

CITY OF EDEN, N. C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, June 19, 2018 at 6:00 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	Neville Hall
Council Members:	Bernie Moore
	Jim Burnette
	Angela Hampton
	Jerry Epps
	Darryl Carter
	Jerry Ellis
	Sylvia Grogan
City Manager:	Brad Corcoran
City Clerk:	Sheralene Thompson (absent)
City Attorney:	Erin Gilley
Deputy City Clerk:	Deanna Hunt

Representatives from Departments:
News Media: Justyn Melrose, Rockingham Now
Roy Sawyers, Rockingham Update

MEETING CONVENED:

Mayor Hall called the regular meeting of the Eden City Council to order and welcomed those in attendance. He explained that the Council meets the third Tuesday of each month at 6:00 p.m. and works from a prepared agenda; however, time would be set aside for business not on the printed agenda.

INVOCATION:

Pastor Daryl Law of Eden Baptist Church gave the invocation followed by the Pledge of Allegiance led by Deputy Fire Chief Todd Harden.

RECOGNITIONS AND PROCLAMATIONS:

There were no recognitions and proclamations at this time.

SET MEETING AGENDA:

A motion was made by Council Member Hampton to set the meeting agenda. Council Member Moore seconded the motion. All members voted in favor of the motion.

PUBLIC HEARINGS:

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- a. Consideration and adoption of an ordinance annexing the property located at 344 Wilshire Drive.

Mayor Hall declared the public hearing open and called on Planning Coordinator Debra Madison.

Ms. Madison explained that Michael Lee and Brittany Starnes petitioned to have their property at 344 Wilshire Drive annexed into the City. Ms. Madison said it was one of the original lots in the Northridge subdivision and there were only two lots left remaining to be annexed.

Mayor Hall stated the City had been trying to get the few remaining properties annexed into the City limits.

Mayor Hall asked if anyone wanted to speak in favor or in opposition. As no one came forward to speak, he declared the public hearing closed.

A motion was made by Council Member Ellis to adopt an ordinance annexing the property located at 344 Wilshire Drive. Council Member Carter seconded the motion. All members voted in favor of the motion.

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS
OF THE CITY OF EDEN, NORTH CAROLINA

WHEREAS, the City Council of the City of Eden, North Carolina, has been petitioned under G. S. 160A-31 to annex the area described below; and

WHEREAS, the City Council of the City of Eden has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the City Council Chamber, 308 East Stadium Drive at 6:00 o'clock p.m. on the 19th day of June, 2018, after due notice by publication on June 6, 2018; and

WHEREAS, the City Council of the City of Eden finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden, North Carolina, that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made a part of the City of Eden as of June 30, 2018:

Being all of Lot 13, Section A, Phase One, Northridge Mobile Home Subdivision, as recorded in Map Book 22, page 10, Rockingham County Registry, to which plat reference is hereby made for a more complete description. The above described property being more commonly known as 344 Wilshire Drive identified by the Rockingham County Tax Dept. as PIN 7081-01-45-7069.

Section 2. Upon and after June 30, 2018, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Eden, and shall be entitled to the same privileges and benefits as other parts of the City of Eden. Said territory shall be subject to municipal taxes according to G. S. 160A-58.10.

Section 3. The Mayor of the City of Eden shall cause to be recorded in the Office of the Register of Deeds of Rockingham, and in the Office of the Secretary of State in Raleigh, North Carolina, an accurate map of the

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annexed territories described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall be delivered to the Rockingham Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the City of Eden.

Adopted this 19th day of June, 2018.

CITY OF EDEN

BY: Neville A. Hall, Mayor

ATTEST: SHERALENE THOMPSON, CMC, MMC, NCCMC, City Clerk

REQUESTS AND PETITIONS OF CITIZENS:

There were no requests and petitions of citizens at this time.

UNFINISHED BUSINESS:

There was no unfinished business at this time.

NEW BUSINESS:

- a. Proposed amendment to interlocal agreement with the county.

Mayor Hall called on City Attorney Erin Gilley.

Ms. Gilley explained that for some time the City and County staff had been working cooperatively in an effort to reduce and counteract blight in the community. One idea that had been done in other communities and she thought Planning and Inspections Director Kelly Stultz suggested was to have the County include nuisance fees, housing and building code enforcement fees onto the property tax bills when they sent those out for collection. The County agreed to add those fees for any charges from July 1, 2017 going forward to the present year's August tax bills. Including those charges on the tax bill should help with the payment and collection of the fees. There was no additional cost for the County to add the charges to the tax bills. The County had approved the amendment in their June 4, 2018 meeting.

Mayor Hall had talked with several of the Commissioners about it and they were fortunate the County was willing to help with it. It should help their collection percentage.

A motion was made by Council Member Grogan to approve the proposed amendment to the interlocal agreement with the County. Council Member Carter seconded the motion. All members voted in favor of the motion.

NORTH CAROLINA
ROCKINGHAM COUNTY

SECOND AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR COLLECTION OF MUNICIPAL AD VALOREM TAXES AND NUISANCE ABATEMENT FEES

June 19, 2018

City of Eden, N.C.

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THIS AMENDED AGREEMENT, made and entered into 4 day of June, 2018, by and between ROCKINGHAM COUNTY, a body politic and corporate of the State of North Carolina, hereinafter referred to as the COUNTY, and the CITY OF EDEN, a North Carolina municipal corporation, hereinafter referred to as the CITY;

WITNESSETH:

WHEREAS, the governing bodies of the COUNTY and the CITY entered into an interlocal agreement on May 14, 1992 providing for the collection by the COUNTY of ad valorem taxes levied by the CITY; and,

WHEREAS, the governing bodies of the COUNTY and the CITY amended and entered into an amended interlocal agreement on July 1, 2008 in order to implement a rate increase and establish a fee rate schedule and other services and expenses for the COUNTY'S collection of consolidated municipal ad valorem taxes; and,

WHEREAS, the CITY has requested that in addition to collecting ad valorem taxes for the CITY, the COUNTY include nuisance abatement fees, costs for minimum housing standards enforcement and costs for nonresidential buildings or structures standards enforcement on the annual property tax bills and collect said fees for the CITY; and,

WHEREAS, North Carolina General Statutes §§ 160A-193 and 160A-175 provide for billing and collection of nuisance abatement fees in addition to ad valorem taxes which when remain unpaid become a lien upon the property and shall have the same priority and be collected as unpaid ad valorem taxes with all legal remedies available for the enforcement thereof and North Carolina General Statutes §§ 160A-443 and 160A-439 provide for billing and collection of costs for minimum housing standards enforcement and nonresidential buildings or structures standards enforcement in addition to ad valorem taxes which when remain unpaid become a lien upon the property and shall have the same priority as special assessments and be collected as unpaid ad valorem taxes with all legal remedies available for the enforcement thereof; and,

WHEREAS, the CITY has agreed to enter into this amended interlocal agreement with the COUNTY as set forth hereafter.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained and the mutual benefits to result therefrom, the parties hereby agree that the following sections of the existing Amended Interlocal Agreement Providing for the Consolidation of Ad Valorem Tax collection shall be modified, replaced or added as follows:

(15) In addition to the collection of ad valorem taxes levied by the CITY, the COUNTY will collect and include nuisance abatement fees, minimum housing standards enforcement costs and nonresidential buildings or structures standards enforcement costs on the annual property tax bills and collect said fees and costs for the CITY. The COUNTY will begin inclusion and collection of said fees for fiscal year 2018-2019 for any and all fees accumulated by the CITY after July 1, 2017.

Pursuant to N.C.G.S § 105-360(a), interest for delinquent nuisance abatement fees, minimum housing standards enforcement costs and nonresidential buildings or structures standards enforcement costs shall accrue after the date taxes are deemed delinquent and at the same rate as delinquent taxes.

(16) This Amended Agreement will become effective July 1, 2018 and will remain in effect until amended or terminated. This agreement shall be cancelable by either party upon 60 days written notice prior to the end of any fiscal year.

This Agreement may be amended by mutual written consent of the parties.

City of Eden:
Neville Hall, Mayor
Attest: Sheralene Thompson, City Clerk

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Rockingham County:

Kevin Berger, Chairman, Rockingham County Board of Commissioners

Attest: Pamela M. McLain, Clerk to the Commissioners

- b. Recommendation to accept a bid for 951 Harris Street.

Mayor Hall called on Ms. Madison.

Ms. Madison said to add to the previous item, she sent out letters 10 days prior regarding abatement fees from last July and she had received some payments. She did believe adding fees to the tax bills would help with the collection of payments.

Ms. Madison explained the City acquired the lot at 951 Harris Street through legal action when the house burned and needed to be demolished. The City received a bid from Mr. and Mrs. Miles, who lived next door, for \$3,500 to purchase the property. The tax value of the property was \$5,380 and taxes due were \$207.19. If the bid was approved, Mr. and Mrs. Miles would pay the taxes that were currently due and the remainder of the purchase price since they had already paid a \$200 deposit.

Council Member Burnette asked if this was the property the City had been mowing for several years.

Ms. Madison answered yes, the City had owned it since 2007. Mr. and Mrs. Miles wanted to add this lot to their current residence.

A motion was made by Council Member Carter to accept the bid for \$3,500 for 951 Harris Street from William and JoAnn Miles. Council Member Hampton seconded the motion. All members voted in favor of the motion.

- c. Approval and adoption of an Ordinance Amendment to Chapter 16, Water Use for a Cross Connection Control Program, and approval and adoption of the Manual for the Prevention of Backflow and Cross-Connection Control.

Mayor Hall called on Water and Sewer Construction Projects Manager Mark Bullins.

Mr. Bullins discussed the importance of backflow prevention and cross-connection control for preserving clean, safe drinking water. He said the distribution system was what water traveled through from the water treatment plant to the house. The cross connection was an actual or potential connection between the potable drinking water supply and a non-potable substance. There were two types of cross connections, direct and indirect. One was permanent and one was not. Backflow was defined as the undesirable flow of water or a foreign substance, liquids or gases back into the potable water system. Water pressure tended to equalize from the point of higher pressure to lower pressure. Backsiphonage was where the water flowed from the point of delivery back into the distribution system. Back pressure was when the customer's water side had more pressure than the City's water main pressure. The City needed a backflow prevention program because anything connected to the water system could be introduced or pushed back into that water system without backflow prevention. The state of North Carolina defined the two types of hazards as moderate and severe. Moderate was a pollutant and severe was a contaminate. A pollutant was anything that affected the taste, color or odor of water. A severe hazard could be

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biological or chemical. They needed to think about what could be in the water from another connected source if it were sucked back into the water system.

Mr. Bullins stated that a check valve could prevent pollutants but it could fail. There were federal laws which suggested how a backflow should look and perform. The Safe Drinking Water Act required water purveyors to protect their water system and to deliver safe drinking water. The N.C. Administrative Code and Plumbing codes were where the meat of their program came from. The N.C. Administrative Code required water purveyors to have a backflow prevention program and listed the types of devices required for certain hazards. The Administrative Code recognized three types of prevention as an air gap, a double check assembly, and a reduced pressure principle assembly. A proper air gap had to be twice the diameter of the outlet pipe above the overflow rim but not less than 1 inch. The air gap was the safest and best type of backflow prevention but they lost pressure. The double check or spring loaded check valve assembly and reduced pressure principle assembly could address moderate and severe hazards while maintaining water pressure. A spring loaded check valve was a valve loaded by a spring in such a way that it took pressure greater than the strength of the spring to open the valve. The spring strength was measured through pounds per square inch and that was how it was done in backflow prevention assemblies. A single check was not an approved backflow prevention device. They had to have redundancy. With a spring loaded check, the open position on one end allowed the water to flow through it and the pressure was lower on that side than the one where water was coming in so the pressure of the water was great enough to open the check valve. The closed position could have reverse flow but it could be no flow since the spring should be stronger than zero. It should be psi of one or greater to close the check valve to prevent anything from coming back. The double check valve assembly, the more common, used in lawn irrigation, had two spring loaded check valves, one to back up the other in case of failure. That system could be tested and repaired in place and was approved for protection against moderate hazards, pollutants, color, odor, taste but not from health hazards. One must have a device that protected the water system in case of failure. It was a simple design with a shut off valve on each end so the device could be repaired in place. It was very simple and could be tested due to test ports. It could be checked front and back with a pressure test kit to verify the device was working properly. The testability was the difference between an accepted device and a non-accepted device. Reduced pressure principal assembly (RPPA) and RPZ or RPA were other names for the device similar to a double check assembly but it had a relief valve between the two check valves that created an isolation gap between the two check valves. That isolation gap did not allow any of the water on the customer's side to come in contact with distribution side allowing it to be dumped out. Like the double check valve, it could be checked and repaired in place and was approved for both moderate and severe hazards like pollutants and health hazards. Should the water pressure equalize between the number one and number two check valves, it automatically released that water out onto the ground. If the device failed, it dumped water.

Council Member Carter asked Mr. Bullins to verify the program was state mandated.

Mr. Bullins said it was through Administrative Code Title 15A 406B Appendix B Section 2.

Council Member Ellis asked how many other municipalities were without the plan in North Carolina.

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Mr. Bullins replied one other being Union County and they were in the process of getting one.

Mayor Hall stated that the prevention plan was something that had been discussed as being a need for several years. He thanked Mr. Bullins for his hard work putting the plan together which had not been an easy project due to the expense of the people needing to come into compliance. However clean drinking water was of the utmost importance.

Mr. Bullins stated that those needing to be compliant with the new code would have about a year to install the backflow prevention. He stated that in the future he would like to discuss testing for residential irrigation systems.

