

CITY OF EDEN, N.C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, March 15, 2022 at 6 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	Neville Hall
Council Members:	Gerald Ellis
	Jerry Epps (attended remotely)
	Phillip Hunnicutt
	Kenny Kirkman
	Bernie Moore
	Bruce Nooe
	Tommy Underwood
City Manager:	Jon Mendenhall
City Attorney:	Erin Gilley
City Clerk:	Deanna Hunt
Media:	Roy Sawyers, Rockingham Update
	Mike Moore, Mike Moore Media

MEETING CONVENED:

Mayor Hall called the regular meeting of the Eden City Council to order and welcomed those in attendance. Pastor Andrea Henderson of Real Love Ministries gave an invocation followed by the Pledge of Allegiance led by Fire Chief Todd Harden.

PROCLAMATIONS AND PRESENTATIONS:

There were none at this time.

Mayor Hall welcomed guests from Boy Scout Troop 567, led by Scoutmaster Ed Wilson, and the Girl Scout Troop 567, led by Scoutmaster Laurie Wilson.

SET MEETING AGENDA:

A motion was made by Council Member Moore to set the meeting agenda. Council Member Ellis seconded the motion. All members voted in favor. The motion carried, 7-0.

PUBLIC HEARINGS:

There were none at this time.

REQUESTS AND PETITIONS OF CITIZENS:

Mayor Hall asked City Attorney Erin Gilley to read the City's policy regarding public comments.

April Blackstock of 9636 NC Highway 700 in Ruffin said she was present to ask some questions and hopefully get some answers. The Boulevard had been put on the calendar and was told last year that it would have new sidewalks along with new accent lighting in February or March of the current year. She noticed The Boulevard was not on the docket at the last meeting and the merchants had not heard anything. She spoke to Director of Planning and Community Development Kelly Stultz following the last Council meeting and was told that some things happened but the area would still be getting the sidewalks and lights but she did not know when. She also reached out to a member of Council who said he was told the City was waiting on lights. She did not understand why those things were not already in place considering the area was supposed to have already been on the calendar. She felt that at some point, someone should have reached out through some form of communication to make the merchants aware that the area would not be receiving

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sidewalks or lighting as previously scheduled. The merchants had been fighting for those things for two years; to be given a date and not hear anything regarding it was a bit concerning. She was looking for an update that she could provide to the merchant's association members at their next meeting.

Mayor Hall said she could get with Ms. Stultz, Director of Public Works Paul Dishmon, and anyone else who might be involved with scheduling those jobs either after the meeting or the following day.

UNFINISHED BUSINESS:

There was none at this time.

NEW BUSINESS:

- a. Consideration to adopt a resolution to approve an asset management plan for the wastewater treatment plant.

Mayor Hall called on Mr. Dishmon and Utilities Manager Melinda Ward.

Ms. Ward said as part of the grant writing process that the City had been dealing with, consultants were looking for how the City managed its plant and specifically, how the City managed its assets to make sure that it was not ignoring things, simply waiting for something to break, and then seeking money to fix it. As a result, they asked for an Asset Management Plan in order for the City to qualify for one of the grants that it applied for. She compiled a basic plan to satisfy what the consultants needed. The plan started off with personnel, followed by a list of all the major equipment. It did not include everything at the plant, but it was something that they could build on if it was determined that it was beneficial for their future use. It listed the different pieces of equipment that the plant had, along with their purchase prices and depreciated values over time. It also detailed their current conditions and any problems associated with the pieces of equipment. That information would provide staff with an idea of when they needed to start planning for equipment replacement so they could also budget better for the future. The plan also included a variety of different items that showcased how staff daily checked on equipment to ensure it was being maintained properly and that any flaws were discovered before they happened. Keeping preventative maintenance was the top priority. Staff included a resolution to have the Asset Management Plan approved.

Mayor Hall said it went back to where City Manager Jon Mendenhall had charged the departments with beginning to plan ahead. He knew that Council, along with himself, was anxious to see the large priced items and exactly what each department was doing so it would make it a little easier to plan ahead for the budget. He thought it was a great step in the right direction for Ms. Ward's department.

Council Member Nooe made a motion to adopt a resolution to approve an asset management plan for the wastewater treatment plant. Council Member Kirkman seconded the motion. All members voted in favor. The motion carried, 7-0.

RESOLUTION OF THE GOVERNING BODY OF THE CITY OF EDEN

WHEREAS, The Federal Clean Water Act Amendments of 1987 and the North Carolina Water Infrastructure Act of 2005 (NCGS 159G) have authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, and

WHEREAS, The City of Eden intends to request federal and state grant, loan, and/or principle forgiveness assistance for the project to cover the costs, and

WHEREAS, The City of Eden has developed an Asset Management Plan for the Mebane Bridge Wastewater Treatment Plant to show due diligence and qualify for the federal and state grant, loan, and/or principle forgiveness assistance, and

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WHEREAS, The Asset Management Plan will be a tool for future assessments to assist in determining the end of life for crucial equipment used at the Mebane Bridge Wastewater Plant for better budget planning.

NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EDEN:

1. That the City of Eden will adopt and place into effect this Asset Management Plan as a working plan.
2. That the City of Eden will provide for efficient operation and maintenance from the recommendations of this plan.

In the COUNTY OF ROCKINGHAM

Adopted this 15th day of March, 2022.

CITY OF EDEN CITY COUNCIL

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

- b. Consideration to adopt a resolution outlining General Fund Capital Improvement, PAYGO Policy, Early Retirement of Debt and Related Procedures.

Mayor Hall called on Director of Finance and Personnel Tammie McMichael.

Ms. McMichael said the resolution outlined General Fund Capital Improvement, PAYGO Policy, and Early Retirement of Debt and Related Procedures. The resolution would provide staff with guidance and established procedures in which capital projects could be planned without negatively impacting the available fund balance. The resolution also promoted a PAYGO policy of payment for capital improvement items on a pay as you go basis without encumbering debt, as well as retired as much debt as possible for the benefit of its citizens. The resolution was presented to Judy Rouse, the City's auditor, prior to the meeting. Ms. Rouse reviewed the resolution and determined that it did not in any way restrict the fund balance to where Council could not make other decisions. As part of last year's budget process, a Capital Improvement Plan (CIP) was adopted, which was separate from the annual budget, in order to provide Council with a 10-year plan of capital needs that it could better prepare for. City Manager Jon Mendenhall would like to see the City try to pay for such things versus continuing to increase debt, and she agreed with him. During the audit presentation at the January City Council meeting, Ms. Rouse mentioned that the City was not at its legal debt margins; therefore, it was not over-obligated. However, it did have a lot of installment purchases that had occurred through the years. In efforts to previously see things happen, the City had to borrow; but the City was now at a place where Administration would like to pay some of that debt off. The resolution would give the City some guidance. It was basically what the City had been doing all along, but it simply put it on paper. The resolution tied it back in with the City's CIP.

