to hospitals). This amended contract shall be completed in full, including a written explanation of the change, signed and dated by all original parties to the contract. It shall then be submitted to the Secretary of the LGC for approval. No change to the audit contract shall be effective unless approved by the Secretary of the LGC.

17. A copy of the engagement letter, issued by the Auditor and signed by both the Auditor and the Governmental Unit(s), shall be attached to this contract, and except for fees, work, and terms not related to audit services, shall be incorporated by reference as if fully set forth herein as part of this contract. In case of conflict between the terms of the engagement letter and the terms of this contract, the terms of this contract shall take precedence. Engagement letter terms that conflict with the contract are deemed to be void unless the conflicting terms of this contract are specifically deleted in Item 30 of this contract. Engagement letters containing indemnification clauses shall not be accepted by LGC Staff.

18. Special provisions should be limited. Please list any special provisions in an attachment.

19. A separate contract should not be made for each division to be audited or report to be submitted. If a DPCU is subject to the audit requirements detailed in the Local Government Budget and Fiscal Control Act and a separate audit report is issued, a separate audit contract is required. If a separate report is not to be issued and the DPCU is included in the primary government audit, the DPCU shall be named along with the primary government on this audit contract. DPCU Board approval date, signatures from the DPCU Board chairman and finance officer also shall be included on this contract.

20. The contract shall be executed, pre-audited (pre-audit requirement does not apply to hospitals), and physically signed by all parties including Governmental Unit(s) and the Auditor, then submitted in PDF format to the Secretary of the LGC.

21. The contract is not valid until it is approved by the Secretary of the LGC. The staff of the LGC shall notify the Governmental Unit and Auditor of contract approval by email. The audit should not be started before the contract is approved.

22. Retention of Client Records: Auditors are subject to the NC State Board of CPA Examiners' Retention of Client Records Rule 21 NCAC 08N .0305 as it relates to the provision of audit and other attest services, as well as non-attest services. Clients and former clients should be familiar with the requirements of this rule prior to requesting the return of records.

23. This contract may be terminated at any time by mutual consent and agreement of the Governmental Unit(s) and the Auditor, provided that (a) the consent to terminate is in writing and signed by both parties, (b) the parties have agreed on the fee amount which shall be paid to the Auditor (if applicable), and (c) no termination shall be effective until approved in writing by the Secretary of the LGC.
24. The Governmental Unit's (Units') failure or forbearance to enforce, or waiver of, any right or an event of breach or default on one occasion or instance shall not constitute the waiver of such right, breach or default on any subsequent occasion or instance.
25. There are no other agreements between the parties hereto and no other agreements relative hereto that shall be enforceable unless entered into in accordance with the procedure set out herein and approved by the Secretary of the LGC.
26. E-Verify. Auditor shall comply with the requirements of NCGS Chapter 64 Article 2. Further, if Auditor utilizes any subcontractor(s), Auditor shall require such subcontractor(s) to comply with the requirements of NCGS Chapter 64, Article 2.
27. **Applicable to audits with fiscal year ends of June 30, 2020 and later.** For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct and *Government Auditing Standards, 2018 Revision* (as applicable). Financial statement preparation assistance shall be deemed a "significant threat" requiring the Auditor to apply safeguards sufficient to reduce the threat to an acceptable level. If the Auditor cannot reduce the threats to an acceptable level, the Auditor cannot complete the audit. If the Auditor is able to reduce the threats to an acceptable level, the documentation of this determination, including the safeguards applied, must be included in the audit workpapers.
- All non-attest service(s) being performed by the Auditor that are necessary to perform the audit must be identified and included in this contract. The Governmental Unit shall designate an individual with the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the services and accept responsibility for the results of the services performed. If the Auditor is able to identify an individual with the appropriate SKE, s/he must document and include in the audit workpapers how he/she reached that conclusion. If the Auditor determines that an individual with the appropriate SKE cannot be identified, the Auditor cannot perform both the non-attest service(s) and the audit. See "Fees for Audit Services" page of this contract to disclose the person identified as having the appropriate SKE for the Governmental Unit.
28. **Applicable to audits with fiscal year ends of June 30, 2021 and later.** The auditor shall present the audited financial statements including any compliance reports to the government unit's governing body or audit committee in an official meeting in open session as soon as the audited financial statements are available but not later than 45 days after the submission of the audit report to the Secretary. The auditor's presentation to the government unit's governing body or audit committee shall include:
- a) the description of each finding, including all material weaknesses and significant deficiencies, as found by the auditor, and any other issues related to the internal controls or fiscal health of the government unit as disclosed in the management letter, the Single Audit or Yellow Book reports, or any other communications from the auditor regarding internal controls as required by current auditing standards set by the Accounting Standards Board or its successor;
 - b) the status of the prior year audit findings;
 - c) the values of Financial Performance Indicators based on information presented in the audited financial statements; and
 - d) notification to the governing body that the governing body shall develop a "Response to the Auditor's Findings, Recommendations, and Fiscal Matters," if required under 20 NCAC 03 .0508.
29. Information based on the audited financial statements shall be submitted to the Secretary for the purpose of identifying Financial Performance Indicators and Financial Performance Indicators of Concern. See 20 NCAC 03 .0502(c)(6).