Mayor Hall asked a question about the Manual for the Prevention of Backflow which stated in Section 6-2, cross connection with private wells or other auxiliary water suppliers required immediate disconnection. Mayor Hall wanted to know if they had ever had a situation like that before.

Mr. Bullins said he had not seen one in Eden, but had in Walnut Cove and Winston- Salem. He said that they could not control the quality of the water in that well, so could not allow cross connection with the water supply.

Mayor Hall asked for clarification if a health hazard was identified. If they needed to come into compliance 60 days or 90 days.

Mr. Bullins answered a non-health hazard would need to be complainant within 90 days and health hazard within 60 days.

Council Member Grogan asked about the plan stating a trained tester would check the backflow preventers annually and wanted to know if Mr. Bullins was the tester.

Mr. Bullins stated he was a trained tester since he had completed the school but there were others who currently tested businesses that would need to complete an approved school also. He had included a list of approved schools in the Backflow Prevention Plan. All testers would need to complete the school and keep certification renewed every two years to stay up to date on their skill set. Mr. Bullins said he taught backflow prevention twice a year to stay up to date.

Council Member Moore asked if any licensed plumber could install the backflow prevention device.

Mr. Bullins replied a licensed plumber could install the device or any homeowner could install the lawn irrigation backflow preventer with a proper plumbing permit. Homeowners or plumbers could not test the preventers without completing testing school and becoming a certified tester.

Mr. Bullins stated he would meet with local plumbers regarding the backflow preventers.

Council Member Moore asked if any new irrigation system installed would be required to have the backflow preventer in place.

Mr. Bullins said any new and all existing irrigation systems were required to have a backflow preventer by law.

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Mayor Hall said there were over 70 existing irrigation meters that would be required to install a backflow preventer and they were very aware of the expense involved to become compliant.

Mr. Bullins stated that existing irrigation system owners would have a year to become compliant with the backflow prevention plan, unless there was an immediate hazard caused by that irrigation meter. Anyone who removed their backflow preventer from their system that had already been installed would need to reinstall the device immediately.

Council Member Ellis asked if the backflow prevention device would need to be installed at businesses with ice makers.

Mr. Bullins stated that ice makers and soda machines were required to be compliant as they were two of the major sources for contamination.

Council Member Ellis said this could possibly affect every church in the area since many of them had ice makers.

Mr. Bullins replied they would address the situations as they came up and gave people plenty of time to become compliant. He said the ice maker business on Kings Highway had a RPZ device on it.

Council Member Grogan stated it was a health hazard if systems contaminated drinking water and Mr. Bullins agreed.

Mr. Bullins stated that there were contaminates in refrigeration systems and filters could be contaminated so those things needed to be inspected.

Council Member Burnette thanked Mr. Bullins for all of his time and putting the materials together to educate the Council.

A motion was made by Council Member Burnette to approve and adopt an Amendment to Chapter 16, Water Use for a Cross Connection Control Program, and approve and adopt the Manual for the Prevention of Backflow and Cross-Connection Control. Council Member Ellis seconded the motion. All members voted in favor of the motion.

AN ORDINANCE AMENDING
THE CITY CODE
OF THE CITY OF EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that Chapter 16 Article II of the Eden City Code is amended as follows:

ARTICLE II: WATER USE
Division 2A Cross Connection Control

§16-46 Purpose of Cross Connection Control.

The purpose of this cross connection section is:

- (1) To protect the public potable water supply of the City of Eden from the possibility of contamination or pollution, which could backflow into the public water system, due to backsiphonage or

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backpressure, by containing such pollution or contamination at the water service within customer's private water system.

(2) To define the authority of the City of Eden as the water purveyor entitled to eliminating all cross connections, new or existing, within its public water system.

(3) To provide for a continuing program of inspections and testing of existing cross connections, and those which may be installed in the future.

§16-47 Authority for Implementing a Cross Connection Control Program.

Cross-Connections between potable water systems and non-potable sources are a significant threat to water quality and to the health of the public water supply. This ordinance is designed to maintain the safety and potability of the water in the City of Eden public water system by establishing rules and procedures to prevent the pollution and contamination of public drinking water by backflow from any non-potable source.

The authority for the following backflow and cross connection rules are found in the

- 1) Federal Safe Drinking Water Act of 1974, 1986 & 1996 (42 US Federal Code, Chapter 6A, Subchapter XII) and the EPA Cross Connection Control Manual.
- 2) NCAC title 15A, environment and natural resources, subchapter 18, C, .0404 (g); .0406 (b) including Appendix B, figure 2: NORTH CAROLINA GUIDELINES CROSS CONNECTION CONTROL IN WATER DISTRIBUTION SYSTEMS.
- 3) This Article

§16-48 Definitions.

- A. Backflow: Any reverse flow of water, gas or any other substance back into the public water system of the City of Eden from any source other than the approved water supply.
 - 1) Back pressure backflow: Any elevation of pressure in the downstream piping system caused by pumps, elevation of piping, heat or steam and/or air pressure above the supply pressure at the point of consideration, which would cause a reversal of the normal direction of flow of water.
 - 2) Backsiphonage backflow: A reversal of the normal direction of flow of water in the pipes due to a negative pressure (vacuum) being created in the supply line with the backflow source subject to atmospheric pressure. This can occur because of water main breaks or during fire suppression events.
- B. Backflow Administrator: An employee of the City of Eden, trained and certified by the State of North Carolina as a Cross Connection Control Operator in Responsible Charge, designated to administer and enforce this article, also known as the Cross Connection Control Technician.
- C. Backflow Prevention Assembly (Approved): An assembly that has been investigated and approved by the City of Eden Backflow Administrator and has been approved to meet the design and performance standards of the American Society of Sanitary Engineers (ASSE), the American Water Works Association (AWWA), and has been tested and approved for specific applications by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC FCCCHR). FM (Factory Mutual) and Underwriters Laboratory (UL) approvals shall be required for backflow prevention assemblies installed on fire suppression lines.
 - 1) Air gap (fixed) - A permanently fixed, unobstructed vertical distance through the atmosphere between the lowest opening from any pipe or faucet supplying water from any source to a tank, plumbing fixture, or other device and the flood level rim of the device. An approved air gap separation shall be at least double the diameter of the supply pipe. In no case shall the air gap separation be less than two inches. An approved air gap may be considered as a backflow prevention assembly.
 - 2) Double check valve assembly - An assembly composed of two single, independently acting,

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- approved check valves, plumbed in series. The assembly must include four resilient-seated test cocks that are properly located for testing the assembly and two tightly closing shut-off valves located at each end of the assembly.
- 3) Double check detector assembly - An assembly composed of an approved double check valve assembly with a bypass water meter and a meter-sized approved double check valve device. The meter shall register accurately for very low flow rates and shall register all flow rates. The check valves shall allow for water to flow through the water meter prior to flowing through the larger assembly. This shall be for the purpose of detecting leaks or usage on fire suppression water systems.
 - 4) Dual check valve device - A backflow prevention device comprised of two single, independently acting, approved check valves, plumbed in series. The device is not testable and is generally installed downstream from a water meter and is used for the containment of single family water services as part of a residential backflow prevention program.
 - 5) Pressure vacuum breaker Assembly - A device containing one or two independently operated spring loaded check valves and an independently operated spring loaded air inlet valve located on the discharge side of the check valve. The device includes tightly closing shut-off valves on each side of the assembly and two properly located test cocks for the testing of the assembly
 - 6) Reduced pressure zone assembly - An approved, properly functioning assembly containing two, independently acting, approved check valves plumbed in series, with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves that discharges to atmosphere. The assembly must include four resilient-seated test cocks that are properly located for testing the assembly and two tightly closing shut-off valves located at each end of the assembly.
 - 7) Reduced pressure detector assembly - An assembly composed of an approved reduced pressure zone backflow prevention assembly with a bypass water meter and meter-sized approved reduced pressure zone device. The meter shall register accurately for very low flow. The water flowing through the meter shall be protected to same level as the water through the main assembly. The check valves shall allow for water to flow through the water meter prior to flowing through the larger assembly. This shall be for the purpose of detecting leaks or usage on fire suppression water systems.
- D. Certified Backflow Prevention Assembly Tester: Any individual person who holds a certificate of completion from a certified training program in the testing and repair of backflow prevention assemblies and cross connection control. The certification school must be approved by the Cross Connection ORC for the City of Eden and based on the quality of training provided as compared to NC AWWA and NCRWA standards.
- E. Construction Meter: A water meter assembly that includes a Reduced Pressure Zone backflow preventer for the protection of the potable water system, usually 3/4 by 5/8 inch designated for the purpose of providing temporary waster service for a construction site. It may be set up to take advantage of an existing water connection or be connected to a fire hydrant and shall have a 3/4 inch hose bib connection.
- F. Containment: The prevention of backflow from a non-potable system utilizing an approved, properly functioning backflow prevention assembly which is installed, operated, and maintained in accordance with the provisions of this article.
- G. Contamination: An impairment of the quality of the water to a degree that it creates an actual hazard to the public health through poisoning or through the spread of disease.
- H. Cross Connection: Any actual or potential connection or piping arrangement between a potable water supply and any other non-potable source or system whereby water or other liquids, mixtures, or substances may flow into or enter the potable water supply system.
- I. Hazard (Health/Severe): A potential threat of contamination to the public water system or to a water service customer's potable water system that could cause serious illness or death.
- J. Hazard (Imminent): An immediate threat of contamination to the public water system that could cause

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serious illness or death.

- K. Hazard (Non-health/Moderate): An actual or potential threat of damage to the physical components comprising the public water system or to a water service customer's potable water system, or of pollution to the public water system or to a water service customer's potable water system.
- L. Homeowner: An individual who resides on the property that he/she owns by proper title and/or deed. The owner-occupant of a home.
- M. Hydrant Meter: A water meter designed to be connected to a fire hydrant for the purpose of obtaining water on a temporary basis where no regular water connection is available that will perform the purpose needed. This device should include a Reduced Pressure Zone (RPZ) backflow preventer to protect the potable water system from contamination. This assembly shall be fitted 2 1/2 inch fire hose connection.
- N. Isolation: The prevention of backflow in which a backflow preventer, such as a hose bib or an atmospheric vacuum breaker, is located to correct a cross-connection at a specific location on a private potable water system rather than at a water service connection. This protects the drinking water in the building and is covered by NC Plumbing Code.
- O. Owner: Any person who has legal title to, or license to operate or inhabit in, a property upon which a cross-connection inspection is to be made or upon which a cross-connection is present.
- P. Pollution. An impairment of the quality of the potable water to a degree that does not create a hazard to public health but that does adversely and unreasonably affect the aesthetic qualities of such potable water for domestic use.
- Q. Potable Water: Water from any source which has been approved for human consumption by the State of North Carolina, Department of Environmental Quality, Water Resources Division, Public Water Supply Section.
- R. Person: Any individual, partnership, company, public or private corporation, political subdivision or government agency or any other legal entity.
- S. Private Water System: Any water system located on the water service customer's premise, whether supplied by public potable water or an auxiliary water supply. The system or systems may be either a potable water system or an industrial piping system.
- T. Public Water System: The potable water system owned and operated by the City of Eden. This includes all storage tanks, distribution mains, lines, pipes, connections, fixtures and other facilities, conveying potable water from the water treatment plants to the service connections of each water service customer.
- U. Service Connection: The terminal end of a service connection from the public potable water system, immediately after the water meter, i.e., where the water purveyor loses jurisdiction and sanitary control over the water at its point of delivery to the water service customer's private water system.
- V. Used Water: Any water supplied by a water purveyor from a public potable water system to a water service customer's private water system after it has passed through the point of delivery and is no longer under the control of the water purveyor.
- W. Water Service Customer: Any person, firm, or corporation receiving water from the City of Eden by way of a water service connected to the City of Eden's public water system.
- X. Water Purveyor: Owner or operator of a public potable water system providing approved potable water supply to the public.
- Y. Water Supply (Auxiliary): Any water supply on or available to the water customer's premises other than the water purveyor's public potable water system. The auxiliary water may include water from another purveyor's public potable water system or any natural source such as a well, spring, river, stream, etc., and used or objectionable.

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- Z. Water Supply (Unapproved): Any water supply, which has not been approved for human consumption by the State of North Carolina, Department of Environmental Quality, Water Resources Division, Public Water Supply Section.

§Sec. 16-49 Responsibility

A. Responsibility: City of Eden

(1) The City of Eden Collection and Distribution Superintendent will be primarily responsible for preventing any contamination or pollution of the public water system. This responsibility begins at the point of origin of the public water system supply and includes all of the public water distribution system, and ends at the service connection, under the Safe Drinking Water Act. The Backflow Administrator shall exercise vigilance to ensure that the water customer has taken the proper steps to protect the public potable water system.

(2) When it has been determined by an inspection of the water service customer's private water system that a backflow protection system is required for the protection of the public water system, the Backflow Administrator shall notify the owner, in writing, of any such building or premises, to correct within a time set by this article, any plumbing installed or existing that is in violation of this article.

(3) The Backflow Administrator will select an approved backflow prevention assembly to be installed at the service connection. The owner shall be notified that the installation of a backflow prevention assembly may create a closed system, and as a result thermal expansion may occur. In these circumstances the owner must understand and assume all liability and responsibilities for that phenomenon.

B. Responsibility: Water Service Customer

(1) The water service customer has the responsibility of preventing contaminants and pollutants from entering the water service customer's private water system or the public water system operated by the City of Eden. The water service customer, at his own expense, shall install, operate, test, repair and maintain all backflow prevention assemblies specified within this article. *The City of Eden may choose to do the testing, maintenance and repair of the customer's backflow prevention assemblies and pass the costs to the affected water customers through the water billing system.*

(2) If a water service customer is a tenant and does not maintain the private water system, and has no authority to bring the system into compliance with the provisions of this article, the City of Eden may assert any available action against the tenant water service customer to assure the private water system is brought into compliance with this article.