Council Member Moore made a motion to adopt a resolution outlining General Fund Capital Improvement, PAYGO Policy, and Early Debt Retirement of Debt and Related Procedures. Council Member Underwood seconded the motion. All members voted in favor. The motion carried, 7-0.

A RESOLUTION OF THE CITY OF EDEN OUTLINING GENERAL FUND CAPITAL IMPROVEMENT,
PAYGO POLICY, EARLY RETIREMENT OF DEBT AND PROCEDURES THERETO

WHEREAS, the Eden City Council deems it in the best interest of the City of Eden and its residents to establish procedures in which capital projects can be planned for without negatively impacting the available fund balance; and

WHEREAS, the Eden City Council also desires to pursue a PAYGO policy of payment for capital improvement items on a pay as you go basis without encumbering debt; and

WHEREAS, the Eden City Council would like to retire as much debt as possible as early as possible for the benefit of its citizens while it pursues a PAYGO policy;

NOW, THEREFORE BE IT RESOLVED by the City of Eden City Council:

1. Available undesignated fund balance shall be targeted at three months General Fund Operating Expenditures or fifty percent (50%) of total General Fund Expenditures whichever is greater.
2. The objective of the City Council is to maintain a General Fund available, undesignated balance of three months General Fund Operating Expenditures or fifty percent (50%) of total General Fund Expenditures

- whichever is greater for any given fiscal year. Any funds in the General Fund exceeding said threshold as determined by using the audited June 30th financial statements shall be eligible to be designated for capital projects.
3. The City Manager in consultation with the Finance Director and Auditor shall designate fund balance in excess of the target percentage of available undesignated fund balance for capital improvements pursuant to the adopted Capital Improvement Plan.
 - a. The Capital Improvement designated fund balance is established to provide funds for anticipated capital improvements as identified in the Capital Improvement Plan (CIP) and may include the following:
 - i. To provide facilities for firefighting and prevention
 - ii. To provide facilities for law enforcement
 - iii. To provide parking facilities
 - iv. To provide parks and recreation facilities
 - v. To provide public buildings
 - vi. To provide public vehicles
 - vii. To provide storm drains and flood control facilities
 - viii. To provide industrial parks
 - ix. To provide streets and sidewalks
 - x. To provide for redevelopment
 - b. The City shall develop a ten-year capital improvement program and review it annually to determine capital needs.
 - c. No funds shall be expended from the Capital Improvement designated fund balance without approval from City Council (typically as part of the budget process).
 4. The goal of the Capital Improvement designated fund balance is that the Capital Improvement Plan (CIP) list of projects is funded every year through the Capital Improvement designated fund balance through annual appropriations that at a minimum meet the cost of capital projects for that year. The Capital Improvement designated fund balance goal is \$2,500,000.00 by year ten (10).
 5. In addition to providing for Capital Improvement, the City council authorizes the pursuit of and conversion to a PAYGO policy. Accordingly, the City Manager in consultation with the Finance Director and Auditor may, upon notification of the City Council, retire debt early so long as the available undesignated fund balance meets the outlined thresholds.

In the COUNTY OF ROCKINGHAM

Adopted this 15th day of March, 2022

CITY OF EDEN CITY COUNCIL

By: Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

- c. Consideration of an authorization to explore recycling as an additional service for solid waste customers.

Mayor Hall called on Mr. Dishmon.

Mr. Dishmon said the Solid Waste Division within Public Works, along with Mr. Mendenhall, had discussed going into the recycling business like most people wanted to do. The City had a 400-capacity trash can limit. Staff would like to advertise the recycling program and promote it. If the City could get 200 citizens to sign up, the City would proceed with the recycling program. If the City did not have at least 200 citizens sign up, the program would not be implemented. The program could not exceed 400 residences. The cans that the City currently had were received on a solid waste grant. Therefore, there would be no cost for the cans. The plan was to deliver the recyclables to JCR Recycling, located on Fieldcrest Road across from Loparex. The company employed people to work around the clock. The company would accept the City's recyclables for \$41.50 per ton. The City was currently paying \$37 at the landfill to throw it away. JCR Recycling would only accept the recyclable material, not the trash. The company provided a list of materials that it would and would not accept, which would be marketed to the public if the City chose to proceed with the program.

Mayor Hall said the recycling program would be completely voluntary. The City had gone through a test run with recycling and when the prices were set to change, it was pretty obvious that people chose not to

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sign up when they were given the option. He wanted to make it clear that the program would be an optional service that citizens could sign up for. He stated there was a price difference based on if the City had 200 subscribers versus 400 subscribers.

Mr. Dishmon said if 200 residences subscribed to the service, it would be \$12.90 per month; however, if the City had 400 residences subscribe to the service, it would cost \$6.45 per month.

Mayor Hall asked what the price would be if the City had 300 residences subscribe to the service.

Council Member Moore said he thought the pricing had been revised to \$15.86 for 200 residences and \$7.93 for 400 residences.

Mr. Dishmon said Council Member Moore was correct. The pricing had been revised due to the increase in fuel costs.

Mayor Hall asked if there was a pricing scale that could be used after the City reached 200 residences.

Mr. Dishmon said no. The company gave pricing based on 200 or 400 subscribers. He said staff could work on that part as the program moved along.

Mayor Hall said it was stated in the contract that the company's intention was to become the sole hauler for the City's Solid Waste Division should it ever outsource garbage and recycling pickup to a third party. He asked if that was a condition of the recycling contract.

Mr. Dishmon said no. He added that the City would obtain a second bid on the recycling material to be delivered, most likely to Waste Management, before a contract was approved. However, the City would have to haul it with one of its trucks and drivers to Winston-Salem, which would not be feasible.

Mayor Hall said he knew that Mr. Dishmon had looked at every option the City had. He wanted to make sure that if the City entered into an agreement with JCR Recycling, that it was not guaranteed that the company would have the bid for garbage hauling.

Mr. Dishmon said no. The contract was only for three years at \$41.50 per ton. After three years, the contract could be adjusted if needed and elected to continue like the City did with most contracts.

Mayor Hall said he thought it was a service that people who recycled really enjoyed having it available curbside. He did. By making it optional or voluntary, the City would find out how many people were interested. He appreciated Mr. Dishmon gathering the costs.

Mr. Dishmon said one of the City's drivers said a lot of people had asked him when the City was going to provide a recycling service. It was just unknown as to how many residences would subscribe to the service but the City could advertise the program to help promote it.

Mayor Hall said it did cost money to dispose of the recyclable materials and the City already had a recycling center. It was a program to explore.

Mr. Dishmon said the City would market the program to see how much interest there was if Council approved such.

Council Member Hunnicutt said he absolutely agreed with Mayor Hall and hoped there would be some sliding scale negotiated with the company. Otherwise, it would be \$15.86 unless the City reached the maximum number of households. He felt the City should certainly be offered some kind of adjustment.

Mr. Dishmon said staff would work on that.

