

**EDEN CITY COUNCIL
REGULAR MEETING AGENDA
July 18, 2023 at 6 p.m.
Council Chambers, 308 E. Stadium Drive**

1. Meeting called to order by: Neville Hall, Mayor
2. Invocation: Pastor Corey Engebretson, Floyd Missionary Baptist Church
3. Pledge of Allegiance: Led by Sawyer Johnson, rising first grader at Douglass Elementary School
4. Recognitions
5. Roll Call
6. Set Meeting Agenda
7. Public Hearings:
 - a. (1) Consideration of a zoning map amendment request to rezone 0.66 acres located at 212 Bryant Street, and to include the property located at 204 Bryant Street, from Residential-20 to Residential-12. Zoning Case Z-23-04. **Kelly Stultz, Planning & Community Development Director**
 - (2) Consideration of a resolution adopting a statement of consistency regarding the proposed map amendment. **Kelly Stultz, Planning & Community Development Director**
 - b. (1) Consideration of a zoning map amendment request to rezone two parcels located at and near 171 Childrens Lane, and to include an adjacent property identified as Parcel No. 7979-03-40-7297, and the adjacent properties located at 282, 298 and 308 Dan River Church Road, from Residential-20 to Residential Agriculture. Zoning Case Z-23-05. **Kelly Stultz, Planning & Community Development Director**
 - (2) Consideration of a resolution adopting a statement of consistency regarding the proposed map amendment. **Kelly Stultz, Planning & Community Development Director**
8. Requests and Petitions of Citizens
9. Unfinished Business
10. New Business
 - a. Consideration to adopt a resolution supporting the creation of the Eastern Piedmont N.C. Home Consortium. **Kelly Stultz, Planning & Community Development Director**
11. Reports from Staff:
 - a. City Manager's Report. **Jon Mendenhall, City Manager**
12. Consent Agenda:
 - a. Approval and adoption of the June 20, 2023 Council meeting minutes. **Deanna Hunt, City Clerk**
 - b. Approval and adoption of a resolution approving the Local ABC Board's Travel Policy. **Gary Robinette, ABC Board**
 - c. Approval and adoption of a resolution accepting funding for the north basin of the Wastewater Treatment Plant. **Melinda Ward, Utilities Manager**
13. Announcements
14. Adjourn



Planning & Community Development Department

P. O. Box 70, 308 E Stadium Drive, Eden NC 27289-0070/Telephone 336-623-2110/Fax 336-623-4057

MEMO

To: Honorable Mayor and City Council
Thru: Jon Mendenhall, City Manager
From: Kelly K. Stultz, AICP, Director
Subject: **Zoning Case Z-23-04 – 0.66 acres Located at 212 Bryant Street**
Date: July 7, 2023

The City has received a zoning map amendment request filed by James Gilley of JMG Properties of Eden LLC, Property Owner, to rezone 0.66 acres located at 212 Bryant Street. The request, as amended to include the property located at 204 Bryant Street, is to rezone the property from Residential-20 to Residential-12.

The Planning and Community Development Department recommends approval of the map amendment request. At a regular meeting in June, the Planning Board voted to recommend that the City Council approve this request.

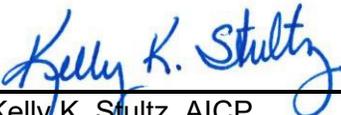
CERTIFICATE SHOWING THAT NOTICES WERE MAILED TO THE OWNER(S) OF PROPERTY SUBJECT TO REZONING AND TO OWNER(S) OF ALL PARCELS OF LAND ABUTTING SUBJECT PROPERTY AND/OR WITHIN 100 FEET OF SUBJECT PROPERTY.

RE: ZONING CASE Z-23-04
0.66 acres Located at 212 Bryant Street

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF EDEN:

I, Kelly K. Stultz, Planning & Community Development Director of the City of Eden North Carolina, do hereby certify that notices of the proposed zoning map amendment requested by James Gilley of JMG Properties of Eden LLC, Property Owner, to rezone property located at 212 Bryant Street from Residential-20 to Residential-12 were mailed first-class mail to the owners of the property in the proposed rezoning and all property owners adjacent to or within 100 feet of the subject area on the 7th day of July, 2023. A Notice was also sent on July 7, 2023, by certified mail, return receipt requested, to the property owner of the property that is proposed to be added to the map amendment request.

IN WITNESS WHEREOF, I have hereunto set my hand this the 7th day of July, 2023.



Kelly K. Stultz, AICP
Planning and Community Development Director



Rezoning (Map Amendment) Application

Planning and Inspections Department
308 E. Stadium Dr., Eden, NC 27288
Phone: 336-623-2110 x2 / Fax: 336-623-4057
www.edennc.us

CONTACT INFORMATION

Contact Name James Gilley
Contact Address 572 Glovenia St
City Eden State NC Zip 27288
Phone Number 336 613 7429 Email jgilley33@gmail.com
Contact's Property Interest or Legal Relationship to Owner _____

PROPERTY OWNER INFORMATION

Property Owner Name James Gilley JMG Properties of Eden LLC
Property Owner Mailing Address 572 Glovenia St
City Eden State NC Zip 27288
Phone 336 613 7429 Email jgilley33@gmail.com

PROPERTY INFORMATION

Tax Property ID No. (PIN) 707014245587
Deed Book and Page No. 1472 204
Physical Address 212 Bryant St
City Eden State NC Zip 27288
Year Current Owner Acquired Property 2014 Acreage ~~1.03~~ .66 ac
Public Water Available? Yes No Public Sewer Available? Yes No
Current Use of Property R20
City Jurisdiction: _____ In-City Limits ETJ

Existing land use/zoning on adjoining properties:

North: R20
South: R20
East: R20
West: R20

ADDITIONAL INFORMATION

Attach the following documents to this application form:

Recorded deed to the property

Copy of the recorded plat or survey for the property* or A map showing dimensions of the property

*Preferred

PROCESS & FILING INFORMATION

Submission Requirements: Per Article 3 of the Eden Unified Development Ordinance (UDO), every applicant for a rezoning (map amendment) is required to meet with the Administrator in a pre-application conference prior to the submittal of a formal application. The purposes of this conference are to provide additional information regarding the review process and assistance in the preparation of the application. Upon application submittal, the Administrator shall review the application to ensure that it is complete.

Review Process: After review and recommendation of the application by the Administrator, the Planning Board shall review and provide a recommendation to the City Council. Upon receiving a recommendation from the Planning Board, the City Council shall hold a legislative public hearing on the proposal for official action.

Required Application Information: A petitioner must complete this application in full. This application will not be processed unless all information requested is provided.

General Rezoning Requests: These are "general" requests involving a zoning change to an individual parcel of land. The request is to amend or change the City's Official Zoning Map in a certain area from one zoning district to another. "General" rezoning requests are not specific and if approved, any permitted land use within the new zoning district as illustrated in Section 5.06 (Table of Permitted Uses) of the Eden UDO could be permitted.

Conditional Zoning District Requests: Conditional Zoning Districts (CZ) are districts with conditions voluntarily added by the applicant. Conditional Zoning Districts provide for orderly and flexible development under the general policies of this ordinance without the constraints of some of the prescribed standards guiding by-right development. Conditional Zoning Districts may be used in any district but is not intended to relieve hardships that would otherwise be handled using a variance procedure. Conditional Zoning District rezonings can include restrictive land uses, site/subdivision master plans and other information as described in Section 3.10 of the UDO.

ZONING INFORMATION

Request Type: General Rezoning Conditional Zoning District

Current Zoning District R20

Requested Zoning District R12

If the request is to a Conditional Zoning District this application should be accompanied by an Existing Conditions Map, a Sketch Plan (may be waived by the Administrator as appropriate), and Master Plan; as well as any other plans, drawings, renderings, elevations, maps and documents specifically included as development documents for approval by the City Council. At a minimum, the following should be provided:

1. The underlying zoning districts and a full list of proposed uses consistent in character with those zoning districts.

Such use classifications may be selected from any of the uses, whether permitted, by right or with supplemental



Rezoning (Map Amendment) Application

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standards, allowed in the general zoning district upon which the Conditional Zoning District is based. Uses not otherwise permitted within the general zoning district shall not be permitted within the Conditional Zoning District.

2. General traffic routes (external and internal) to and from the development with major access points identified.
3. Tabular data, including the range and scope of proposed land uses, proposed densities, floor area ratios and impervious surface ratios as applicable to development type; and land areas devoted to each type of general land use and phase of development.
4. A proposed development schedule if the project is to be phased.

Proposed Land Use(s):

Proposed Conditions Offered by Applicant:

APPLICANT/OWNER CERTIFICATION

I hereby certify that, to the best of my knowledge, the information on this application is true and accurate, and I hereby petition the Planning Board to recommend and the City Council to approve this application for a rezoning (map amendment).

Applicant Signature *J S Sullivan* Date 5/11/23

Property Owner Signature _____ Date _____

Office Use Only

Staff Member (Initial upon Receipt) KKS Date 5-11-23

Application Number 2-23-04 Fee Paid

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
ZONING MAP AMENDMENT REPORT
June 27, 2023

CASE NUMBER: Z-23-04

EXISTING ZONING DISTRICT: Residential-20 (R20)

REQUESTED ZONING DISTRICT: Residential-12 (R12)

APPLICANT: James Gilley of JMG Properties of Eden LLC

APPLICANT'S STATUS: Owner of Subject Property

PROPERTY INFORMATION

LOCATION: 212 Bryant Street

PIN: 7070-14-24-5587

SIZE: 0.66 acres

ACCESS: Bryant Street

LAND USE: Residential-20

ZONING HISTORY: Previously zoned R20 as part of UDO updates in 2021

AREA INFORMATION

CHARACTERISTICS: Bordered on the north by developed R20 property. Bordered on the south by developed R20 property. Bordered on the west by developed R20 property Bordered on the east by developed R20 property.

ADJACENT ZONING:

North:	R20 District
East:	R20 District
West:	Bryant Street & R20 District
South:	R20 District

PLANNING AND DEVELOPMENT INFORMATION

STREET IMPROVEMENTS: No

PUBLIC WATER AVAILABLE: Yes

PUBLIC SEWER AVAILABLE: No

2021 COMPREHENSIVE PLAN: Traditional Neighborhood (TN)

FLOOD HAZARD AREA: None

WATER SUPPLY WATERSHED: None

STAFF ANALYSIS

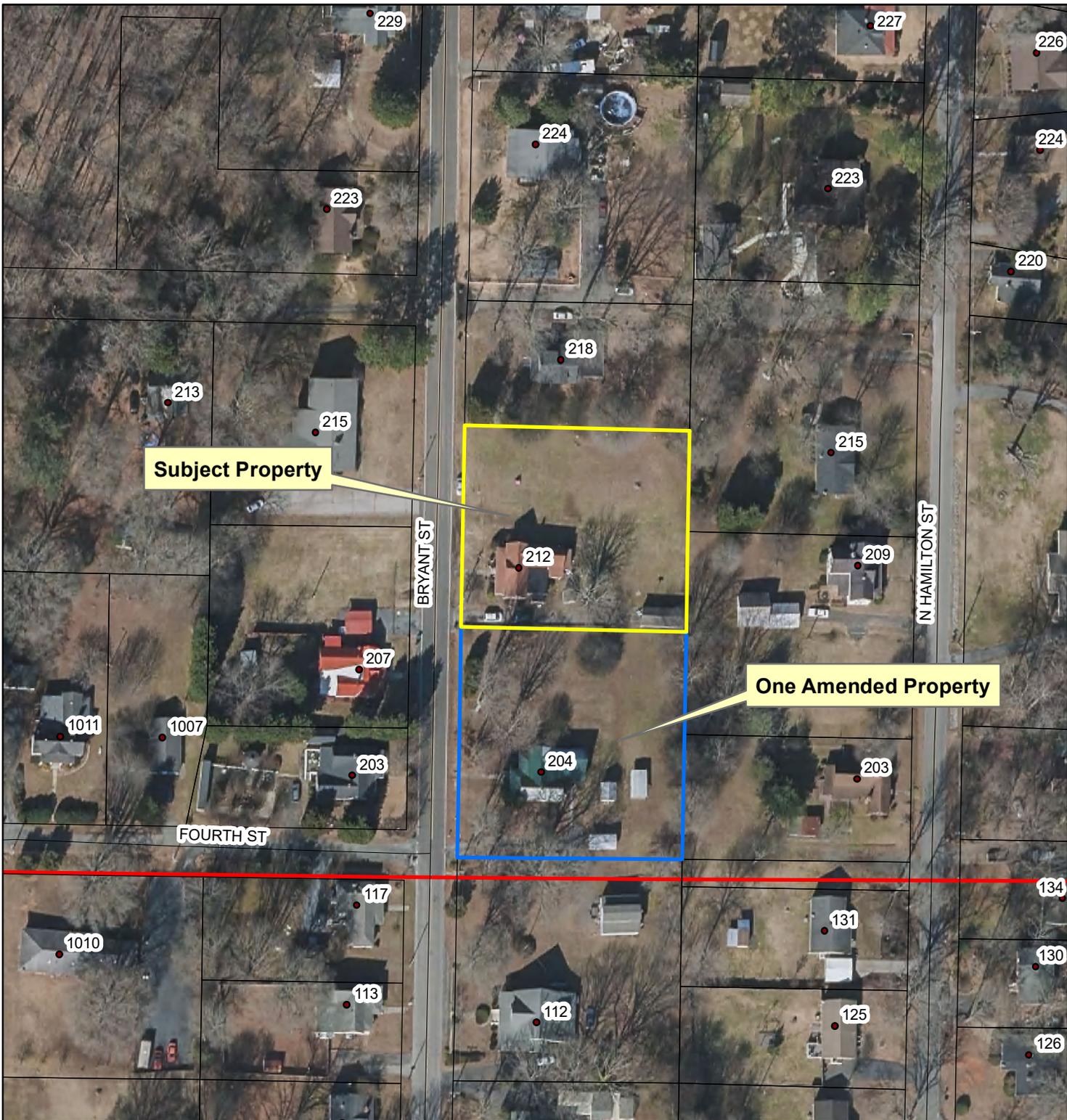
The request is to rezone a single parcel of 0.66 acres from Residential-20 (R20) to Residential-12 (R12). The R20 & R12 Districts are established for residential developments and related recreational, religious and educational facilities. They are intended to act as transitional zoning districts between rural development and the more urban development of the City. These regulations are further intended to discourage any use which would be detrimental to the predominately residential nature of the areas included within the district.

The subject parcel is located on 212 Bryant Street. The owner of the subject property currently has residential plans for the property. The rezoning of subject property would enable the property to be utilized for uses that would benefit the City of Eden in future development and growth. Staff is of the opinion that these uses are compatible with the surrounding commercial and residential uses. Staff also recommends amending the request to include the adjacent property located at 204 Bryant Street to be rezoned to R12 in keeping with the residential character of the area. Staff is also of the opinion that the other types of uses allowed in the R12 district would not be detrimental to the surrounding area. Therefore, staff recommends in favor of the request.

Based upon the character of the area and the existing uses in the area, staff recommends in favor of the R12 request.

STAFF RECOMMENDATION:

Approval of the R12 request as amended.



Subject Property

One Amended Property

ZONING CASE

Z-23-04

AERIAL MAP



**PINS:
7070-14-24-5587
7070-14-24-5480**

**Zoned:
Residential-20**

**Request:
Residential-12**



ZONING CASE
Z-23-04
ZONING MAP



PINS:
7070-14-24-5587
7070-14-24-5480

Zoned:
Residential-20

Request:
Residential-12

AN ORDINANCE AMENDING THE ZONING
ORDINANCE OF THE CITY OF EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that, after having fully complied with all legal requirements, including publication of notice of a public hearing and the holding of a public hearing relative thereto, the Unified Development Ordinance of the City of Eden is hereby amended as follows:

Section 1 - Change from Residential-20 (R20) to Residential-12 (R12) the following properties:

Tract ONE (Subject Property, 212 Bryant Street):

BEGINNING at a stake on Bryant Street, same being 80 feet from the intersection of Bryant and Fifth Streets; thence South 3 deg. 15 min. East 160 feet to a stake, corner of Lot No. 2; thence with the line of Lot No. 3 South 86 deg. 30 min. East 180 feet to a stake at corner of Lot No. 8; thence North 3 deg. 15 min. East 160 feet to a stake; thence North 86 deg. 30 min. West 180 feet to a stake on Bryant Street, the place of beginning. The same being lots Nos. 3 and 4, Section of 11 as per map of Oakland, made by Robert W. Kelley, August 1909.

The above described property being more commonly known as 212 Bryant Street and identified by the Rockingham County Tax Dept. as PIN 7070-14-24-5587 and Parcel No. 106033.

Tract TWO (Additional Property, 204 Bryant Street):

BEGINNING at an existing iron stake (control corner) on the East right-of-way margin of Bryant Street said beginning point marking the Southwest corner of Barbara F. Land (Book 663, Page 70); thence from said beginning point along the South line of said land South 86 deg. 30 min. East 180 feet to an iron stake; thence South 3 deg. 15 min. West 180 feet (passing over an existing iron stake at 160 feet); thence along the North line of Kernersville. Sales (Book 767, Page 2152) North 86 deg. 30 min. West 180 feet to an existing iron stake (control corner) on the East right-of-way margin of Bryant Street said existing iron stake being North 86 deg. 13 min. 49 sec. East 20.47 feet from an iron marking the center line intersection of Fourth Street with Bryant Street; thence along the East margin of Bryant Street North 3 deg. 15 min. East 180 feet (passing over an existing iron stake at 20 min.) to an existing iron stake THE POINT OF BEGINNING and being 0.744 acres being all lots 1 and 2 Block 11, map of Oakland by W.B. Trogdon and the Northern 20 feet of Fourth Street (now closed). This description per plat of survey for Roscoe C. Hankins by C. E. Robertson and Associates R.L.S. dated March 11, 1996 to which reference is made for a more specific description. For source of title seek Book 696, Page 460 in closing of Fourth Street by City of Eden.

The above described property being more commonly known as 204 Bryant Street and identified by the Rockingham County Tax Dept. as PIN 7070-14-24-5480 and Parcel

No. 106032.

Section 2 - The Official Zoning Map of the City of Eden is hereby amended to conform with this Ordinance.