30. All of the above paragraphs are understood and shall apply to this contract, except the following numbered paragraphs shall be deleted (See Item 17 for clarification).

31. The process for submitting contracts, audit reports and invoices is subject to change. Auditors and units should use the submission process and instructions in effect at the time of submission. Refer to the N.C. Department of State Treasurer website at <https://www.nctreasurer.com/state-and-local-government-finance-division/local-government-commission/submitting-your-audit>

32. All communications regarding audit contract requests for modification or official approvals will be sent to the email addresses provided on the signature pages that follow.

33. Modifications to the language and terms contained in this contract form (LGC-205) are not allowed.

FEEES FOR AUDIT SERVICES

1. For all non-attest services, the Auditor shall adhere to the independence rules of the AICPA Professional Code of Conduct (as applicable) and *Government Auditing Standards, 2018 Revision*. Refer to Item 27 of this contract for specific requirements. The following information must be provided by the Auditor; contracts presented to the LGC without this information will be not be approved.

Financial statements were prepared by: Auditor Governmental Unit Third Party

If applicable: Individual at Governmental Unit designated to have the suitable skills, knowledge, and/or experience (SKE) necessary to oversee the non-attest services and accept responsibility for the results of these services:

Name: **Title and Unit / Company:** **Email Address:**

OR Not Applicable *(Identification of SKE Individual on the LGC-205 Contract is not applicable for GAAS-only audits or audits with FYEs prior to June 30, 2020.)*

2. Fees may not be included in this contract for work performed on Annual Financial Information Reports (AFIRs), Form 990s, or other services not associated with audit fees and costs. Such fees may be included in the engagement letter but may not be included in this contract or in any invoices requiring approval of the LGC. See Items 8 and 13 for details on other allowable and excluded fees.

3. The audit fee information included in the table below for both the Primary Government Fees and the DPCU Fees (if applicable) should be reported as a specific dollar amount of audit fees for the year under this contract. If any language other than an amount is included here, the contract will be returned to the audit form for correction.

4. Prior to the submission of the completed audited financial report and applicable compliance reports subject to this contract, or to an amendment to this contract (if required) the Auditor may submit interim invoices for approval for services rendered under this contract to the Secretary of the LGC, not to exceed 75% of the billings for the unit's last annual audit that was submitted to the Secretary of the LGC. All invoices for services rendered in an audit engagement as defined in 20 NCAC .0503 shall be submitted to the Commission for approval before any payment is made. Payment before approval is a violation of law. (This paragraph not applicable to contracts and invoices associated with audits of hospitals).