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Council Member Hunnicutt said given the cost of rising fuel, he was expecting or guessing that the proposal was submitted before the fuel costs reached their current level. He assumed that as conversations went along, there would be some type of fuel adjustment clause or something in the contract regarding such. He was uncertain how the City would treat that but the City needed to anticipate what to do if there were more changes in fuel costs. He questioned if the City would have to go back to the customers and request an increase in service cost if the fuel prices increased again. He asked for anyone's thoughts on the matter.

Mr. Mendenhall said the thought process regarding such was addressed in the use of the collection truck at \$57.06 each hour for approximately 16 hours, which was the federal government FEMA rate schedule on the use of equipment. What would end up happening is the City would have to actualize those rates after the first year when the federal government published their new rate schedule, at which time the City would capture the new rate for the equipment and would charge accordingly. Cost could go up or down, but it would more than likely increase and the City would have to attenuate those rates to whatever the actual rate was moving forward. What the City could also see was the waste amount. Recycling could be very aspirational and while some might think their plastic microwave or vacuum cleaner was recyclable, it was not. People would have to throw those things away but it had to be wasted back to the landfill, which means that waste rate could fluctuate as well and also go up. So, the thought process was that the City would need to look at the actual cost and attenuate each year when it did the budget, capturing the real cost in order to pass it along to the subscriber.

Council Member Hunnicutt asked how the City was going to advertise the recycling program. He questioned if it would be through mail, electronically, or a combination of both.

Mr. Dishmon said it would likely be a combination of most anything the City could do that was less expensive.

Council Member Hunnicutt said he had an Instagram account and he posted about the recycling program on his account and received a really large, favorable response. He wanted to make sure that everybody out there knew that the program was coming back because it seemed to be a lot of people who were actually excited about it.

Council Member Moore asked if 400 households was the maximum number the company could handle.

Mr. Dishmon said the City agreed to stop at 400 unless the interest jumped to 450 or 475. If it ended up being 401 or 402 interested participants, it would be up to Mr. Mendenhall and himself to decide if the City wanted to invest in purchasing more trash cans to meet the demand. The routes would also be spread out over the city, which would take time.

Council Member Ellis asked how many residents used the recycling service in the past.

Mr. Dishmon said Foothills Recycling previously placed an ad trying to market and recruit Eden residents to participate and they only had 171-172 people respond.

Council Member Ellis asked how many cans he thought he would need to purchase.

Mayor Hall said the City already had the recycling cans.

Mr. Dishmon said there were 400 recycling cans at the recycling center in storage. There was no cost to the City for the cans because they were received on a grant.

Council Member Ellis made a motion to authorize the exploration of recycling as an additional service for solid waste customers. Council Member Moore seconded the motion. All members voted in favor. The motion carried, 7-0.

REPORTS FROM STAFF:

a. City Manager’s Report

Mayor Hall called on Mr. Mendenhall.

Mr. Mendenhall said he would be happy to answer any questions regarding the report.

Mayor Hall said there was a good list of upcoming events included in the report, considering the City was approaching event season as Marketing and Special Events Manager Cindy Adams was well aware of.

City Manager’s Report:
March 2022
City Manager Jon Mendenhall

ADMINISTRATION

Division of Design & Construction

Water Main Projects Update

A crew from Haymes Brothers, Inc. was able to start a bore under a tributary to Dry Creek on February 2, while another crew was assisting a subcontractor with making a 16-inch wet tap on the 24-inch water main along S. Edgewood Road. The bore progressed very slowly through the shale rock due to a few factors, including equipment problems. The second crew was able to install less than 100 feet of water main and a sleeve east of the wet tap site on February 8 to complete a long-delayed tie-in. The crew relocated equipment and raised a fire hydrant and water valve west of Gracie Street, and was also able to install a manhole for an air release valve on February 14. Installation of 16-inch diameter PVC water main continued the next day off the west end of Carpenter Road, with the crew also installing a 16-inch valve and two 45-degree bends. The boring crew was finally able to get the cutting head and 30-inch diameter encasement pipe to the south side of the two sewer mains located south of the tributary to Dry Creek on the afternoon of February 28.

Marketing & Special Events

Mark your calendars now because you don’t want to miss any of the fun coming in 2022!

- May 19 Spring Grown & Gathered
- June 4 Piedmont Pottery Festival
- June 18 Oink & Ale
- July 23 Shaggin’ On Fieldcrest
- August 11 Summer Grown & Gathered
- August 20 Touch-A-Truck
- September 16-17 RiverFest
- December 3 Winterfest

Now Accepting RiverFest Vendor Applications

We are now accepting applications for these RiverFest vendors:

- Artisan/Crafter
- Business Display
- Ice Cream – Beverage – Food
- Large Business – Vehicle Display

Contact the marketing office at 336-623-2110 or cadams@edennc.us or get your application at www.edennc.us.

County-Wide Food Drive

The 12th Annual County-Wide Food Drive needs your help during the months of March and April. This drive benefits all of Rockingham County through eight local agencies feeding those in need. Please consider donating canned/boxed nonperishable food items, cereals, breakfast items, pastas, cleaning/paper products, and personal care items to those less fortunate. Eden City Hall has a box for donations in the Marketing & Customer Service office just as you enter on the left. Thank you in advance for all you are going to do to help!

PARKS AND RECREATION

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Bridge Street & Mill Avenue Recreation Centers

These two facilities are open Mondays from 1 to 9 p.m., Tuesdays, Wednesdays and Thursdays from 12 to 8 p.m., and on Fridays from 10 a.m. to 6 p.m. Those attending may participate in basketball, track walking, cornhole, or the playground. The Bridge Street center offers tennis courts while Mill Avenue center offers a baseball field.

Bridge Street Recreation Center: a new cornhole league started during the month of February. A beginners pickleball class is being held weekly. The senior center is hosting exercise classes at the center on Monday, Wednesday, and Friday mornings. They have also started up a line dance class. Meals on Wheels continues to operate out of the nutrition center each weekday.

Mill Avenue Recreation Center: pickleball is played on Monday, Wednesday, and Friday mornings at 8 a.m.

Freedom Park

Open daily from dawn to dusk, this park offers a walking track, nature trail, skateboard park, basketball courts, playground, dog park, picnic shelters, and an amphitheater.

Garden of Eden Senior Center

The Garden of Eden Senior Center is open weekdays from 8 a.m. to 4:30 p.m. and offers paint classes, mahjongg, pickleball (mornings and evenings offsite), exercise classes, cornhole, knit and crochet, strength and balance, legal aid, quilt guild, Friends Club, bingo, watercolor classes, craft classes, senior technology classes, and card games, along with assistance and referral for seniors. The center has begun its tax service and is currently registering for Rockingham County Senior Games, which will continue through March 31 with games to begin in April. The center also offers a free notary service. As part of a new program, the center has begun pickleball clinics for beginners. A variety of virtual fitness classes that people can join from their homes has been initiated as well.

Sports

Indoor soccer practices have begun. The Bridge Street Recreation Center will host ages 4 through 7 on Tuesday and Thursday afternoons while ages 8 through 12 will be hosted at Mill Avenue Recreation Center on Mondays and Wednesdays.

