

CITY OF EDEN, N. C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, June 21, 2016 at 7:30 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

|                                   |                        |
|-----------------------------------|------------------------|
| Mayor:                            | Wayne Tuggle, Sr.      |
| Council Members:                  | Bernie Moore           |
|                                   | Jim Burnette           |
|                                   | Angela Hampton         |
|                                   | (absent) Jerry Epps    |
|                                   | (absent) Darryl Carter |
|                                   | Neville Hall           |
|                                   | (absent) Jerry Ellis   |
| City Manager:                     | Brad Corcoran          |
| City Clerk:                       | Sheralene Thompson     |
| City Attorney:                    | Erin Gilley            |
| Deputy City Clerk:                | (absent) Deanna Hunt   |
| Representatives from Departments: |                        |
| News Media:                       | Gerri Hunt, Eden News  |

MEETING CONVENED:

Mayor Tuggle called the regular meeting of the Eden City Council to order and welcomed those in attendance. He explained that the Council meets the third Tuesday of each month at 7:30 p.m. and works from a prepared agenda; however, time would be set aside for business not on the printed agenda.

INVOCATION:

Council Member Bernie Moore gave the invocation followed by the Pledge of Allegiance.

RECOGNITIONS AND PROCLAMATIONS:

- a. Presentation: Dena Reid, AWOP Award.

Mayor Tuggle asked Mr. Terry Shelton, Director of Public Utilities, to come forward. Mr. Shelton then introduced Mr. Tom Boyd who made the presentation to Ms. Reid. Mr. Boyd explained that he was an inspector for the AWOP (Area-Wide Optimization Program) which provides tools and approaches for drinking water systems to meet quality optimization goal and provide an increased and sustainable level of public health protection to their consumers.

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Mr. Sammy Setliff and Melanie Clark, Water Filtration Plant employees, were also present for the award presentation.

SET MEETING AGENDA:

A motion was made by Council Member Hampton seconded by Council Member Moore to set the meeting agenda. All Council Members present voted in favor of this motion. This motion carried.

PUBLIC HEARINGS:

*There were no public hearings scheduled.*

REQUESTS AND PETITIONS OF CITIZENS:

Mr. Jerry Allen, 1432 Maryland Avenue, addressed the City Council.

Mr. Allen explained that he had three issues he was concerned about and would like to discuss. He explained that he had spoken to the Mayor, City Staff and Chief of Police without getting any results.

The issues were as follows:

- Speeding on Maryland Avenue. Requested speed be lowered to 25 mph.
- Drain stopped up at the car wash on Fieldcrest Road. Those drains are stopped up with oil, garbage and water.
- At the end of Maryland Avenue and Delaware, there were 2 storm drains. About 10 feet of the pipe was about 2 feet lower than the ditch and the rainwater gathers in there.

Mayor Tuggle stated that the City Manager would address his issues and get back with him. He thanked Mr. Allen for coming.

UNFINISHED BUSINESS:

- a. Consideration of John E. Grogan Park Rental Policies and Procedures and Fee Schedule.

During the May 17, 2016 City Council meeting, staff discussed the possibility of allowing alcohol at the John E. Grogan Park facility and fees were structured to reflect this type of activity, and several Members of City Council was not in favor of this.

Staff was instructed to bring this item back to the Mayor and City Council at the June 21, 2016 City Council meeting, once it received additional feedback from other City Council members.

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After discussions with many members of the City Council and the City Manager, the proposed policies and procedures have been designed to be the same as the other Parks and Recreation facilities located throughout the City, which prohibits alcohol at City Parks and Recreation facilities.

Staff would like for the City Council to approve the Policies and Procedures, along with the Fee Schedule for Grogan Park.

If the City Council desires to change the policy for this facility in the future, then the Mayor and City Council can revisit this item at that time.

Council Member Burnette stated that he thought that the fees were very reasonable. He hoped that they were enough that it paid to take care of it.

Council Member Moore asked if that \$100 deposit was enough just in case somebody did leave a mess and the city had to clean it up.

Mr. Farmer replied that was what they normally charge at all of their facilities and 99% of the time there were very few problems. When they sign the contract the city would then have the legal ability to charge them for any excess damage that may occur.

Mayor Tuggle asked if there was always a city official present to which Mr. Farmer replied that when they rent out a facility, they have a couple of people go from place to place so if he had 4 rentals going on at the same time, they probably would not be out there for the whole 4 hours but they would probably be out there 10-15 minutes at each area.

A motion was made by Council Member Moore seconded by Council Member Hampton to approve the John E. Grogan Park Rental Policies and Procedures and Fee Schedule. All Council Members voted in favor of this motion.