Primary Government Unit	
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

Discretely Presented Component Unit	
Audit Fee (financial and compliance if applicable)	\$
Fee per Major Program (if not included above)	\$
Additional Fees Not Included Above (if applicable):	
Financial Statement Preparation (incl. notes and RSI)	\$
All Other Non-Attest Services	\$
TOTAL AMOUNT NOT TO EXCEED	\$

SIGNATURE PAGE

AUDIT FIRM

Audit Firm*	
Authorized Firm Representative (typed or printed)*	Signature* <i>Gardner & Company, CPA, PLLC</i>
Date*	Email Address*

GOVERNMENTAL UNIT

Governmental Unit*	
Date Governing Board Approved Audit Contract* (Enter date in box to right)	
Mayor/Chairperson (typed or printed)*	Signature*
Date	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

GOVERNMENTAL UNIT – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by This Transaction:	\$
Primary Governmental Unit Finance Officer* (typed or printed)	Signature*
Date of Pre-Audit Certificate*	Email Address*

**SIGNATURE PAGE – DPCU
(complete only if applicable)**

DISCRETELY PRESENTED COMPONENT UNIT

DPCU*	
Date DPCU Governing Board Approved Audit Contract* (Enter date in box to right)	
DPCU Chairperson (typed or printed)*	Signature*
Date*	Email Address*

Chair of Audit Committee (typed or printed, or "NA")	Signature
Date	Email Address

DPCU – PRE-AUDIT CERTIFICATE

Required by G.S. 159-28(a1) or G.S. 115C-441(a1). Not applicable to hospital contracts.

This instrument has been pre-audited in the manner required by The Local Government Budget and Fiscal Control Act or by the School Budget and Fiscal Control Act.

Sum Obligated by this Transaction:	\$
DPCU Finance Officer (typed or printed)*	Signature*
Date of Pre-Audit Certificate*	Email Address*

Remember to print this form, and obtain all required signatures prior to submission.



Planning and Community Development Department

P. O. Box 70, 308 E Stadium Drive, Eden NC 27289-0070/Telephone 336-623-2110/Fax 336-623-4057

MEMO

To: Honorable Mayor and City Council
Thru: Jon Mendenhall, City Manager
From: Kelly K. Stultz, AICP, Director
Subject: CDBG – NR
Date: June 5, 2024

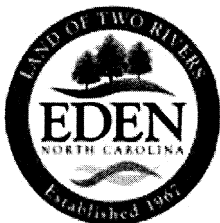
The City of Eden has been awarded \$900,000 of Community Development Block Grant (CDBG) funds for the Leaksville Neighborhood Revitalization Housing Project. All project activities will serve households with incomes at or below 80% of the Rockingham County median income for appropriate household size.

A Request for Proposals for administrative services has been published in the Rockingham Now and the News and Record and posted on the NC Department of Administration's website for Historically Underutilized Businesses. The second deadline for submittals was May 30, 2024. A bid from Insight Planning and Development was the only submission received.

A request has been made to the NC Department of Commerce to approve a sole source award for this project.

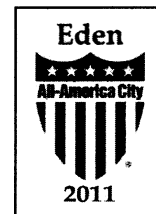
I recommend that the consulting firm Insight Planning and Development be engaged to handle the administration.

If you have any questions, please let me know.



Design & Construction

P.O. Box 70, Eden, NC 27289-0070
 308 E. Stadium Drive, Eden, NC 27288
 (336) 623-2110
 Fax (336) 623-4041



Memorandum

To: Honorable Mayor and City Council

Through: Jon Mendenhall, City Manager

From: Bev O'Dell, Design and Construction Manager *BWD*

Cc: Deanna Hunt, City Clerk
 Kelly K. Stultz, AICP, Director of Planning & Community Development

Date: June 7, 2024

Re: **Consideration of Proposed Booster Pump Station Relocation
 by Dan River Water, Inc. (old NC Hwy 87)**

Mike Lemons, Utility Supervisor for Dan River Water, Inc., is requesting that City Council grant approval for the proposed relocation / replacement of their booster pump station currently located northwest of the city limits off old NC Hwy 87. The project will include the installation of new 6-inch diameter inlet and outlet pipes without the need to bore under or cut the pavement of N. Oakland Avenue / NC 87. Approval of the proposed improvements is being requested in accordance with the water purchase agreement between the City of Eden and Dan River Water, Inc.