Practice has also begun for the Eden Prowlers Baseball and Softball program, which is for ages 4 through 12.

You may register for any open sports at Bridge Street or Mill Avenue Recreation Centers, City Hall-Customer Service Office, or online at www.edennc.us

PLANNING & COMMUNITY DEVELOPMENT

Collections

Payments received for code enforcement fees during the month of February consisted of \$488.95.

Grants

Four applications were received for the CDBG-COVID grant and were approved, resulting in \$9,814 being paid towards rent, mortgage payments, and electrical bills. Three additional applications have been received and are being processed. Staff is working with the State and the City's consultant to amend the budget for the grant.

Title searches have been completed for the Draper Grant and have been forwarded to the grant consultant. The consultants have been trying to obtain documentation to verify income for the grant applicants but have only received information from approximately 60 percent of the top ten designated recipients.

New Hire

Eden native Stephanie Land has joined the department as an Administrative Assistant. We are excited to welcome her onboard.

Inspections and Permits

Total Inspections Performed-February:	144 (not including fire inspections)
Total Permits Issued-February	87

Staff is continuing to review construction documents for Purina as they are released. The second-floor offices have been cleared for occupancy. The new Dayspring medical facility project is well underway and construction is moving rapidly. The building permit has been issued for the new Roses store and construction should begin within the next few days.

Downtown and Economic Development Activities

Draper

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Mustard Seed Café and Catering Company is now open at 121 N. Fieldcrest Road.

Uptown Eden

Uptown Tavern is being built on Washington Street as a full liquor bar and sports grill concept. There will be apartments upstairs with an outside patio area. They expect to open in July or August.

Halo Salt & Yoga of 627 Monroe Street will hold an open house on March 12 from 2-5 p.m.

Simply MK at 708 Washington Street is now offering a full breakfast menu that begins daily at 6 a.m. Monday through Saturday.

Biscuits, Bagels & Bread is a new deli that is expected to open this month at 633 Monroe Street. They will have their own entrance at the back of Sophisticated Rubbish and will feature deli meats and cheeses, along with biscuit and bagel offerings.

Sweet Revenge Bakery will host its grand opening at its new location at 620 Henry Street on March 10 from 10 a.m. through 6 p.m. They are currently hiring.

624 Washington Street will become a shared office space with five offices and a conference room.

Modern Woodsmen Fraternal Financial has opened at 610 Washington Street at the former location of Purlina's Gift Baskets. They offer retirement planning, life insurance, and employee benefits programs.

Uptown Pharmacy is now open at the corner of Washington and Hamilton Streets. They are a full-service pharmacy with an upfitted building and new signage.

Other

Chopstix restaurant at 824-H South Van Buren Road is expected to open in May or June. They will be accepting applications for employment in March and April.

The Eden Chamber of Commerce is exploring an umbrella health policy that would be offered through chamber membership in conjunction with Commerce Street Insurance. Chamber members can purchase group rate insurance and other ancillary products and pay directly to the carriers.

The first RoCo Makers Market will be held March 26 at First Presbyterian Church.

POLICE

The department received its shipment of Axon body worn cameras. It previously conducted departmental Axon training and fielded the equipment. Currently, all patrol officers and school resource officers were operating with Axon body cameras, signal sidearm devices, and Evidence.com Pro. Investigators were also trained through Axon. The Investigative Unit has been issued three body cameras and each investigator has a license to utilize Evidence.com Pro.

The fielding of the Taser 7, Axon Fleet 3 in-car camera system and cradle point Wi-Fi is still on track to be completed by June 2022. Our officers are very excited about this project and are eagerly exploring all of its capability.

The department completed its second field test of the Tait TP9600 handheld radio system and was very pleased with the results. The Tait proved to be very rugged and dependable. The department is scheduled to conduct a field test of Motorola's handheld that is comparable to the Tait TP9600.

Dana Safety has completed the upfitting of the new animal control truck; the liftgate has been installed and it is currently awaiting a spray-in bedliner. Once the bedliner is completed, the vehicle will be placed in operation while we wait for striping/decals.

Administration interviewed three applicants for our three Police Officer vacancies and have moved forward with background investigations on two of the applicants.

PUBLIC WORKS

Spring Clean-Up Week

The City of Eden Solid Waste Division is gearing up for the annual “Spring Clean-Up Week” scheduled for April 4 – 8, 2022. Eden residents are encouraged to place various items that need disposal at the curb for collection by City forces the week of Spring Clean-Up. Residents should have all items they wish to be collected at the curb by 7 a.m. on their scheduled day of service to assure all items are collected. Junk items, metal, old appliances, and discarded household furniture will be collected, as well as scrap lumber or demolition waste...all at no extra charge. The City will not collect toxic or hazardous waste such as containers of oil, paint, gasoline, batteries, pesticides, tires, wood pallets, televisions, computer equipment, or empty cardboard boxes.

- Residents should be sure that items are placed at the curb properly for collection and not obstructed by stationary objects, vehicles, overhead utility lines, or low hanging tree limbs.
- General junk items should be placed at the curb, near the resident’s garbage container, keeping items out of the roadways.
- No brush will be collected during “Spring Clean-Up Week” but will resume on regular schedule on April 11. There will be loose leaf collection during the “Spring Clean-Up Week.” The City of Eden no longer provides service for bagged leaves and grass clippings. These items must be placed at the curb and piled loosely for collection.

If you have any questions, call Public Works Monday through Friday from 7 a.m. to 3 p.m. at 336-623-2110.

The 2021 Drinking Water Quality Report is Now Available

The City of Eden Water Filtration Plant has released their 2021 Water Quality Report, detailing specific information pertaining to the quality of drinking water that it provides to its customers. As part of a U.S. Environmental Protection Agency mandate, water utilities across the country produce annual reports that are designed to educate and inform consumers. This report is an opportunity for the public to understand what is involved with making the water safe. The report is available on the City of Eden website at:

<https://www.edennc.us/home/showpublisheddocument/3961>

If you would like a printed copy of the report, it is available in the Billing and Collections Department at City Hall, 308 E. Stadium Drive, Eden, NC.

Peracetic Acid (PAA) Trial

The State has approved a Peracetic Acid (PAA) trial for disinfection at the Mebane Bridge Wastewater Plant to replace the gas chlorine that is currently used for disinfection along with the sodium bisulfite that it used for dichlorination. The process was set up on February 22 and is currently in full operation, with the chlorine and sodium bisulfite off but on standby. City staff will continue to monitor for the next year and keep the State notified of our results. Peracetic Acid, as a chemical, is safer to have onsite than the gas chlorine. It also dissipates quicker so that the only residual left by the time it reaches the river is oxygen. This makes it a more beneficial and simpler treatment option if all goes well. Once the trial is complete, the State will let the City know if this can be permanently addressed in our permit so that a more lasting installation can be completed.

b. Report on advisory committee proceedings.

(1) Strategic Planning Commission.

Mayor Hall called on Ms. Adams.