§16-50 Right of entry; authorization

(1) Any authorized representative from the City of Eden shall have the right to enter any building, structure or premises during normal business hours to perform any duty imposed upon him/her by this article and in accordance with the North Carolina Administrative Code. Those duties may include sampling and testing of water, or inspection and observation of all piping systems connected to the public water supply. Refusal to allow these representatives to enter for these purposes shall result in disconnection of water service.

(2) On request, the water service customer shall furnish to the water purveyor any pertinent information regarding the water supply system on such property where cross connection and backflow are deemed possible.

§16-51 Law; unprotected cross connection prohibited

(1) No water service connection to any private water system shall be installed or maintained by the City of Eden unless the water supply is protected as required by this article and in accordance with the North Carolina Administrative Code. Service of water to any premises shall be discontinued by the City of Eden if a backflow prevention assembly required by this article, is not installed, tested and maintained, or if a backflow prevention assembly has been removed, bypassed or if an unprotected cross connection exists on the premises. Service will be restored after all such conditions or defects are corrected.

(2) No water service customer shall allow an unprotected cross connection to be made or to remain that

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involves the water service customer's private water system.

(3) No connection shall be made to an unapproved auxiliary water supply unless the public water supply is protected against backflow by an approved backflow prevention assembly, appropriate to the degree of hazard.

(4) No interconnection to any other water purveyor's water system shall be made unless it is protected against backflow by an approved backflow prevention assembly.

(5) No water service customer shall fail to maintain in good operating condition any backflow prevention assembly, which is part of the water service customer's private water system and is required by this article.

(6) No water service customer shall fail to submit to the City of Eden any records, which are required by this article.

§ 16-52 Installation.

(a) Installation and testing requirements:

(1) The purpose of this section is to require that, when a cross connection to the City of Eden public water system has been identified, all water flowing from the public water system into that private water system, must flow through an approved backflow prevention assembly. Furthermore, each backflow prevention assembly must be properly located, installed, tested, and maintained per the City of Eden requirements so that the backflow prevention assembly is effective in protecting the public water system from any possible contamination or pollution.

(2) The installation or replacement of a backflow prevention assembly for domestic water, irrigation, commercial and industrial use shall only be performed by a licensed plumber, utility contractor or homeowner. The installation or replacement of a backflow prevention assembly on a dedicated fire sprinkler service shall only be performed by a licensed fire sprinkler contractor. ALL backflow prevention assemblies shall be tested and repaired by a certified backflow prevention assembly tester authorized by the City of Eden.

(3) For premises existing prior to the start of this program, the Department will perform evaluations and inspections of plans and/or premises and inform the owner by letter of any corrective action deemed necessary.

(4) All new and change of use construction plans and specifications which will receive service from the City of Eden public water system shall be made available to the Backflow Administrator for review, approval, and to determine the degree of hazard, and any required backflow prevention assembly to be installed.

(5) All facilities zoned commercial or industrial that have existing water services with the City of Eden and requesting Certificate of Occupancy from the City or County Planning and Zoning offices, whether for new construction or change of use, shall be inspected for compliance of backflow prevention and cross connection control. Any facility not having backflow protection or changing the degree of hazard shall be brought into compliance before the Backflow Administrator may release the Certificate of Occupancy.

(6) The Backflow Administrator will determine if a water service customer must install a backflow prevention assembly, and provide the water service customer with a letter of notification and list of approved backflow prevention assemblies. Any unapproved backflow prevention assembly must be replaced, with an approved backflow prevention assembly, within a time period set by the Backflow Administrator. The following time periods shall be set forth for the installation of the specified backflow prevention assemblies:

New construction: No water meter will be installed by the City until the proper backflow prevention assembly is installed, tested, and approved.

Change of use/change of ownership: No water service will be activated by the City until the proper backflow prevention assembly is installed, tested, and approved.

Existing facility evaluation compliance schedule:

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Health hazard	60 days
Non-health hazard	90 days

Testing and repair compliance schedule:

Failure to test backflow prevention assembly by anniversary date	30 days
Failure to repair or replace failed a backflow prevention assembly	14 days

If an IMMEDIATE HAZARD or an UNREASONABLE THREAT OF CONTAMINATION OR POLLUTION to the City's public water system is detected, the Backflow Administrator may require the installation of the required backflow prevention assembly IMMEDIATELY, or within a shorter time period than specified above. If installation is not completed within the specified time period, or if contamination is presently occurring, WATER SERVICE MAY BE IMMEDIATELY DISCONNECTED in order to protect the potable water system and public health.

(7) All backflow prevention assemblies must be installed and maintained on the water service customer's premises as part of the water service customer's private water system at or near the service connection and before the service line is connected to any other pipes except as authorized by the Backflow Administrator.

(8) If it has been determined that a backflow prevention assembly cannot be installed at the meter service, due to Zoning or DOT Right-of-Way, an approved backflow prevention assembly must be installed before any branch of plumbing that is installed between the service meter and the service backflow prevention assembly.

(9) Any branch of plumbing installed on the private water system that may be subject to a greater hazard than the supply line, (example: Irrigation systems or pump systems, etc.) shall be protected with the appropriate backflow prevention device, as determined by the Backflow Administrator.

(10) Approved backflow prevention assemblies: Meets American Society of Sanitary Engineers (ASSE) standard and carries ASSE seal or is on the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC FCCHR) approval list. Also see the current revision of the City of Eden Backflow Assemblies Specification sheets.

(11) Any water service customer installing any backflow prevention assembly must provide the following information to the Backflow Administrator:

- a. Owner's name and address;
- b. Service address where assembly is installed;
- c. Description of assembly's location;
- d. Date of installation;
- e. Size of assembly
- f. Type of assembly;
- g. Manufacturer;
- h. Model number;

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- i. Serial number;
- j. Test results/reports.

(12) Reserved

(13) Each backflow prevention assembly that is required must function properly at time of installation. Each water service customer will be required to maintain, and repair each assembly required as part of their private water system. Testing shall be done immediately following installation of any backflow prevention assembly prior to receiving a CO (certificate of occupancy) and annually thereafter. The owner at their own expense shall have a certified backflow prevention assembly tester conduct the tests and forward the results to the City within ten business days.

(14) If an assembly needs to be repaired it must be re-tested immediately following any repairs. The owner at their own expense shall have a certified backflow prevention assembly tester conduct tests and forward the results to the City. A complete duplicate copy of any testing and/or repair shall be sent to the Backflow Administrator within ten business days of completion of test or repair. Each water service customer must maintain a complete copy of test or repair for no less than five years. All test and repair records must be maintained on forms approved by the Backflow Administrator of the City of Eden.

(15) All rubber components must be replaced every five years in every backflow prevention assembly or as often as needed, according to manufacturer's directions and components condition.

(16) Any existing backflow prevention assembly that was installed prior to the adoption of this article, which does offer the proper level of protection type for the hazard will need to be replaced. At that point the assembly shall be replaced, by the water customer, with the proper type of assembly for the current hazard classification.

(b) Installation location requirements:

(1) Backflow prevention assemblies must be located in a place where it is readily accessible for regular testing, maintenance, repair, and inspection. Any water service customer's water service that is critical and cannot be shut down for annual testing or maintenance shall install parallel backflow prevention assemblies in order to maintain the continuity of water flow for testing and repair; or in the case of the assembly failing. Bypass lines parallel to a backflow prevention assembly shall have an approved backflow prevention assembly that is equal to that on the main line.

(2) No backflow preventer shall be installed in a manner by which it is subject to freezing. All above ground backflow preventers shall be installed in an ASSE standard 1060 "freeze retardant" enclosure with a minimum R value of 8.0. All above ground backflow preventers shall be installed with permanent piped electrical service to a thermostatically controlled heater or heat tape. Backflow for lawn irrigation systems may be installed with unions and an upstream shut off valve not subject to freezing. All underground piping must be installed a minimum of 12 inches below grade and must meet the requirements of underground water service piping.

Reduced pressure zone assembly (RPZ).

- a. Above ground outdoor installation is preferred and encouraged.
- b. Below ground and indoor installations are strongly discouraged, and shall only be allowed in special cases as approved by the Backflow Administrator. The vault shall have positive drainage with adequate gravity drainage to atmosphere to accommodate for the maximum discharge of the relief valve(s) on the assembly(s) and must be in a location where no portion of assembly can become submerged at any time or under any circumstances or conditions.
- c. Twelve inches minimum and a maximum of 36 inches clearance from vault floor and a minimum of 24 inches clearance from a wall or another fixture for the purpose of testing and

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repair.

- d. No vertical installation unless USC FCCHR approvals allow otherwise.
- e. Installation in accordance with manufacturer's recommendations.
- f. Located where it is readily accessible for regular testing, maintenance, and inspection.
- g. Must be in a location where no portion of assembly can become submerged at any time under any circumstances or conditions

(3) Double check valve assembly (DCVA).

- a. Above ground outdoor installation is preferred and encouraged.
- b. Below ground installation is strongly discouraged, and shall only be allowed in special cases as approved by the Backflow Administrator. The vault shall have positive drainage with adequate gravity drainage to atmosphere and must be in a location where no portion of assembly can become submerged at any time or under any circumstances or conditions.
- c. Twelve inches minimum and a maximum of 36 inches clearance from vault floor and a minimum of 24 inches clearance from a wall or another fixture for the purpose of testing and repair.
- d. Vertical or horizontal installation acceptable with USC FCCHR approvals.
- e. Installation in accordance with manufacturer's recommendations.
- f. Located where it is readily accessible for regular testing, maintenance, and inspection.

(4) Air gap (AG).

- a. Above ground installation only.
- b. Must be in a location where no portion of assembly can become submerged at any time under any circumstances or conditions

§16-53. - Degree of hazard.

A. Determination.

(1) No service shall be completed until the Backflow Administrator has been provided with information or has surveyed the private water system to determine the degree of hazard and make a determination of a backflow prevention assembly to be installed to protect the City of Eden public water supply.

(2) Any water service customer, making any modification to the private water system's use or configuration, which may change the degree of hazard, shall notify in writing the Backflow Administrator before any modification is made. If the Backflow Administrator determines that such modification requires a greater degree of backflow prevention assembly, that assembly must be installed prior to any modification of use or configuration.

(3) If the City of Eden Backflow Administrator or his designee is unable to survey any portion of a private water system to determine the degree of hazard, due to confidential activities, a reduced pressure zone assembly will be required.

B. Degree

(1) Health hazard: Actual or potential threat of contamination that presents an imminent danger to the public health with consequence of serious illness or death.

(2) Non-health hazard: One that presents foreseeable and significant potential for pollution, nuisance, aesthetically objectionable or other undesirable alterations of the City of Eden public drinking water supply.

C. Minimum backflow prevention assembly requirements

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(1)	Degree of Hazard:	RPZ or RPDA	DCVA or DCDA	AG
	Health hazard	X		X
	Non-health hazard		X	
AG = Air gap				
DCVA = Double check valve assembly;				
DCDA=Double Check Detector Assembly (Fire protection systems w/o chemicals or pumps)				
RPZ = Reduced pressure zone assembly				
RPDA=Reduced Pressure Detector Assembly (Fire protection systems with chemicals or pumps)				

(2) Facilities that require a backflow prevention assembly:

a. Residential dual check valve. If no other backflow prevention assembly is specified a dual check valve assembly must be installed on all private water systems.

b. Non-health hazard.

1. Connection to tanks, lines, and vessels that handle non-toxic substances.
2. Fire sprinkler systems without pumps or chemicals.
3. Lawn irrigation systems without chemical injection or booster pumps.
4. Most commercial establishments.
5. Schools, daycares and colleges.
6. Bakeries, restaurants, etc.
7. Churches.
8. Bottling plants without back pressure.
9. Office buildings.

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10. Other facilities as determined by the Backflow Administrator.

c. Health hazard.

1. Lawn irrigation systems with chemical injection or a booster pump.
2. Wastewater treatment plants.
3. Beauty shop and salons.
4. Connection to tanks, lines, boilers or vessels that handle sewage, lethal substances, toxic or radioactive substances.
5. Connection to an unapproved water system or auxiliary water supply.
6. Buildings with five or more stories above ground.
7. Hospitals and other medical facilities.
8. Morgues, mortuaries and autopsy facilities.
9. Metal plating facilities.
10. Breweries, bottling plants
11. Canneries.
12. Battery manufacturers.
13. Exterminators and lawn care companies.
14. Chemical processing plants.
15. Dairies.
16. Film laboratories.
17. Car wash facilities.
18. Dye works.
19. Laundries.
20. Swimming pools.
21. Waterfront facilities.
22. Concrete/ asphalt plants.
23. Airports.
24. Oil and gas production, storage, or transmission facilities.
25. Sand and gravel plants.
26. Furniture manufacturing plants.
27. Interconnection with other water purveyor's potable water systems
28. Gas/service stations.
29. Other facilities as determined by the Backflow Administrator.

This is not intended to be an exhaustive list. Any other type facilities or services not listed above may also be required to install an approved backflow prevention assembly if determined by the Backflow Administrator. All assemblies and installations shall be subject to inspection and approval by the City of Eden Backflow Administrator or his designee's.

(3) Filling of tanks/tankers or any other container from a City of Eden fire hydrant is strictly prohibited unless it has been equipped with the proper meter and approved backflow prevention assembly. The City of Eden will issue a permit for this tank/tanker or container. Any unauthorized connection to a fire hydrant is considered an illegal cross connection to the City of Eden public water system and will be subject to penalties as set forth in the City of Eden Fee Schedule.