NEW BUSINESS:

*There was no New Business at this time.*

REPORTS FROM STAFF:

*There were no reports from staff.*

CONSENT AGENDA:

- a) Consideration and Approval of Minutes for May 17, 2016.
  
- b) Consideration and Approval of Approving Participation in North Carolina Water Agency Response Network.

North Carolina Water Agency Response Network (NCWaterWARN) is similar and complementary to the North Carolina Mutual Aid network as an organized arrangement to facilitate cooperation between local authorities during an emergency. NWaterWARN works within the National Incident Management System

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structure. Interstate aid is facilitated by the nationally adopted Emergency Management Assistance Compact in coordination with the National Response Framework.

NCWaterWARN is a network of water utilities helping each other respond to and recover from emergencies. This organization of water systems works independently of state government to assist members during an emergency. The mission of NCWaterWARN is to provide expedited access to specialized resources needed to respond to and recover from natural and human caused events that disrupt public and private drinking water and wastewater utilities.

Any public or private drinking water or wastewater utility can participate in NCWaterWARN, regardless of size. The organization can be activated between utilities in crisis with or without a disaster declaration, but integrates with the state's Emergency Operations Center during a declared disaster.

The water utilities staff is requesting that the City join the NCWaterWARN to give or receive mutual aid in emergency or crisis situation. The City of Reidsville is a member of this organization. This would allow our City to access or give assistance when resources are needed by other or us. When a need for resources arises the requesting agency must pay the provider of services of labor or equipment and pay for supplies or replaces in like kind. The City Manager would ultimately be our authorized representative to allow sharing of our resources or approving asking for resources. The agreement states on page five, "This agreement does not create a duty to respond to a request for service. When a Member receives a request for assistance, the Authorized Official shall have absolute discretion as to the willingness to respond and/or availability of resources. An Authorized Member's decisions on the availability of resources shall be final."

It was recommended that City Council approve this request and allow the City to become a Member of NCWaterWARN both for the benefits it could possibly yield to our City and what we might do for others in need when we have resources to offer.

c) Consideration and Approval of Pyrotechnics Permit for July 4<sup>th</sup> Fireworks Display.

d) Consideration and Approval of Vehicle Financing – 4 years.

In the 2015-2016 Budget, City Council approved to purchase a new dump truck for the Street department and it has been set up in the budget to be financed. On May 18, 2016, I requested bid from our local banks again for the financing and received the following quote:

|                     |       |
|---------------------|-------|
| Carter Bank & Trust | 1.55% |
| BB&T                | 2.37% |

The lowest quote is from Carter Bank & Trust at 1.55%. The annual payments will be approximately \$16,000 which is within the budgeted amount. I respectfully ask that Council approve Carter Bank & Trust as the successful bid.

e) Approval and Adoption of Budget Amendment 17.

The attached budget amendment allocates reimbursement proceeds from Duke Energy for the Chloramine project. This amendment increases the Duke Energy Reimbursement revenue line item and the W/S Filter Plant C/O Equipment expenditure line item. All expenditures for this project have been reimbursed by Duke Energy.

Subject: Budget Amendment # 17

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| Account # | From | To | Amount |
|-----------|------|----|--------|
|-----------|------|----|--------|

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Minutes of the regular June 21, 2016 meeting of the City Council, City of Eden:

**Water & Sewer  
Fund  
Revenues**

|                           |               |               |                |                      |
|---------------------------|---------------|---------------|----------------|----------------------|
| Duke Energy Reimbursement | 30-3831-60000 | \$ 400,000.00 | \$1,240,000.00 | <u>\$ 840,000.00</u> |
|---------------------------|---------------|---------------|----------------|----------------------|

**Water & Sewer  
Fund  
Expenditures**

|                                |               |               |                |                      |
|--------------------------------|---------------|---------------|----------------|----------------------|
| W/S Filter Plant C/O Equipment | 30-7120-57000 | \$ 538,700.00 | \$1,378,700.00 | <u>\$ 840,000.00</u> |
|--------------------------------|---------------|---------------|----------------|----------------------|

Appropriates reimbursement proceeds from Duke Energy for the Chloramine Project.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

f) Approval and Adoption of Budget Amendment 18.

The attached budget amendment allocates additional donations for the Grogan Park.