APPROVED, ADOPTED AND EFFECTIVE, this 18th day of July, 2023.

CITY OF EDEN

BY: _____
Neville A. Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk

A RESOLUTION ADOPTING A
STATEMENT OF CONSISTENCY REGARDING
A PROPOSED AMENDMENT TO THE
CITY OF EDEN UNIFIED DEVELOPMENT ORDINANCE
CASE NUMBER Z-23-04
MAP AMENDMENT

WHEREAS, pursuant to North Carolina General Statutes Chapter 160D-605, prior to adoption or rejection of any zoning amendment, the Eden City Council is required to adopt a statement as to whether the amendment is consistent with the Land Development Plan and why the City Council considers the action taken to be reasonable and in the public interest;

WHEREAS, on May 17, 2022, the Eden City Council adopted the Comprehensive Plan which included a Future Land Use Map. Plans such as the City of Eden Comprehensive Plan are not designed to be static but are meant to reflect the City of Eden's needs, plans for future development and to remain in compliance with North Carolina State Law and the City of Eden's ordinances;

WHEREAS, the City of Eden Planning Board received a request to rezone 0.66 acres located at 212 Bryant Street from Residential-20 (R20) to Residential-12 (R12).

WHEREAS, On June 27, 2023, the City of Eden Planning Board voted to recommend to the Eden City Council that the rezoning request, as amended to include the property located at 204 Bryant Street, be approved.

STATEMENT OF NEED:

The rezoning of subject property would enable the property to be utilized for uses that would benefit the City of Eden in future development and growth. These uses are compatible with the surrounding commercial and residential uses. In keeping with the residential character of the area, the application is amended to include one adjacent parcel.

STATEMENT OF CONSISTENCY:

The goals of the 2022 City of Eden Comprehensive Plan are to make smart growth decisions by carefully managing growth to:

- A. Strategically locate new land development in the most appropriate places.
- B. Maintain and enhance Eden's community character and heritage.
- C. Use infrastructure investments as effectively as possible.
- D. Attract new jobs and a more diverse tax base.
- E. Protect natural, cultural and historic resources and open space as we grow.

WHEREAS, The Eden City Council has considered the written recommendation of the City of Eden Planning Board and has held a public hearing on the proposed amendment, and the Council desires to adopt a statement describing why the adoption of the proposed amendment is consistent with the City of Eden Comprehensive Plan and why the City Council considers the proposed amendment to be reasonable and in the public interest;

NOW THEREFORE, BE IT RESOLVED BY THE EDEN CITY COUNCIL THAT:

1. The Eden City Council finds that the proposed amendment to the City of Eden Unified Development Ordinance is consistent with the goals and recommendations of the 2022 City of Eden Comprehensive Plan.
2. At no time are land use regulations or plans of the City of Eden or any jurisdiction in the State of North Carolina permitted to be in violation of the North Carolina General Statutes.
3. Therefore, based upon the foregoing information, the amendment to the Unified Development Ordinance is reasonable and in the public's, best interest.

Approved and adopted and effective this 18th day of July, 2023.

CITY OF EDEN

BY: _____
Neville Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk



Planning & Community Development Department

P. O. Box 70, 308 E Stadium Drive, Eden NC 27289-0070/Telephone 336-623-2110/Fax 336-623-4057

MEMO

To: Honorable Mayor and City Council
Thru: Jon Mendenhall, City Manager
From: Kelly K. Stultz, AICP, Director
Subject: **Zoning Case Z-23-05 – 8.9 acres Located at and near 171 Childrens Lane**
Date: July 7, 2023

The City has received a zoning map amendment request filed by Blake Corum, Property Owner, to rezone two parcels totaling in 8.9 acres located at and near 171 Childrens Lane. The request, as amended to include the property identified as PIN 7979-03-40-7297 and the properties located at 282, 298 and 308 Dan River Church Road, is to rezone the properties from Residential-20 to Residential Agriculture.

The Planning and Community Development Department recommends approval of the map amendment request. At a regular meeting in June, the Planning Board voted to recommend that the City Council approve this request.

CERTIFICATE SHOWING THAT NOTICES WERE MAILED TO THE OWNER(S) OF PROPERTY SUBJECT TO REZONING AND TO OWNER(S) OF ALL PARCELS OF LAND ABUTTING SUBJECT PROPERTY AND/OR WITHIN 100 FEET OF SUBJECT PROPERTY.

RE: ZONING CASE Z-23-05
8.9 acres Located at and near 171 Childrens Lane

TO THE HONORABLE MAYOR AND CITY COUNCIL OF THE CITY OF EDEN:

I, Kelly K. Stultz, Planning & Community Development Director of the City of Eden North Carolina, do hereby certify that notices of the proposed zoning map amendment requested by Blake Corum, Property Owner, to rezone properties located at and near 171 Childrens Lane from Residential-20 to Residential Agriculture were mailed first-class mail to the owners of the property in the proposed rezoning and all property owners adjacent to or within 100 feet of the subject area on the 7th day of July, 2023. A Notice was also sent on July 7, 2023, by certified mail, return receipt requested, to the property owners of the properties that is proposed to be added to the map amendment request.

IN WITNESS WHEREOF, I have hereunto set my hand this the 7th day of July, 2023.



Kelly K. Stultz, AICP
Planning and Community Development Director



Rezoning (Map Amendment) Application

Planning and Inspections Department
308 E. Stadium Dr., Eden, NC 27288
Phone: 336-623-2110 x2 / Fax: 336-623-4057
www.edennc.us

CONTACT INFORMATION

Contact Name Blake Corum
Contact Address 171 Childrens Lane
City Eden State NC Zip 27288
Phone Number 336-613-5743 Email Blake.Corum@Duke-Energy.com
Contact's Property Interest or Legal Relationship to Owner Property Owner

PROPERTY OWNER INFORMATION

Property Owner Name Blake Corum
Property Owner Mailing Address 171 Childrens Lane
City Eden State NC Zip 27288
Phone 336-613-5743 Email Blake.Corum@Duke-Energy.com

PROPERTY INFORMATION

Tax Property ID No. (PIN) 797903403262 & 7979-01-40-4031
Deed Book and Page No. 1572 2978
Physical Address 171 Childrens Lane
City Eden State NC Zip 27288
Year Current Owner Acquired Property 2/6/2020 Acreage 7.2
Public Water Available? Yes No Public Sewer Available? Yes No
Current Use of Property Personal Residence
City Jurisdiction: In-City Limits ETJ

Existing land use/zoning on adjoining properties:

North: RA
South: RA
East: R20
West: RA

ADDITIONAL INFORMATION

Attach the following documents to this application form:

- Recorded deed to the property
 Copy of the recorded plat or survey for the property* or A map showing dimensions of the property

*Preferred

PROCESS & FILING INFORMATION

Submission Requirements: Per Article 3 of the Eden Unified Development Ordinance (UDO), every applicant for a rezoning (map amendment) is required to meet with the Administrator in a pre-application conference prior to the submittal of a formal application. The purposes of this conference are to provide additional information regarding the review process and assistance in the preparation of the application. Upon application submittal, the Administrator shall review the application to ensure that it is complete.

Review Process: After review and recommendation of the application by the Administrator, the Planning Board shall review and provide a recommendation to the City Council. Upon receiving a recommendation from the Planning Board, the City Council shall hold a legislative public hearing on the proposal for official action.

Required Application Information: A petitioner must complete this application in full. This application will not be processed unless all information requested is provided.

General Rezoning Requests: These are "general" requests involving a zoning change to an individual parcel of land. The request is to amend or change the City's Official Zoning Map in a certain area from one zoning district to another. "General" rezoning requests are not specific and if approved, any permitted land use within the new zoning district as illustrated in Section 5.06 (Table of Permitted Uses) of the Eden UDO could be permitted.

Conditional Zoning District Requests: Conditional Zoning Districts (CZ) are districts with conditions voluntarily added by the applicant. Conditional Zoning Districts provide for orderly and flexible development under the general policies of this ordinance without the constraints of some of the prescribed standards guiding by-right development. Conditional Zoning Districts may be used in any district but is not intended to relieve hardships that would otherwise be handled using a variance procedure. Conditional Zoning District rezonings can include restrictive land uses, site/subdivision master plans and other information as described in Section 3.10 of the UDO.

ZONING INFORMATION

Request Type: General Rezoning Conditional Zoning District

Current Zoning District R20

Requested Zoning District RA

If the request is to a Conditional Zoning District this application should be accompanied by an Existing Conditions Map, a Sketch Plan (may be waived by the Administrator as appropriate), and Master Plan; as well as any other plans, drawings, renderings, elevations, maps and documents specifically included as development documents for approval by the City Council. At a minimum, the following should be provided:

1. The underlying zoning districts and a full list of proposed uses consistent in character with those zoning districts.

Such use classifications may be selected from any of the uses, whether permitted, by right or with supplemental



Rezoning (Map Amendment) Application

Planning and Inspections Department

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standards, allowed in the general zoning district upon which the Conditional Zoning District is based. Uses not otherwise permitted within the general zoning district shall not be permitted within the Conditional Zoning District.

2. General traffic routes (external and internal) to and from the development with major access points identified.
3. Tabular data, including the range and scope of proposed land uses, proposed densities, floor area ratios and impervious surface ratios as applicable to development type; and land areas devoted to each type of general land use and phase of development.
4. A proposed development schedule if the project is to be phased.

Proposed Land Use(s):

Proposed Conditions Offered by Applicant: _____

APPLICANT/OWNER CERTIFICATION

I hereby certify that, to the best of my knowledge, the information on this application is true and accurate, and I hereby petition the Planning Board to recommend and the City Council to approve this application for a rezoning (map amendment).

Applicant Signature *Blair Low* Date 5/23/23

Property Owner Signature *Blair Low* Date 5/23/23

Office Use Only

Staff Member (Initial upon Receipt) JCA Date 5/23/23

Application Number Z-23-05 Fee Paid \$300.00

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT
ZONING MAP AMENDMENT REPORT
June 27, 2023

CASE NUMBER: Z-23-05

EXISTING ZONING DISTRICT: Residential-20 (R20)

REQUESTED ZONING DISTRICT: Residential Agriculture (RA)

APPLICANT: Blake Corum

APPLICANT'S STATUS: Owner of Subject Properties

PROPERTY INFORMATION

LOCATION: 171 Childrens Lane
PINS: 7979-03-40-3262 & 7979-01-40-4031
SIZE: 8.9 acres
ACCESS: Childrens Lane
LAND USE: Residential-20
ZONING HISTORY: Previously zoned R20 as part of UDO updates in 2021

AREA INFORMATION

CHARACTERISTICS: Bordered on the north by undeveloped RA property. Bordered on the south by undeveloped RA property. Bordered on the west by undeveloped RA property. Bordered on the east by developed R20 property.

ADJACENT ZONING:

North:	RA District
East:	R20 District
West:	RA District
South:	RA District

PLANNING AND DEVELOPMENT INFORMATION

STREET IMPROVEMENTS: No

PUBLIC WATER AVAILABLE: No

PUBLIC SEWER AVAILABLE: No

2021 COMPREHENSIVE PLAN: Rural Residential (RR)

FLOOD HAZARD AREA: None

WATER SUPPLY WATERSHED: Yes (Dan River Protected)

STAFF ANALYSIS

The request is to rezone two parcels totaling in 8.9 acres, from Residential-20 (R20) to Residential Agriculture (RA). The RA District is intended to accommodate lower-density residential and agricultural uses. Areas within this district may be restricted due to lack of available utilities, unsuitable soil types or steep slopes.

The subject parcels are located at and near 171 Childrens Lane. The owner of the subject property currently has residential plans for the property. The rezoning of subject property would enable the property to be utilized for uses that would be more in keeping with the rural character of the area. Staff is of the opinion that the RA district is compatible with the surrounding area. Staff is also of the opinion that the other types of uses allowed in the RA district would not be detrimental to the surrounding area. Staff also recommends amending the request to include the adjacent property identified as PIN 7979-03-40-7297, which the applicant is the Property Owner, and the adjacent properties located at 282, 298 and 308 Dan River Church Road to be rezoned to RA in keeping with the rural character of the area. Therefore, staff recommends in favor of the request.

Based upon the character of the area and the existing uses in the area, staff recommends in favor of the RA request.

STAFF RECOMMENDATION:

Approval of the RA request as amended.



ZONING CASE

Z-23-05

AERIAL MAP

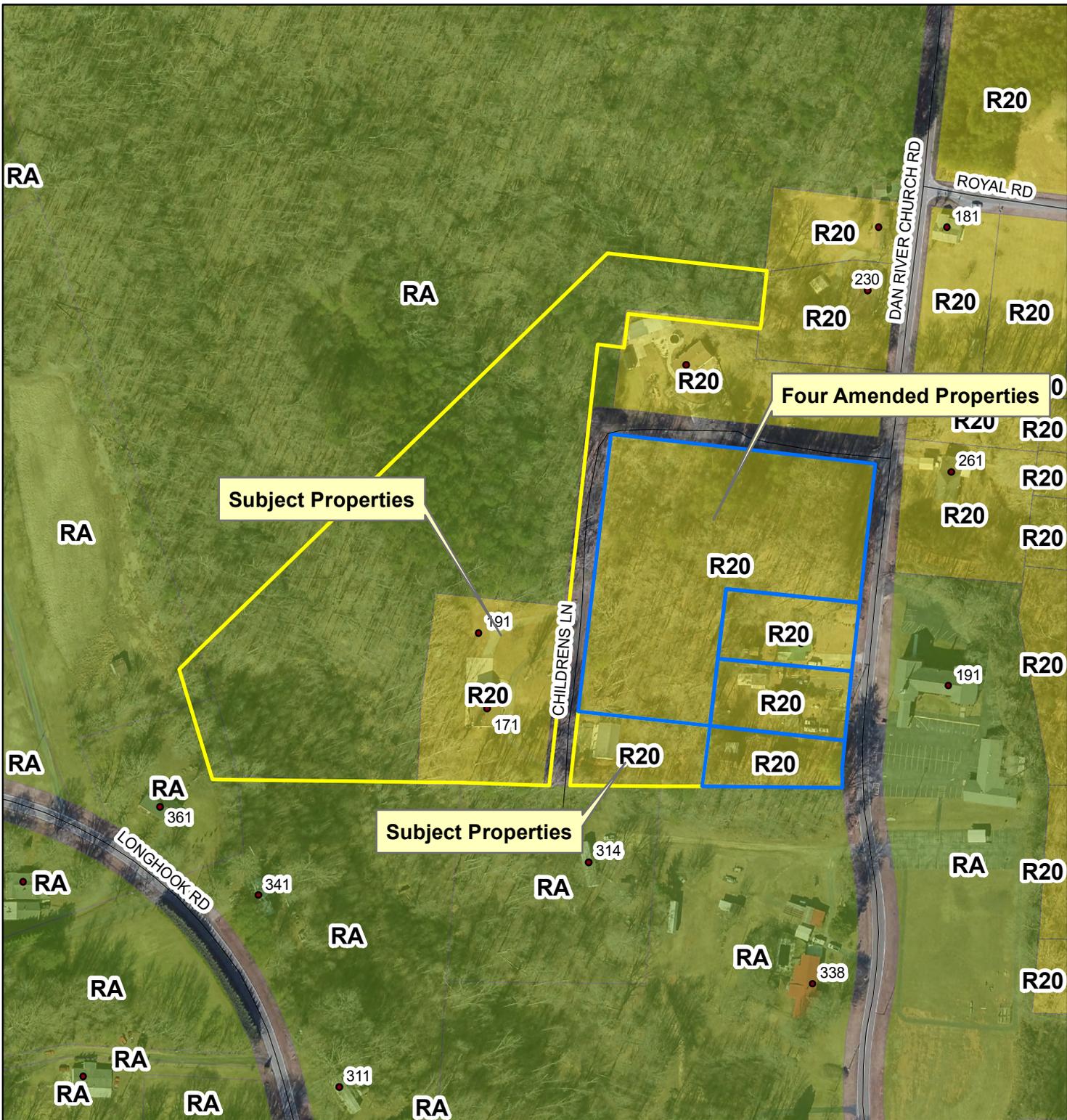


PINS:

- 7979-03-40-3262
- 7979-01-40-4031
- 7979-03-40-7297
- 7979-03-40-8192
- 7978-01-49-8979
- 7978-01-49-8953

**Zoned:
Residential-20**

**Request:
Residential Agriculture**



ZONING CASE

Z-23-05

ZONING MAP



PINS:
 7979-03-40-3262
 7979-01-40-4031
 7979-03-40-7297
 7979-03-40-8192
 7978-01-49-8979
 7978-01-49-8953

Zoned:
 Residential-20

Request:
 Residential Agriculture

AN ORDINANCE AMENDING THE ZONING
ORDINANCE OF THE CITY OF EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that, after having fully complied with all legal requirements, including publication of notice of a public hearing and the holding of a public hearing relative thereto, the Unified Development Ordinance of the City of Eden is hereby amended as follows:

Section 1 - Change from Residential-20 (R20) to Residential Agriculture (RA) the following properties:

Subject Property (171 Childrens Lane):

Tract 1:

BEGINNING at an iron pipe in the Eastern edge of Lake Street in the North line of the Clark property, said iron being located South 9 deg. 25 min. West 519 feet from an iron pipe located in the Southeast Corner of Lake Street and Spring Street; thence South 86 deg. 25 min. East 201 feet to an iron pipe in line of Clark property; thence North 9 deg. 25 min. East 38.7 feet to a point with Lot No. 14; thence North 80 deg. 35 min. West 200 feet with line of Lot No. 14 to a corner in the Eastern edge of Lake Street; thence South 9 deg. 25 min East 59 feet with Eastern edge of Lake Street, the point of beginning, and being Lot No. 13 of King Acres Addition No. 1, Leaksville, N.C., as per Survey of R.B. Carter as per map recorded in Map Book 9, page 85, in the office of the Register of Deeds, Rockingham County, N.C., of date May, 1954.

The above described property being more commonly known as 171 Childrens Lane and identified by the Rockingham County Tax Dept. as PIN 7979-03-40-3262.