Exemption: All fire apparatuses are exempt from the backflow prevention requirements only if fighting fire or training. If training they are asked to notify the City's Collection and Distribution Division. However if fire apparatus has been used to haul non-potable water, it is to be cleaned and re-certified prior to connecting to a City of Eden fire

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hydrant.

(4) Imminent hazard: If it has been determined a water service customer's private water system has an imminent hazard: the water service customer must install an approved backflow prevention assembly specified by the City of Eden Backflow Administrator and this article. This assembly must be installed within 24 hours of notification from the Backflow Administrator. If the water service customer fails to install the specified assembly within the allowed time period, water service to the water service customer's private water system will be terminated and the water service customer may be subject to civil penalties. In the event the Backflow Administrator is unable to notify the water service customer within 24 hours of determining an imminent hazard exists, the Backflow Administrator may terminate water service until the specified assembly is installed. These actions may be carried out under the Safe Drinking Water Act.

§16-54 Notice of contamination or pollution.

(1) In the event the water service customer's private water system becomes contaminated or polluted the water service customer shall immediately notify the City of Eden Backflow Administrator or the Collection and Distribution Superintendent.

(2) In the event the water service customer has reason to believe that a backflow incident has occurred between the water service customer's private water system and the public water system the water service customer shall immediately notify the City of Eden Backflow administrator or the Collection and the Distribution Superintendent so that appropriate actions can be taken to isolate and remove the contamination or pollution.

§16-55 Violations and civil penalties.

A. Notification of violation

(1) A written notice will be presented to any water service customer/person who has been found to be in violation of any part of this article.

(2) This first notice must explain the violation and give the time period within which the violation must be corrected.

(3) A second notice will give 30 additional days to correct all violations as required by this article.

(4) A third notice will be a civil penalty allowing 15 more days to comply before the penalties begin.

(5) In the event a water service customer found to be in violation of this article fails to correct the violation within the specified time or, fails to pay any civil penalties expense assessed under this article, water service will be terminated.

B. Civil and other penalties

(1) Unprotected cross connection involving a private water system, which is of a health hazard: \$1,000.00 per day not to exceed \$10,000.00.

(2) Unprotected cross connection involving a tank/tanker or other container hooked to a fire hydrant— \$1,000.00 per occurrence.

(3) Unprotected cross connection involving a private water system, which is of a non-health hazard— \$500.00 per day not to exceed \$5,000.00.

(4). Any violation of the requirements and prohibitions of this Article including failure to address an unprotected cross connection is hereby declared a public nuisance and shall be corrected or abated as directed by the requirements of this Article. Any person(s) creating a public nuisance or failing to abate such shall be subject to the provisions of City Code, Chapter 6 Article II: *Nuisances*, governing such nuisances, including reimbursing the City of Eden for any costs incurred in removing, abating or remedying said nuisance.

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- (5) Submitting false records which are required by this article—\$1,000.00.

Also this will result in removal of the tester from the approved testers list. Notification of the school where the tester was certified and the tester's behavior shall be reported to the North Carolina Division of Water Resources.

- (6) Failure to submit records which are required by this article—\$500.00.

(7) Failure to test or maintain backflow prevention assemblies as required by this article—\$100.00 per day up to and including termination of water service.

APPROVED, ADOPTED AND EFFECTIVE this 19 day of June, 2018.

Neville Hall, Mayor

Attest: Sheralene Thompson, City Clerk, CMC

- d. Consideration to appoint City Clerk and Tax Collector.

Mayor Hall called on City Manager Brad Corcoran.

Mr. Corcoran stated that Sheralene Thompson had served as City Clerk and Tax Collector since her appointment May 21, 2008. Ms. Thompson retired at the end of June and her last day of work was June 14. Deanna Hunt had worked for the City since May 15, 2002 and was promoted to the position of Deputy Clerk on Jan. 8, 2014. Ms. Hunt received her certification as a Certified Municipal Clerk on Dec. 1, 2015. Ms. Hunt had worked closely with Ms. Thompson for several years to learn the responsibilities associated with fulfilling the duties of City Clerk and Tax Collector. It was recommended the City Council appoint Ms. Hunt to the positions of City Clerk and Tax Collector with an effective date of July 1, 2018.

A motion was made by Council Member Carter to appoint Deanna Hunt as City Clerk and Tax Collector. Council Member Hampton seconded the motion. All members voted in favor of the motion.

- e. Consideration to adopt a resolution to submit a full grant application for the New Street Area Sewer Improvements Project.

Mayor Hall called on Public Utilities Director Terry Shelton.

Mr. Shelton said that a short application was submitted last fall to install a pump station project on the New Street area to service the MGM Warehouse currently occupied by two businesses. This area had been known to have weak City sewer service. When Fieldcrest Cannon owned the building, there was a small treatment plant behind the warehouse. After Fieldcrest closed their operation, that plant was used as an aeration pond to treat a limited amount of domestic sewage from the warehouse. Since that time the area had been annexed into the City and they had an obligation to provide sewer to it. The City had designed a project to put in a pumping station to pump into the covenant branch force main that crossed the property. The concept was originally set up to do about 150,000 gallons a day which would have allowed them to provide domestic sewer to the warehouse and possibly to the adjacent industrial sites that may be developed at some point on a limited basis. They could combine that pump station with the Weil-McLain pump station nearby to possibly consolidate them into the larger pump station. Last fall, the City got word they had been awarded the project but a full application was expected. More paperwork would need to be completed but they asked for permission from the State Commerce Department

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to have more time due to interest in the adjacent property by an industrial client possibly locating there. They did not want to start the design work on the pump station and have it undersized immediately upon its completion. They would resubmit the application as originally designed if they were unable to determine if they had made the short list for the prospective new industry. One of the items that needed to be submitted with the application was to prepare the resolution to move forward with the project. Their goal would be to upsize it and they could possibly acquire more funding from the agency if it did draw another industrial client, which was the purpose on waiting as long as possible with the application process.

Mayor Hall stated he was glad they were willing to work with the City on extending the time because it would be the best case scenario to find a good industrial client.

Mr. Shelton replied they had been very favorable to them acquiring a new industry thus far.

Mayor Hall added that the City fully expected the project to be funded with grant money, which was a great thing for them.

Mr. Shelton replied it was a fully grant-funded project of \$997,000. The amount would encompass everything in the original design plan; however, if they enlarged it they would seek more funding.

Council Member Burnette said it was fantastic to be able to get the money through a grant and hopefully a new business coming in as well. He thanked Mr. Shelton and everyone working on the project because it would help in keeping water rates down also.

A motion was made by Council Member Moore to adopt a Resolution to submit a full grant application for the New Street Area Sewer Improvements Project. Council Member Ellis seconded the motion. All members voted in favor of the motion.

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF EDEN

BE IT RESOLVED, that a grant from the Department of Commerce through the City of Eden be made to assist the New Street Area Sewer Improvements Project.

BE IT FURTHER RESOLVED, that the City of Eden will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that the City of Eden will administer this grant through the City Finance Office.

BE IT FURTHER RESOLVED, that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations.

BE IT FURTHER RESOLVED, that the amount of the grant application will be \$997,000.00.

Adopted this the 19th day of June 2018 at Eden, North Carolina.
Neville Hall, Mayor, City of Eden

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Eden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the

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State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Eden duly held on the 19 day of June, 2018; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 19 day of June, 2018. Sheralene S. Thompson, City Clerk

f. Consideration of an Amendment to Administrative Policies & Procedures.

Mayor Hall called on Ms. Gilley.

Ms. Gilley stated the staff submitted an amendment to the policy regarding public comment periods and public hearings at City Council meetings. At the last meeting, there were questions raised regarding the City’s authority to set time limits for requests and petitions of citizens as well as for public hearings. They had edited the policy to address those questions and to make clear to everyone what the rules are. The policy itself had not changed but the amendment clarified what the rules were. North Carolina state statute allowed the Council to adopt reasonable rules governing the conduct at public hearings and the public comment periods. The policy as amended clarified so that any citizen should know the rules in advance. Staff reached out to other public bodies to confirm they had established time limits to both public comment periods and public hearings and their time limits were similar to Eden’s. The County held their public comment period on their 2018-19 budget prior to adoption on June 4. At that time, they also limited comments to three minutes or six minutes if someone yielded their time. The County took a further step and limited the total amount of time, the entire comment period, to 60 minutes with 30 minutes for speeches in favor and 30 minutes for speeches in opposition. Hopefully that example would provide a background of how other municipalities were handling the issue. Staff wanted this policy to avoid any confusion in the future for the maintenance of order and the conduct of the hearing, which was the purpose of the policy and statutes.

Mayor Hall thanked Ms. Gilley for putting the amendment together and apologized for not knowing that public hearings were already in the City’s ordinance at the last meeting.

A motion was made by Council Member Ellis to approve the amendment to Administrative Policies and Procedures 36. Council Member Grogan seconded the motion. All members voted in favor of the motion.

REPORTS FROM STAFF:

a. City Manager’s Report.

Mayor Hall noted it was a great source of information and he heard a lot of positive comments about it.

City Manager’s Report – June 2018

Retirement of Ms. Sheralene Thompson, City Clerk

I would like to take this opportunity to recognize and say “thank you” to Ms. Sheralene Thompson our City Clerk. Sheralene came to work for the City nearly 22 years ago on August 5,

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1996. She was promoted to the position of Deputy City Clerk on September 21, 2000 and then to the position of City Clerk on May 21, 2008. In addition to her normal duties, Sheralene has been instrumental in her work with our Web Page, Citizen's Academy, the Eden Youth Council, and as the gatekeeper of the City's history. For our 50th anniversary she put together the book entitled, *Celebrating 50 Years – Consolidation: 1967-2017*. Her last day of work will be June 14th and her official retirement date will be June 30th. On behalf of the Mayor and City Council, past Mayor's and members of City Council's, city staff (present and past), the citizens of Eden, and myself, I would like to say "thank you" to Sheralene for her outstanding service and congratulations on her upcoming retirement. We extend our best wishes for a life full of happiness in her retirement.

2018 Citizens Academy

Applications are now being accepted for the 2018 Citizens Academy. The Academy will be held on consecutive Thursdays from 5:30 to 7:30 p.m., beginning August 16th and running through October 11th. A graduation ceremony will be held on October 16th at the regularly scheduled City Council meeting. The course is open to all individuals 18 years old or older that are city residents or those who live in the city's extraterritorial jurisdiction, or own a business or property or work in the City of Eden. Interested participants are selected on a first-come basis with the class size being limited to 20 participants. This is an exciting opportunity for residents to increase their knowledge about the workings of local government and for those who have a desire to become more involved in the community. The deadline to be considered for the 2018 session is Tuesday, July 31st. If you know of anyone who may be interested in participating please have them contact Ms. Deanna Hunt, Deputy City Clerk at 336-623-2110, Extension 3020 or email her at dhunt@edennc.us.

Humane Animal Tethering

In response to concerns voiced by members of the animal welfare group, Humane-ity, and other concerned citizens, the members of City Council, working with the Police Department voted to amend our Animal Ordinance on April 17, 2018. The amended ordinance includes a new section under Chapter 3: Section 3-8 Cruel Treatment.

The new section addresses humane animal tethering as well as sanitary and adequate food, water and shelter. Chains and ropes are no longer acceptable. Chains or ropes can tangle up and prevent the dog from access to food, water and shelter or the dog could possibly become entangled in the rope, chain or surrounding objects and become strangled. Citizens have been allowed six (6) months to come into full compliance with the April 17th changes. The deadline is October 17, 2018. Residents who do not comply will be in violation of the ordinance and subject to the penalties outlined in the ordinance and North Carolina State Law. In the case of a serious violation, the police may seize the animal.

The amended ordinance requires tethered dogs to be attached to a swiveled ground anchor by a coated cable wire at least fifteen (15) feet in length and of sufficient strength to restrain the dog without breaking. Chains, ropes, twine, cords and non-cable wire are not acceptable types of tethers. All tethers must have swivels attached to both ends to prevent twisting. The area should be free of garbage and other debris that can harm the dog. It shall be unlawful to tether a

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dog in a manner as to cause injury, strangulation or entanglement of the animal on fences, trees, or other manmade or natural obstacles; or to a fixed-point; or that is under four (4) months of age; or that is sick or injured. There should be no fences or objects within the radius of the tether that the dog can get hung upon. The tether must be arranged so as to be free from obstacles that may limit the movable length of the tether.

The tethering ordinance also states that the tether must be attached to a safe and secure harness or collar. Under no circumstances shall the tether be placed directly around the dog's neck. Tethers are never to be used in conjunction with training collars such as choke or pinch style collars and shelter and water must be present and always within reach of a tethered dog. Properly fitted collars will be required.

Interlocal Agreement with Rockingham County – Code Enforcement Fees

Staff has been working with County staff to organize a process whereby the County would include in its property tax bill the city's nuisance fees, housing code and nonresidential maintenance enforcement fees. We are hopeful that this will assist in collection for the City in these areas. The County has already amended the agreement to include this collection and the City Council will vote on the agreement at its meeting on June 19th. If adopted, collection efforts would start July 1, 2018 and will include any bills accumulated from July 1, 2017 forward. The County has agreed to do this for no additional cost to the City.

Public Safety – It Takes a Community

The Eden Police Department would like to encourage all citizens to play an active role in the safety of our community. The Eden Police Department is committed to its fight against drugs, gangs, opioid abuse, targeted shootings, vandalism and more, but we believe additional community involvement can make a huge difference! We would like your help in identifying, locating and arresting criminals in our quest to make our community a safer place to live, work, go to school, and play.