Ms. Adams stated she did not have anything to report.

(2) Planning Organization Boards.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said the City’s boards and commissions were working to get lots of things done, such as historic designations and such. The Planning Board had been working as the steering committee for both the Pedestrian Plan, which would be sent to Council within the next few days and included in the April City Council agenda, and the Comprehensive Plan, which was scheduled to be on the May City Council agenda. There would be a public meeting held in the Council Chambers on March 24 with a presentation and time

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for questions about the City's Comprehensive Plan. The City had advertised the meeting via various outlets and hoped to have as much of the public come as possible.

Mayor Hall said he meant to ask Mr. Dishmon a question but said Ms. Stultz might be able to answer it. He asked if it was possible to put a note on water bills.

Ms. Stultz said it was but she was unsure how that worked since they were pre-printed. She added that the City could send out CodeRed messages as well.

Mayor Hall said that would be good to do for the recycling program and for upcoming public meetings.

(3) Parks Commission.

Mayor Hall called on Staff Advisor Terry Vernon.

Mr. Vernon provided an update on baseball and fastpitch softball. Last year, the department had two t-ball teams at Freedom Park. This year, the department was up to nine teams. They had to put a cap on the numbers and currently had a waiting list for each team. The department had two 6U teams, one boys' team and one girls' team. It had two coach-pitch teams, one 8U girls' team and one 8U boys' team. There were two 10U boys' teams in baseball and one 10U girls' fastpitch softball team. The department also had two 12U teams that consisted of 14 boys and 13 girls. They would actually be playing with 13- and 14-year-olds. The teams were practicing at Freedom Park on Monday, Tuesday and Thursday evenings. It was a really good feeling to see the parking lot full and the kids playing ball again. The department had been blessed with coaches and team moms who were assisting in the dugouts; they had received 18 background checks on the coaches and team moms thus far. He thanked City Clerk Deanna Hunt for promoting the program and Assistant Baseball Director Ben Curtis for really recruiting the players, lots being from the Prowlers football program. He also thanked Council for their support.

Council Member Nooe asked Mr. Vernon if he said that there was a waiting list for the program.

Mr. Vernon said yes and that he was sending everyone interested to the Boys and Girls Club if they wanted to participate.

Council Member Nooe said he wondered how long they would be kept on the waiting list before being combined with the Boys and Girls Club and the YMCA.

Mr. Vernon said he was telling interested participants that he would put their name down in case a participant quit but if they wanted to play right now, they needed to contact the Boys and Girls Club. He did not anticipate losing a whole lot of players and they did not want too many people on the team; if a team had 14 players, that was a long list considering everyone that showed up for the game had to bat and play two innings on defense. They wanted everyone to play and participate, but they wanted to be competitive too. That meant the coach had to improve the weakest kid as well as the strongest kid in order to win the game.

Council Member Ellis congratulated Mr. Vernon.

Mayor Hall said he appreciated Mr. Vernon, his staff, Mr. Curtis and everyone else who worked on the program considering how much time had been spent on it. Council had charged the department with trying to improve the youth sports and it was a great step in the right direction. He thanked them.

c. Informational update on the north basin of the wastewater treatment plant.

Mayor Hall called on Mr. Dishmon.

Minutes of the March 15, 2022 meeting of the City Council, City of Eden:

Mr. Dishmon said Joyce French, grant administrator with The French Connection, provided a memo reflecting her work thus far for the \$10,250,000 north basin renovations. She found \$500,000 from NCDEQ to put towards the project, which was principal forgiveness.

Mayor Hall said that was good news. He was involved in a meeting earlier in the week and learned that there would likely be more COVID funds coming from the national level. It came directly to the municipalities as they tend to know a little bit better what they need as opposed to having it passed down through the state to the county, and then to the municipalities. He was glad the City had someone looking for funds because there were a lot of things available. He appreciated Ms. French's work.



CONSENT AGENDA:

- a. Approval and adoption of the (1) January 19, 2022 budget retreat and (2) February 15, 2022 regular meeting minutes.
- b. Approval and adoption of the General Records Schedule and Program Records Schedule: Local Government Agencies.

Ms. Gilley wrote in a memo that in November 2021, the Division of Archives and Records of the N.C. Department of Natural and Cultural Resources released two records schedules that were required to be approved for use in each village/town/city in the state. The General Schedule included items that any kind of local agency might create, such as budgets, personnel files, correspondence, etc. The Program Records Schedule included items specific to county and municipality management. City staff referred to the schedules when determining when and how records may be destroyed.

- c. Approval of FY 2021-22 Street Resurfacing Contract No. 2.