Tract 2:

BEGINNING at a stake set in the East edge of Lake Street, which beginning point is a common front corner between Lots 13 and 14; thence with East edge of Lake Street, North 9 deg. 25 min. East 50 feet to a stake, common front corner between Lots 14 and 15; thence line between Lots 14 and 1.5, South 80 deg. 35 min. East 200 feet to a stake, common rear corner between Lots 14 and 15; thence South 9 deg. 25 min. West 50 feet to a stake, common corner Lots 13 and 14; thence with the dividing line between Lots 13 and 14, North 80 deg. 35 min. West 200 feet to the point of beginning, and being Lot No. 14, Map of King Acres, Map Book 9, page 85, Register of Deeds Office, Rockingham County, N.C. For further reference see Deed Book 619, page 624; Deed Book 672, page 499; Deed Book 666, page 250.

The above described property being more commonly known as 171 Childrens Lane and identified by the Rockingham County Tax Dept. as PIN 7979-03-40-3262.

Tract 3:

BEGINNING at a stake set in the West edge of Lake Street which beginning point is South 9 deg. 25 min. West 260 feet from the Southwest intersection of Lake Street with Spring Street and which beginning point is a common corner between Lots 5 and 6; thence and

with the dividing line between Lots 5 and 6, North 80 deg. 35 min. West, and parallel with Spring Street 200 feet to a stake, a common rear corner between Lots 5 and 6; thence and with the line of J. Frank King, South 9 deg. 25 min. West 283.2 feet to a stake set in the Wilson line; thence and with the line of Wilson and Clark, South 86 deg. 25 min. East 201 feet to an iron pipe set in the West edge of Lake Street; thence and with the West edge of Lake Street 263 feet to a stake, the point of beginning and being Lot Nos. 1, 2, 3, 4, 5 as per map of King Acres, Addition No. 1, Leaksville, N.C., property of J. Frank King as per survey dated May, 1954, by R. B. Carter, Surveyor. For reference see Deed Book 292, page 574, and Map Book 9 page 85; Deed Book 649, page 788.

"For further reference see Deed Book 669, at page 260."

The above-described property is the same and identical property conveyed Robert H. Barnes and wife, Geneva C. Barnes, by James T. Patterson and wife, Sadie Hall Patterson, under deed dated July 7, 1972, as recorded in the Office of the Register of Deeds for Rockingham County, North Carolina, in Deed Book 682, page 431.

The above described property being more commonly known as 171 Childrens Lane and identified by the Rockingham County Tax Dept. as PIN 7979-03-40-3262.

Parcel TWO (Additional Property: 282 Dan River Church Road):

BEGINNING at an iron set in the West line of Royal Road marking the Northeast corner of Lot No. 23 of Kings Acres and the Southeast corner of Lot No. 22; thence with the West line of Royal Road and the East line of Lots Nos. 22 and 21, North 9 deg. 25 min. East 100 feet to an iron marking the Northeast corner Lot No. 21 and the Southeast corner of Lot No. 20; thence leaving Royal Road with the line between Lots Nos. 20 and 21, North 80 deg. 35 min. West 200 feet to an iron; thence with the West lines of Lots Nos. 21 and 22, South 9 deg. 25 min. West 100 feet to an iron marking the Southwest corner of Lot No. 22 and the Northwest corner of Lot No. 23; thence with the line between Lots Nos. 22 and 23 , South 80 deg. 35 min. East 200 feet to the point of beginning, containing 20,000 square feet and being all of Lots Nos. 21 and 22 of King Acres, as surveyed and mapped by R.S. Carter, R.L.S., in March 1952.

Being that parcel of land conveyed to James L. Kapps, Jr. and wife , Ann P. Kapps from Steven L. Kapps and his wife Glenda B. Kapps by that deed dated 01/31/1974 and recorded 01/31/1974 in Deed Book 692, at Page 237 of the Rockingham County, NC Public Registry.

The above described property being more commonly known as 282 Dan River Church Road and identified by the Rockingham County Tax Dept. as PIN 7979-03-40-8192.

Parcel THREE (Additional Property: 298 Dan River Church Road):

BEGINNING at an iron set in the West line of Royal Road marking the Northeast corner of Lot No. 25 of Kings Acres, and the Southeast corner of Lot No. 24; thence with the West line of Royal Road to the East line of Lots Nos. 24 and 23, North 9 deg. 25 min. East 100 feet to an iron marking the Northeast corner of Lot No. 23 and the Southeast

corner of Lot No. 22; thence leaving Royal Road with the line between Lots Nos. 22 and 23, North 80 deg. 35 min. West 200 feet to an iron; thence with the West lines of Lots Nos. 23 and 24, South 9 deg. 25 min. West 100 feet to an iron marking the Southwest corner of Lot No. 24 and the Northwest corner of Lot No. 25; thence with the line between Lots Nos. 25 and 24, South 80 deg. 35 min. East 200 feet to the POINT OF BEGINNING, containing 20,000 square feet and being all of Lots Nos. 23 and 24 of King Acres, as surveyed and mapped by R. B. Carter, R.L.S., in March, 1952. Deed Reference: Book 678, Page 317 and Book 769, Page 1649.

The above described property being more commonly known as 298 Dan River Church Road and identified by the Rockingham County Tax Dept. as PIN 7978-01-49-8979.

Parcel FOUR (Additional Property: 308 Dan River Church Road):

BEGINNING at an iron marking the Northeast corner of Lot No. 25 and the Southeast corner of Lot No. 24, as per map of R. B. Carter, R.L.S. in March, 1952, King Acres, said iron being in the West line of Royal Road; thence with the West edge of Royal Road South 9 deg. 25 min. West 68.3 feet to an iron marking the Southeast corner of Lot No. 25; thence with the South line of Lot No. 25, North 86 deg. 25 min West 201 feet to an iron marking the Southwest corner of Lot No. 25; thence with the West line of Lot No. 25, North 9 deg. 25 min., North 9 deg. 25 min. East 88.7 feet to an iron marking the Northwest corner of Lot No. 25, and the Southwest corner of Lot No. 24; thence with the line between Lots Nos. 25 and 24, South 80 deg. 35 min. East 200 feet to the POINT OF BEGINNING and being all of Lot No. 25, as shown on the above described deed. See Deed Book 434, Page 305.

The above described property being more commonly known as 308 Dan River Church Road and identified by the Rockingham County Tax Dept. as PIN 7978-01-49-8953.

Section 2 - The Official Zoning Map of the City of Eden is hereby amended to conform with this Ordinance.

APPROVED, ADOPTED AND EFFECTIVE, this 18th day of July, 2023.

CITY OF EDEN

BY: _____
Neville A. Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk

A RESOLUTION ADOPTING A
STATEMENT OF CONSISTENCY REGARDING
A PROPOSED AMENDMENT TO THE
CITY OF EDEN UNIFIED DEVELOPMENT ORDINANCE
CASE NUMBER Z-23-05
MAP AMENDMENT

WHEREAS, pursuant to North Carolina General Statutes Chapter 160D-605, prior to adoption or rejection of any zoning amendment, the Eden City Council is required to adopt a statement as to whether the amendment is consistent with the Land Development Plan and why the City Council considers the action taken to be reasonable and in the public interest;

WHEREAS, on May 17, 2022, the Eden City Council adopted the Comprehensive Plan which included a Future Land Use Map. Plans such as the City of Eden Comprehensive Plan are not designed to be static but are meant to reflect the City of Eden's needs, plans for future development and to remain in compliance with North Carolina State Law and the City of Eden's ordinances;

WHEREAS, the City of Eden Planning Board received a request to rezone two parcels totaling in 8.9 acres located at and near 171 Childrens Lane from Residential-20 (R20) to Residential Agriculture (RA).

WHEREAS, On June 27, 2023, the City of Eden Planning Board voted to recommend to the Eden City Council that the rezoning request, as amended to include the property identified as PIN 7979-03-40-7297 and the properties located at 282, 298 and 308 Dan River Church Road, be approved.

STATEMENT OF NEED:

The RA District is intended to accommodate lower-density residential and agricultural uses. Areas within this district may be restricted due to lack of available utilities, unsuitable soil types or steep slopes. In keeping with the rural character of the area, the application is amended to include four adjacent parcels.

STATEMENT OF CONSISTENCY:

The goals of the 2022 City of Eden Comprehensive Plan are to make smart growth decisions by carefully managing growth to:

- A. Strategically locate new land development in the most appropriate places.
- B. Maintain and enhance Eden's community character and heritage.
- C. Use infrastructure investments as effectively as possible.
- D. Attract new jobs and a more diverse tax base.
- E. Protect natural, cultural and historic resources and open space as we grow.

WHEREAS, The Eden City Council has considered the written recommendation of the City of Eden Planning Board and has held a public hearing on the proposed amendment, and the Council desires to adopt a statement describing why the adoption of the proposed amendment is consistent with the City of Eden Comprehensive Plan and why the City Council considers the proposed amendment to be reasonable and in the public interest;

NOW THEREFORE, BE IT RESOLVED BY THE EDEN CITY COUNCIL THAT:

1. The Eden City Council finds that the proposed amendment to the City of Eden Unified Development Ordinance is consistent with the goals and recommendations of the 2022 City of Eden Comprehensive Plan.
2. At no time are land use regulations or plans of the City of Eden or any jurisdiction in the State of North Carolina permitted to be in violation of the North Carolina General Statutes.
3. Therefore, based upon the foregoing information, the amendment to the Unified Development Ordinance is reasonable and in the public's, best interest.

Approved and adopted and effective this 18th day of July, 2023.

CITY OF EDEN

BY: _____
Neville Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk



RESOLUTION SUPPORTING THE CREATION OF THE EASTERN PIEDMONT NC HOME CONSORTIUM

WHEREAS, if approved, this resolution would offer support for the creation of the Eastern Piedmont NC Home Consortium and further authorizes the City Manager to negotiate and enter into an agreement with other units of local government in the five (5) counties in creating the consortium, and further authorizes the City Manager to sign all contracts, grant agreements, certifications with the US Department of Housing and Urban Development, the State of North Carolina, or other agencies as may be required to carry out the activities of the consortium.

WHEREAS, the creation of the HOME Consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties. This action does not commit the City to provide any funding, as the only time a funding commitment may be required is if the City were to pursue grant funding through the consortium for an affordable housing initiative.

WHEREAS, the HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use, often in partnership with local nonprofit groups, to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership, or providing direct rental assistance to low-income households. HOME is the largest Federal block grant to state and local governments, designed exclusively to create affordable housing for low-income households, with HOME funds awarded annually as formula grants to participating jurisdictions.

WHEREAS, generally, units of local government form consortia to access direct formula allocations of HOME funds to support housing activities and programs, for which States are automatically eligible for HOME funds and receive their formula allocation or \$3 million, whichever is greater. Local jurisdictions eligible for at least \$750,000 under the formula also can receive a direct allocation. Communities that do not qualify for an individual allocation under the formula can join with one or more neighboring localities in a legally binding consortium whose members' combined allocation would meet the threshold for direct funding. Under current funding levels, if all eligible counties, and municipalities, join this consortium, the proposed consortium would have funding of approximately \$2,172,070 annually. The net funding level after deducting administrative fees used to run the program would be approximately \$1,960,000.

WHEREAS, there is a 25% on-going match requirement on all funds drawn from the consortium's HOME Investment Trust Fund treasury account in that fiscal year. The 25% non-federal match can be in the form of cash, assets, labor or other services valuable to the HOME program. The 25% match will be the responsibility of the recipient accessing the funds on a project by project basis. In the current regional consortium, funds from private and non-profit partners have produced far more match funds than would be required and no local funds have been required for match. No money is required from local governments to join the consortium.

NOW, THEREFORE, BE IT RESOLVED BY THE EDEN CITY COUNCIL, that the Board is in support of participation in an Agreement to join the Eastern Piedmont NC HOME Consortium, which will provide an opportunity for Low Income Residents of the City to receive benefit from grant funds to be used toward the development of affordable housing.

APPROVED, ADOPTED AND EFFECTIVE this 18th day of July, 2023.

BY: _____
Neville Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk

Eastern Piedmont HOME Consortium

June 30, 2023

Submission to HUD for Designation as a Consortium

City of Burlington (in Alamance County) – Grantee and Lead Entity

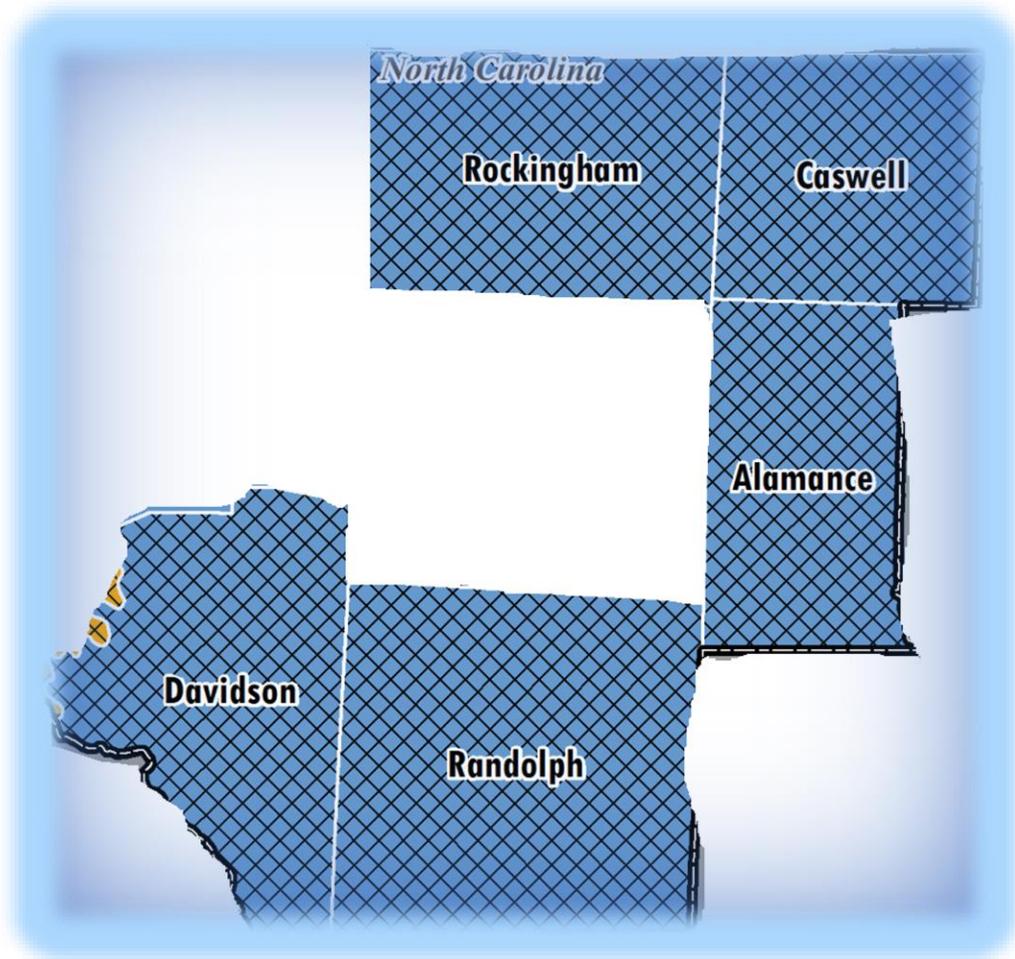
Alamance County – Member

Caswell County – Member

Davidson County – Member

Randolph County – Member

Rockingham County – Member





February 27, 2023

Richard M. Thomason, Senior Community Planning & Development Representative
US Dept. of Housing and Urban Development
1500 Pincroft Rd. Ste. 401
Greensboro, NC 27407

RE: Notice of Intent to form the Eastern Piedmont HOME Program Consortium (EPHPC)

The City of Burlington, North Carolina is a CDBG Entitlement Community has been receiving funding from the US Department of Housing and Urban Development under the CDBG Program to address needs of low-income families since 1974. The City of Burlington will act as the Participating Jurisdiction and Grantee for the new HOME Consortium.

The new Consortium will consist of the contiguous counties of Alamance, Caswell, Davidson, Randolph and Rockingham, with the City of Burlington as the 6th member and PJ of this North Carolina Consortium.

The HUD HOME Consortium Builder estimate for this new HOME Consortium is \$2,172,070:

Estimated value of the FAMILIES IN POVERTY factor:	\$663,270
Estimated value of the PRE-1950 RENTAL HOUSING OCCUPIED BY THE POOR factor:	\$311,490
Estimated value of the RENTAL HOUSING WITH 1 OF 4 PROBLEMS factor:	\$322,110
Estimated value of the COST INDEXED RENTAL HOUSING WITH 1 OF 4 PROBLEMS factor:	\$291,400
Estimated value of the VACANCY ADJUSTED RENTAL HOUSING WITH PROBLEMS factor:	\$227,010
Estimated value of the POPULATION INDEXED BY PER CAPITA INCOME factor:	\$356,790
Estimated TOTAL:	\$2,172,070

The EPHPC will be a self-sufficient program that requires no funding from local governments while providing funds for new housing and housing improvements.

The City of Burlington has sufficient legal authority and administrative capacity to carry out the purposes of the HOME program on behalf of its members and the Piedmont Triad Regional Council (PTRC) will act as the experienced HOME administrator for the new Consortium. The PTRC has administered the Surry County Housing Consortium since 1995. The City of Burlington was Greensboro HOME Consortium member from 2000 to 2022.

Please let me know if you need any additional information.

Sincerely,

Craig Honeycutt, City Manager

State Certification



NC DEPARTMENT
of COMMERCE
RURAL ECONOMIC
DEVELOPMENT

Roy Cooper
GOVERNOR

Machelle Baker Sanders
SECRETARY

Kenny Flowers
ASSISTANT SECRETARY

CERTIFICATION – State of North Carolina

HOME Investment Partnerships Program

Eastern Piedmont HOME Program Consortium (EPHPC)

A Consortium for the purposes of the HOME Investment Partnerships Program known as the **Eastern Piedmont HOME Program Consortium (EPHPC)** is approved for establishment. The new Consortium will consist of the City of Burlington and the following counties of North Carolina:

- Alamance County
- Caswell County
- Davidson County
- Randolph County
- Rockingham County
- City of Burlington

The **City of Burlington** has been designated to act in a representative capacity for all members of the Consortium for the purposes of the HOME Program.