If you see something, know something or have good reason to suspect something, we would encourage you to call **Crime Stoppers at 336-349-9683**. You should not be afraid to call. Crime Stoppers is a safe and secure way for you to anonymously give information that helps our law enforcement officials make an arrest, close an open case, and open new cases as needed.

In addition, if you and your neighbors are interested in creating a "Neighborhood Watch" community group, the Eden Police Department has the resources and expertise available to assist you in this effort. Just call the Eden Police Department at 336-627-4282 or send an email to Sergeant Sam Shelton, at sshelton@edennc.us.

We believe "It Takes a Community" and we would appreciate your assistance in our fight to eradicate crime and the undesirables from our community. Please help us if you can – and Thank You!

Economic & Tourism Development Department

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UNC Rockingham Healthcare

UNC Cancer Care at Rockingham, a Service of UNC Hospitals, opened the week of May 14th here in Eden. Comprehensive care and access to nationally recognized UNC physicians are available on the campus of UNC Rockingham. Dr. Kasibhatla, Dr. Yu, and their professional team are delivering medical and radiation oncology, infusion, patient navigation and treatment that is personalized and close to home.

The UNC Rockingham Nursing Center received a 5-star rating recently and the hospital received an “A” rating from Leapfrog, the only Rockingham County hospital to get that high of a rating.

The hospital is conducting a strategic planning effort that will continue for several months. City officials and community leaders met with System Director of Strategic Planning Brian Hunter and Eden native Hogan Medlin in late May.

¼ Cent Sales Tax for Rockingham Community College

At their June 4, 2018 meeting, The Rockingham County Commissioners approved a resolution to levy an additional one-quarter cent sales and use tax. The process continues in Raleigh and the tax will start being collected later this year.

Walgreens Drug Store

It appears the Eden Rite-Aid will be changed to a Walgreens Drug Store after the merger of the two companies. The entire chain changeover will not be completed until 2020 and 600 underperforming or redundant (Rite Aid and Walgreens stores in close proximity to each other) Rite Aid stores will be closed.

Former Candy Professionals Building on Hwy 14

This building was badly damaged by the 2017 tornado, but is currently being restored.

Papa John’s Center

The owner of the small shopping center next to Cook Out on Van Buren Road is remodeling the exterior of his building to remove the tattered awnings and repaint the structure.

Garden Central Building

This building is currently under renovation having been recently purchased by Katrina Snow. The proposed use of the structure has not been announced yet.

Duke Energy Water Resources Fund Grant

On May 31, 2018, Randy Hunt, Main Street Manager and Mike Dougherty, Director of Economic Development accepted a \$100,000 Duke Energy Water Resources Fund grant to restore the

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Draper Landing and to create the Klyce Street Landing on the Dan River. This is the second consecutive **\$100,000** grant the city has received from this fund for water access and trail projects. Duke Energy has provided more than \$300,000 in grant and other funding to the City and Eden Downtown Development Corporation since 2014 to establish trails, enhance the Smith River Greenway and create/restore river access points.

Eden was one of only 16 communities selected out of more than 50 that submitted letters of inquiry for this current grant cycle. Duke Energy has allocated \$8.5 of the \$10 million Duke Energy Water Resources Fund it established in 2014 to assist communities with their river stewardship and beautification programs.

Eden Economic Development Department Grants and other funding received since 2011

Eden city staff members are always seeking grant opportunities to save taxpayer money for projects. The list below details the **\$6,093,076 in grants** received by our Economic Development Department since 2011:

\$ 731,000	Golden Leaf Foundation for Berry Hill Regional Mega Park sewer line
\$ 209,894	Duke Energy contribution to defray marketing expenses after the coal ash spill
\$ 25,000	Duke Energy contribution in lieu of Rockingham County Community Foundation grant
\$ 25,000	Rockingham County Community Foundation grant for Grogan Park Trail
\$ 5,000	Reidsville Area Foundation grant for Grogan Park
\$ 15,500	Rockingham County Community Foundation grant for bike racks
\$ 16,931	Rockingham County Community Foundation grant for Smith River Greenway parking lot extension
\$1,800,000	NC Drinking Water Resources Fund grant for Berry Hill Regional Mega Park water line
\$ 100,000	Duke Energy Water Resources Fund grant for the Matrimony Creek Nature Trail
\$ 24,975	Rockingham County Community Foundation grant for Freedom Park Trail
\$2,000,000	EDA grant for Berry Hill Regional Mega Park water line
\$ 100,000	Duke Energy Water Resources Fund grant to restore/install river access points
\$ 997,000	Rural Infrastructure Authority grant for New Street Sewer line upgrade
\$ 42,776	Kate B. Reynolds Charitable Trust grant for Get Fit Rockingham

Get Fit Rockingham

This expanded program received a **\$42,776** Kate B. Reynold's Charitable Trust grant to fund the 2018 and 2019 programs including Eden, Madison/Mayodan, Reidsville and Stoneville. The program kick-off took place on Saturday, June 2nd. The City of Eden took the lead on this countywide program and initiated the grant. Free t-shirts, pamphlets, and tracking cards are available at the Eden Chamber of Commerce office for anyone interested in participating.

Branding Study

The Branding Study is complete and we have received all of the deliverables. Implementation will be made as new materials need branding. An official roll out to the community will be

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planned in conjunction with the Eden Chamber Coffee that will be hosted by the City of Eden in Grogan Park beginning at 8:00 a.m. on Tuesday, July 10th.

Bridge Street Parking Lot

Grading appears to be complete. Grading equipment is still onsite waiting for the removal of the back walls at 620 Washington Street. The contractor will begin paving when the debris is removed. The large abandoned tire has been removed. The owner of the warehouse at the back of the lot has purchased white metal siding to be placed at a later date. He mentioned the warehouse could be purchased. Staff has conveyed the availability of the warehouse to the developer building the micro-brewery. The poison oak that covers the wall that separates the Emerine building and the alley has been sprayed.

Rehabilitation of 622 Washington Street

Wright and Wray crews started work last week. They have removed second story windows and exposed a beam running between the first and second story. Scaffolding has been erected in front of the building and caution tape has been put into place. The crews are removing material at the rear of the building. Work on this project is expected to conclude by the middle of August 2018.

Fieldcrest Public Space

An earthen ramp has been shaped to allow heavy equipment access inside the structure. Block has been delivered and set inside near the back wall. The block construction has started and a water proofer contractor is expected to begin work at any time.

NC Main Street

NC Main Street director Liz Parham met with city staff and Mr. Glenn Denny, president of the EDDI on May 24th. They reviewed our annual report card, signed the required annual agreement and toured the Main Street areas of Eden.

Cars and Coffee

The spring kick off for Cars and Coffee was Saturday, May 26th at Family Video. It is scheduled for the last Saturday each month through September.

Formal Ware Shop

City staff has met with owners of multiple formal ware shops. One owner seemed particularly interested in visiting Eden for a possible expansion/location.

Boulevard Merchants

The Boulevard Merchants are planning a car show and crab boil July 14th from 11:00 a.m.-1:00 p.m. They are also in the process of fabricating planters.

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Shaggin' On Fieldcrest

One of our favorite events of the year is coming up on Saturday, July 21st in Downtown Draper along Fieldcrest Road. Shaggin' on Fieldcrest will once again feature Jim Quick and Coastline! The event runs from 7:00 p.m. to 10:00 p.m. and has FREE Admission. Food and beverages will be available for purchase on site.

RiverFest

RiverFest is one of the largest events in Rockingham County and will again take place in beautiful Downtown Eden on September 14th & 15th. The award winning event will feature two stages of live music, fantastic food & beverages, river excursions, over 100 artisans & crafters, trick roper, beer garden, amusements and so much more! We would like to invite all artisans, crafters and civic groups to submit your applications. They can be found on www.ExploreEdenNC.com.

Independence Day Events

Eden is definitely the place to be on JULY 4th!! Start your morning with the 23rd Annual July 4th Fun Parade at 9:30 a.m. Meet in the parking lot of Fair Funeral Home at 9:00 a.m. The route is through the neighborhood and features decorated bikes, wagons, strollers, golf carts, homemade floats, and several other fun entries! Next take a float on the Smith or the Dan River to cool off! We would love to see lots of tubes, kayaks and canoes. Plan to take all of your friends and family for a slow paced and fun trip down one of our beautiful rivers. Then end your day and evening at the Kiwanis Ole Fashioned Fourth Celebration on the grounds of Morehead High School that will feature three live bands, delicious food and treats, amusements and of course a top notch fireworks display. Gates open at 2:00 p.m. and fireworks will begin at 10:00 p.m.

July Chamber Coffee

The City of Eden will be hosting the July Eden Chamber of Commerce monthly coffee out in Grogan Park on Tuesday, July 10th beginning at 8:00 a.m. Come and enjoy your fellow Chamber members and see and hear all the exciting things going on in our beautiful city!

Text Messaging

Make sure you are in the know! Text the keyword EDENNC to 51660 and stay up to date on meetings, events and opportunities for our citizens.

"A Few Minutes with The Mayor"

Tune in to WGSR Star News the last Thursday of each month at 6:15 p.m. and spend 15 minutes with Eden's Mayor, Neville Hall.

Economic Development Infomercial

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We are beginning work on our next infomercial that will feature Rivers, Trails & Parks! Also, our next 5 “Did You Know” videos will be coming soon! Included below is a link to our new Economic Development Infomercial:

<https://youtu.be/lrd7uCDBkHI>

We have an e-newsletter!

You can get information about upcoming local events by email through our monthly Explore Downtown newsletter. If you want to subscribe, please send your email address to godowntown@edennc.us.

2018 Major Event Dates

Mark your calendars now! We have a fun line-up of 6 major events slated to take place in 2018. They are the following:

- July 21 Shaggin’ on Fieldcrest
- August 9 Grown & Gathered
- August 25 Touch-A-Truck
- Sept. 14 & 15 RiverFest

Watch www.ExploreEdenNC.com and our Explore Eden Facebook page for other small events such as “Movies Under the Stars”, Downtown Events and so much more!

Facebook

Please join our Explore Eden Facebook page to stay up to date on all the exciting things happening in Eden!

Engineering Department

Street Resurfacing Projects - Update

Waugh Asphalt, Inc. completed the remaining work on the FY 2017-18 Street Resurfacing Contract No. 3 on Thursday, May 10th. The total cost of the work completed was \$328,779.69.

The Eden City Council awarded the FY 2018-19 Street Resurfacing Contract No. 1 to Waugh Asphalt, Inc. on May 15, 2018. Various sections of the following streets are scheduled to be resurfaced: Cedar Street, Haled Street, Price Street, West Avenue, Early Avenue, Ayden Road, Kendall Street, Spring Street, Sunset Drive, Arbor Lane, Oak Ridge Drive, Oleander Drive, Carolina Avenue and May Street. This contract is scheduled to start construction around July 16th. The completion date for this project is August 31st. The estimated cost of the project is approximately \$488,000.00.

Waterline Replacement Projects Update

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Workers from Sam W. Smith, Inc. completed switching customers along Sunset Drive to the new water main on May 25th. Sections of the 2" galvanized line were abandoned on May 31st at the intersection of Sunset and Conover during a planned water outage. An unexpected shutdown was required the next day while trying to cut and plug the 2" galvanized line at Sunset and Knollwood. The patching crew completed repairs to pavement and driveway cuts on June 4th.

Workers unloaded a shipment of 6-inch diameter ductile iron pipe and other items on Jackson Street on June 5th. A wet tap was made on the 16" water main near the off ramp the next day. Through June 12th about 260 feet of water main had been installed, stopping just south of a storm drain crossing.

Another crew from Sam W. Smith, Inc. is scheduled to start on S. Byrd Street on June 18th to install a new water main between South Avenue and Stegall Street.

Finance & Human Resources Department

Increase in Delinquent Payment Penalty for Delinquent Water & Sewer Accounts

Effective July 1, 2018 the City of Eden will be increasing the delinquent payment penalty for delinquent water and sewer accounts from \$25.00 to \$40.00. Currently Water and Sewer customers have 20 days to pay their water bill. A \$10.00 late fee is added to accounts that are unpaid by the due date. If the account is still delinquent 10 days after the due date, we currently charge a \$25.00 delinquent payment penalty (increasing to \$40.00 effective July 1, 2018). We also pull or lock water meters, if the account is still delinquent 10 more days after the cutoff date and there is another \$25.00 fee charged to reestablish service. Due to the increase in delinquent accounts, effective July 1, 2018 the Billing & Collections Division will be applying a delinquent payment penalty of \$40.00 (instead of \$25.00) directly to the account when the cut off list is generated and \$25.00 directly to the account when the pull/lock meter lists are generated. Water and Sewer customers must pay their delinquent bill by 4:30 on the day prior to cutoff. A reminder notice will continue to be mailed out after the due date.

The Finance Department offers several convenient ways for you to pay many of your city bills, providing you with new levels of convenience, cash management and benefits from credit card reward programs along with providing a safe, secure and proven way to reduce paperwork, speed transactions and eliminate errors.

- Option I: Electronic payments for water bills, recreation payments and other miscellaneous payments using all major credit and debit cards, via the Internet at www.edennc.us
- Option II: MasterCard, Visa, and debit cards at the counter or MasterCard and Visa cards by telephone (623-2110, option 1)
- Option III: Automatic bank draft - customers who prefer to pay by bank draft must come to the Finance Department to set up their account

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- Option IV: Payment Drop Box is located in front of City Hall. Just drive up, fill out the envelope and insert your bill and payment. Finance Department personnel will be checking the box at 8:00 a.m. and 4:30 p.m. each business day to collect the payments.
- Note: The City of Eden has no connection with DOXO.com.