Subject: Budget Amendment # 18

|  | Account #     | From          | To            | Amount              |
|--|---------------|---------------|---------------|---------------------|
| <b>Capital Project Fund - Grogan Park<br/>Revenues</b>     |               |               |               |                     |
| Grogan Park Donations                                      | 20-3350-00900 | \$ 250,000.00 | \$ 327,000.00 | \$ 77,000.00        |
| <b>Capital Project Fund - Grogan Park<br/>Expenditures</b> |               |               |               |                     |
| C/O Land Improvements - Grogan<br>Park                     | 20-6120-52000 | \$ 250,000.00 | \$ 327,000.00 | <u>\$ 77,000.00</u> |

Appropriates donations received for the Grogan Park.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

g) Approval and Adoption of Budget Amendment 19.

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The police department has an officer assigned to the Greensboro Safe Streets Task Force. The overtime hours that this officer incurs for this assignment is reimbursed by the FBI. The attached budget amendment allocates these reimbursements by increasing the Police Revenue line item and the Police Overtime line item.

Subject: Budget Amendment # 19

|                                  | Account #     | From         | To           | Amount              |
|----------------------------------|---------------|--------------|--------------|---------------------|
| <b>General Fund Revenues</b>     |               |              |              |                     |
| Police Revenue                   | 10-3431-41700 | \$ 4,000.00  | \$ 20,000.00 | \$ 16,000.00        |
| <b>General Fund Expenditures</b> |               |              |              |                     |
| Police Overtime                  | 10-4310-12200 | \$ 34,500.00 | \$ 50,500.00 | <u>\$ 16,000.00</u> |

Appropriates FBI reimbursements for support of the Greensboro Safe Streets Task Force.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

h) Approval and Adoption of Budget Amendment 20.

Since the announcement of MillerCoors's closing, MillerCoors has requested police security at the plant and is billed to them on a monthly basis. This budget amendment increases the General Fund Police Security revenue line items and increases the Police Department's Security expenditure line item to reflect the additional revenue received from MillerCoors.

Subject: Budget Amendment # 20

|                                  | Account #     | From         | To            | Amount               |
|----------------------------------|---------------|--------------|---------------|----------------------|
| <b>General Fund Expenditures</b> |               |              |               |                      |
| Police Security Charges          | 10-3431-41100 | \$ 40,000.00 | \$ 305,000.00 | \$ 265,000.00        |
| Police Security: Fringe Benefits | 10-3431-41200 | \$ 8,000.00  | \$ 58,000.00  | \$ 50,000.00         |
|                                  |               |              |               | <u>\$ 315,000.00</u> |
| <b>General Fund Revenues</b>     |               |              |               |                      |

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|                     |               |    |           |    |            |    |                   |
|---------------------|---------------|----|-----------|----|------------|----|-------------------|
| Police Security Pay | 10-4310-12550 | \$ | 40,000.00 | \$ | 355,000.00 | \$ | <u>315,000.00</u> |
|---------------------|---------------|----|-----------|----|------------|----|-------------------|

Appropriates additional revenue generated by police security for Miller.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

i) Approval and Adoption of Budget Amendment 21.

The attached budget amendment allocates proceeds from a Governor’s Crime Commission grant. The grant is for the purchase of body cameras for the police department. This amendment increases the Police Grant and Police C/O Equipment Non-Depreciable line items.

Subject: Budget Amendment # 21

|                                      | Account #     | From         | To           | Amount              |
|--------------------------------------|---------------|--------------|--------------|---------------------|
| <b>General Fund</b>                  |               |              |              |                     |
| <b>Revenues</b>                      |               |              |              |                     |
| Police Grant - Governor's Crime Comm | 10-3431-72000 | \$ -         | \$ 14,700.00 | \$ 14,700.00        |
| <b>General Fund</b>                  |               |              |              |                     |
| <b>Expenditures</b>                  |               |              |              |                     |
| Police C/O Equipment - Non-Depr      | 10-4310-57001 | \$ 16,200.00 | \$ 30,900.00 | <u>\$ 14,700.00</u> |

Appropriates NC Governor's Crime Commission grant funds for the purchase of body cameras.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

j) Approval and Adoption of Budget Amendment 22.

When the City purchases vehicles with installment purchases, it is required to show the loan proceeds as revenue and the payment to the vendor as an expenditure in the financial statements. The attached amendment increases the General Fund revenue line item “loan proceeds” and also increases the Street Department Capital Outlay – Vehicles for the purchase of a new dump truck.

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Subject: Budget Amendment # 22

|                                  | Account #     | From          | To            | Amount              |
|----------------------------------|---------------|---------------|---------------|---------------------|
| <b>General Fund Revenues</b>     |               |               |               |                     |
| Loan Proceeds                    | 10-3850-86000 | \$ 526,000.00 | \$ 587,500.00 | <u>\$ 61,500.00</u> |
| <b>General Fund Expenditures</b> |               |               |               |                     |
| Streets C/O Vehicles             | 10-4510-55000 | \$ 321,200.00 | \$ 382,700.00 | <u>\$ 61,500.00</u> |

Appropriates loan proceeds for Street Department Dump Truck.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

k) Approval and Adoption of Budget Amendment 23.