Enclosed is a plat prepared by C. E. Robertson & Associates showing a proposed land swap between the Church of God of Prophecy – Eden, NC, Inc. and Dan River Water, Inc. allowing a new booster pump station to be built southeast of the existing BPS. The land currently owned by DRW, Inc. near the church will transfer to the church after the proposed booster pump station is operational. Utility and access easements are also shown on the plat. A small sketch showing the proposed new master meter vault location is also enclosed, along with Mike's very brief letter.

It is recommended that the proposed Dan River Water, Inc. project to replace and relocated their booster pump station located off old NC Hwy 87 N be allowed to proceed towards getting plan approval from Public Water Supply Section, then built. If you have any questions, please do not hesitate to contact me, or Mike Lemons, prior to the June City Council meeting.

Thanks for reviewing and considering this matter.



DAN RIVER WATER, INC.

610 PATRICK STREET
EDEN, NORTH CAROLINA 27288
(336) 623-2526
FAX: (336) 623-1498



June 4, 2024

Bev Odell,

Dan River Water is requesting to replace The NC Hwy 87 North pump station. We are needing to be added to the City Council agenda for approval. We appreciate your help with this.

A handwritten signature in black ink that reads "Mike Lemons" with a stylized flourish at the end.

Thank you,
Mike Lemons
Dan River Water
336-623-2526

LEGEND

E.I.P.	EXISTING IRON PIPE
E.I.S.	EXISTING IRON STAKE
I.S.	5/8" REBAR SET
MON.	CONCRETE MONUMENT
C.	CENTER LINE
M.H.	MAN HOLE
R.V.	RIGHT-OF-WAY
OH	OVERHEAD ELECTRIC
U.P.	UTILITY POLE
PT.	COMPUTED POINT
F.H.	FIRE HYDRANT

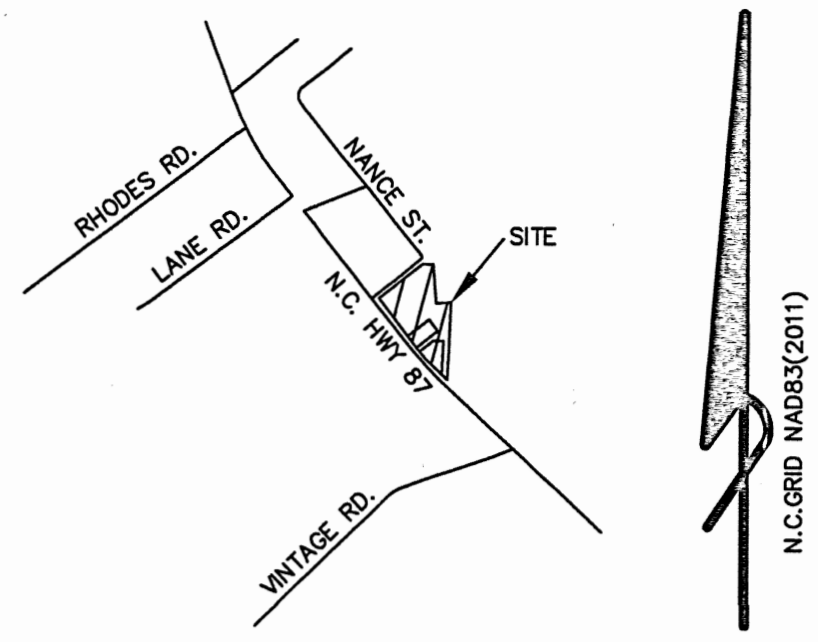
NOTE: THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND, THEREFORE, DOES NOT NECESSARILY INDICATE ALL ENCUMBRANCES ON THE PROPERTY.

SUBJECT TO ANY EASEMENTS, AGREEMENTS OR RIGHTS-OF-WAYS OF RECORD WHICH WERE NOT VISIBLE AT THE TIME OF INSPECTION.