We hope you will take the time to consider each of these payment options and hopefully one will work for you. The city does not charge additional fees for these payment types. Our employees are eager to provide both service and information to those who request it. If you do not find the information you seek within our website, please stop by the Finance Department at City Hall or call 623-2110, option 1 for a personal response to your inquiry.

Information Technology Department

Effectively Erasing Files

When selling or recycling your old computer, or tossing out an old CD or DVD, naturally you make sure you've copied all of your files over to the new computer or new media. You've also probably tried to delete your personal information so that other people aren't able to access it. However, formatting the drive or deleting files does very little to prevent those files from being resurrected. There are additional measures that need to be taken to ensure your data is well and truly erased.

What are the risks?

Think of the information you have saved on your computer. Is there banking or credit card account information? Tax returns? Passwords? Medical or other personal data? Personal photos? Sensitive information about your business or employer? How much would someone be able to find out about you or your company by looking through your computer files? Without properly erasing the data on those disks or drives, you could be handing over all the information a criminal will need to steal your identity.

Can you erase files by reformatting?

No, not really. When you reformat a hard drive, USB drive, or CD/DVD, all the computer does is mark all of the areas where data is stored as writeable. Since the computer sees those areas as writeable, it shows them as empty while the actual data has not been erased. Unless the areas on the media you've formatted is overwritten with new data, those files can be resurrected with freely available tools such as PhotoRec.

How can you be sure that your information is completely erased?

Most shredders, even ones designed for home use, are capable of shredding CD/DVD media. If yours is not, look for free shredding events in your area. State Employees Credit Union recently sponsored a Shred Day at RCC Whitcomb Student Center. Another method is to use a pair of heavy scissors to cut the disc in half. We do not recommend trying to break the disc by hand.

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This often produces sharp shards and flying debris. For USB, SSD, and traditional hard drives, there are numerous free and paid programs available. The IT Department recommends Darik's Boot and Nuke which is available for free from Source Forge here: <https://sourceforge.net/projects/dban/>

When choosing a drive erase program, the United States Computer Emergency Readiness Team (www.us-cert.gov) recommends to use software that supports the following features:

- **"Secure Erase" is performed** - Secure Erase is a standard in modern hard drives. If you select a program that runs the Secure Erase command, it will erase data by overwriting all areas of the hard drive, even areas that are not being used.
- **Data is written multiple times** - It is important to make sure that not only is the information erased, but new data is written over it. By adding multiple layers of data, the program makes it difficult for an attacker to "peel away" the new layer. Three to seven passes are fairly standard and should be sufficient.
- **Random data is used** - Using random data instead of easily identifiable patterns makes it harder for attackers to determine the pattern and discover the original information underneath.
- **Zeros are used in the final layer** - Regardless of how many times the program overwrites the data, look for programs that use all zeros in the last layer. This adds an additional level of security.

(The bulk of this information was sourced from Security Tip (ST05-011) from US-CERT at <https://www.us-cert.gov/ncas/tips/ST05-011>)

Municipal Services Department

Recycling Containers – Drop Port Sites

Staff is examining the feasibility of restructuring and/or replacing the drop port containers at the six recycling drop port sites to better streamline recycling operations.

Klyce Street River Access and Draper Landing River Access

The City of Eden has been awarded a \$100,000 Duke Energy Water Resources Fund Grant for the development of a new river access at the Klyce Street and for improvements to the Draper Landing river access. We are currently in the process of surveying the property at Klyce Street in preparation for this project and are currently making arrangements to replace the steps at the Draper Landing river access.

Parks & Recreation Department

Community Accents Program & Parks & Recreation Radio Program

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Staff participated in the Community Accents Program with WLOE (Wonderful Land of Eden) radio on June 13th and will be participating in the July program as well. In addition, staff participated in the Parks & Recreation Radio Program with WLOE on June 8th and will be participating in the June 27th program as well. We remain involved in these community outreach efforts in an effort to update residents about the programs being offered by the Department.

North Carolina Dixie Youth Baseball Ozone State Tournament

We will be sponsoring the North Carolina Dixie Youth Baseball Ozone State Tournament at Freedom Park from July 13 -19, 2018.

Opening of Mill Avenue Pool

The Mill Avenue Pool will open for the summer season on May 26, 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Summer Day Camp Program

The Summer Day Camp Program will begin on June 5th and run through August 17th. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Concert in the Park Series & Cruise In

A Concert in the Park/Cruise in was held at Freedom Park on May 26th. The next one will take place on June 30th at 5:30 p.m. at Freedom Park. These events will be held on the last Saturday of each month through October 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Be Healthy Rockingham County

Staff continues to be involved with Be Healthy Rockingham. They attended the Be Healthy Rockingham meeting on May 23rd and will attend the next meeting in June.

Matrimony Creek Greenway Project - Update

The Matrimony Creek Greenway Project is moving forward. The Street Division continues to work on installing stone, gravel, and granite dust for the nature trail. This will continue over the next several weeks, and the project is on schedule to be completed by June 30th. The Contractor for the restrooms has been busy and is on schedule to be completed by June 30th. A ribbon cutting will be planned to officially “open” this new greenway for public use at some point in July.

Freedom Park Dog Park - Update

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The Freedom Park Dog Park opened to the public on April 23rd and a ribbon cutting for this new facility took place at the Dog Park on Saturday, May 12th at 11:00 a.m. Anyone wishing to use the Freedom Park Dog Park will need to fill out an application and get a user permit for each dog that uses the Park. This is to ensure that all dogs are vaccinated and to ensure the users are aware of all rules. This project is a part of the *Positively Eden* strategic plan. Listed below are the rules that apply to the Freedom Park Dog Park. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Freedom Park Dog Park Rules

**FREEDOM PARK DOG PARK
NOTICE TO ALL PARK USERS:**

This is a designated dog recreation area. You will encounter dogs off-leash.

Users of this park do so at their own risk. The City of Eden shall not be liable for any injury or damage caused by any dog in the park.

All first time users must register at the City of Eden Parks & Recreation Department.

Office hours are Monday – Friday from 8:00am to 5:00pm.

Dog owners are legally & financially responsible for their dog’s behavior. Violations of these rules can result in permanent loss of park privileges.

**PARK HOURS
SUN UP TO SUN DOWN**

DOG PARK RULES

- Freedom Park Dog Park is designated as a “Dog Friendly” park.
Upon entering you agree to abide by the park rules.
- Dogs must be within voice range and under owner’s control at all times.
- Aggressive dogs are prohibited from this park and dogs exhibiting aggressive behavior must be removed from the park immediately.
 - Female dogs in heat are prohibited from the park.
 - Children under 16 must be accompanied by an adult.
 - Maximum of two dogs per handler.
- Owners must dispose of waste properly in the designated on-site containers.
 - No food, drinks or glass containers in training area.
 - No animals other than dogs shall be permitted in the area.
- Smoking, alcoholic beverages and food are not permitted within the fenced areas.
 - No prong, pinch, spiked or choke collars.
 - Dogs must be leashed when entering and leaving the park.
- Dogs must wear I.D. and per state law (NCGS 130A-190) must wear rabies tag at all times.
- All dog bites must be reported (NCGS 130A-196). If a bite occurs, give your name and phone number to the other dog’s owner. For non-emergency assistance call 336-623-9755.
FOR ALL EMERGENCIES CALL 9-1-1
- For questions or to report a problem with the facility, please call Eden Parks & Recreation at 336-623-2110 option #3. Office hours are Monday – Friday 8:00am to 5:00pm.

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Freedom Park Nature Trail Improvements/RV Pads - Update

The Freedom Park Nature Trail Improvements and RV Pads were opened to the public on April 23rd and a ribbon cutting for this new facility took place at the Dog Park on Saturday, May 12th at 11:00 a.m. Anyone wishing to use the Freedom Park RV Pads will need to fill out an application and pay a rental fee for this use. There are 10 RV Pads with water, sewer, and electrical hook-ups. The cost is \$25 per night for City residents and \$40 per night for Non-City residents. The Nature Trail is open Monday – Sunday from sun up to sun down. Freedom Park is an alcohol free and smoke free facility. Listed below are the rules that apply to the Freedom Park RV Pad Rentals. This project was made possible thanks to a \$25,000 Rockingham Community Foundation Grant. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

FREEDOM PARK RV PAD RULES

- ALL CAMPERS MUST CHECK-IN. Check-in and check-out time is 3:00 p.m.
- Site Stay Allowances-Daily Sites- Stay for 10 days, leave campground for 15 days.
- NO ALCOHOL is allowed on the premises; any violation will result in suspension and/or police/ranger/camp host involvement.
- The person(s) registered for the campsite must be 18 and older and present during the nights. Adults should be present with anyone under 18 staying on the site.
- Visitors should not be left alone or in charge of the campsite.
- All visitors must leave the park at 10:00 p.m. NOTE!! Campers must let their visitors out of the front gate when it is secured.
- Camping is only permitted on the designated campsite assigned to you, and you must camp in the designated area on your site. If you are not sure about whether you are on the correct designated campsite or area, please contact the camp host or a park staff.
- No more than 2 vehicles will be allowed on a campsite. Use of vacant campsites to park vehicles on is prohibited. If you have more than two vehicles you will be ticketed by the police or ranger. Other vehicles are to be parked in designated parking lots throughout the park; normally this does not include the grass.
- The park gate will be closed during the designated closing time of the park. Campers must use the combination gate access code that was provided to them to leave and enter when the gate is closed.
- “Quiet Time” begins at 10:00 p.m. and should be observed by ALL campers.
- After 10:00 p.m., there is to be no bicycling or golf cart riding. Children, under the age of 16, must be escorted to any other areas of the park/camping area by an adult. Small flashlights should be used for guidance.
- No loud music at any time will be tolerated.
- No one under the age of 16 may drive a golf cart. Golf carts should be electric. In addition, no ATV’s are authorized.
- Pets are not to be left outside unattended at any time and **MUST BE ON A LEASH.**
- **NO PLASTIC OR INFLATABLE POOLS ARE ALLOWED.**
- **PLEASE MAINTAIN A NEAT/CLEAN CAMPSITE. DON’T LEAVE FOOD OR TRASH OUT, NO CLOTHES LINES, AND DON’T LEAVE ITEMS LYING AROUND**

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THAT CAN BE STOLEN. CITY OF EDEN IS NOT RESPONSIBLE FOR DAMAGED OR STOLEN PROPERTY, SO SECURE ALL BELONGINGS.

- The Parks & Recreation Supervisor has the authority to contact the authorities if needed to maintain an orderly camping area.

*NO REFUND WILL BE GIVEN FOR ANYONE WHOM VIOLATES A RULE OR HAS BEEN EVICTED FROM THEIR CAMPSITE. ALL REFUNDS MUST BE GRANTED BY THE PARKS & RECREATION SUPERVISOR OR DESIGNEE.

Planning & Inspections Department

Collections – Previous & Proposed

Monthly statements were mailed to all property owners having an outstanding balance due to the City of Eden. In addition, we will follow-up on any title transfers or foreclosures. \$550.00 has been received during the past month for outstanding code enforcement actions.

Code Enforcement – Previous & Proposed

84 notices have been mailed by certified mail and first class mail for code violations since my last report. These included 69 for high grass, 4 for junk, 2 for zoning violations and 9 for housing code violations.

Abatements

Since my last report the following structures have been abated:

- 1238 Irving
- 1254 Irving
- 910 First Street
- 819 Bridge

The assistance of the Eden Fire Department in some of our abatement efforts is invaluable. They have saved the City thousands of dollars over the years by burning structures as training exercises that are suitable for burning as opposed to paying a contractor to demolish the structures.

Stadium Drive Sidewalk Project – Partnership with NCDOT

We have received information from the North Carolina Department of Transportation (NCDOT) that they are going to fund the sidewalk project along Stadium Drive from Pierce Street to Edgewood Road. During the budget process the City agreed to a 20% match of \$ 98,600 with NCDOT providing the remainder of the necessary funding in the amount of \$394,400. It has not yet been determined whether the City or NCDOT will administer this project but it is anticipated that this will be completed during the course of FY 2017-18.

CDBG Housing Grant

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City staff is meeting with Piedmont Triad Regional Council (PTRC) staff regarding the current cycle of funding for small cities. This will be the first time in several years that non-entitlement cities and counties have been able to apply for housing funding. The application is due in September and the first public hearing is to be held in either July or August. The first of these public hearings is to get the City Council's permission to apply for the grant. There are no required matching funds from the city. We will be eligible for \$750,000 in funding. At this time, we intend to apply for a scattered site program.

Tree Board

The Tree Board met on May 21st and discussed planting a tree at the Draper (corner) park. The board chose an Oklahoma redbud. The board also voted to plant a tree at the RV Park at Freedom Park to provide some shade. In addition, the board considered a request from the Salvation Army on Kings Highway to remove some trees in the right-of-way which are obstructing the view of the store. The board approved this request and city staff will be coordinating this effort with NCDOT since this is their right-of-way (ROW).

Spray Cotton Mill Complex Rehabilitation Project

Ms. Kelly Stultz – Director of Planning and Inspections, Mr. Mike Dougherty – Director of Economic Development, and Mr. Randy Hunt – Main Street Manager met with Mr. Fasil Khan, owner of the Spray Cotton Mill Complex. He told us that financing had been hard to procure and that two other projects with significant local government participation had arisen. He says that he is not giving up on our project nor is he selling the property. However, he indicated that he would be seeking funding assistance either from the City of Eden or outside participants in order to proceed.