The auditor's informed the city that since we fund the Police Pension fund each year based on the payments that will be made and do not have a trust agreement set up, we should not account for the separation allowance payments in a separate fund. These payments should be accounted for in our General Fund. We were advised that we should close out this fund prior to June 30, 2016. The attached budget amendment closes the Police Pension Fund and allocates all of its activity in the General Fund.

Subject: Budget Amendment # 23

|   | Account #     | From         | To           | Amount              |
|---|---------------|--------------|--------------|---------------------|
| <b>General Fund Revenues</b>            |               |              |              |                     |
| Contribution from Police Pension        | 10-3984-98100 | \$ -         | \$ 14,500.00 | <u>\$ 14,500.00</u> |
| <b>General Fund Expenditures</b>        |               |              |              |                     |
| Police Pension Separation Allow<br>Pmts | 10-4310-12900 | \$ 92,400.00 | \$ 99,800.00 | \$ 7,400.00         |
| Police Pension FICA                     | 10-4310-18101 | \$ -         | \$ 6,600.00  | \$ 6,600.00         |
| Police Professional Services            | 10-4310-19300 | \$ -         | \$ 500.00    | \$ 500.00           |
|   |               |              |              | <u>\$ 14,500.00</u> |

**Police Pension Fund**



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**Revenues**

|                                    |               |    |           |    |           |    |                    |
|------------------------------------|---------------|----|-----------|----|-----------|----|--------------------|
| Pension Fund Interest Earned       | 77-3831-49000 | \$ | 100.00    | \$ | -         | \$ | (100.00)           |
| Pension Fund Contribution from GF  | 77-3981-98000 | \$ | 92,400.00 | \$ | -         | \$ | (92,400.00)        |
| Pension Fund - Fund Balance Approp | 77-3981-99000 | \$ | -         | \$ | 14,500.00 | \$ | 14,500.00          |
|                                    |               |    |           |    |           | \$ | <u>(78,000.00)</u> |

**Police Pension Expenditures**

|                                    |               |    |           |    |           |    |                    |
|------------------------------------|---------------|----|-----------|----|-----------|----|--------------------|
| Pension Fund Separation Payments   | 77-4310-12900 | \$ | 85,400.00 | \$ | -         | \$ | (85,400.00)        |
| Pension Fund FICA                  | 77-4310-18100 | \$ | 6,600.00  | \$ | -         | \$ | (6,600.00)         |
| Pension Fund Professional Services | 77-4310-19300 | \$ | 500.00    | \$ | -         | \$ | (500.00)           |
| Pension Fund Contribution to GF    | 77-4310-80000 | \$ | -         | \$ | 14,500.00 | \$ | 14,500.00          |
|                                    |               |    |           |    |           | \$ | <u>(78,000.00)</u> |

To close out Police Pension fund and move activity to General Fund.

Adopted and effective this 21st day of June, 2016.

Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

1) Approval and Adoption of Budget Amendment 24.

At June 30, 2015, there was a fund balance in the Self-Insurance fund in the amount of \$22,400. The attached budget amendment appropriates this fund balance to cover a portion of the claims that have exceeded the budgeted amount.

Subject: Budget Amendment # 22

|   | Account #     | From | To           | Amount              |
|---|---------------|------|--------------|---------------------|
| <b>Self-Insurance Fund Revenues</b>     |               |      |              |                     |
| Fund Balance Appropriated               | 15-3391-9910  | \$   | -            | \$ 22,400.00        |
|   |               |      |              | <u>\$ 22,400.00</u> |
| <b>Self-Insurance Fund Expenditures</b> |               |      |              |                     |
| Insurance Claims                        | 15-4145-30000 | \$   | 1,962,000.00 | \$1,984,400.00      |
|   |               |      |              | <u>\$ 22,400.00</u> |

Appropriates fund balance @ 6/30/15 to cover claims for FY 15-16.

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Attest:

Sheralene Thompson, City Clerk

Wayne Tuggle, Mayor

A motion was made by unanimous consent to approve the Consent Agenda. This motion was approved.

ANNOUNCEMENTS:

*No announcements were made at this time.*

ADJOURNMENT:

A motion was made by unanimous consent to adjourn. All Council Members present voted in favor of this motion.

Respectfully submitted,

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Sheralene S. Thompson,  
CMC, MMC, NCCMC  
City Clerk

ATTEST:

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Wayne R. Tuggle, Sr., Mayor