The State of North Carolina certifies that the **Eastern Piedmont HOME Program Consortium (EPHPC)** will direct its activities to the alleviation of housing problems for low- and moderate-income families in the communities identified above.

Date: May 16, 2023

Signed by:

DocuSigned by:
Kenny Flowers
BFB0CDE9B68546F...

Kenny Flowers
Assistant Secretary for Rural Development
NC Department of Commerce
Title: Authorized Official for the Governor

cc: File

**EASTERN PIEDMONT HOUSING CONSORTIUM
JOINT COOPERATION HOME CONSORTIUM AGREEMENT**

THIS AGREEMENT, entered into this 20th day of June, 2023, by and between geographically contiguous units of general local government as shown on the signature pages attached hereto which include Alamance, Caswell, Davidson, Randolph and Rockingham Counties, and governmental units located within said counties, and the City of Burlington (herein called "Lead Entity"), all of which are general local governmental units of the State of North Carolina, and this agreement is made pursuant Chapter 160A, Article 20 of the North Carolina General Statutes.

WITNESSETH THAT:

WHEREAS, the Cranston-Gonzalez National Affordable Housing Act of 1990, as amended (herein called the "Act") makes provisions whereby units of general local government may enter into cooperation agreements and form a Consortium to undertake or assist in undertaking affordable housing pursuant to the HOME Investment Partnerships Program (Home Program); and

WHEREAS, it is the desire of the parties that the Lead Entity act in a representative capacity for the Member Jurisdictions as well as itself. The Member Jurisdictions desire that the Lead Entity assume overall responsibility for ensuring that the Consortium established below, is carried out in compliance with the requirements of the Act, state and federal regulations program requirements and the Consolidated Plan for the Consortium.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

1. To establish the Eastern Piedmont Housing Consortium (the Consortium) in 2023 as a joint agency, pursuant to N.C. General Statute 160A-462, for the purposes of cooperatively providing safe, affordable and standard housing, promoting economic development and alleviating housing problems in the counties of Alamance, Caswell, Davidson, Randolph and Rockingham, and the populations located in those counties.
2. The Eastern Piedmont Housing Consortium Board of Directors (the Board) will provide policy direction for the operations of the Consortium. The Board will meet at least quarterly or as often as considered necessary by the Lead Entity or by a majority of the members of the Consortium. The membership of the Board shall be comprised of two members from each County and two members from the PJ (COB); for 12 total appointed board members. The Board shall provide an Annual Report summarizing the status and accomplishments of the consortium to the Governing Body of each member. The Board shall establish policy and administrative arrangements to carry out the functions of the Consortium including, but not limited to, approving proposals for funding submitted by the Consortium, distributing funds awarded to the Consortium and recommending contracts for carrying out the functions of the Consortium. With respect to the financial and legal obligations undertaken by the Lead Entity with HUD, no action shall be taken by the Consortium without the concurrence of the Lead Entity. The Consortium is designated as a participating jurisdiction under the HOME Program, and Members shall continue to appoint members to serve on the Board. In the event the Board consists of more than 10 representatives, an executive committee will continue consisting of 6 members representing one each from the five County Governments

and one from the Lead Entity. The Lead Entity shall designate one of its representatives to serve as Chairman of the Board and the Executive Committee.

3. The Lead Entity and each Member Jurisdiction shall be responsible for providing matching funds required by federal regulations for any funds allocated directly to that jurisdiction, should the jurisdiction have its own projects. No Member Jurisdiction shall refuse to provide matching funds required by its projects for the period of time that the participation of that Member Jurisdiction is required in the Consortium by HUD regulations and this Agreement. Each Member Jurisdiction shall reimburse the Lead Entity immediately and in full for any and all expenses incurred by the Lead Entity as a result of the failure of any Member Jurisdiction to provide the matching funds. Matching funds will not be required when the Member Jurisdiction does not have a project within its jurisdiction and shall not be required if the project/activity is awarded to a grantee not associated with the Member Jurisdiction, e.g. Habitat for Humanity, Developers, religious affiliated grantees.
4. The Member Jurisdictions hereby authorize the Lead Entity to submit, request and receive HOME funding from the United States Department of Housing and Urban Development on behalf of the Consortium and to otherwise act on behalf of the Consortium as authorized by the Board.
5. The Member Jurisdictions hereby authorize the Lead Entity to establish and maintain a local HOME Investment Trust Fund (as defined by HUD)/Account for receipt of HOME funds and repayments (Program Income) as required by 24 CFR Part 92.500.
6. The Lead Entity and Member Jurisdictions shall cooperate in the implementation of the HOME Program and shall cooperate in the preparation of the Consolidated Plan by providing to the Lead Entity that information needed.
7. Funds for projects shall be allocated by the Board.
8. The Consortium agrees that at least 15% of all HOME Program funds received will be subcontracted for projects administered by Community Housing Development Organizations (CHDOs) as defined in the Act which have 501(c) tax status as required by federal law.
9. If a member jurisdiction is awarded direct funding the Board shall have the right to reallocate HOME Program funding to the Consortium to be used on other eligible projects when a Member Jurisdiction is unable to use the funding due to lack of eligible projects or matching resources. A schedule for reallocation shall be determined by the Board to allow HOME Program funding to be used by the Consortium before reallocation by the U.S. Department of Housing and Urban Development to jurisdictions outside the Consortium. The reallocation of funds that are unable to be used shall be consistent with the Consortium's adopted Consolidated Plan.
10. With reference to any program income and repayments generated from the HOME funds, federal regulations shall govern placement of program income generated from HOME funds and repayments into the local trust fund/account. The Lead Entity shall, if requested and to the extent possible, separately account for program income and repayments on each funded project. Program Income and repayments on projects shall only be available for use on activities that are consistent with the Act and the approved Consolidated Plan.

11. The Member Jurisdictions and Lead Entity shall affirmatively further fair housing as a key objective of the Eastern Piedmont Housing Consortium. This means that they will take proactive steps to address and prevent discrimination in housing and promote equal access to housing opportunities for all individuals, regardless of their race, color, religion, sex, national origin, familial status, or disability.

To affirmatively further fair housing, the Member Jurisdictions and Lead Entity will engage in a range of activities, including conducting fair housing assessments and developing strategies to address identified issues. They will also work to promote greater community engagement and outreach, increasing public awareness of fair housing laws and encouraging greater participation in the housing decision-making process.

12. The Lead Entity and Member Jurisdictions, as parties to the Consortium, shall direct all activities, with respect to the Consortium, to the alleviation of housing problems in the State of North Carolina. The Lead Entity is authorized by this Agreement to enter into contractual relationships to administer the Consortium for the first 3 year period to govern the provision of administrative services including an Administrative Agreement with the Piedmont Triad Regional Council.
13. The Member Jurisdictions and Lead Entity agree that each will save the other harmless due to the negligent acts of its employees, officers or agents, including volunteers, or due to any negligent operation of equipment. This section shall not be construed as waiving any defense or limitation which either party may have against any claim or cause of action by any person not a party to this agreement. The Member Jurisdictions shall not be held harmless for liability that may result from failure to provide proper accounting or otherwise comply with State and Federal regulations. Each Member Jurisdiction shall immediately reimburse the Lead Entity in full for any and all expense for which the Lead Entity shall become responsible in its role as Lead Entity. To the extent that such expense is incurred by the acts or omissions of a single Member Jurisdiction, that Member Jurisdiction shall make such reimbursement in full. To the extent that such expense is incurred by acts or omissions of two or more Member Jurisdictions, said reimbursement shall be shared proportionately by those Member Jurisdictions.
14. The Lead Entity and the Member Jurisdictions agree to remain in the Consortium at least through September 30, 2027, the first three year term. Thereafter, each party shall continue to participate in the Consortium to the extent required by HUD regulations or other applicable law. The obligations of each of the parties as set forth herein and as required by HUD regulations and other applicable law shall remain effective for the duration of any responsibility of the Consortium or Lead Entity to HUD. The Lead Entity and Member Jurisdictions agree not to withdraw from the Agreement prior to September 30, 2027.
15. **Dissolution:** In the event of the dissolution of the Consortium, the following provisions shall apply:
 - a. **Distribution of Assets:** Any remaining assets, both tangible and intangible, owned or controlled by the Consortium shall be distributed among the Consortium Parties in proportion to their respective contributions, the Lead Entity/Grantee The City of Burlington will be the only member that may have and assets derived from the administration of the Consortium funds, unless otherwise agreed upon in writing.

- b. **Financial Obligations:** The Consortium Parties shall settle any outstanding financial obligations, including but not limited to debts, liabilities, and contractual commitments, incurred by the Consortium prior to its dissolution. The costs shall be apportioned among the Consortium Parties in accordance with their respective responsibilities, unless otherwise agreed upon in writing. In practice the Lead Entity/Grantee The City of Burlington has all financial/fiscal responsibility for the Consortium and will be the only direct recipient of Program Income generated through private and nonprofit eligible activities throughout the Consortium.
 - c. **Intellectual Property:** The Consortium Parties shall address the ownership, licensing, and disposition of any intellectual property developed jointly or individually during the Consortium's existence. The Consortium Parties shall negotiate and execute separate agreements regarding the intellectual property rights and any obligations arising from it. The Lead Entity/Grantee The City of Burlington will be responsible for the creation and development of Consortium Plans, Reports and any intellectual properties for the Consortium.
 - d. **Termination of Consortium Obligations:** Upon dissolution, all obligations and commitments of the Consortium Parties under this Agreement and any related agreements shall be terminated, except for those specifically required to be fulfilled post-dissolution, as agreed upon by the Consortium Parties.
16. Should disputes arise between any participants in the Consortium resulting in legal action, such actions shall be filed in the appropriate courts of Alamance County. All parties hereto located in Counties outside Alamance County specifically waive any alternate venue.
17. The program year start date for the Consortium shall be July 1, 2024. The program Fiscal Year is July 1st through June 30th. The Lead Entity and Member Jurisdictions agree to have the same program year for CDBG, HOME, ESG and HOPWA grants.
18. **Renewal.** Unless otherwise terminated by agreement in writing of all parties hereto or by termination of the HOME program by HUD, this agreement shall automatically be renewed for successive three-year qualification periods under the same terms and conditions. The parties agree that the Lead Entity (City of Burlington) will notify each consortium member in the Right Not to Participate Notice if there are any amendments that will be required to the Agreement. These changes would include, but not be limited to, changes to the management process, voting, distribution of funds, or other administrative matters. Any Member Jurisdiction shall have the right to withdraw from the consortium three months prior to the beginning of any renewal period by giving notice in writing to the City of Burlington. For each renewal period, the City of Burlington shall, by the date specified in HUD's consortia designation notices, notify each of the Participating Units in writing of its right not to participate for that renewal period and shall provide copies of all such notifications to HUD.

IN WITNESS WHEREOF, the lead entity and the Member Jurisdictions have caused this Agreement to be executed by a duly authorized officer of each party.

Attest to:



City of Burlington

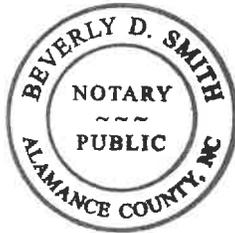
Beverly D. Smith
(Corporate Seal)

BY: Jim Butler
Mayor, City of Burlington City Council

STATE OF NORTH CAROLINA
COUNTY OF Alamance

I, Beverly D. Smith, Notary Public of the County and State aforesaid certify that Jim Butler, personally came before me this day and acknowledged that he/she is the Mayor of the City of Burlington, a body politic and corporate, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its name by its Mayor and attested by myself as Clerk to the City Council.

Witness my hand and notarial seal this 20th day of June, 2023.



Beverly D. Smith
Notary Public
My Commission Expires: July 26, 2027

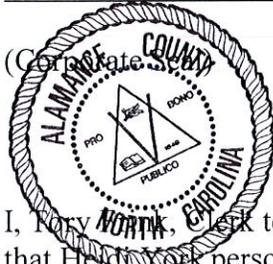
Certification that each party does hereby state that this joint Cooperation Agreement is fully authorized and is in accordance with State and local law and provides full legal authority for the member to undertake or to assist in undertaking housing assistance activities under the HOME Investment Partnership program authorized under the National Affordable Housing Act of 1990, as amended.

[Signature]
Burlington City Attorney

IN WITNESS WHEREOF, the lead entity and the Member Jurisdictions have caused this Agreement to be executed by a duly authorized officer of each party.

Attest to:

County of Alamance



BY: Heidi York
Heidi York
Alamance County Manager

I, Tory Frink, Clerk to the Board of County Commissioners of Alamance County do hereby certify that Heidi York personally came before me this day and acknowledged that she is the Manager of the County of Alamance, a body politic and corporate, and that by authority duly given and as the act of its Board of Commissioners, the foregoing instrument has signed in its name by its Manager and attested by myself as Clerk to the Board of County Commissioners.

Witness my hand and seal this 22nd day of June, 2023.

Tory Frink
Tory Frink
Clerk to Alamance County Board of
Commissioners

Approved as to form.

[Signature]
Alamance County Attorney

Signature Page

THIS AGREEMENT, entered into this 19th day of June, 2023, by the Caswell County Board of Commissioners agree to the terms of the Eastern Piedmont Housing Consortium Joint Cooperation HOME Consortium Agreement.

Attest to:

County of Caswell



(Corporate Seal)

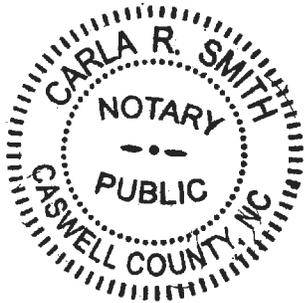
BY: John Dickerson

Chairman, Caswell County Board of Commissioners

STATE OF NORTH CAROLINA
COUNTY OF Caswell

I, **Carla R. Smith**, Notary Public of the County and State aforesaid certify that **John Dickerson**, personally came before me this day and acknowledged that he is the Board Chair of the Caswell County Board of Commissioners, a body politic and corporate, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its name by its Chairman and attested by myself as Clerk to the Board.

Witness my hand and notarial seal this 19th day of June, 2023.



Carla Smith

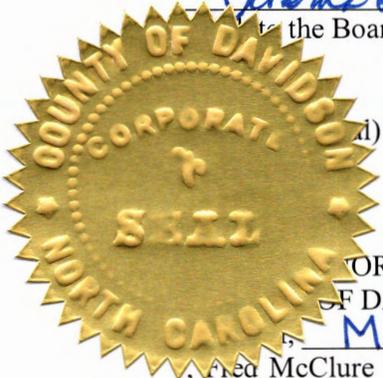
Notary Public

My Commission Expires: 10/13/2025

IN WITNESS WHEREOF, the lead entity and the Member Jurisdictions have caused this Agreement to be executed by a duly authorized officer of each party.

Attest to: Deborah Harris
Clerk to the Board

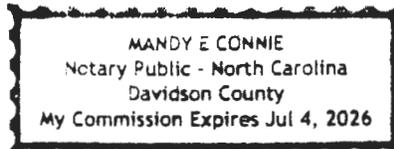
Davidson County
BY: Fred McClure
Chair, Davidson County Board of Commissioners



NOTARY PUBLIC
DAVIDSON COUNTY, NORTH CAROLINA
I, Mandy E. Connie, Notary Public of the County and State aforesaid certify that Fred McClure personally came before me this day and acknowledged that he is the Chair of the Davidson County Board of Commissioners, a body politic and corporate, and that by authority duly given and as the act of the corporation the foregoing instrument was signed in its name by its Chair and attested by the Clerk to the Board.

Witness my hand and notarial seal this 13th day of June, 2023.

Mandy E. Connie
Notary Public
My Commission Expires: July 4, 2026



Eastern Piedmont HOME Consortium

(Corporate Seal)



Attest:

COUNTY OF RANDOLPH

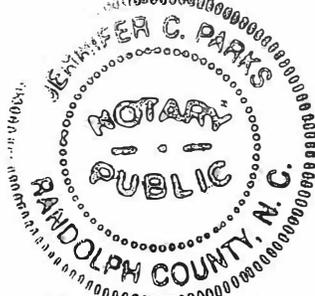
Darrell Frye
Darrell Frye, Chairman
Randolph County Board of Commissioners

Dana Crisco
Dana Crisco, Clerk to the Board

STATE OF NORTH CAROLINA
COUNTY OF RANDOLPH

I, Jennifer Parks, a Notary Public of the County of Randolph, State of North Carolina, do hereby certify that Dana Crisco, who is personally known to me, appeared before me this day and acknowledged that she is the Clerk to the Board for the County of Randolph and that, by authority duly given and as the act of the County of Randolph, the foregoing instrument was voluntarily executed on behalf of the County by Darrell Frye, the Chairman, sealed with the County's seal, and attested by her as Clerk to the Board for the purposes stated therein.

Witness my hand and notarial seal this 20 day of June, 2023.



Jennifer C. Parks
Notary Public
My Commission Expires: 7-18-24

Certification that each party does hereby state that this joint Cooperation Agreement is fully authorized and is in accordance with State and local law and provides full legal authority for the member to undertake or to assist in undertaking housing assistance activities under the HOME Investment Partnership program authorized under the National Affordable Housing Act of 1990, as amended.

Aimee Scotton
Aimee Scotton, Associate County Attorney

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGTON
SUPPORTING THE CREATION OF THE EASTERN PIEDMONT NC
HOME CONSORTIUM**

WHEREAS, if approved this resolution would offer support for the creation of the Eastern Piedmont NC Home Consortium and further authorizes the City Manager in consultation and with approval of the City Attorney to negotiate and enter into an agreement with other units of local government in the five (5) counties, as the **Grantee and Participating Jurisdiction**, in creating the consortium and further authorizes the City Manager to sign all contracts, grant agreements, certifications with the US Department of Housing and Urban Development, the State of North Carolina or other agencies as may be required to carry out the activities of the consortium.

WHEREAS, the creation of the HOME Consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties. This action does not commit the City to provide funding, as the only time a funding commitment may be required is if the City were to pursue grant funding through the consortium for an affordable housing initiative.

WHEREAS, the HOME Investment Partnerships Program (HOME) provides formula grants to States and localities that communities use, often in partnership with local nonprofit groups, to fund a wide range of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. HOME is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households, with HOME funds awarded annually as formula grants to participating jurisdictions.