Community Appearance Commission

The Community Appearance Commission met on June 5th. The Commission awarded their monthly appearance award to Food Lion on Meadow for their store upgrades and the new parking lot improvements. There was discussion about trying to plan a community-wide cleanup sometime in the fall, when the weather is cooler. We hope to get some corporate support for this initiative. Information was shared with the Commission members about the community development block grant program. The Commission also discussed issues with parking lots in disrepair at Kingsway Plaza and the Mall. They discussed the feasibility of asking the City Council to adopt an ordinance that would require these property owners to maintain their parking lots to a minimum standard. City staff will be checking with other municipalities to see how they handle this issue, and if there is something we can do to improve this situation.

Commission member Michael Hutchinson brought in pictures of areas including sidewalks (Draper area) and park areas including the Draper Landing and the Greenway which are overgrown. He underscored the importance of making sure these areas “shine” if the city is going to promote our rivers and parks. The Commission members agreed. The commission discussed issues with limited city staff manpower and intend to try and come up with some ideas to remedy

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this problem. Several Commission members stated they would be willing to volunteer and work with city staff to try and improve the aesthetics of these areas.

Police Department

The Eden Police Department is in the process of hiring Officer Eric Gann. His projected hire date will be in July. We have advertised for a full-time position to replace Lieutenant Richie Jeffries and have started receiving applications. Lieutenant Jeffries' retirement date will be July 1st. We would like to congratulate Richie on his upcoming retirement and want to thank him for his 25 years of service to the citizens of Eden.

Effective June 4th, Police Officer IV John Price resigned from the Eden Police Department to accept a job offer from Sheriff Terry Johnson in Alamance County. We wish John the best of luck on his new position and thank him for his 20+ years of service to the citizens of Eden.

On June 26th, Chief Light will participate in an Opioid Panel Discussion hosted by Layne's Pharmacy. Also on the panel will be, Artie Light (Daymark Recovery Services) and a pharmacist from Cardinal Innovations. This panel will answer questions from the audience concerning opioid abuse in our county.

On June 13th, Captain John Edwards, Detective Bill Wade and Detective Sam Reid will be attending a Ruger Armorer class being held at the Mayodan Police Department. This is free training and will benefit our department when we receive the Ruger handguns once grant funds have been released to purchase them.

On July 4th, the Eden Police Department will have 15 additional officers working the 4th of July Fun Celebration at the Morehead High School football stadium. These officers will work throughout the day. With other municipalities having their fireworks on other days, we anticipate a large turnout for this event.

Public Utilities Department

Lead and Copper Testing

In 2014 the City of Eden Water Filtration Plant began the construction of a chloramine facility as a method to lower Total Trihalomethane (TTHM) in the distribution system. TTHMs are "disinfection byproducts" that are regulated by the EPA in public drinking water supplies. The federal limit for TTHMs is 80 parts per billion. When source water with bromide is disinfected with chlorine during the drinking water treatment process, it can contribute to the formation of TTHMs. Even though the City of Eden has not been in violation of the TTHM limit the levels were increasing and research was performed on ways to reduce the TTHMs. Once the chloramines were determined to be a cost effective method for lowering the TTHMs notification was given to the State of North Carolina regarding the treatment change. The State of North Carolina's Lead and Copper Rule Manager must review and approve a long-term change in water treatment before it is implemented and the system's compliance monitoring schedule may need to be adjusted. Prior to the implementation of the chloramine process the City of Eden's Water Filtration Plant had been granted reduced monitoring which requires that samples from pre-

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

determined locations be sampled every 3 years. The determination of these locations must fit into specific guidelines:

Tier 1 sampling sites consist of single family structures that:

- Contain copper pipes with lead solder that was installed January 1, 1983 through December 31, 1985; and/or
- Contain lead pipe or are served by a lead service line (any age structure).

Tier 2 sampling sites consist of buildings, including multi-family residences that:

- Contain copper pipes with lead solder that was installed January 1, 1983 through December 31, 1985; and/or
- Contain lead pipe or are served by a lead service line (any age structure).

Tier 3 sampling sites consist of single family structures that contain copper pipes with lead solder installed before 1983.

The City of Eden switched from chlorine to chloramines as the primary disinfectant of the distribution system on August 14, 2017. We were then placed on standard monitoring which requires 60 samples every six months. The first set of samples were collected in October 2017 and a second set of samples were collected in March 2018. There were no action level exceedances for lead or copper in the 90th percentile which qualified the City of Eden Water Filtration Plant, once again, for reduced monitoring.

I would like to personally thank the lead and copper customers for their participation. Without their help we could not have made the determination that the system is still a healthy system and still in compliance with the rules and regulation set by the State of North Carolina. I would also like to thank Mr. Terry Shelton, Director of Public Utilities, Ms. Dena Spencer-Reid, Water Plant Superintendent, Ms. Melanie Clark, Chief Water Plant Operator and the rest of the Water Plant staff for their efforts. Qualifying for reduced monitoring will save the taxpayers money in terms of sampling costs.

EPA Administrative Order on Consent (AOC) and Mandatory Projects to Stop Sanitary Sewer Overflows – Update

The City of Eden is mandated to stop all Sanitary Sewer Overflows (SSOs) to be in compliance within five years with the Administrative Order on Consent (AOC) issued in April of 2017 by the Environmental Protection Agency (EPA). The City of Eden developed a Remediation Plan to rehabilitate our aging sewer collection system that was approved by the EPA to stop SSOs. We have been awarded funding of \$31,666,000 towards the total project cost of \$33,725,000 that this Remediation Plan will cost to complete in the next few years. The majority of the funding will come the Division of Water Infrastructure of the North Carolina Department of Environment and Natural Resources. This project is funded with a \$16,666,000 principle forgiveness grant, a \$15,000,000 zero percent interest loan and \$2,059,000 in pay-as-you-go funds from the City of

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Eden. This undertaking is a massive project that will see sewer line improvements in virtually every corner of the City. The Water Infrastructure Section of North Carolina Department of Environment and Natural Resources approved our Engineering Report for this work on April 9, 2018, clearing the way for the submittal of design plans and bid specifications. Engineering design work on the EPA AOC Remediation Plan projects is now 50 to 90 percent complete on most projects in the plan. The complete design plans and bid specification package will be submitted to Water Infrastructure on or before October 1, 2018. The construction work on these projects will primarily be replacement and relining of existing sewer mains and rehabilitation and improvement of some of our older pump stations. The first projects of this plan are expected to be bid and awarded by January of 2019. Over the next three years there will be a lot of construction all around the City, we ask in advance for your patience due to any inconvenience that this work may cause you. All projects of this plan are due to be completed by April of 2022.

CONSENT AGENDA:

- a. Approval and Adoption of May 15, 2018 Minutes.
- b. Consideration of an amendment to City Code Chapter 10, Personnel Ordinance.

AN ORDINANCE AMENDING
THE CITY CODE
OF THE CITY OF EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that §10-6.3 (B) (3)(c) of the Eden City Code is amended as follows:

(c) The city's payment of premiums for group health and dental coverage for retirees will be discontinued when:

- 1. The retiree begins to draw social security benefits and becomes eligible for Medicare; or
- 2. The retiree becomes eligible for 100% of social security benefits;

whichever event occurs first between items 1 and 2; or

- 3. The retiree becomes eligible for social security disability.

Any employee not meeting the aforementioned criteria by paying 100% of the premium for coverage will be allowed to remain on the city's insurance policy for 18 months from the date of separation from the organization.

(Ord. passed 5-17-94; Am. Ord. passed 11-20-01; Am. Ord. passed 1-17-02; Am. Ord. passed 6-20-06; Am. Ord. passed 8-29-09)

APPROVED, ADOPTED AND EFFECTIVE this 19 day of June, 2018.

Neville Hall, Mayor

Attest: Sheralene Thompson, City Clerk

- c. Consideration and approval of Pyrotechnics Permit for July 4th fireworks display.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

- d. Consideration to adopt a Reimbursement Resolution for General Fund Street Resurfacing Projects.

RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING
 THE INTENT OF THE CITY TO REIMBURSE ITSELF FOR CAPITAL
 EXPENDITURES INCURRED IN CONNECTION WITH THE STREET
 RESURFACING PROJECTS (SEE ATTACHED LIST) FROM THE
 PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE
 EXECUTED AND DELIVERED IN THE FISCAL YEAR
 2018-2019.

WHEREAS, the Eden City Council (the "Council") has determined that it is in the best interests of the City to finance the construction, renovation, and improvements of certain projects within the City known as the (1) Street Resurfacing Projects (see attached list) (the "Projects"); and

WHEREAS, the City presently intends, at one time or from time to time, to finance all of a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the "Obligations") to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the City desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the "Original Expenditures"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to reimburse its General Fund for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Eden City Council as follows:

Section 1. Official Declaration of Intent. The City presently intends, and reasonably expects, to reimburse its General Fund for the Original Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations in the Fiscal Year 2018-2019 to finance all of a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a portion of the costs of the Projects, which amount is subject to change, is expected to be \$380,000.

Section 2. Compliance with Regulations. The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulation promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City's intent to reimburse its General Fund for the Original Expenditures from proceeds of the Obligations.

Section 3. Itemization of Capital Expenditures. The Director of Finance for the City, with advice from the City Attorney, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. Effective Date. This Resolution is effective immediately on the date of its adoption.

Adopted and Approved this 19 day of June, 2018.

Neville Hall, Mayor

Attest: Sheralene Thompson, City Clerk

- e. Consideration to adopt a Reimbursement Resolution for General Fund Projects.

RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING
 THE INTENT OF THE CITY TO REIMBURSE ITSELF FOR CAPITAL
 EXPENDITURES INCURRED IN CONNECTION WITH GENERAL FUND
 PROJECTS: SPLASH PAD, RESURFACE TENNIS COURTS, MATRIMONY
 CREEK PHASE II, KLYCE STREET & DRAPER LANDING, KARASTAN
 TRAIL, STADIUM DRIVE SIDEWALK MATCHFROM THE PROCEEDS OF
 CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

DELIVERED IN THE FISCAL YEAR 2018-2019.

WHEREAS, the Eden City Council (the "Council") has determined that it is in the best interests of the City to finance the construction, renovation, and improvements of certain projects within the City known as General Fund Projects: (1) Splash Pad, (2) Resurface Tennis Courts, (3) Matrimony Creek Phase II, (4) Klyce Street & Draper Landing, (5) Karastan Trail, and (6) Stadium Drive Sidewalk Match (the "Projects"); and

WHEREAS, the City presently intends, at one time or from time to time, to finance all of a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the "Obligations") to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the City desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the "Original Expenditures"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to reimburse its General Fund for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Eden City Council as follows:

Section 1. Official Declaration of Intent. The City presently intends, and reasonably expects, to reimburse its General Fund for the Original Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations in the Fiscal Year 2018-2019 to finance all of a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a portion of the costs of the Projects, which amount is subject to change, is expected to be \$815,700.

Section 2. Compliance with Regulations. The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulation promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City's intent to reimburse its General Fund for the Original Expenditures from proceeds of the Obligations.

Section 3. Itemization of Capital Expenditures. The Director of Finance for the City, with advice from the City Attorney, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. Effective Date. This Resolution is effective immediately on the date of its adoption.

Adopted and Approved this 19 day of June, 2018.

Neville Hall, Mayor

Attest: Sheralene Thompson, City Clerk

f. Consideration to adopt a Reimbursement Resolution for Water and Sewer Projects.

RESOLUTION OF THE CITY OF EDEN,NORTH CAROLINA DECLARING THE INTENT OF THE CITY TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH REPLACING AERATORS AT WASTEWATER TREATMENT PLANT, REPLACING TELEMETRY SYSTEM AT WATER FILTRATION PLANT, REPLACING CHLORINE FEED TO FILTERS AT WATER FILTRATION PLANT, INSTALLING MIXER FOR CLEARWELL#2 AT WATER FILTRATION PLANT, SEWER FORCE MAIN REALIGNMENT-NCDOT HIGHWAY 770, JACKSON STREET WATER LINE PROJECT, MOREHEAD STREET WATERLINE PROJECT, WEST AVENUE WATERLINE PROJECT, AND RIDGE AVENUE WATERLINE PROJECT FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN THE FISCAL YEAR 2018-2019.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

WHEREAS, the Eden City Council (the "Council") has determined that it is in the best interests of the City to finance the construction, renovation, and improvements of certain projects within the City known as (1)Replacing Aerators at WWTP, (2)Replacing Telemetry System at WFP, (3)Replacing Chlorine Feed to Filters at WFP, (4)Installing Mixer for Clearwell #2 at WFP, (5)Sewer Force Main Realignment-NC DOT Highway 770, (6)Jackson Street WL Project, (7)Morehead Street WL Project, (8)West Avenue WL Project, and (9)Ridge Avenue WL Project (the "Projects"); and

WHEREAS, the City presently intends, at one time or from time to time, to finance all of a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the "Obligations") to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the City desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the "Original Expenditures"), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to reimburse its Water & Sewer Fund for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Eden City Council as follows:

Section 1. Official Declaration of Intent. The City presently intends, and reasonably expects, to reimburse its Water & Sewer Fund for the Original Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations in the Fiscal Year 2018-2019 to finance all of a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a portion of the costs of the Projects, which amount is subject to change, is expected to be \$615,000.

Section 2. Compliance with Regulations. The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulation promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City's intent to reimburse its Water & Sewer Fund for the Original Expenditures from proceeds of the Obligations.

Section 3. Itemization of Capital Expenditures. The Director of Finance for the City, with advice from the City Attorney, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. Effective Date. This Resolution is effective immediately on the date of its adoption.

Adopted and Approved this 19 day of June, 2018.

Neville Hall, Mayor

Attest: Sheralene Thompson, City Clerk

g. Request to write off uncollectible Water and Sewer account debt.