NOTE: NO ATTEMPT WAS MADE TO LOCATE UNDERGROUND UTILITIES OR WASTE WATER TREATMENT SYSTEMS.

ALL IRONS SET ARE 5/8" REBAR SET FLUSH WITH THE GROUND.

STATIONS NOT OTHERWISE IDENTIFIED ARE POINTS.



N.C. GRID NAD83(2011)

STATE OF NORTH CAROLINA
COUNTY OF ROCKINGHAM

I, _____, REVIEW OFFICER OF _____, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER

DATE

THIS SURVEY IS OF ANOTHER CATEGORY, SUCH AS THE RECOMBINATION OF EXISTING PARCELS, A COURT-ORDERED SURVEY, OR OTHER EXCEPTION TO THE DEFINITION OF SUBDIVISION.
G.S.47-30(f)(1)(d)

C. E. Robertson
C. E. ROBERTSON, PLS 1421

SURVEYORS CERTIFICATE

I, C.E. ROBERTSON, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (DEED DESCRIPTION RECORDED IN BOOKS AND PAGES AS SHOWN ON PLAT); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND AS SHOWN; THAT THE RATIO OF PRECISION OR POSITIONAL ACCURACY AS CALCULATED IS 1:10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S.47-30 AS AMENDED.

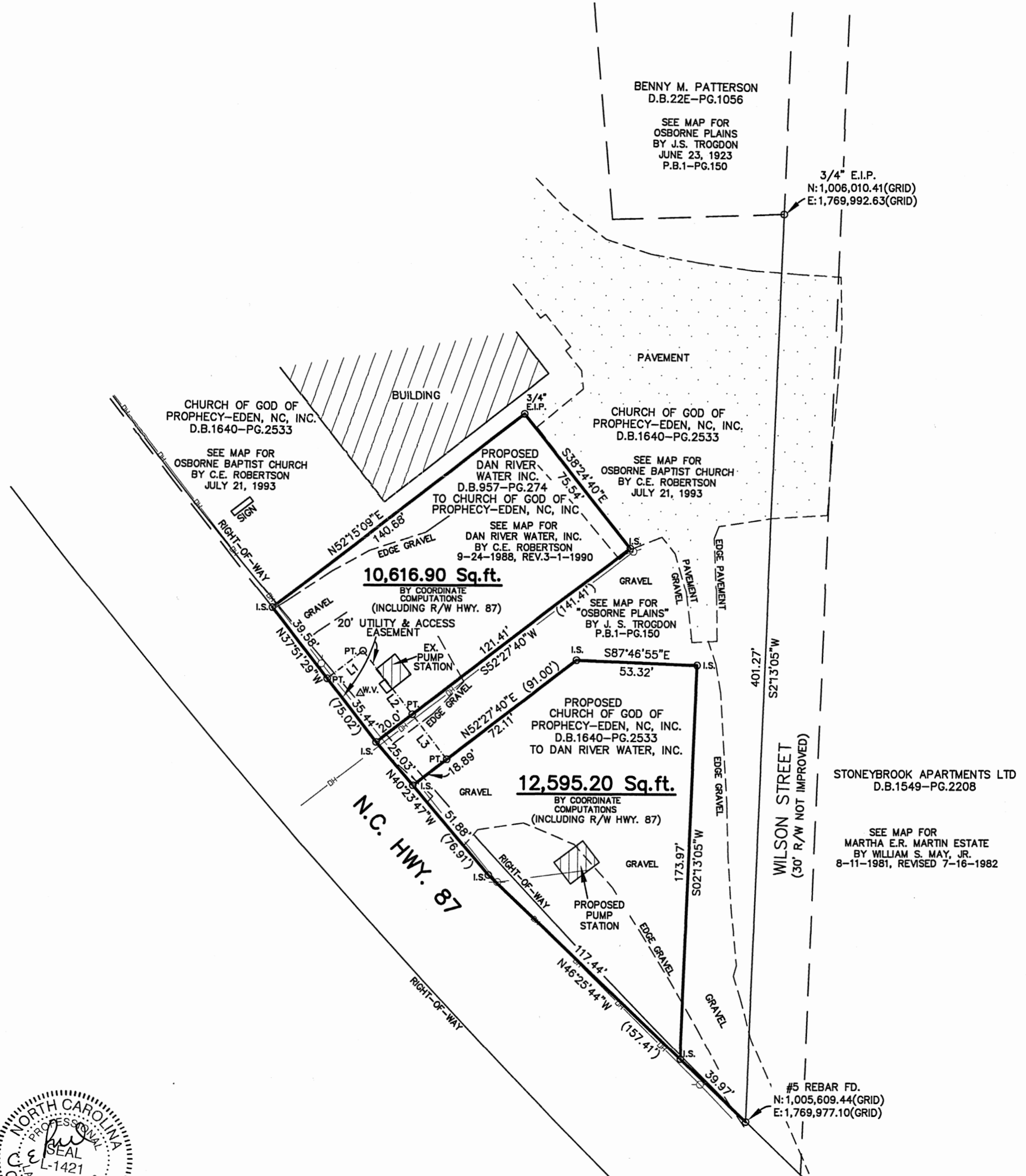
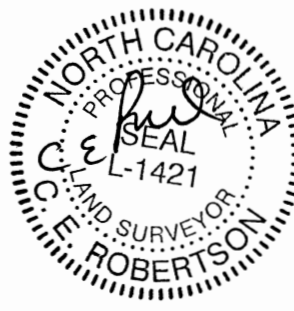
WITNESS MY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL THIS 23rd DAY OF APRIL, 2024.