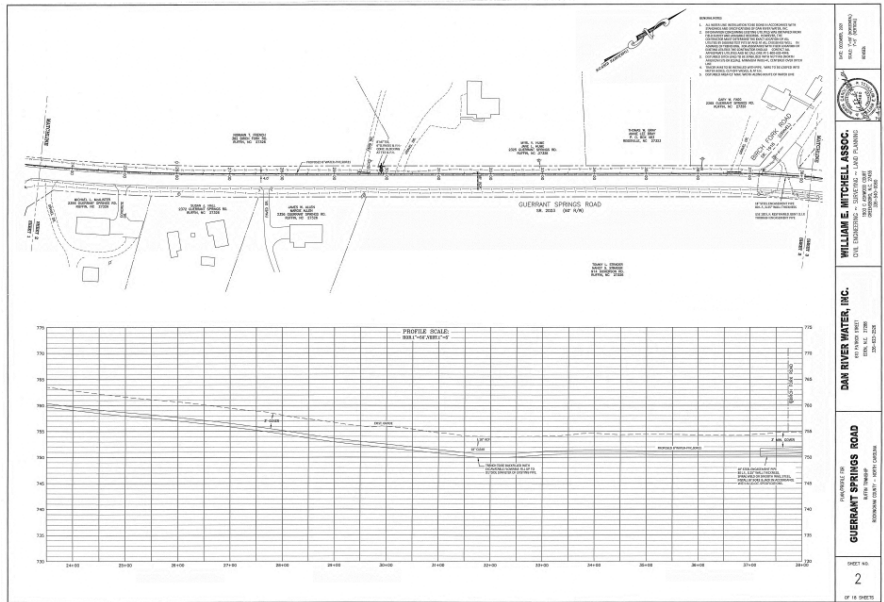
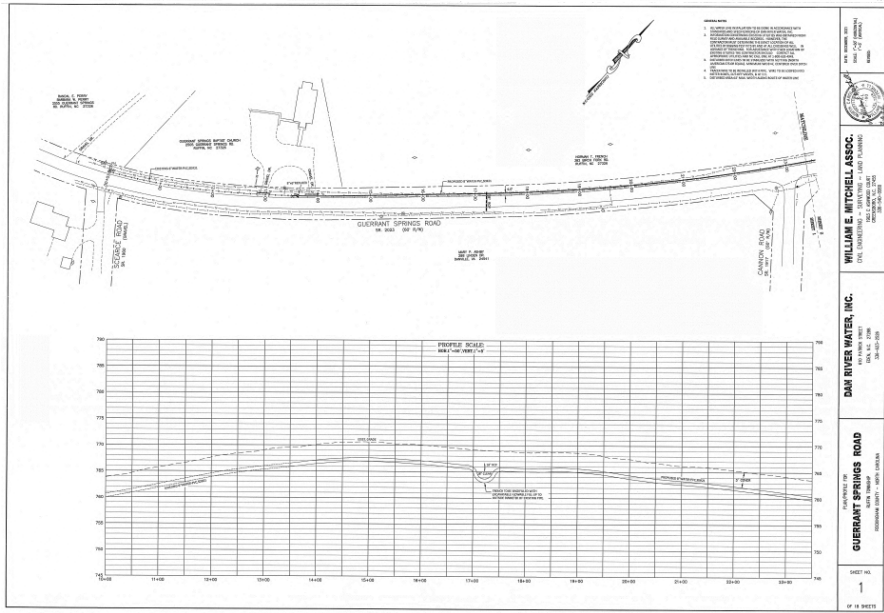
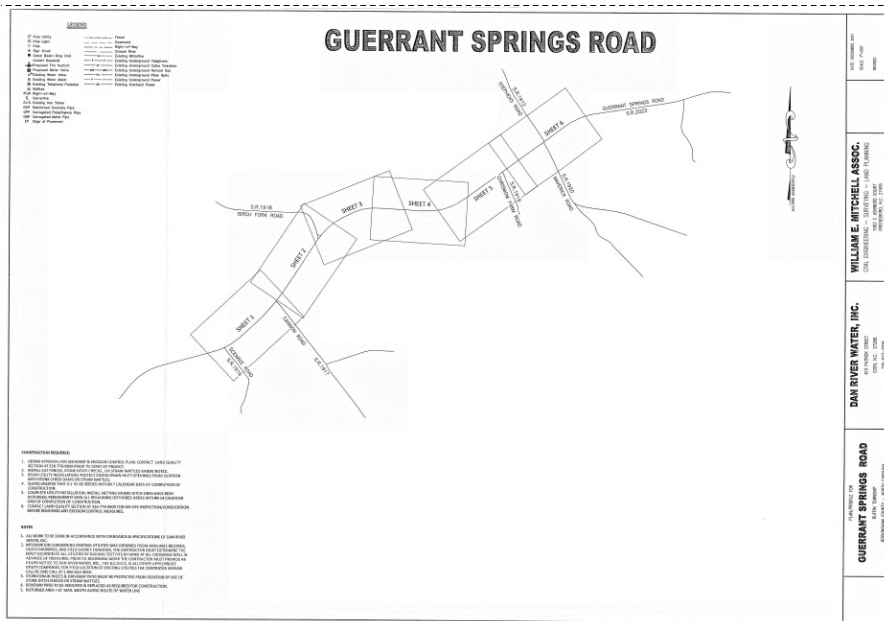
Projects Coordinator Kevin London wrote in a memo that four responsive bids were received on February 15 for the FY 2021-22 Street Resurfacing Contract, No. 2. The successful low bidder was APAC-Atlantic, Inc. Thompson-Arthur Division in the amount of \$208,985. The date of availability for the contract was April 4 with a substantial completion date of June 15. The Division of Design and Construction requested Council's approval to award the contract to APAC-Atlantic, Inc. Thompson-Arthur Division based on their bid amount.