WHEREAS, generally, units of local government form consortia to access direct formula allocations of HOME funds to support housing activities and programs, for which States are automatically eligible for HOME funds and receive their formula allocation or \$3 million, whichever is greater. Local jurisdictions eligible for at least \$750,000 under the formula also can receive a direct allocation. Communities that do not qualify for an individual allocation under the formula can join with one or more neighboring localities in a legally binding consortium whose members' combined allocation would meet the threshold for direct funding. Under current funding levels, if all eligible counties join this consortium, the proposed consortium would have funding of approximately \$2,172,070 annually. The net funding level after deducting administrative fees used to run the program would be approximately \$1,960,000.

WHEREAS, there is a 25% on-going match requirement on all funds drawn from the consortium's HOME Investment Trust Fund treasury account in that fiscal year. The 25% non-federal match can be in the form of cash, assets, labor or other services valuable to the HOME program. The 25% match will be the responsibility of the recipient accessing the funds on a project by project basis. No money is required from local governments to join the consortium.

Now, THEREFORE, BE IT RESOLVED BY THE BURLINGTON CITY COUNCIL, that they are in support of participation in an Agreement to create the Eastern Piedmont NC HOME Consortium, which will provide an opportunity for all members to receive grant funds to be used toward the development of affordable housing.

This the 24 day of March 2023.


James Butler, Mayor

Attest:

Beverly D. Smith, City Clerk





Randolph County
Serving with a Heart from the
Heart of North Carolina

RANDOLPH COUNTY

BOARD OF COMMISSIONERS

Darrell Frye, Chairman
David Allen, Vice-Chairman
Kenny Kidd
Maxton McDowell
Hope Haywood

Randolph County Office Building 725 McDowell Road
Asheboro, North Carolina 27205 Telephone 336-318-6300

Hal Johnson, County Manager
Ben Morgan, County Attorney
Dana Crisco, Clerk to the Board

RESOLUTION OF THE COUNTY OF RANDOLPH SUPPORTING THE CREATION OF THE EASTERN PIEDMONT NC HOME CONSORTIUM

WHEREAS, if approved this resolution would offer support for the creation of the Eastern Piedmont NC Home Consortium and further authorizes the County Manager in consultation and with approval of the Board of Commissioners to negotiate and enter into an agreement with other units of local government in the five (5) counties, as the **Grantee and Participating Jurisdiction**, in creating the consortium and further authorizes the County Manager to sign all contracts, grant agreements, certifications with the US Department of Housing and Urban Development, the State of North Carolina or other agencies as may be required to carry out the activities of the consortium.

WHEREAS, the creation of the HOME Consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties. This action does not commit the County to provide funding, as the only time a funding commitment may be required is if the County were to pursue grant funding through the consortium for an affordable housing initiative.

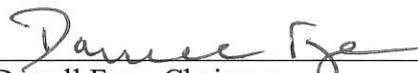
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WHEREAS, generally, units of local government form consortia to access direct formula allocations of HOME funds to support housing activities and programs, for which States are automatically eligible for HOME funds and receive their formula allocation or \$3 million, whichever is greater. Local jurisdictions eligible for at least \$750,000 under the formula also can receive a direct allocation. Communities that do not qualify for an individual allocation under the formula can join with one or more neighboring localities in a legally binding consortium whose members' combined allocation would meet the threshold for direct funding. Under current funding levels, if all eligible counties join this consortium, the proposed consortium would have funding of approximately \$2,172,070 annually. The net funding level after deducting administrative fees used to run the program would be approximately \$1,960,000.

WHEREAS, there is a 25% on-going match requirement on all funds drawn from the consortium's HOME Investment Trust Fund treasury account in that fiscal year. The 25% non-federal match can be in the form of cash, assets, labor or other services valuable to the HOME program. The 25% match will be the responsibility of the recipient accessing the funds on a project by project basis. No money is required from local governments to join the consortium.

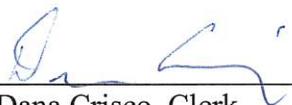
NOW, THEREFORE, BE IT RESOLVED BY THE RANDOLPH COUNTY BOARD OF COMMISSIONERS, that they are in support of participation in an Agreement to create the Eastern Piedmont NC HOME Consortium, which will provide an opportunity for all members to receive grant funds to be used toward the development of affordable housing.

This the 19th day of June 2023.



Darrell Frye, Chairman
Randolph County Board of Commissioners

ATTEST:



Dana Crisco, Clerk
Randolph County Board of Commissioners



**NORTH CAROLINA
ROCKINGHAM COUNTY**

**RESOLUTION
SUPPORTING THE CREATION OF
THE EASTERN PIEDMONT NC HOME CONSORTIUM**

WHEREAS, if approved this resolution would offer support for the creation of the Eastern Piedmont NC Home Consortium and further authorizes the County Manager in consultation and with approval of the County Attorney to negotiate and enter into an agreement with other units of local government in the five (5) counties in creating the consortium and further authorizes the County Manager to sign all contracts, grant agreements, certifications with the US Department of Housing and Urban Development, the State of North Carolina or other agencies as may be required to carry out the activities of the consortium.

WHEREAS, the creation of the HOME Consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties. This action does not commit the County to provide funding, as the only time a funding commitment may be required is if the County were to pursue grant funding through the consortium for an affordable housing initiative.

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WHEREAS, there is a 25% on-going match requirement on all funds drawn from the consortium's HOME Investment Trust Fund treasury account in that fiscal year. The 25% non-federal match can be in the form of cash, assets, labor or other services valuable to the HOME program. The 25% match will be the responsibility of the recipient accessing the funds on a project by project

basis. In our current regional consortium, funds from private and non-profit partners has produced far more match than required, and no local funds have been required for match. No money is required from local governments to join the consortium.

NOW, THEREFORE, BE IT RESOLVED BY THE ROCKINGHAM COUNTY BOARD OF COMMISSIONERS, that they are in support of participation in an Agreement to join the Eastern Piedmont NC HOME Consortium, which will provide an opportunity for Rockingham County to receive grant funds to be used toward the development of affordable housing.

This the 20th day of February, 2023.




Mark Richardson, Chair
Rockingham County Board of Commissioners

Attest:


Susan O. Washburn, Clerk to the Board

**NORTH CAROLINA
ALAMANCE COUNTY**

**RESOLUTION
SUPPORTING THE CREATION OF
THE EASTERN PIEDMONT NC HOME CONSORTIUM**

WHEREAS, if approved, this resolution would offer support for the creation of the Eastern Piedmont NC Home Consortium and further authorizes the County Manager, in consultation and with approval of the County Attorney, to negotiate and enter into an agreement with other units of local government in the five (5) counties in creating the consortium, and further authorizes the County Manager to sign all contracts, grant agreements, certifications with the US Department of Housing and Urban Development, the State of North Carolina, or other agencies as may be required to carry out the activities of the consortium.

WHEREAS, the creation of the HOME Consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties. This action does not commit the County to provide funding, as the only time a funding commitment may be required is if the County were to pursue grant funding through the consortium for an affordable housing initiative.

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basis. In the current regional consortium, funds from private and non-profit partners have produced far more match funds than would be required and no local funds have been required for match. No money is required from local governments to join the consortium.

NOW, THEREFORE, BE IT RESOLVED BY THE ALAMANCE COUNTY BOARD OF COMMISSIONERS, that the Board is in support of participation in an Agreement to join the Eastern Piedmont NC HOME Consortium, which will provide an opportunity for Alamance County to receive grant funds to be used toward the development of affordable housing.

This the 6th day of March 2023.



John Paisley, Jr., Chairman
Alamance County Board of Commissioners

Attest:



Tory M. Frink, Clerk to the Board





CASWELL COUNTY LOCAL GOVERNMENT
RESOLUTION SUPPORTING THE CREATION OF THE
EASTERN PIEDMONT NC HOME CONSORTIUM

WHEREAS, if approved this resolution would offer support for the creation of the Eastern Piedmont NC Home Consortium and further authorizes the County Manager in consultation and with approval of the County Attorney to negotiate and enter into an agreement with other units of local government in the five (5) counties in creating the consortium and further authorizes the County Manager to sign all contracts, grant agreements, certifications with the US Department of Housing and Urban Development, the State of North Carolina or other agencies as may be required to carry out the activities of the consortium.

WHEREAS, the creation of the HOME consortium provides an opportunity for federal block grant funding to be used toward the development of affordable housing opportunities within the Eastern Piedmont Consortium, which covers Alamance, Caswell, Davidson, Randolph and Rockingham Counties. This action does not commit the County to providing funding, as the only time a funding commitment may be required is if the County were to pursue grant funding through the consortium for an affordable housing initiative.

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NOW, THEREFORE, BE IT RESOLVED BY THE CASWELL COUNTY BOARD OF COMMISSIONERS, that they are in support of participation in an Agreement to join the Eastern Piedmont NC HOME Consortium, which will provide an opportunity for Caswell County to receive grant funds to be used towards the development of affordable housing.

This the 6th day of March, 2023.



Tim Yarbrough, Vice Chair

Caswell County Board of Commissioners

Attest:



Carla Smith, Clerk to the Board



DAVIDSON COUNTY AGENDA ITEM

TO: BOARD OF COMMISSIONERS

DEPARTMENT: County Manager

PREPARED BY: Maness, Tim

TITLE: Approval of Eastern Piedmont Housing Consortium Agreement

BACKGROUND:

At the March 2, 2023 BOC Informational Meeting, the Commissioners heard a presentation from Matthew Dolge, Executive Director for Piedmont Triad Regional Council related to the Home Consortium program. At the meeting, PTRC wanted to gauge the BOC's interest in joining the Eastern Piedmont Housing Consortium that "establishes the availability of federal resources that aim to increase access to safe, decent, and affordable housing for low-income households in your county."

Attached is the Consortium Agreement. The City of Burlington has been identified as the lead entity. As part of the agreement, should housing projects/funding be identified for the County, the County is not bound or obligated to provide matching funds. Historically matches have been made available by other organizations.

RECOMMENDATION(S):

Staff recommends the BOC approve the Housing Consortium Agreement.

Attachments

Eastern Piedmont Housing Consortium Agreement
Home Consortium Summary



City Manager's Report

July 2023

City Manager Jon Mendenhall

ADMINISTRATION DEPARTMENT

Marketing & Communications Office

Our rivers are ready for you and your adventures! We want you to have fun and stay safe. Here are some safety guidelines to remember while you are on the water:

1. Wear your life jacket! It's always possible to capsize in any water condition.
2. Make sure you know where you are going. Always tell a responsible person about your plans of where you will be and when you expect to return.
3. Check the weather forecast before you leave for your destination so that you can pack the proper equipment.
4. Know the water conditions. Sometimes the river will be high, low, or a dam may be releasing. This makes water conditions very different and it is important to know what to expect.
5. Know the rules to navigate the water. Find out what you need to know while on waterways.
6. Beware of Strainers. Strainers are fallen trees, bridge pilings, undercut rocks, or anything else that allows the current to flow through it while holding you. Strainers are deadly.
7. Never go boating or tubing while under the influence of alcohol or drugs.
8. Know your paddling abilities and plan your outings accordingly.
9. Dress appropriately for weather conditions. Carry extra clothes in a dry bag in case you flip and go for a swim.
10. Never float or paddle over low-head dams, avoid fallen trees and other in-stream obstructions.
11. Do not stand up in a canoe or kayak, and avoid weight shifts that may cause capsize.
12. If it is your first time on the water, travel with an experienced person that has navigated that part of the river before.

Come out and watch the movies under the stars at our nostalgic **EDEN DRIVE IN!** Gates open at 6:30 p.m. on weekends and the first movies starts at dark. The grill is open for business.

A HUGE THANK YOU to all those who sponsored and attended our **Oink & Ale 2023**. It was such a FUN night with a record crowd. See you next year!

Looking ahead on the calendar we have the following events coming up:

Summer Grown & Gathered – Thursday, August 10

Touch-A-Truck – Saturday, August 19

20 Annual RiverFest – Friday, September 15 & Saturday, September 16

PARKS & RECREATION DEPARTMENT

Recreation Division

Bridge Street: Bridge Street Recreation Center stays busy with daily walkers and fitness classes. It has been rented out for parties and other special events during the month of June. Summer Camp is in full swing with daily activities with close to 35 kids participating.

Mill Avenue: Pickleball is being played Monday, Tuesday, Wednesday and Friday. Cornhole is still a popular sport. Kids are coming down during the summer playing basketball and hanging out.

Aquatics: The Mill Avenue Pool and Freedom Park Splash Pad have an average of 125 swimmers daily and are also being rented out for special events. Mill Avenue Pool had 39,000 visits the month of June.

Freedom Park: Weekend tournaments with either adult or girls fast pitch are still continuing through the summer.

Senior Citizens: Our seniors are taking advantage of senior center programs including outdoor programs. Such activities included a trip to Alaska, physical and well-being checks, and bingo.

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

Local Codes and Inspections

High grass complaints seem to be slowing down a little, as they typically do as the summer heats up and the grass is not growing as fast as in earlier months. We are still receiving nuisance complaints either by phone or through our *SeeClickFix* App available to all citizens. While we still only have one inspector, complaints continue to be addressed in a timely manner and notices sent as needed. The inspector is also checking for other code violations as he sees them out in the field and submitting them to have notices sent to the property owners. Most abatements are being handled by outside contractors as Facility Maintenance is tied up with other duties.

Permits

Building and trade permit applications are received in person, via e-mail and by fax then issued from the Planning Department. Hard copies of permits are mailed to contractors usually once a week on Friday. A copy of each permit is filed by property address for each trade.

There were **255 inspections** conducted in the month of June.

Boards & Commissions

The Community Appearance Commission met for the month of June and discussed future projects.

The Historic Preservation Commission met for the month of June and discussed future projects.

The Tree Board met for the month of June and discussed future projects.

The Planning Board met twice in the month of June. The special request meeting on June 8 reviewed the Street Closing case SC-23-01, closing an unopened section of Houchins Street. The Planning Board approved the request. The regular scheduled meeting on June 27 reviewed Zoning Cases Z-23-04 and Z-23-05, both map amendments. Z-23-04, map amendment of 0.66 acres located at 212 Bryant Street Residential-20 to Residential-12. Application filed by James Gilley of JMG Properties of Eden LLC, owner of subject property. The Planning Board approved the request, as amended. Z-23-05, map amendment of two parcels totaling in 8.9 acres located at and near 171 Childrens Lane from Residential-20 to Residential Agriculture. Application filed by Blake Corum, owner of subject property. The Planning Board approved the request, as amended.

Gus Shinn Mural Project

Staff has been in contact with the artists for the Gus Shinn Mural Project about the progress, which is more than satisfactory. The artists plan to complete the project in the month of July.

Ferry Road Sign Project

Staff researched sign making options for the Ferry Road Sign Project.

Downtown Planters

Staff planted new flowers in the planters along South Fieldcrest in the Draper area and along the Boulevard.

Veterans Park Beautification Project

Staff contacted a representative of a local garden club in hopes to establish a public/private relationship to help facilitate the Veterans Park Beautification Project this fall, as well as other projects in the future.

POLICE DEPARTMENT

All FY2022-23 Capital Projects have been completed. As we move forward into FY2023-24 we have begun obtaining quotes on the purchases of vehicles, ammunition and uniforms.

Today we are testing GLOCK handguns at the Eden Range. We have invited the whole agency to the testing, but have selected a diverse group of officers to test the different models and provide feedback.

Trainee Philip Martin has transferred to the GTCC BLET where he was selected as the class leader. His test scores have been good since the transfer and he is on track to graduate the beginning of August.

We are currently conducting background investigations on four potential hires. If selected three would begin BLET in July/August 2023 as full-time trainees. We anticipate hiring the fourth applicant (transfer) as soon as we receive approval from North Carolina Training and Standards.

FIRE DEPARTMENT

The Fire Department responded to 85 calls for the month of June. On June 3, the Fire Department participated in a Smoke Alarm event. OSFM put on this program and all the smoke alarms installed are received through a grant program. During this event, the City of Eden Fire Department installed 41 smoke alarms in the Grand Oaks section of the City.

PUBLIC WORKS DEPARTMENT

Streets

Work is approximately 50% complete on the Monroe Street streetscape project. As this is the busy season for vegetative maintenance on the roadside right-of-way, the right-of-way mower has been busy along with numerous employees from across the division to keep the roadsides looking professional. Roadside litter crews are also gearing up using seasonal part-time employees to redouble efforts at keeping the city looking clean.

Construction

Construction completed a waterline upgrade serving Maple Lane and will be turning their attention next on some finished grading at the City's Fuel Depot. The grading for the Dog Park has been looked at and a solution involving catch basins has been reached to address drainage in that area (this will be scheduled for a later date when grass can be re-established more easily post-excavation).

Collections & Distribution

Work is progressing in this unit; routine items include repairs/replacements/clearing blockages as needed and maintaining outfalls. Inventory availability has been a problem as supply chain shortages are still a problem for several types of parts used commonly for water meters and meter bases.

Solid Waste

Solid Waste continues to provide reoccurring municipal solid waste collection keeping our community clean.

Fleet

Fleet is in the process of ordering new software and gearing up for the fleet purchases as outlined in the budget. Work is on-going on the new city fuel system and depot, the system is on order, the pad is graded and ready for construction.

Utilities

The Wastewater Treatment Plant is substantially complete on work related to the headworks – bar screens as part of identified capital improvement to the plant.

The Water Treatment Plant is substantially complete on building upgrades to the filter gallery hall and the laboratory. Generator switchgear work is complete. One sludge scrapper has been prepared for painting as part of on-going maintenance to this equipment.

Water Resources is continuing to work on installing generators at pump stations that do not have generators and upgrading the layout of pump stations to make emergency pump operations more efficient.

CITY OF EDEN, N.C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, June 20, 2023 at 6 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	Neville Hall
Council Members:	Gerald Ellis (absent)
	Jerry Epps
	Kenny Kirkman
	Greg Light
	Bernie Moore
	Bruce Nooe
	Tommy Underwood
City Manager:	Jon Mendenhall
City Attorney:	Erin Gilley
City Clerk:	Deanna Hunt
Media:	Mike Moore, Mike Moore Media Roy Sawyers, Rockingham Update

MEETING CONVENED:

Mayor Hall called the regular meeting of the Eden City Council to order and welcomed those in attendance, including the media present. Pastor Les Herod, Church of God of Prophecy, gave an invocation followed by the Pledge of Allegiance led by Fire Chief Chris White.