C. E. Robertson
PROFESSIONAL LAND SURVEYOR
LICENSE NUMBER: L-1421

CERTIFICATE OF GPS SURVEY

I, C. E. ROBERTSON, CERTIFY THAT THIS MAP WAS DRAWN UNDER BY SUPERVISION IN PART FROM AN ACTUAL GPS SURVEY MADE UNDER MY SUPERVISION AND THE FOLLOWING INFORMATION WAS USED TO PERFORM THE SURVEY:

- (1) CLASS OF SURVEY: "A"
- (2) POSITIONAL ACCURACY: 0.10'
- (3) TYPE OF GPS FIELD PROCEDURE: RTK
- (4) DATES OF SURVEY: MARCH, 2024
- (5) DATUM/EPOCH: NAD83(2011)
- (6) PUBLISHED/FIXED-CONTROL USED: NCRTN
- (7) GEIOD MODEL: GEIOD18
- (8) COMBINED GRID FACTOR: 1.00008612
- (9) UNITS: US SURVEY FEET
- (10) ALL DISTANCES ARE NC GRID DISTANCE



"EASEMENT TABLE"

NUM	BEARING	DISTANCE
L1	N52°08'31"E	20.00'
L2	S37°51'29"E	35.55'
L3	S37°51'29"E	25.00'

PLAT OF SURVEY
FOR

DAN RIVER WATER INC.

LEAKSVILLE TOWNSHIP ROCKINGHAM COUNTY
NORTH CAROLINA

APRIL 23, 2024 SCALE 1" = 40'