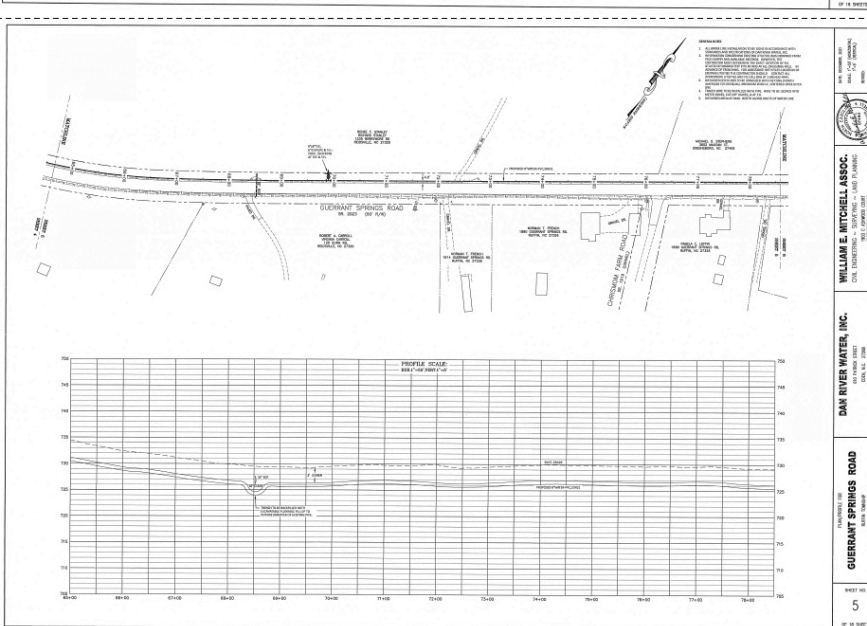
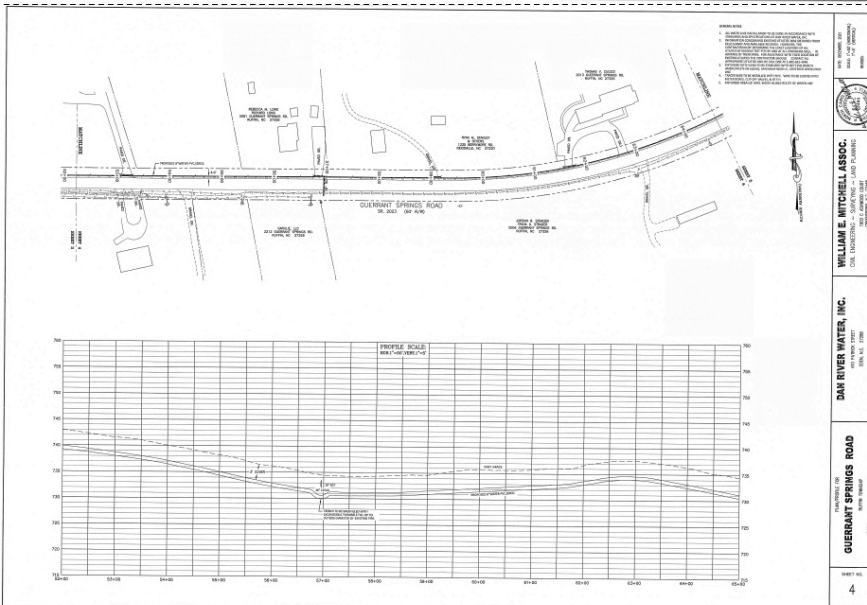
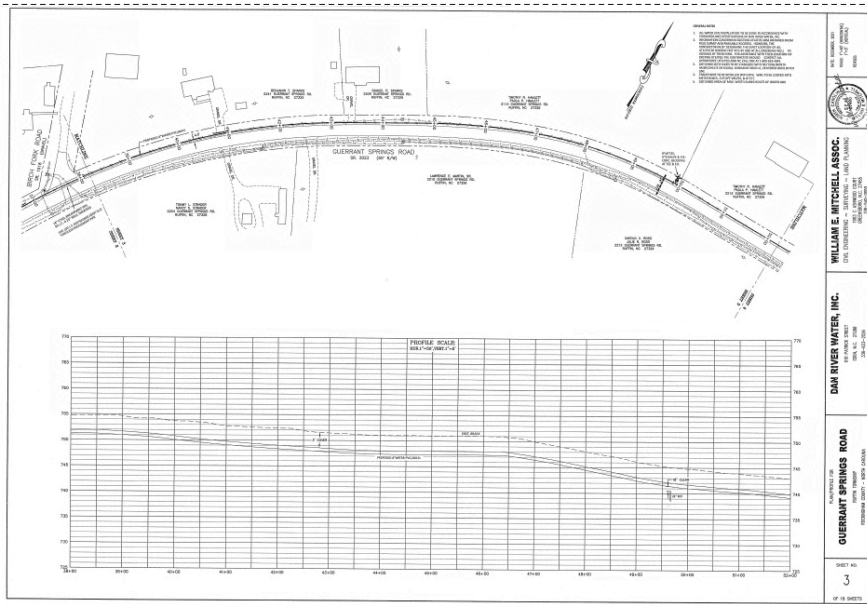
 FY 2021-22 STREET RESURFACING CONTRACT (SRC 2021-22-02) CITY OF EDEN, NORTH CAROLINA BID TABULATION SCHEDULE FEBRUARY 15, 2022 11:00 A.M.											
Bid Item No.	Description	Unit	Est. Qty.	APAC-Atlantic NC License # 12459		Wauugh Asphalt, INC NC License # 59882		Triangle Grading & Paving NC License # 17456		Adams Construction NC License # 20677	
				Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
1	Adjustment of Manholes	EA	19	\$ 750.00	\$ 14,250.00	\$ 800.00	\$ 15,200.00	\$ 800.00	\$ 15,200.00	\$ 2,000.00	\$ 38,000.00
2	Adjustment of Valve Boxes	EA	5	\$ 715.00	\$ 3,575.00	\$ 800.00	\$ 4,000.00	\$ 800.00	\$ 4,000.00	\$ 2,000.00	\$ 10,000.00
3	Edge Milling Asphalt Pavement, 0 to 1.5" depth	SY	174	\$ 30.00	\$ 5,220.00	\$ 21.49	\$ 3,739.26	\$ 16.20	\$ 2,818.80	\$ 85.00	\$ 14,790.00
4	Edge Milling Asphalt Pavement, 0 to 2.5" depth	SY	3,264	\$ 4.00	\$ 13,056.00	\$ 3.34	\$ 10,901.76	\$ 9.00	\$ 29,376.00	\$ 9.00	\$ 29,376.00
5	Asphalt Concrete Leveling Course, Type S9.5B Virgin Mix	TON	40	\$ 140.00	\$ 5,600.00	\$ 150.00	\$ 6,000.00	\$ 250.00	\$ 10,000.00	\$ 350.00	\$ 14,000.00
6	Asphalt Concrete Surface Course, Type S9.5B Virgin Mix	TON	739	\$ 125.00	\$ 92,375.00	\$ 132.02	\$ 97,562.78	\$ 165.00	\$ 121,935.00	\$ 220.00	\$ 162,580.00
7	Asphalt Concrete Surface Course, Type S9.5C Virgin Mix	TON	322	\$ 120.00	\$ 38,640.00	\$ 126.31	\$ 40,671.82	\$ 169.00	\$ 54,418.00	\$ 200.00	\$ 64,400.00
8	Shoulder Reconstruction - Incidental Stone (ASB)	TON	113	\$ 90.00	\$ 10,170.00	\$ 129.81	\$ 14,668.53	\$ 120.00	\$ 13,560.00	\$ 195.00	\$ 22,035.00
Part 2 - Monroe Street Parking Lot											
9	Edge Milling Asphalt Pavement, 0 to 1.5" depth	SY	296	\$ 17.75	\$ 5,254.00	\$ 21.49	\$ 6,361.04	\$ 23.00	\$ 6,808.00	\$ 40.00	\$ 11,840.00
10	Asphalt Surface Treatment, Mat Coat #78M Stone	SY	1,330	\$ 4.00	\$ 5,320.00	\$ 5.68	\$ 7,554.40	\$ 9.00	\$ 11,970.00	\$ 20.00	\$ 26,600.00
11	Asphalt Concrete Surface Course, Type RS9.5C	TON	115	\$ 135.00	\$ 15,525.00	\$ 132.17	\$ 15,199.55	\$ 145.00	\$ 16,675.00	\$ 240.00	\$ 27,600.00
Total Bid Price (Items 1-11)					\$ 208,985.00		\$ 221,859.14		\$ 286,760.80		\$ 421,221.00
The Lump Sum and Unit Prices in This Tabulation received on February 15, 2022 Are As Given In The Bidder's Respective Bid Proposals And The Totals Are Arithmetically Correct											
 Kevin London Project Coordinator, City of Eden											

CITY OF EDEN					
FY 2021-22 STREET RESURFACING CONTRACT, NO. 2 (SRC 2021-22-02)					
STREET LIST					
MAP NO.	STREET NAME	BEGINNING TO END	LAST RESURFACED	PAVING LENGTH (FT.)	TOTAL SQ. YARDS
1	PROSPECT	WASHINGTON TO LAWSON	08/2006	1,310	2,693
2	PROSPECT	LAWSON TO HALED	08/2006	514	1,028
3	CEDAR	CENTER CHURCH TO IRVING	08/2005	1,130	3,264
4	DELAWARE	HIGH TO RICKMAN	09/2007	2,090	4,993
5	HARMON	JAMES TO EWELL	10/2004	800	1,467
6	MONROE	MONROE ST PK LOT	UNKNOWN	190	1,330
	TOTALS			6,034	14,775

- d. Approval of proposed water main extension by Dan River Water, Inc. to serve Guerrant Springs Road.

Division of Design and Construction Manager Bev O'Dell wrote in a memo that Dan River Water (DRW) Utility Supervisor Mike Lemons requested that City Council grant approval for the proposed installation of approximately 7,370 linear feet of 8-inch diameter PVC water main along Guerrant Springs Road. The project started about 350 feet northeast of the intersection with Scarce Road, where the current DRW 6-inch diameter water main ended in front of Guerrant Springs Baptist Church. The project stopped approximately 100 feet northeast of the intersection with Stephens Road and Maverick Road. Approval of the proposed improvements was being requested in accordance with the water purchase agreement between the City of Eden and DRW. Preliminary plans for the proposed water main improvements, prepared by William E. Mitchell Associates, were provided for review and information. The Engineer's Report for the project was also provided. The proposed improvements were intended to serve up to 40 single-family residences and provide additional fire protection in the area. Mr. O'Dell recommended that the proposed DRW water main extension along Guerrant Springs Road be allowed to proceed towards getting plan approval from Public Water Supply Section, then installed when DRW had the funding needed.





