

THE MINUTES OF A REGULAR MEETING OF THE
COMMUNITY APPEARANCE COMMISSION
March 1, 2022

The Community Appearance Commission held a regular meeting on March 1, 2022, at 5:30 p.m. in the conference room at City Hall.

Members present: Susan Cunningham
Debbie Ellis
Julie Talbert
Faye Shelton
Jennifer Shelton
Martha Corum

Members absent: *James Cherry
Karla McDonald

* Excused absence

Staff present: Debbie Galloway, Planner
Stephanie Land, Administrative Assistant, Planning Dept.

Prior to the meeting, Martha Corum and Jennifer Shelton were sworn in as new members and Julie Talbert, Susan Cunningham and Debbie Ellis were sworn in for new terms of office.

The meeting was called to order by Mrs. Galloway.

ELECTION OF OFFICERS.

Mrs. Galloway asked for nominations for Chair and Vice Chair. Mrs. Shelton nominated Debbie Ellis for Chair. Mrs. Talbert seconded the motion. All members present voted in favor of the motion. The motion carried.

Mrs. Shelton nominated Susan Cunningham for Vice Chair. Mrs. Talbert seconded the motion. All members present voted in favor of the motion. The motion carried.

APPROVAL OF MINUTES.

Mrs. Talbert made a motion to approve the minutes from the November 2, 2021 meeting. Mrs. Shelton seconded the motion. All members present voted in favor of the motion. The motion carried.

NEW BUSINESS:

- a. COMMUNITY APPEARANCE AWARD – January, February, and March.

The following businesses were nominated for the Community Appearance Award:

Mrs. Corum nominated Burger King. Mrs. Talbert seconded the motion. The motion carried.

Mrs. Ellis nominated Downtown Deli. Mrs. Talbert seconded the motion. The motion carried.

Mrs. Shelton nominated Southern Julep. Mrs. Talbert seconded the motion. The motion carried.

- b. BUDGET PLANNING.

Mrs. Galloway gave each board member a list of items requested for the 2021 Commission budget. She said the Boulevard Mural and the Draper Sign were the only two items City Council approved in 2021. Mrs. Galloway said she will request the remaining items from the 2021 budget for 2022.

OLD BUSINESS:

Mrs. Galloway said she prepares a code compliance report monthly for The City Council members to see what properties were in violation, what notices have been sent out, and what actions have and or will be taken by the City. She presented this report to the Commission members, and said she thought it might be helpful for her to do this each month to keep them up to date on code enforcement efforts.

Mrs. Corum asked who keeps up the murals, Mrs. Galloway said she did not know, but ask Randy Hunt and have an answer at the next (April) meeting.

ITEMS FROM THE COMMISSION:

Mrs. Corum said that at CVS, the eaves are falling in and the parking lot is full of litter. Mrs. Galloway said we would discuss this with Bob Vincent, Chief Building Inspector.

Mrs. Shelton said the City needs to look at parking options for the new Cash Points machine at Patrick St. She said it is too close to stop light, there is a culvert at the ATM machine, and high grass makes it unsafe.

Mrs. Talbert addressed parking in the Uptown area. She said they need more available parking spaces or Public Parking signs showing customers where designated parking spaces are located. It was noted that in downtown Draper the new ATM/Cash Points machine needs better lighting and could be unsafe at night.

ADJOURNMENT:

There being no further business to come before the Commission, the meeting was adjourned.

Respectfully submitted,

Debra W. Galloway, Administrative Assistant
to the Community Appearance Commission

Attest:

Debbie Ellis, Chair