SCALE

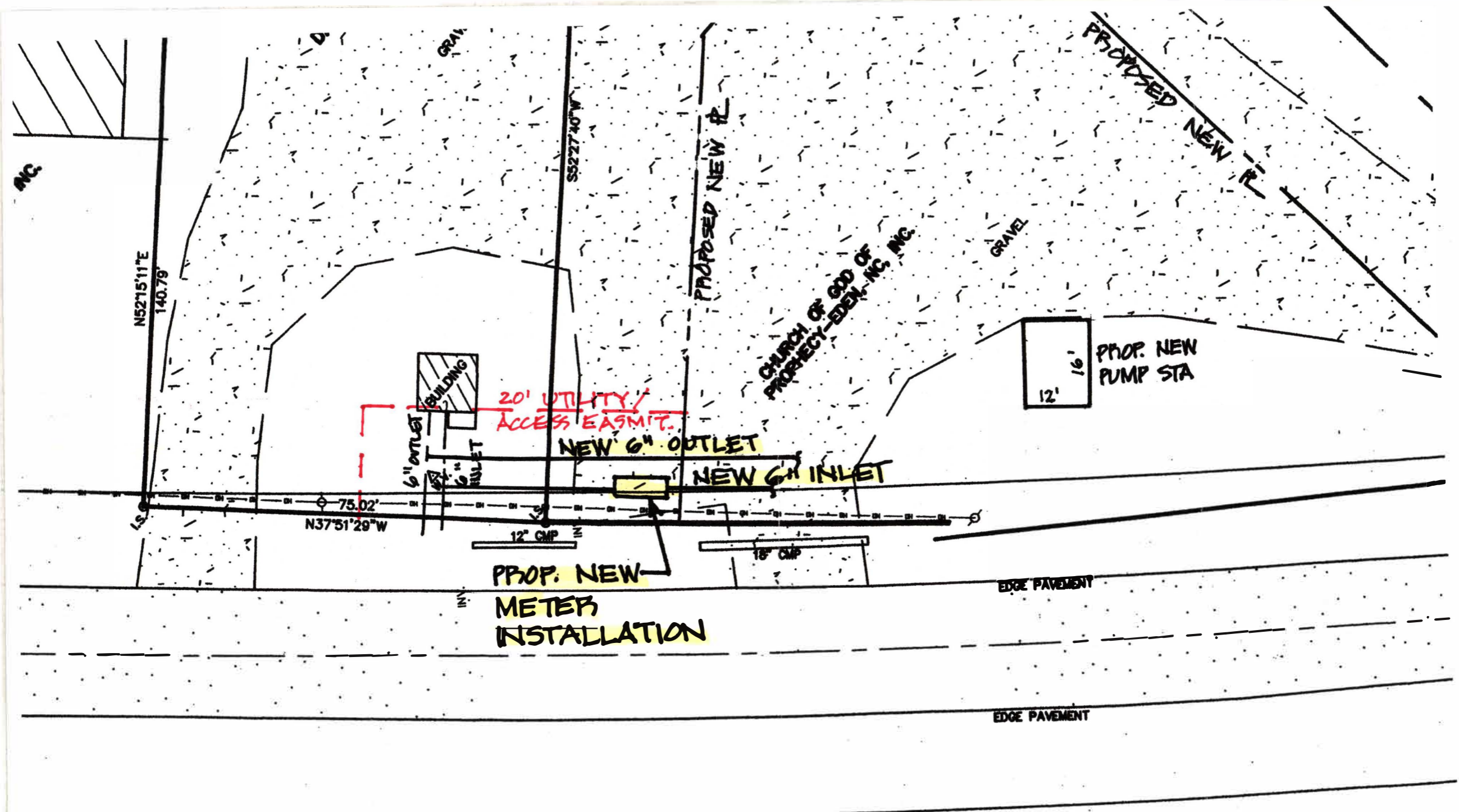
C.E. ROBERTSON & ASSOCIATES, P.C.

PROFESSIONAL LAND SURVEYOR L-1421

CERTIFICATION NUMBER: C-2928

P.O. BOX 662
MADISON, NC 27025
PH. (336) 627-0498
EMAIL: lfouls@cersurveyors.com

JOB NAME: 20240110_DANRIVERWATER



N.C. HWY. 87

1" = 20'

RECEIVED
 6/04/2024
 BND

CITY OF EDEN – MEMORANDUM

TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

THRU: JON MENDENHALL, CITY MANAGER

FROM: TERRY SHELTON, SPECIAL PROJECTS MANAGER

DATE: JUNE 18, 2024

SUBJECT: REQUEST TO COUNCIL TO ADOPT A CAPITAL PROJECT ORDINANCE FOR REMEDIATION WORK ON JUNCTION PUMP STATION & ADJACENT SEWER COLLECTION SYSTEM REHAB & REPLACEMENT AND APPROVE A REVISED RESOLUTION ACCEPTING THE LOAN/GRANT FUNDING

The Staff is submitting a revised Resolution to accept the funding for the Junction pump Station and the Adjacent Sewer Collection System Rehab and Replacement. The original Resolution brought to Council cited the wrong funding sources and the Resolution submitted to you now corrects that oversight.