RECOGNITIONS:

- a. Recognition: Mabe Trucking for 35 years in business.

A video was presented by Mabe Trucking highlighting their business.

Mayor Hall called the Mabe family - Butch, Brysan, Blair and Mason - forward and presented them with a plaque to commemorate their years in business. He noted the business was a family affair and one of the largest employers in Rockingham County. He had known and worked with Butch for a long time. Butch had a big operation and could go anywhere he wanted to. The City was thrilled that he had chosen to be in business in Eden for 35 years.

Mr. Butch Mabe said they were homegrown in Eden and had a lot of good employees which had carried them to where they were now. There was a lot of teamwork. He hoped his children would continue the business. The video that was played was his surprise gift from his children for Father's Day. The person who created the video was in Eden and had done a great job. He thanked everyone.

Mayor Hall said he loved seeing the Mabe trucks all over the country.

- b. Recognition: Prowlers 14U girls' softball and 12u boys' baseball teams.

Mayor Hall called on Ben Curtis of Eden Parks & Recreation.

Mr. Curtis thanked the City Council and city manager for giving the chance to do something for the kids in Eden. Two years before, they rolled out a softball and baseball program with their fingers crossed. Softball on the level they had been able to do it those two years did not exist before in Eden. It was well received. Last year, the 14U girls did not win a single game in the regular season. By playoff time they made it to the championship game. He thanked Jeff Slaughter, Jason Lewis, Kirk Wade and Eddie Jones for their time and talent as coaches. He wanted to thank the girls who played and gave it their all. They had an undefeated season with one tie which was on the road and a bad umpire. They were down six runs in the last inning of the championship game. They scored seven runs in the bottom of the fifth inning to win the championship. When they went to the bottom of the fifth inning, they were at their number 10 batter. They had 13 girls bat that night. They had

to get through batters 10, 11, 12 and 13 to get back to the top. To see those last hitters get up there under the pressure they were under and perform was really exciting to watch. Freedom Park was loud when they scored that seventh inning championship. He was very proud of the girls. The 12U boys had an undefeated season. They went into the playoffs as the one seed and lost the championship game in a three hour and 24-minute contest. They had a great season and came up just a little short. The season was not just about the last game, it was about where they went from the first practice to where they ended the last game. He could not be prouder of the kids that were in the program. They had 109 last season and 128 this season. They were headed in the right direction. That came from the dedication of the city manager who supported the program, Deanna Hunt who helped with advertising, Georgette Spence, Jeff (Moe) Moore who helped with anything they needed. It took a team effort. The City had the tools to offer first-rate programs. People were in place to do it, it was just doing it. He called the players forward.

Mayor Hall said it really was nice to see the prowler pride and building a base for the high school sports. None of it could happen without the parents bringing them to practice and to the games. He thanked the parents, coaches and volunteers. It took a lot of people to make it work. He thanked the kids for participating. It was not uncommon for kids not to participate in any sport and the department had them playing several.

SET MEETING AGENDA:

A motion was made by Council Member Epps to set the meeting agenda as amended. Council Member Moore seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

PUBLIC HEARINGS:

- a. Consideration to adopt an ordinance annexing the property located at 345 Wilshire Drive. Case A-23-02.

Planning and Community Development Director Kelly Stultz wrote in a memo: At the regular City Council meeting on May 16, 2023, the Council scheduled this public hearing to hear comments regarding an annexation of the property located at 345 Wilshire Drive. The Petition Requesting Annexation was filed by the property owners, Brian and Ruby Furbert. Staff is of the opinion that this property should be annexed.



Mayor Hall declared the public hearing open and called on Ms. Stultz.

Ms. Stultz said the property was the last remaining lot in what used to be Northridge, now Summit Place, to be annexed in the City. The prior occupants did not want to be in the City but the new owners did want to be. The new owners petitioned to be annexed and met all the requirements. She, along with her staff and the Planning Board, recommended approval.

As no one came forward to speak in favor or in opposition and there were no questions, Mayor Hall declared the public hearing closed.

A motion was made by Council Member Underwood to adopt an ordinance annexing the property located at 345 Wilshire Drive. Council Member Kirkman seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF EDEN, NORTH CAROLINA

WHEREAS, the City Council of the City of Eden, North Carolina, has been petitioned under G. S. 160A-31 to annex the area described below; and

WHEREAS, the City Council of the City of Eden has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the City Council Chamber, 308 East Stadium Drive at 6:00 o'clock p.m. on the June 20, 2023, after due notice by publication on June 7, 2023; and

WHEREAS, the City Council of the City of Eden finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden, North Carolina, that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made a part of the City of Eden as of June 20, 2023: Being all of Lot 12, Section A, Northridge Mobile Home Subdivision. SEE PLAT BOOK 22, PAGE 10, of the Rockingham County Registry.

Section 2. Upon and after June 20, 2023, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Eden, and shall be entitled to the same privileges and benefits as other parts of the City of Eden. Said territory shall be subject to municipal taxes according to G. S. 160A-31.

Section 3. The Mayor of the City of Eden shall cause to be recorded in the Office of the Register of Deeds of Rockingham, and in the Office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territories described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall be delivered to the Rockingham Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the City of Eden.

Adopted this 20th day of June, 2023.

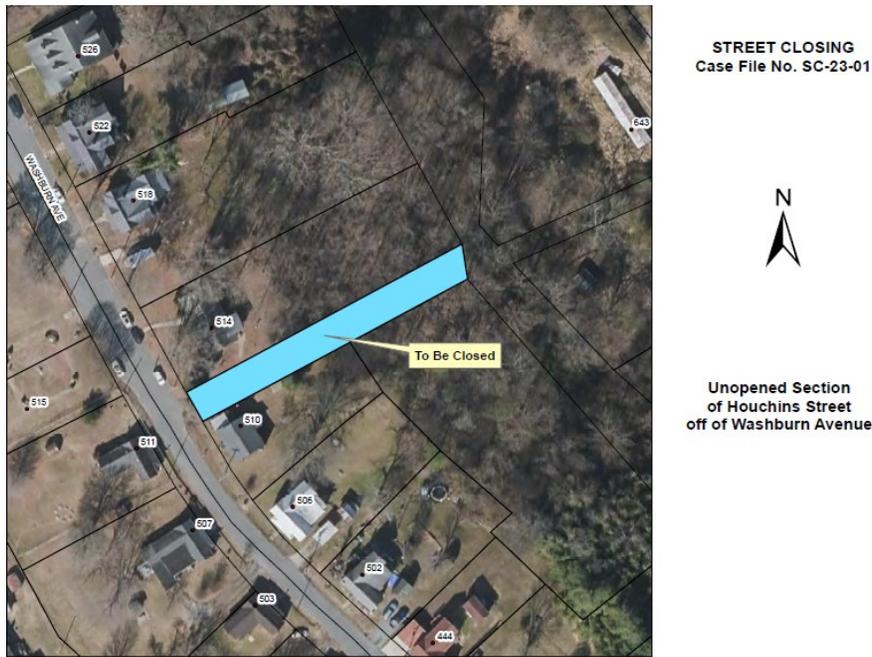
CITY OF EDEN

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

b. Consideration to adopt an ordinance to close an unopened section of Houchins Street. Case SC-23-01.

Ms. Stultz wrote in a memo: At the May 16, 2023 regular meeting, the Council adopted a Resolution of Intent to Close an unopened section of Houchins Street. The Council also scheduled this public hearing to hear comments on the alley/street closing request filed by Jerry W. Totten, Curtis H. Darnell, Jr. and Sandra K. Darnell. The Planning and Community Development Department recommends approval of the alley/street closing. At their June 8, 2023, special request meeting, the Planning Board voted to recommend approval of the alley/street closing.



Mayor Hall declared the public hearing open and called on Ms. Stultz.

Ms. Stultz said the N.C. General Statutes gave Council the authority to open and close streets. There were a lot of paper streets in a community as old as Eden. Those were rights of way that had been dedicated to the public but never accepted for maintenance by the City or the state. No one drove on the property in question and there was no development pressure to open it as a street. All the requirements had been met and approval of the closure was recommended.

As no one came forward to speak in favor or in opposition and there were no questions, Mayor Hall declared the public hearing closed.

A motion was made by Council Member Moore to adopt an ordinance to close an unopened section of Houchins Street. Council Member Kirkman seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

AN ORDINANCE AND ORDER TO CLOSE AN UNOPENED SECTION OF HOUCHINS STREET

WHEREAS, on the 12th day of April, 2023, Jerry W. Totten, Curtis H. Darnell, Jr. and Sandra K. Darnell filed a petition, by the terms of which they requested that an unopened section of Houchins Street be closed pursuant to the provisions of Chapter 13, Division 3 of the Eden City Code and North Carolina General Statutes §160A-299; and

WHEREAS, the City Council of the City of Eden, did on the 16th day of May, 2023, at its regular monthly meeting adopt a Resolution of Intent to Close An Unopened Section of Houchins Street calling for a public hearing to be held; and

WHEREAS, the City Council of the City of Eden, did on the 16th day of May, 2023, at its regular monthly meeting, schedule a public hearing to be held on the 20th day of June, 2023, and requested a recommendation of the Planning Board on said closing; and

WHEREAS, the required legal notice was published in the Rockingham Now on the 24th and 31st day of May, 2023, and on the 7th and 14th day of June, 2023, and copies were sent to the property owners as required by law on the 7th day of June, 2023, and copies were posted on the 9th day of June, 2023, as required by law; and

WHEREAS, the Planning Board at a special request meeting on June 8, 2023, recommended to the City Council that said unopened section of Houchins Street be closed; and

WHEREAS, the public hearing was held at the regular monthly meeting of the City Council on the 20th day of June, 2023; and

WHEREAS, the evidence offered at the public hearing did not establish that the closing would be detrimental to the public interest or would deprive an individual or entity owning property in the vicinity thereof of reasonable means of ingress and regress to and from his property; and

WHEREAS, it appears to the satisfaction of and it is determined by the City Council of the City of Eden from the Petition and other evidence submitted at said hearing that: Jerry W. Totten, Curtis H. Darnell, Jr. and Sandra K. Darnell are the owners of the properties on each side of the unopened section of Houchins Street which is to be closed. That said unopened section is not under the control or supervision of the Department of Transportation. That the closing of an unopened section of Houchins Street is not contrary to the public interest and that no individual or entity owning property in the vicinity thereof will thereby be deprived of reasonable means of ingress and regress to or from his property. That upon the closing of said unopened section of Houchins Street, all right, title and interest therein shall be conclusively presumed to be vested in Jerry W. Totten, Curtis H. Darnell, Jr. and Sandra K. Darnell, the owners of the lots or parcels of land adjacent thereto. That it appears that the provisions of the Eden City Code and the North Carolina General Statutes have been complied with fully in this matter. That said unopened section of Houchins Street should be closed as requested.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden, that the following described unopened section of Houchins Street in the City of Eden be and the same is hereby closed, said unopened section of Houchins Street being more particularly described as follows:

Being that portion of Houchins Street located on the south side of Lots 9 and 10, Section 8, Flint Hill, and north of Lots 15 and 16, Section 7, Flint Hill; said portion being shown on the map as 25 feet wide and extending from Washburn Avenue to the rear corners of Lot 10 and 15; said Map of Flint Hill being recorded in Map Book 2, page 12 in the Office of the Register of Deeds for Rockingham County, North Carolina. The described area is shown on the Rockingham County GIS map as 30 feet wide.

IT IS FURTHER ORDERED that in the event there is no appeal from the adoption of this Ordinance and Order within thirty (30) days of the date hereof as provided by law, a certified copy of this Ordinance and Order shall be recorded in the Office of the Register of Deeds of Rockingham County, North Carolina.

APPROVED, ADOPTED AND EFFECTIVE, this 20th day of June, 2023.

CITY OF EDEN

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

REQUESTS AND PETITIONS OF CITIZENS:

No one signed up to speak at this time.

UNFINISHED BUSINESS:

- a. Consideration to accept an offer to purchase surplus real property at Byrd Street.

Ms. Stultz wrote in a memo: The City has received a bid on the vacant lot located at 101 N. Byrd Street in the amount of \$1,500.00 from Ronnell Wilson. The tax value of the property is \$1,875.00. An advertisement for the bid ran in the Rockingham Now on May 24, 2023. No upset bids have been received. There are not any unpaid property taxes due on this property. In my opinion, our best outcome is to sell the property. Based upon the foregoing information and the fact that we continue to have to mow and maintain the property, I recommend that the City Council accept the bid. If you need any further information, please let me know.



Mayor Hall called on Ms. Stultz.

Ms. Stultz advised the property previously had a water tower on it. The tower had been removed and the man who owned the adjoining property wanted it to increase the size of his yard. He had bid \$1,875 and the bid stood for the 10 days required. Staff recommended the sale be approved.

Council Member Kirkman noted the memo said the bid was \$1,500 and the tax value was \$1,875.

Ms. Stultz confirmed that was correct.

Ms. Gilley said for transparency's sake, the land tax value was \$1,875. The tower had extra value but it had been removed.

A motion was made by Council Member Underwood to accept the offer to purchase surplus real property at Byrd Street. Council Member Kirkman seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

b. Consideration to accept an offer to purchase surplus real property at Dallas Street.

Ms. Stultz wrote in a memo: The City has received a bid on the vacant lots identified by Parcel Numbers 146823 & 146812 in the amount of \$1,000.00 from Cody Chase Lemons. The tax value of the properties combined is \$2,399.00. An advertisement for the bid ran in the Rockingham Now on May 24, 2023. No upset bids have been received. There are not any unpaid property taxes due on this property. In my opinion, our best outcome is to sell the property. Based upon the foregoing information, I recommend that the City Council accept the bid. If you need any further information, please let me know.



Mayor Hall called on Ms. Stultz.

Ms. Stultz said the property was part of a subdivision created in the 1960s. It had remained vacant. A \$1,000 bid had been received on the property and staff recommended it be accepted. The tax value on the combined properties was \$2,399.

A motion was made by Council Member Moore to accept the offer to purchase surplus real property at Dallas Street. Council Member Light seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

NEW BUSINESS:

- a. Consideration to adopt the Draper Small Area Plan.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said as they knew, a plan had been done for the Leaksville downtown area. The process has started a few months ago on the Draper area and a very large and well attended public meeting was held. She introduced Jake Petrosky, of the City’s consultant Stewart, Inc., who would present the plan.

Mr. Petrosky said the process began during the comprehensive plan. When they worked on the Leaksville Small Area Plan, they knew there were other areas of town that needed more detailed public involvement. It was started in the late summer or fall and was meant to go a little deeper in a few areas of the City to identify issues and recommendations whereas the comprehensive plan was more overarching citywide, the small area plans allowed for some specific recommendations and conversations with individual neighborhoods. He showed a map portraying the study area which coincided with the original 1963 municipal boundaries for Draper. A community survey was done, as well as a public meeting in August that was very well attended. Staff also had a meeting with the Draper area merchants to make sure they were on board with some of the priorities that were identified. Some of the biggest priorities identified through feedback were building renovations, increasing the number of businesses and appearance in some neighborhoods and in key corridors as well. Some issues and opportunities led to some of the recommendations in the plan. Big picture goals for Draper were encouraging activities, visitation and investments in the community – which involved public and private roles to play; supporting businesses downtown and in other key areas; focused code enforcement to address building and property maintenance; studying and implementing infrastructure and neighborhood improvements; and to celebrate and tell the history of the Draper community, which was something that residents and tenants wanted to do as part of the future of Draper to make sure that people remembered the history of it. Some big-picture goals and recommendations involved activities, visitation and safety with continued support of events, additional wayfinding and signage, upgrades to the public parking lot on the east side of downtown Draper and increasing lighting and safety. On the land use and investment side, focusing code enforcement, addressing building maintenance and encouraging improvements to buildings, and encouraging infill and redevelopment. There were quite a few opportunities with vacant properties. There were a great set of neighborhoods with connected streets. Encouraging on the commercial side new businesses to come in but also on the residential side because new housing was

needed in Eden and there was a role Draper and some of the properties could play. Increasing opportunities for infill housing in the Draper area was something talked about in the plan. There were some specific rezoning recommendations where the City should encourage rezoning in certain places. There were some zone ordinance amendments to facilitate some infill and redevelopment. Included in goals and recommendations was celebrating the history by encouraging preservation and restoration of landmark structures and places. Reuse of Draper Elementary was something that was coming and people were excited about it. It would be turning the school into a couple of different things and encouraging use of the school building and grounds in different ways. There were specific recommendations on how to do that. There were streetscape recommendations for downtown Draper like refreshing the crosswalks and formalizing a sidewalk on one or both sides of Fieldcrest. For the next steps, they were looking for acceptance or approval of the plan and to coordinate with staff and the Planning Board on implementation of key pieces of the plan. He was happy to answer any questions.

A motion was made by Council Member Underwood to adopt the Draper Small Area Plan. Council Member Kirkman seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

A copy of the plan is on file in the City Clerk's Office.

REPORTS FROM STAFF:

a. City Manager's Report.

Mayor Hall called on City Manager Jon Mendenhall.

Mr. Mendenhall said he would be happy to answer any questions.

Mayor Hall thanked him for the detailed report. Copies were available at the meeting, in Eden's Own Journal, and on the City's website. He encouraged everyone to pick one up and see what was going on.

ADMINISTRATION DEPARTMENT

Marketing & Communications Office

Thank you to everyone who attended our sold out Grown & Gathered and the 20th Annual Piedmont Pottery Festival. Both events were well attended and everyone had a great time.

A HUGE THANK YOU goes out to Nestle Purina for the grant that enabled us to upgrade and enhance our dog park. It is now called the Purina Bark Park is located on the back side of Freedom Park beside the Skate Park. It is so awesome and our furry friends are having fun. We had a great celebration that was well attended by both our 2 legged and 4 legged friends.