- e. Approval to authorize the sale of the disused water tank located at 101 North Byrd Street as surplus.

Mr. Dishmon wrote in a memo that Public Works was requesting the Byrd Street water tank located at 101 North Byrd Street to be declared as surplus and advertised for sale. The water tank has not been in service since 2009. Staff had been in contact with Govdeals.com, which was a public electronic auction site that the City had used several times in the past. They had auctioned numerous tanks for municipalities, including one for the City of Sanford. The listing would include certain requirements that must be performed by the winning bidder that would ensure protection for the City of Eden. These would include completion of work once started with repercussions if work was left incomplete for any amount of time. Bidders must have proof of \$3 million dollars of liability insurance and workers compensation insurance as well. The City of Eden must be listed as additional insured on the insurance. Staff recommended that Council approve the resolution authorizing the City to proceed and list the water tank for sale.

- f. Adoption of an agreement with K.A.M.C.P., LLC., for a 0.542-acre parcel lease on Bridge Street.

Ms. Gilley wrote in a memo that K.A.M.C.P., LLC. was the new owner of the former Karastan property off of Henry Street. The building was no longer vacant and was being occupied and used as a warehousing facility, with multiple tenants and businesses. While preparing the building for use, the owner noticed a sizeable leak in the water usage. It took multiple months to discover the source. The owners had worked with the City and plumbers to have the issue remedied. According to City policy, the City would work with the owner to adjust the sizeable bill. In addition, City staff had negotiated a lease with the owner on a portion of the property that adjoined Bridge Street for City municipal use. The area could be used for parking or special events. It was in close proximity to the City municipal parking area for the historic Leaksville area. The size of the parking area was 0.542 acres and was 23,598 square feet. The owner had agreed to lease the area to the City for an initial term of 20 years with an option by the City to renew for another 20 years. The rent would be a nominal \$1 a year. The City would improve and maintain the area for its use. The lease would be recorded in the Register of Deeds so that it would run and convey with the land if sold. In addition, the property owner had granted the City a first right of refusal over the portion of the property for the term of the lease. Staff believed that the City would benefit from the leased property and recommended approving the lease.

A copy of the agreement is available in the City Clerk's office.

- g. Approval and adoption of Budget Amendment #4.

Assistant Director of Finance Amy Winn wrote in a memo that the budget amendment accounted for appropriating fund balance for the retirement of General Fund debt.

	Account #	From	To	Amount
General Fund Revenues				
Fund Balance Appropriated	10-3991-99100	\$ 625,400.00	\$ 2,085,300.00	<u>\$ 1,459,900.00</u>
General Fund Expenditures				
Information Technology Principal	10-4145-78000	\$ 42,400.00	\$ 167,400.00	\$ 125,000.00
Facilities & Grounds Principal	10-4190-78000	\$ 111,000.00	\$ 339,500.00	\$ 228,500.00
Police Principal	10-4310-78000	\$ 148,200.00	\$ 550,900.00	\$ 402,700.00
Street Dept Principal	10-4510-78000	\$ 132,000.00	\$ 453,100.00	\$ 321,100.00
Solid Waste Principal	10-4710-78000	\$ 193,000.00	\$ 541,700.00	\$ 348,700.00
Recreation Principal	10-6120-78000	\$ 10,800.00	\$ 44,500.00	\$ 33,900.00
				<u>\$ 1,459,900.00</u>

Appropriates fund balance for the retirement of General Fund debt.

- h. Approval and adoption of Budget Amendment #5.

Ms. Winn wrote in a memo that the budget amendment accounted for appropriating fund balance for the retirement of Water and Sewer Fund debt.

Minutes of the March 15, 2022 meeting of the City Council, City of Eden:

	Account #	From	To	Amount
Water & Sewer Fund				
Revenues				
Fund Balance Appropriated	30-3991-99100	\$ 363,100.00	\$ 796,100.00	<u>\$ 433,000.00</u>
Water & Sewer Fund				
Expenditures				
Billing & Collections Principal	30-7115-76000	\$ 5,200.00	\$ 16,300.00	\$ 11,100.00
W/S Maint Principal (C&D)	30-7125-76000	\$ 215,700.00	\$ 637,600.00	\$ 421,900.00
				<u>\$ 433,000.00</u>

Appropriates fund balance for the retirement of Water & Sewer Fund debt.

A motion was made by Council Member Kirkman to approve the Consent Agenda. Council Member Underwood seconded the motion. All members voted in favor. The motion carried, 7-0.

ANNOUNCEMENTS:

Mayor Hall said extra copies of the City Manager’s Report were available for anyone who wished to have a copy. There was a list of dates included in the report of upcoming events. An Easter Egg Hunt would be held on April 16 at Freedom Park, which was always a big event. The Fishing Derby, sponsored by the Parks and Recreation Department and Eden Kiwanis Club, was scheduled for April 30 at the Fireman’s Hut. Spring Grown and Gathered would take place on May 19 and always sold out. He wanted to give everyone a heads-up so they did not miss the chance to get a ticket.

Council Member Moore said he had noticed the sidewalks around town for the handicapped that had been put in over the last year and added that it was going to be really nice for people.

Mr. Dishmon announced the spring cleanup week that Public Works offered each year. It would take place April 4-8. The landfill offered the City free dumping that week. Residents could place anything legally allowed at the road for pickup that week free of charge. They would not collect pallets, televisions, tires, paint or pesticide. The City would not pick up brush that week considering all four garbage trucks would be used for the spring cleanup week. Brush pickup would proceed the following week.

Mayor Hall thanked Mr. Dishmon for mentioning spring cleanup week.

Council Member Nooe asked Mr. Dishmon if the list of items not allowed for pickup was listed on the City’s website so that people would know what not to put out for collection.

Mr. Dishmon said he would make sure marketing posted the items not allowed for pickup, such as televisions, pallets, tires, etc.

CLOSED SESSION:

- a. Closed session pursuant to North Carolina General Statute 143-318.11 (a)(4) Economic Development, (a)(5) Property, and (a)(6) Personnel.

A motion was made by Council Member Nooe to go into closed session. Council Member Ellis seconded the motion. All members voted in favor. The motion carried, 7-0.

A motion was made by Council Member Ellis to return to open session. Council Member Underwood seconded the motion. All members voted in favor. The motion carried, 7-0.

ADJOURNMENT:

Minutes of the March 15, 2022 meeting of the City Council, City of Eden:

As there was no further business to discuss, a motion was made by unanimous consent to adjourn.

Respectfully submitted,

Deanna Hunt
City Clerk

ATTEST:

Neville Hall
Mayor