Our staff is also asking the Council to Adopt a \$15,475,669 Capital Project Ordinance to support the acceptance of loan/grant funding. The funding for this project is financed by Federal/ARADRA (Additional Supplemental Appropriations for Disaster Relief Act, 2019) and the State Revolving Fund (SRF). This funding is being used to complete these two projects that are part of the EPA Remediation Plan. The projects are Junction Pump Station & Sewer Collection System Rehab & Replacement. We have a \$500,000 grant for these projects.

Council has previously approved a resolution to accept this funding. We are also required to submit a Capital Project Ordinance approved by the Council to be reimbursed from the ASADRA loan/grant funding. We are ready to begin drawing from this funding to reimburse money that has been paid for construction work on the projects.

Capital Project Ordinance

Be it ORDAINED by the Governing Board of the City of Eden, North Carolina, that pursuant to section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital Project Ordinance is hereby adopted.

Section 1: The Project authorized is the Junction Pump Station Rehab & Smith River Rehab & Replacement to be financed by ASADRA/CWSRSF loans/Grants.

Section 2: The officers of this unit are hereby directed to proceed with the capital project within the terms of the board resolution, loan documents and the budget contained herein.

Section 3: The following amounts are appropriated for the project:

Engineering	\$ 550,427
Land	\$ 47,463
Construction	\$ 14,570,335
Contingency	\$ 694,016
Closing Costs (loan)	\$ 303,444
	<u>\$ 15,475,669</u>

Section 4: The following revenues are anticipated to be available to complete this project:

Federal/ASADRA Loan	\$ 15,172,225
Capital Reserve	\$ 303,444
	<u>\$ 15,475,669</u>

Section 5: The finance officer is hereby directed to maintain within the capital project fund sufficient specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements, and federal regulations. The terms of the bond resolution also shall be met.

Section 5: Funds may be advanced from the General Fund for the purpose of making payments as due. Disbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The finance officer is directed to report, on a quarterly basis, on the financial status of each project element in section 3 and on the total grant/loan revenues received or claimed.

Section 8: The Budget Officer is directed to include a detailed analysis of past and future costs and revenues on this capital project in every budget submission made to this board.

Section 9: Copies of this capital project ordinance shall be furnished to the clerk to the Governing Board, and to the Budget Officer and the Finance officer for direction in carrying out this project.

Duly adopted this 18th day of June 2024.

Signature, Jon Mendenhall (Authorized Rep)

(Seal)

Attest: _____
Signature (City Clerk)



Resolution of the Eden City Council June 18, 2024

- WHEREAS, the City of Eden has received funding from the State Revolving Fund (SRF) and Additional Supplemental Appropriations for Disaster Relief Act, 2019 (ASADRA) to assist units of government with meeting their water/wastewater infrastructure needs, and
- WHEREAS, the North Carolina Department of Environmental Quality has offered SRF and ASADRA funding in the amount of \$15,172,225 to perform work detailed in the submitted application, and
- WHEREAS, the City of Eden intends to construct said projects in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EDEN:

That City of Eden does hereby accept the (State Revolving Fund, Loan, Grant, or State Bond Loan) offer of \$15,172,225 and City of Eden will paid closing costs on the loan of \$303,444.

That the City of Eden does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the award offer will be adhered to.

That Jon Mendenhall, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above and to execute such other documents as may be required by the division of water infrastructure.

Adopted this the 18th day of June 2024 at Eden, North Carolina.

Neville Hall
Mayor

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Eden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Eden duly held on the 18th day of June 2024 and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 18th day of June 2024.

Deanna Hunt, City Clerk

(Seal)