The project was an awesome experience and we had a great time getting to know the Purina staff who are just THE BEST! Mark your calendars for Saturday, July 22 because SHAGGIN' ON FIELDCREST is back for their 10 Year Anniversary. Craig Woolard and the Embers will be performing from 7 p.m. until 10 p.m. Also, featured will be music from Papa Thump and The Pink Slips. There will be lots of good food, Eden Rotary Beer Garden, Childress Winery, Preppy Pirate Outfitters and 94.9 The Surf. Admission is FREE. Bring your lawn chairs but please don't bring your coolers.

We are accepting vendor applications for RiverFest coming up September 15 & 16. You can find applications at EDENNC.US or you may come by City Hall and pick one up. Get them in now. We sold out last year.

PARKS & RECREATION DEPARTMENT

Recreation Division

Bridge Street: The Bridge Street Recreation Center has been busy with daily walkers and fitness classes. It has been rented out for parties and special events during the month of May.

Mill Avenue: Pickleball is being played Monday, Tuesday, Wednesday and Friday. Cornhole has started back up. Kids are coming down after school to playing basketball and hang out.

Aquatics: The Mill Avenue Pool and the Freedom Park Splash Pad are officially open now. We have hired four lifeguards and splash pad attendants for the season. The pool/splash pad have already had several special events take place.

Freedom Park: Special Olympics was held at the park during May which was a huge success of 500 attendees. The Prowlers baseball and softball is coming to the end of their season at Freedom Park. Weekend tournaments with either adult or girls fast pitch are still moving along. Starting in May the Car Cruise In will start on the last Saturday in the month but the first Cruise In was a wash out due to weather.

Senior Citizens: We had 764 visits during the month of May. Our seniors are taking advantage of senior center programs. The outdoor programs have picked up now since warmer weather is here.

Special Events: The Purina Bark Park officially opened on May 21 with a ribbon cutting and activities.

PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT

Inspections & Permitting

Local code complaints have picked up as they typically do this time of year; however, it is now mowing season and the high grass complaints are steadily coming in either by phone or through our SeeClickFix app available to all citizens. The high grass complaints will continue to increase daily as the season progresses. While we still only have one inspector, complaints continue to be addressed in a timely manner and notices are sent as needed. The inspector is also checking for other code violations as he sees them out in the field and submitting them to have notices sent to the property owners. Most abatements are being handled by outside contractors as Facility Maintenance is tied up with other duties.

Building and trade permit applications are received in person, via e-mail and by fax then issued from the Planning Department. Hard copies of permits are mailed to contractors usually once a week on Friday. A copy of each permit is filed by property address for each trade.

There were 284 inspections conducted in the month of May. The required semi-annual fire inspections on all 5 schools were completed as well as the required annual fire inspections of the hospital and nursing home during this time. There are currently 5 new single-family residences under construction. The Nestle Purina project continues to rapidly advance along with the new Stone Tower Joe café. The new Carolina QuikCare should be starting soon once the D.O.T encroachment agreement is complete.

Boards & Commissions

The Community Appearance Commission (CAC) met for the month of May and discussed future projects.

The Historic Preservation Commission (HPC) met for the month of May and discussed future projects.

The Tree Board met for the month of May and planted a pink dogwood tree at Grogan Park “In Honor of Debbie Galloway, for her 20 years of service to the City of Eden and The Tree Board”. Staff had a site visit with representatives of Joyce Monuments in Eden to get quotes/recommendations for a bronze plaque depicting the quoted line above for the pink dogwood tree.

Staff received the Tree City USA 29 YEARS decals and small 2022 bronze plaque. Staff forwarded the decals to the Streets Division of Public Works to be placed on the two Tree City USA signs throughout the City.

Planning – Community & Economic Development

Gus Shinn Mural Project

Staff presented the HPC with two bids for the Gus Shinn Mural Project. HPC members selected Amy & Brandon Hardison to commission the mural. Staff had a consultation with the selected artists to go over the details and specifics of the mural project. The artists plan to start working on the mural project in the month of June. Staff also plans to coordinate with the City Attorney for MOUs for the artists and the property owner of the mural site location Ramsey’s Barber Shop in Spray. Staff had a site visit with representatives of Joyce Monuments in Eden to get quotes/recommendations for a bronze plaque for the Gus Shin Mural Project. Staff plans to get the bronze plaque in the month of June.

Ferry Road Sign Project

Staff plans to have the sign made for the Ferry Road Sign Project in the upcoming month of June.

Downtown Planters

Staff had site visits with representatives of Lewis Nursery to get quotes/recommendations for the twenty-six planters in the Draper downtown area and the four planters in The Boulevard downtown area. Staff plans to get the Planters Project completed in the month of June.

Veterans Park Beautification Project

Staff had site visits with representatives from Irving Farms and Lewis Nursery for quotes/recommendations for the Veterans Park Beautification Project in Draper, specifically the blighted embankment area along Main Street. Staff plans to present the quotes and renderings to the CAC at their regular monthly meeting in June.

POLICE DEPARTMENT

The F-150 Police Responder (Patrol) has been fielded. This completes the FY 2022-23 vehicle replacement plan. Trainee Philip Martin has transferred to the GTCC BLET where he was selected as the class leader. His test scores have been good since the transfer and he is on track to graduate the beginning of August. We are currently conducting background investigations on four potential hires. If selected three would begin BLET in July/August 2023 as full-time trainees. We anticipate hiring the fourth applicant (transfer) as soon as we receive approval from North Carolina Training and Standards.

FIRE DEPARTMENT

Eden Fire continues to be available 24/7 for emergency calls having answered 86 such calls in the month of May. Personnel are working very well on teamwork and training having completed 33 training events totaling 733 manhours of training. Eden Fire personnel have also gained credentials adding a new State Level II Inspector and 5 new Level II Instructors from the existing personnel complement.

PUBLIC WORKS DEPARTMENT

Streets

Work is continuing on the Monroe Street streetscape project. As this is the busy season for vegetative maintenance on the roadside right-of-way, the right-of-way mower has been busy along with numerous employees from across the division to keep the roadsides looking professional. Roadside litter crews are also gearing up using seasonal part-time employees to redouble efforts at keeping the city looking clean.

Construction

Construction completed a large drainage improvement project in the Monroe Street corridor to catch stormwater flows in the vicinity of Monroe and Jay Streets and to channelize those flows in order to eliminate the volume of sheet flow water traveling down gradient on that street. Construction is turning their attention next to Maple Lane for a waterline installation project followed by a grading project at Freedom Park to collect and divert sheet flow stormwater coming off the ballfields and pooling in the vicinity of the Dog Park.

Collections & Distribution

Work is progressing in this unit; routine items include repairs/replacements/clearing blockages as needed and maintaining outfalls. Inventory availability has been a problem as supply chain shortages are still a problem for several types of parts used commonly for water meters and meter bases.

Solid Waste

Solid Waste participated in the free dump week in partnership with the Rockingham County landfill and hauled numerous amounts of solid waste to the landfill for disposal.

Fleet

Fleet has demonstrated and reviewed fleet management software and is preparing a procurement for that software in the new fiscal year. Work is on-going on the new city fuel system and depot, the system is on order, the pad is graded and ready for construction.

Utilities

The Wastewater Treatment Plant is working on headworks – bar screens as part of identified capital improvement to the plant.

The Water Treatment Plant is working on making building upgrades to the filter gallery hall and the laboratory. Work is waiting contractor availability for upgrades to the generator switchgear.

Water Resources is working on installing generators at pump stations that do not have generators and upgrading the layout of pump stations to make emergency pump operations more efficient.

CONSENT AGENDA:

Mayor Hall wanted to point out just for reference, the request for item b (approval of a pyrotechnics permit for Independence Day fireworks) was made by Council Member Kirkman on behalf of the Eden Kiwanis Club. He had no conflict and did not need to recuse because it was not on his behalf, but on behalf of the Kiwanis.

- a. Approval and adoption of the May 16, 2023 regular Council meeting minutes.
- b. Approval of a pyrotechnics permit for Independence Day fireworks.

A copy of this permit is on file in the City Clerk's Office.

- c. Approval and adoption of Budget Amendment #10.

Assistant Finance Director Amy Winn wrote in a memo: This budget amendment increases the General Fund Police Security revenue line item and increases the Police Department's Police Security expenditure line item to reflect additional revenue received from police security charges.

Subject: Budget Amendment # 10				
	Account #	From	To	Amount
General Fund Revenues				
Police Security Charges	10-3431-41100	\$ 40,000.00	\$ 55,000.00	\$ 15,000.00
Police Security Fringe Benefits	10-3431-41200	\$ 9,600.00	\$ 14,600.00	\$ 5,000.00
				<u>\$ 20,000.00</u>
General Fund Revenues				
Police Security	10-4310-12500	\$ 40,000.00	\$ 60,000.00	\$ 20,000.00
				<u>\$ 20,000.00</u>
Appropriates additional revenue generated by police security.				
Adopted and effective this 20th day of June, 2023.				
Attest:				
Deanna Hunt, City Clerk		Neville Hall, Mayor		

- d. Approval and adoption of Budget Amendment #11.

Ms. Winn wrote in a memo: The Youth Council hosts charity events throughout the year. This budget amendment increases the General Fund Youth Council Charity revenue and the Youth Council expenditure line item for the funds received for the charity events.

Subject: Budget Amendment # 11				
	Account #	From	To	Amount
General Fund Revenues				
Youth Council Charity Event	10-3350-00910	\$ -	\$ 3,700.00	\$ 3,700.00
General Fund Expenditures				
Youth Council	10-4110-29600	\$ 500.00	\$ 4,200.00	\$ 3,700.00
Appropriates funds received from Youth Council Charity events.				
Adopted and effective this 20th day of June, 2023.				
Attest:				
Deanna Hunt, City Clerk		Neville Hall, Mayor		

- e. Approval and adoption of Budget Amendment #12.

Ms. Winn wrote in a memo: Each year a fund balance is calculated for Riverfest based on the beginning fund balance, and revenues over/under expenditures. At June 30, 2022, Riverfest had a reserved fund balance. This budget amendment appropriates a portion of the fund balance at June 30, 2022 to the Riverfest expenditure line item.

Subject:		Budget Amendment # 12			
	Account #	From	To	Amount	
General Fund Revenues					
GF Fund Balance Appropriated - Festivals	10-3992-99200	\$ -	\$ 3,000.00	\$ 3,000.00	<u>\$ 3,000.00</u>
General Fund Expenditures					
Riverfest	10-4135-30210	\$ 45,000.00	\$ 48,000.00	\$ 3,000.00	<u>\$ 3,000.00</u>
Appropriates GF fund balance that was reserved at June 30, 2022 for Riverfest.					
Adopted and effective this 20th day of June, 2023.					
Attest:					
_____ Deanna Hunt, City Clerk		_____ Neville Hall, Mayor			

- f. Approval and adoption of (1) the 10-year Capital Improvements Plan; (2) a resolution on the Capital Reserve Fund – General Fund 2023 – and adoption of Budget Amendment 13 to fund the resolution; and (3) a resolution on the Capital Reserve Fund – Water-Sewer Fund 2023 – and adoption of Budget Amendment 14 to fund the resolution.

Mr. Mendenhall wrote in a memo: As part of the budget process, a 10 Year Capital Improvement Plan (CIP) is presented annually detailing the planned capital improvements over the next 10 years. You are asked to:

1. Adopt the Capital Improvement Plan
Along with the Capital Improvement Plan, looking into the future, there will be a need in some fiscal years to appropriate funds to cover large purchases (e.g. fire trucks, police cars, water meters). Rather than rely on the appropriation of fund balances during these peak periods when capital expenditures are projected to spike, staff is recommending that we create reserve funds in each fund (one reserve for the General Fund, one reserve for the Water-Sewer Fund) to allow incremental savings to occur in order to pay for the anticipated peak years. You are asked to:
2. Adopt the Resolution on Capital Reserve Fund – General Fund 2023 and Budget Amendment 13 to fund the resolution.
3. Adopt the Resolution on Capital Reserve Fund – Water-Sewer Fund 2023 and Budget Amendment 14 to fund the resolution.

By doing these things, the City is building a long-term financial road map relying on Pay-Go financing as well as creating opportunities in future years for capital improvement while not increasing the burden on tax and utility rate payers. Over time, the combination of paying down debt and making provision for large capital purchases the City will be propelled into a low debt, moderate reserve environment which should be the springboard for continued and ongoing rate stabilization of both tax and utility rates through prudent financial management.

RESOLUTION OF THE CITY OF EDEN ESTABLISHING A CAPITAL RESERVE FUND FOR THE GENERAL FUND

WHEREAS, under North Carolina General Statute §159-18 the City of Eden is authorized to establish a capital reserve fund for any purposes for which the City may issue bonds; and

WHEREAS, there is a need in the City of Eden to maintain an effective fleet of emergency management (Police and Fire) vehicles to meet service levels and demands;

WHEREAS, there is a need in the City of Eden to provide funds for these future capital projects related to fire and police vehicle replacements; and

WHEREAS, the creation of a capital reserve fund to be used for the purchase and replacement of fire and police vehicles is allowable under NCGS §159-18; and

WHEREAS, the Eden City Council deems it in the best interest of the City of Eden and its residents to establish a capital reserve to fund necessary capital improvements; and

NOW, THEREFORE BE IT RESOLVED by the City of Eden City Council:

1. A Capital Reserve Fund is hereby created as allowed under North Carolina General

Statutes 159-18 for the purpose of funding capital projects related to the purchase and replacement of Fire and Police vehicles:
Reserve for the purchase and replacement of Fire and Police vehicles. Funds for the anticipated capital improvements as identified in the Capital Improvement Plan for Fire and Police Vehicles are estimated as follows:

- a. Fire truck Replacement \$500,000.00
- b. Police vehicle Replacement \$1,014,100.00

The project will occur in phases, with an expected expenditure completion date of FY 2032-2033 as outlined the City’s 10-year CIP. The City expects to allocate the following revenue sources to fund these projects: sales and use tax proceeds.

The June 20, 2023 budget amendment (#13) appropriation from the General Fund to the Capital Reserve Fund is \$300,000, comprised of General Fund Revenues.

2. This Capital Reserve Fund shall remain effective until all the above-listed projects, and my projects added in the future, are completed. The Capital Reserve Fund may be amended by the governing board as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

3. This Resolution shall become effective and binding upon its adoption.

APPROVED, ADOPTED AND EFFECTIVE this 20 day of June, 2023.

By: Neville Hall, Mayor
 Attest: Deanna Hunt, City Clerk

Subject:	Budget Amendment # 13			
	Account #	From	To	Amount
General Fund Revenues				
Local Options Sales Tax - Art 39	10-3231-31000	\$ 1,354,000.00	\$ 1,480,000.00	\$ 126,000.00
Local Options Sales Tax - Art 40	10-3232-31000	\$ 970,600.00	\$ 1,057,600.00	\$ 87,000.00
Local Options Sales Tax - Art 42	10-3233-31000	\$ 642,000.00	\$ 702,000.00	\$ 60,000.00
Local Options Sales Tax - Art 44	10-3234-31000	\$ 266,400.00	\$ 293,400.00	\$ 27,000.00
				<u>\$ 300,000.00</u>
General Fund Expenditures				
Transfer to GF Capital Reserve Fund	10-9920-76000	\$ -	\$ 300,000.00	<u>\$ 300,000.00</u>
General Fund Capital Reserve Fund Revenues				
GF Capital Reserve Fund Transfer from General Fund	26-3831-10000	\$ -	\$ 1,514,100.00	<u>\$ 1,514,100.00</u>
General Fund Capital Reserve Fund Expenditures				
GF Capital Reserve Fund Transfer to General Fund	26-9920-01000	\$ -	\$ 1,514,100.00	<u>\$ 1,514,100.00</u>

Set up budget ordinance for General Fund Capital Reserve Fund and transfer funds for FY 22-23.

Adopted and effective this 20th day of June, 2023.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

A RESOLUTION OF THE CITY OF EDEN ESTABLISHING A CAPITAL RESERVE FUND FOR THE WATER-SEWER FUND

WHEREAS, under North Carolina General Statute §159-18 the City of Eden is authorized to establish a capital reserve fund for any purposes for which the City may issue bonds; and

WHEREAS, there is a need in the City of Eden to maintain a working supply of automated water meters to meet service levels and demands;

WHEREAS, there is a need in the City of Eden to provide funds for this future capital project related to automated meter replacements; and

WHEREAS, the creation of a capital reserve fund to be used for the purchase and replacement of automated meter replacement is allowable under NCGS §159-18; and

WHEREAS, the Eden City Council deems it in the best interest of the City of Eden and its residents to establish a capital reserve to fund necessary capital improvements; and

NOW, THEREFORE BE IT RESOLVED by the City of Eden City Council:

1. A Capital Reserve Fund is hereby created as allowed under North Carolina General Statutes §159-18 for the purpose of funding capital projects related to the purchase and replacement of automated meters:
Reserve for the purchase and replacement of automated meters. Funds for the anticipated capital improvements as identified in the Capital Improvement Plan for automated meters are estimated as follows:

a. Automated Meter Replacement \$2,000,000

The project will occur in phases, with an expected expenditure completion date of FY2032-2033 as outlined the City’s 10-year CIP. The City expects to allocate the following revenue sources to fund these projects: water and sewer revenue.

The June 20, 2023 budget amendment (#14) appropriation from the Water and Sewer Fund to the Capital Reserve Fund is \$100,000, comprised of Water and Sewer Fund Revenues.

2. This Capital Reserve Fund shall remain effective until all the above-listed projects, and my projects added in the future, are completed. The Capital Reserve Fund may be amended by the governing board as needed to add additional appropriations, modify or eliminate existing capital projects, and/or add new capital projects.

3. This Resolution shall become effective and binding upon its adoption.

APPROVED, ADOPTED AND EFFECTIVE this 20 day of June, 2023.

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

Subject:	Budget Amendment # 14		To	Amount
	Account #	From		
W/S Fund Revenues				
W/S Sale of Water	30-3362-51200	\$ 4,883,400.00	\$ 4,931,400.00	\$ 48,000.00
W/S Sewer Charges	30-3363-51300	\$ 5,294,700.00	\$ 5,346,700.00	\$ 52,000.00
				<u>\$ 100,000.00</u>
W/S Fund Expenditures				
Transfer to W/S Capital Reserve Fund	30-9920-984000	\$ -	\$ 100,000.00	<u>\$ 100,000.00</u>
W/S Capital Reserve Fund Revenues				
W/S Capital Reserve Fund Transfer from W/S Fund	36-3831-30000	\$ -	\$ 2,000,000.00	<u>\$ 2,000,000.00</u>
W/S Capital Reserve Fund Expenditures				
W/S Capital Reserve Fund Transfer to W/S Fund	36-9920-03000	\$ -	\$ 2,000,000.00	<u>\$ 2,000,000.00</u>

Set up budget ordinance for Water & Sewer Fund Capital Reserve Fund and transfer v funds for FY 22-23.

Adopted and effective this 20th day of June, 2023.

Attest:

Deanna Hunt, City Clerk

Neville Hall, Mayor

g. Approval and adoption of a resolution to accept a loan offer from the Division of Water Infrastructure.

Special Projects Manager Terry Shelton wrote in a memo: The Division of Water Infrastructure (DWI) has made an offer to the City of Eden to fund two Wastewater Improvements Projects being Contracts 2B and 5. These two projects are composed of the Junction Pump Station Rehab & the Smith River Replacement and Rehab and the Smith River Siphon Replacement. Due to the rising cost of labor or materials the cost of these two projects had gone above the \$10,172,225 that we had available to complete both projects. We were required to trim costs by negotiating with the contractor and removing some things from these contracts to meet the funding available. The Smith River siphon replacement was removed from contract five due to the high cost of the structure. In discussions with our engineering firm and DWI we found that they had funding available due to federal programs that were currently in force, they offered us an opportunity to extend the loan/grant we currently had by an additional \$5 million. In April we had come to Council and asked that Council accept the bid for Contract 5 from Yates construction contingent upon the City being able to get the additional \$5 million loan to fund this project. We have been successful in getting an offer from the state for an additional \$5 million, bringing the total loan for these projects to \$15,172,225 to fund these projects as they have been contracted. The money in this loan will be financed for 20 years at 0.10% interest. We also have a grant for \$500,000 that was given in addition to the loan previously. We are on track to complete these projects as contracted by September 2024. Please contact me if you have any questions about this recommendation to approve this Resolution.

Resolution of the Eden City Council June 20, 2023

WHEREAS, the City of Eden has received an earmark for the American Rescue Plan (ARP) funded from the State Fiscal Recovery Fund established S. L. 2022-74 to assist eligible units of government with meeting their water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered American Rescue Plan (ARP) funding in the amount of \$15,172,225 to perform work detailed in the submitted application, and

WHEREAS, the City of Eden intends to construct said project in accordance with the agreed scope of work,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EDEN:

That City of Eden does hereby accept the (State Revolving Loan, Grant, or State Bond Loan) offer of \$15,172,225 by loan and \$500,000 in principal forgiveness. That the City of Eden does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the award offer will be adhered to. That Jon Mendenhall, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project; to make the assurances as contained above and to execute such other documents as may be required by the division of water infrastructure.

Adopted this the 20th day of June 2023 at Eden, North Carolina.

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Eden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Eden duly held on the 20th day of June 2023 and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office.

IN WITNESS WHEREOF, I have hereunto set my hand this 21 day of June 2023.

Deanna Hunt, City Clerk

A motion was made by Council Member Moore to approve the consent agenda. Council Member Epps seconded the motion. All members voted in favor of the motion. The motion carried 6-0.

ANNOUNCEMENTS:

Mayor Hall congratulated Ms. Adams and all the volunteers who worked on Oink & Ale to make it a great success, as well as the uptown merchants who sponsored it and the volunteers who worked it, the corporate sponsors, and the police department for providing security to make it a nice and safe event. He had been to all of them and it was the most heavily attended one yet. It was a huge success. He congratulated the City on another great event. On June 24, Freedom Fortnight would be held at the Bridge Street Recreation Center, which was a change from the original location at Leaksville United Methodist Church due to weather. It was basically the 14 days between Juneteenth and July 4. It was a celebration of freedom. It was free with lunch, games and music. He urged everyone to be careful for the upcoming July 4 celebration as there would be a lot of people walking on the streets and heavy traffic. The fireworks would be held Tuesday, July 4 and not during the weekend.

Council Member Epps wanted to thank the employees for their around-the-clock work cleaning up the roads during the recent storm. They were awesome and did a great job. He wanted to thank the Lord that no one was hurt during that storm.

Council Member Underwood asked Ms. Stultz for good news about the Draper Fire Department.

Ms. Stultz said the good news was there was one last thing to needed from the company hired to get specifications. She was reaching out to them daily for it.

Council Member Underwood said it had been a long time coming. He had a question for Mr. Mendenhall who could answer or provide the answer later. A few months back, the pay study had been mentioned, as well as hiring it out. Someone had mentioned that the North Carolina League of Municipalities (NCLM) did one. He asked if the study had been completed and said he would like to see the results of it.

Mr. Mendenhall advised the results were included in the budget packet. There was a section titled personnel. There were adjustments made and movement in there that was highlighted. The highlighted movements reflected the most recent NCLM personnel study that was done.

Council Member Underwood said that was good.

ADJOURNMENT:

As there was no further business to discuss, a motion was made by unanimous consent to adjourn.

Respectfully submitted,

Deanna Hunt
City Clerk

ATTEST:

Neville Hall
Mayor

EDEN ABC BOARD
318 N. Pierce St.
Eden, NC 27288
(336) 627-8300

June 30, 2023

Deanna Hunt
City Clerk
City of Eden
PO Box 70
Eden, NC 27288

Dear Ms. Hunt:

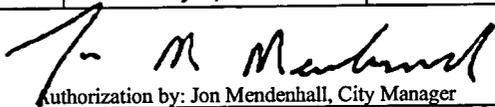
I am writing at the request of the Eden ABC Board.

N.C. General Statute 18B-700(g2) requires that local ABC Boards adopt a travel policy that conforms to the travel policy of the appointing authority and such policy is to be approved by the appointing authority annually. We are seeking this approval from the City Council. If approved, as stated in the statute, the local board shall annually provide the appointing authority's written confirmation of such approval to the ABC Commission, and a copy of the travel policy authorized by the appointing authority.

I am requesting that City Council consider this item on their consent agenda at the July 18, 2023 meeting.

Sincerely,

Gary W. Robinette
General Manager

		ADMINISTRATIVE POLICIES & PROCEDURES MANUAL		Subject: <p style="text-align: center;">Travel Policy</p>	
Number: <p style="text-align: center;">FIN-9</p>		Revision: <p style="text-align: center;">3</p>		Effective Date: <p style="text-align: center;">July 1, 2023</p>	
Supersedes: <p style="text-align: center;">April 12, 2011</p>		 Authorization by: Jon Mendenhall, City Manager			

Purpose.

The purpose of this travel policy is to establish procedures for authorization of travel by City employees for the purpose of conducting City business and to establish procedures for reimbursement of the cost of authorized travel.

Guidelines.

A. Authorization

The City Manager's advance approval is required for all in-state travel for employees.

1. For all in-state travel, the department head is responsible for assuring that unexpended funds remain in travel budgets and approving travel on an Overnight Travel Request Form. The City Manager must approve all travel requests by department heads, or appointed officials as requested on an Overnight Travel Request Form.

The City Manager's advance approval is required for all out-of-state travel.

- A. Request for authorization of all travel is secured by submitting an Overnight Travel Request Form to the appropriate authority no later than five working days prior to the date of travel after approval; the Overnight Travel Request Form is forwarded to the Finance Office for processing.
- B. **No** travel will be approved by the department head or the Finance Office unless it has been determined that a sufficient unencumbered appropriation remains in the appropriate travel account.

B. Advance Arrangements

1. Employees are encouraged to make advance arrangements for travel, including lodging and transportation to secure the best rate possible. Such advance reservations should be noted on the Overnight Travel Request Form whenever possible.
2. Parties traveling on City-related business are encouraged to travel together, when possible, to minimize cost.

C. Reconciliation

1. All Reconciliation with the City for travel expenses is required within five days after the completion of the travel on a Travel Expense Form. Approval of the Travel Expense Form is required by the individual approving the original Overnight Travel Request Form which authorized the travel. Approval of the Travel Expense Form shall be based on compliance with this policy, particularly the reimbursement rates. Failure to complete the reconciliation will result in disciplinary action.

Limits on Cost of travel.

A. Transportation Costs.

- I. All necessary bus, train and air transportation should be obtained at the most economical rate available and paid for either in advance or as a reimbursement,
- II. All Vehicles.
 - *Personal automobiles:*
A requesting party may use a personal automobile for authorized travel and be reimbursed on a mileage basis established by the Federal Government and Internal Revenue Service.
 - *City vehicles:*
City automobiles may be used for any authorized travel. In such cases, the employee should use caution in using the City vehicle only for the purposes of that travel, including travel to and from meal sites and minimize the personal use of that vehicle on said travel.
 - *Rental vehicles:*
A rental automobile maybe used on City-authorized travel if it is determined to be economical and practical. A rental automobile should be used for business purposes only.
- III. Local Transportation

Local transportation at the destination of out-of-town travel will be reimbursed. The most economical and reasonable form of transportation should be used. Receipts should be obtained when possible and submitted with the Travel Expense Report. This includes taxis, buses, subways, etc.

A. Lodging.

An employee traveling on City business overnight will be reimbursed for lodging as follows:

- a. A flat rate per diem allowance will be paid with no receipts required in Accordance with the IRS per diem rates in effect at the time of the overnight trip; or
- b. Lodging will be reimbursed at the actual amount incurred. Receipts for lodging costs must be submitted along with the Travel Expense Report. A deduction from any such lodging receipts for personal expenses will be made unless authorized by this policy. Additional costs for lodging for persons accompanying City employees (such as spouses or children) will be reimbursed to the City by the Employee. Employees selecting this form of reimbursement should stay at the "host" hotel/motel whenever possible or one that is comparably priced.

B. Meals

1. An employee traveling on City business overnight will be reimbursed for meals in as follows:
 - a. A flat rate per diem allowance will be paid with no receipts required of \$49.00 per day for in-state travel and IRS per diem rate per day for out-of-state travel or \$49.00 whichever is greater.

The City Manager may approve direct reimbursements over the maximum allowance in special situations.

2. If a meal is paid for as a part of the registration fee for a conference or convention, a deduction will be made from the flat fee reimbursed as follows:

Breakfast	\$10.00
Lunch	\$13.00
Dinner	\$26.00

3. A requesting party who is out-of-town on a one-day trip will be reimbursed for one meal only, unless the specific necessity of the travel begins before the

normal breakfast time or extends beyond the normal dinner time.

4. Day meetings in town required for City business for which a meal is required will also be reimbursed by the City upon presentation of valid receipts.

A. Other Costs

1. Business-related local and long-distance calls are eligible expenses. One "safe arrival" long-distance call may be charged. On trips of more than two nights, one additional personal call to confirm departure or arrival times will be eligible. The calls will be limited to ten minutes in duration.
2. Receipt-supported registration fees for a conference or convention will be reimbursed provided the fee is approved on the Overnight Travel Request Form.
3. Gratuities paid for baggage handling at hotels, airports, etc. will be reimbursed at a reasonable rate.

Travel Expenses of Spouses.

It is a policy of the City of Eden to not pay all travel expenses of the spouses of employees or other individuals at conferences/conventions, etc.

Payment of Travel Expenses for Other Private Citizens.

It is the policy of the City of Eden to pay expenses for individuals not in the employment of the City who attend meetings and conferences according to the following guidelines:

1. The individual must serve on an existing Board, Commission or Committee appointed by the City Council.
2. The purpose and subject of the trip must be of current importance and applicability to an aspect of concern in Eden.
3. Approval for all such trips involving out-of-state travels or overnight accommodations must be secured in advance from the City Manager. Day trips within the State must also be approved in advance by the City Manager.
4. The payment of expenses under this policy shall be in accordance with regulations governing expenses for all of the City employees and subject to the availability of the appropriate funds.

Frequent Flyer Credits.

Any credits earned by City officials for frequent flyer programs and other such incentive programs maybe accumulated and inured to the benefit of the individual. In such cases, however, the individual is still required to make the most economical arrangement for such travel.

Travel Expenditures

A. The city provides funds for training, education, and attending meetings and seminars pertaining to the educational development of all appointed officials and employees. These individuals are encouraged to avail themselves of this opportunity. Additionally, the city reimburses other travel expenses related to city business

1. The City will reimburse employees for the following:

- Registration fees
- Books and related study material
- Meals
- Motel Expenses
- Mileage for use of personal vehicles
- Gas expenses in City owned vehicles
- Parking tickets, meters, tolls, bus or cab fares, air fares, and car rentals
- Telephone calls for business related information - location of restaurants, directions, etc.

2. The City will not reimburse employees for the following while on city business:

- Spouses
- Non-employee individuals
- Social or recreational activities and events
- Alcoholic beverages
- Personal telephone calls from location to home - except for exceptions previously notes, s i c k n e s s or other emergency related situations
- Meals included in registration fees
- Gratuity payments to waiters and waitress over a maximum of 18%

3. City officials and employees should use professionalism and integrity in abstaining from the use of alcoholic beverages while representing the City at an official function or other activity

during seminars. Regular pay will continue during an employee's absence from the City while on official business or attending training or educational functions, and will be considered as officially working. Such time will not be counted against his authorized leaves.

4. Personal use of City Provided Vehicles:

By using the Internal Revenue Service guidelines and regulations, the Director of Finance and Personnel is responsible for providing the employee with the least expensive method of computing this benefit as reported on their annual W-2s. The law exempts certain vehicles from record keeping requirements and income inclusion. Among those exempted are (1) clearly marked police and fire vehicles, (2) ambulances used as such and 30 unmarked vehicles used by law enforcement officers if the use is officially authorized. These vehicles should not be used more than the minimum amount for personal purposes. (Examples of the minimum personal use: a stop for lunch between two business appointments or a stop for a meal on the way between a business appointment and the employee's home. There should be no stops made for personal shopping. N.C.G.S. 14-247 states, it shall be unlawful for any officer, agent or employee of the State of North Carolina or of any county or of any institution or agency of the State, to use for any private purpose whatsoever any motor vehicle of any type or description whatsoever belong to the State, or to any county, or to any institution or agency of the State. Cities are included in the above provision through N.C.G. S. 14-252. Town vehicles are to be used exclusively for transportation to and from the employee's destination, meetings, motel, and restaurants. Furthermore, this same rule applies to individuals who use their personal car and are reimbursed for mileage. In other words, no joy riding is allowed in either case. However, your personal car mileage must not be included in your reimbursement request.

B. Travel Expense Reports:

The next regular work day or no later than one week after returning from the meeting, a written expense report signed by the employee and approved by the immediate supervisor must be turned into the Finance Department with the following information.

1. Meals - No receipts are required, since reimbursement is on a per diem basis.

2. Motel expense - receipt must be attached if option (b) for reimbursement is selected. If option (a) is selected, no receipts are required, since reimbursement is on a per diem basis.
3. Odometer readings or a reasonable estimate is acceptable for use of personal vehicles at the rate approved. Use the shortest routes possible either from your home or workplace. When available, employees must use City owned vehicles rather than their personal cars while on city business. If employees prefer to use their cars, the reimbursement is determined monthly. This request must be in writing and approved by the City Manager. Family Members or friends are never to be transported in City owned vehicles.
4. Actual gas expense receipts used in City owned vehicles
5. Parking tickets, meter tolls, bus or cab fares, air fares, and car rentals - receipts must be attached.
6. Employees who forget or there is no way to obtain receipts, a reasonable estimate is appropriate.

Failure to adhere to the prescribed time frame will in disciplinary action.

APPLICATION:

Department Heads, in cooperation with the Finance Office, shall be responsible for establishing and maintaining the record keeping and reporting necessary to ensure compliance with this policy.



City of Eden
308 E. Stadium Drive
Eden, NC 27288

Overnight Travel Approval Form

Department: _____

Purpose of Travel: _____

Dates of Trip: _____ to _____

Employees Traveling: _____

Method of Travel: _____

Estimated Cost Breakdown:

Travel	\$ _____
Lodging	\$ _____
Meals	\$ _____
Conference Fees	\$ _____
Other	\$ _____

Total	\$ _____

Approved By:

Department Head

Date

City Manager

Date



City of Eden Travel Expense Report

Name: _____ Date: _____

Purpose of Trip: _____

Meals & Tips (Attach Receipts)

Date	Breakfast	Tip	Lunch	Tip	Dinner	Tip	Total
	\$	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$
	\$	\$	\$	\$	\$	\$	\$
Total	\$	\$	\$	\$	\$	\$	\$

Other Expenses

Description	
Motel	\$
Plane or Train Fare	\$
Registration Fee:	\$
Private Car Allowance _____ Miles @ \$0.580	\$
Beginning Mileage _____ Ending Mileage _____	
Gas for City Vehicle _____ Gallons _____	\$
Miscellaneous	\$
Total Expenses	\$
Less Amount Advanced:	\$
Total Due City	\$
Total Due Individual	\$

Submitted By: _____ Account Number: _____ Date: _____

Approved By: _____
 Finance Director Date City Manager Date

NOTE: IF YOU USE A CITY VEHICLE, FILL UP BEFORE LEAVING EDEN. GAS FOR CITY VEHICLE SHOULD BE WRITTEN UP AND SUBMITTED SEPARATELY. ALSO, THE CITY IS ABLE TO OBTAIN A REFUND OF ALL NC SALES TAXES PAID AND SHOWN ON RECEIPTS.



**RESOLUTION ACCEPTING STATE GRANT
FOR THE NORTH BASIN OF THE WASTEWATER TREATMENT PLANT**

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a State Grant in the amount of \$9,148,000 for funding an evaluation, upgrade, and renovation to the severely deteriorated north aeration basin at the Eden WWTP, and

WHEREAS, the City of Eden intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF EDEN:

That the City does hereby accept the State Grant offer of \$ 9,148,000.

That the City of Eden does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the grant offer, Section II - Assurances will be adhered to.

That Jon Mendenhall, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

The City of Eden has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

APPROVED, ADOPTED AND EFFECTIVE this 18th day of July, 2023.

BY: _____
Neville Hall, Mayor

ATTEST:

Deanna Hunt, City Clerk