After review of the submitted accounts, it was evident that they are legally uncollectible. Based upon that and upon recommendation of our accountant Judy Rouse, Finance requested that the amounts be written off so they will no longer show as delinquent accounts receivable. Continuing to include such amounts in the financial records of the City could result in a distorted aged trial balance: The list included W&S Accounts older than 10 Years, no Social Security Numbers or less than \$50 for a total of \$4,586.62. The accounts do not have sufficient evidence for filing a legal claim. It is staff's recommendation that the removal of the accounts will more accurately reflect the amounts that are actually due and collectible by the City of Eden.

h. Approval and adoption of Budget Amendment 10.

The budget amendment appropriates the Occupancy Tax Fund Balance for the purchase of a storage building.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Fund Bal Approp - Occupancy Tax	10-3991-99400	\$	-	\$	6,100.00	<u>\$ 6,100.00</u>
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General Fund Expenditures

Econ Development C/O Building	10-4135-53000	\$	-	\$	6,100.00	<u>\$ 6,100.00</u>
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Appropriate Occupancy Tax fund balance for the purchase of storage building.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

i. Approval and adoption of Budget Amendment 11.

The budget amendment appropriates Municipal Service District Tax fund balance for projects in the downtown areas. This amendment appropriates \$1,000 to the Leaksville District for the "Oink & Ale" event. These expenditures are approved by the merchants in each district.

MSD Tax Fund Balance Appropriated	17-3991-99100	\$	-	\$	1,000.00	<u>\$ 1,000.00</u>
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Municipal Service District Tax Fund Expenditures

MSD Tax Expense - Leaksville	17-4135-29900	\$	7,300.00	\$	8,300.00	<u>\$ 1,000.00</u>
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To appropriate MSD Tax funds for downtown projects.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

j. Approval and adoption of Budget Amendment 12.

The budget amendment appropriates funds to cover the expense of a swing and shelter constructed in Grogan Park. The Town & Country Garden Club donated \$1,000 for this project and the remaining balance of the project (\$1,900) will be allocated from the Grogan Park fund balance.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Grogan Park Donatins	10-3350-00900	\$	-	\$	1,000.00	\$	1,000.00
Fund Balance Approp - Grogan Park	10-3991-99500	\$	-	\$	1,900.00	\$	<u>1,900.00</u>
						\$	<u>2,900.00</u>

General Fund Expenditures

Grogan Park	10-9920-70000	\$	-	\$	2,900.00	\$	<u>2,900.00</u>
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To appropriate funds for Grogan Park expenditure.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

k. Approval and adoption of Budget Amendment 13.

The attached budget amendment appropriates funds donated by the Rockingham County Arts Council for the Hispanic Heritage Festival sponsored by the city. These funds were used to cover the costs of the Mariachi band.

Donations	10-3839-88000	\$	-	\$	1,600.00	\$	<u>1,600.00</u>
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General Fund Expenditures

Econ Dev Miscellaneous	10-4135-29900	\$	9,300.00	\$	10,900.00	\$	<u>1,600.00</u>
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To appropriate donation from Rockingham County Arts Council for Hispanic Heritage Festival.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

l. Approval and adoption of Budget Amendment 14.

During fiscal year 2017-2018, three events (Riverfest, Oink & Ale, and Shaggin' on Fieldcrest) that had been accounted for through the Downtown Development Corporation are now being accounted for in the city's financial statements. A budget amendment was approved in March to appropriate the revenue that was transferred to the city's account to the specific line items in the Economic Development & Tourism budget. As of June 2018, the revenue for Riverfest and Oink & Ale has exceeded the original appropriated amount. The budget amendment appropriates these additional revenues to the specific line items in the Economic Development & Tourism budget.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Riverfest	10-3350-02100	\$	44,000.00	\$	53,900.00	\$	9,900.00
Oink & Ale Festival	10-3350-02200	\$	1,100.00	\$	10,800.00	\$	9,700.00
						\$	<u>19,600.00</u>

**General Fund
Expenditures**

Riverfest	10-4135-30210	\$	44,000.00	\$	53,900.00	\$	9,900.00
Oink & Ale Festival	10-4135-30220	\$	1,100.00	\$	10,800.00	\$	9,700.00
						\$	<u>19,600.00</u>

Appropriates festival proceeds to expenditure line items.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

m. Approval and adoption of Budget Amendment 15.

At June 30, 2017, there was a fund balance in the Self-Insurance fund in the amount of \$171,973. We project that claims for this year will exceed the budgeted amount by approximately \$114,000; however, this is only a projection based on past experience. Since this amount could fluctuate with an increase or decrease based solely on claims, the attached budget amendment appropriates the entire fund balance to cover the projected excess of claims over the budgeted amount. Any amount that is not used will automatically return to fund balance.

	Account #	From	To	Amount
Self-Insurance Fund				
Revenues				
Fund Balance Appropriated	15-3391-9910	\$	-	\$ 171,900.00
				<u>\$ 171,900.00</u>
Self-Insurance Fund				
Expenditures				
Insurance Claims	15-4145-30000	\$	2,478,400.00	\$ 2,650,300.00
				<u>\$ 171,900.00</u>

Appropriates fund balance @ 6/30/17 to cover claims for FY 17-18.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

n. Approval and adoption of Budget Amendment 16.

On April 17, 2018, the city council approved to purchase a trash compactor for the Solid Waste Department. When the City purchases equipment with installment purchases, it is required to show the loan proceeds as revenue and the payment to the vendor as an expenditure in the financial statements. The amendment increases the General Fund revenue line item “loan proceeds” and also increases the Solid Waste Department Capital Outlay – Equipment for the purchase of the trash compactor.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Loan Proceeds	10-3850-86000	\$	2,180,800.00	\$	2,352,600.00	\$	<u>171,800.00</u>
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General Fund Expenditures

Solid Waste C/O Equipment - Depr	10-4710-57000	\$	-	\$	171,800.00	\$	<u>171,800.00</u>
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Appropriates loan proceeds for Solid Waste trash compactor.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

o. Approval and adoption of Budget Amendment 17.

In December 2017, the City began accepting donations for a Fire Training Facility to be placed on the land that was donated earlier this year by Rockingham County. We created a capital project fund to account for these funds since this will be a project that will be completed over several years. Even though no money has been spent this fiscal year, we need a budget amendment for this capital project fund to allocate the donations that have received and the attached budget amendment allocates these funds. However, expenditures will not occur without the approval of city council. Other budget amendments will be necessary in the future as funds are received and expenditures are approved.

Donations	16-3350-00900	\$	-	\$	9,000.00	\$	<u>9,000.00</u>
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Fire Training Facility Capital Project Fund Expenditures

C/O Buildings	16-4340-54000	\$	-	\$	9,000.00	\$	<u>9,000.00</u>
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To appropriate funds donated for the Fire Training Facility.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

p. Approval and adoption of Budget Amendment 18.

Due to the uncertainty of projected revenues that may not be realized, we are recommending a budget amendment to allocate \$500,000 from the General Fund fund balance to the contingency line item. If revenues are realized in an amount greater than projected, the funds will be returned to the General Fund fund balance when the financials are closed for year ending June 30, 2018.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Fund Balance Appropriated	10-3991-99100	\$	-	\$ 500,000.00	<u>\$ 500,000.00</u>
General Fund Expenditures					
Contingency	10-9990-99100	\$	-	\$ 500,000.00	<u>\$ 500,000.00</u>

Appropriates fund balance to cover possible shortfalls in the revenues.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

q. Approval and adoption of Budget Amendment 19.

In the FY 2017-2018 budget, \$3,112,830 in revenues were projected from the treatment of leachate from Duke Energy. As of April 30, 2018, we have only collected \$379,090 with only May and June remaining to be billed. This will be a shortfall for Sewer Charges of approximately \$2,733,740 in revenue. With this revenue shortfall and the fact that Water & Sewer fund expenditures are projected to be under budget, we are recommending a budget amendment to allocate \$1,500,000 from the Water & Sewer Fund fund balance to the contingency line item.

Fund Balance Appropriated	30-3991-99100	\$	-	\$ 1,500,000.00	<u>\$ 1,500,000.00</u>
Water & Sewer Fund Expenditures					
Contingency	30-9990-99100	\$	-	\$ 1,500,000.00	<u>\$ 1,500,000.00</u>

Appropriates fund balance to cover the shortfall in Leachate revenue.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

r. Approval and adoption of Budget Amendment 20.

As noted in the FY 18-19 budget message, \$531,945 has been spent through January 31, 2018 from the Eden pay-as-you-go funding in the EPA/AOC Sewer project fund that will be reimbursed from the NC Connect Bond funds once we start submitting pay requests. Since January 31, 2018, an additional \$447,481 has been spent. We are recommending a budget amendment to transfer \$1,000,000 from the Water & Sewer Fund fund balance to the EPA/AOC Sewer project fund as a loan to cover the pay-as-you-go expenditures. Once the first request is submitted and received from the NC Connect Bond funds, this amount will be transferred back to the Water & Sewer Fund fund balance.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Fund Balance Appropriated	30-3991-99100	\$	1,500,000.00	\$ 2,500,000.00	<u>\$ 1,000,000.00</u>
Water & Sewer Expenditures					
Loan - to EPA/AOC Project Fund	30-9920-98300	\$	-	\$ 1,000,000.00	<u>\$ 1,000,000.00</u>
EPA/AOC Project Fund Revenues					
Loan from W/S Fund	33-3986-98400	\$	-	\$ 1,000,000.00	<u>\$ 1,000,000.00</u>
EPA/AOC Project Fund Expenditures					
W/S Loan Repayment	33-8130-60000	\$	-	\$ 1,000,000.00	<u>\$ 1,000,000.00</u>

Appropriates fund balance from Water & Sewer fund to EPA/AOC Project fund.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

s. Consideration to approve financing for trash compactor.

Resolution Approving Financing Terms

WHEREAS: The City of Eden (“City”) has previously determined to undertake a project for the financing of a trash compactor, (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The City hereby determines to finance the Project through Branch Bank and Trust Company (“BB&T”), in accordance with the proposal dated June 11, 2018. The amount financed shall not exceed \$171,759.69, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.24%, and the financing term shall not exceed five (5) years from closing.
2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.
4. The City shall not take or omit to take any action the City of Eden or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).
5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund, or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.
6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this 19 day of June, 2018.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

By: Sheralene Thompson, City Clerk By: Neville Hall, Mayor

t. Consideration of uncollectible code enforcement fees.

The properties at 625 Lee Street and 235 Matthews Street were the subject of foreclosure proceedings by the Rockingham County Tax Department. The proceeds were less than the taxes due; therefore, the City of Eden did not receive full payment for the code enforcement fees due. Foreclosure is the sole remedy for debt owed and must be removed.

u. Consideration of a proposed mutual aid agreement for disaster aid assistance.

NORTH CAROLINA
ROCKINGHAM COUNTY MUTUAL AID AGREEMENT
MUTUAL AID AGREEMENT BETWEEN COUNTY OF ROCKINGHAM, CITY OF EDEN, CITY OF REIDSVILLE, TOWN OF MADISON, TOWN OF MAYODAN, TOWN OF STONEVILLE AND TOWN OF WENTWORTH

THIS AGREEMENT, made this _____ day of _____, 2018, by and between Rockingham County, herein after referred to as "parties of the first part," and the City of Eden, City of Reidsville, Town of Madison, Town of Mayodan, Town of Stoneville and the Town of Wentworth all of North Carolina, hereinafter referred to as "parties of the second part",

WHEREAS, a disaster is an occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made accidental, military or paramilitary cause;

WHEREAS, each party desires to provide its residents all possible assistance in and protection from disasters; and

WHEREAS, each party can provide the other mutual aid in time of disaster since they are geographically adjacent;

WHEREAS, each party will designate an emergency management coordinator to act under this agreement;

NOW THEREFORE, pursuant to N.C.G.S §. 166A-19, Article 1A and other applicable laws the parties of the first part and the parties of the second part, agree as follows:

1. That should any party require the aid of the other, because of a local state of emergency or disaster, the party requiring aid shall make a request for aid to the Rockingham County Emergency Services Director and the appropriate local municipal emergency management coordinator(s).
2. That each party hereby authorizes and grants to the Rockingham County Emergency Services Director and the local municipal emergency coordinators the authority to give to, use and expend for the benefit of the other parties to this agreement all available resources needed to assist the requesting party in providing reasonable and adequate protection for the residents of the requesting party.
3. That the party who is requested to extend aid may withhold resources necessary to provide reasonable and adequate protection for its community;
4. That, unless otherwise specified, the emergency responders of the party extending aid will continue to operate under the command and control of their own leaders, but those units actually rendering the requested aid will come under the operational control of the requesting party;
5. The requesting party will provide for the physical needs of those volunteers and personnel of the party extending;
6. That the party receiving aid will pay to the party extending aid all costs and expenses which the party extending aid incurred by reason of extending the aid so long as such expenses are being reimbursed by insurance or federal and/or state funding;
7. That the party receiving aid will indemnify, save, defend, and hold harmless the party extending aid from any action or suit arising out of supplying or extending such aid;
8. That the party receiving aid will reimburse and make whole the party extending aid for any and all damage to equipment or loss of materials incurred by reason of extending aid;

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date set forth above.

v. Approval and adoption of a Resolution to accept the revised water line extension loan/grants to the state line.

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Resolution of the Council of the City of Eden June 19, 2018

WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and

WHEREAS, the North Carolina Department of Environmental Quality has offered a combination of State Revolving Loan, State Grant, and State Bond Loan on June 4, 2018, in the amount of \$ 7,546,800 for the construction of Regional Mega Park Waterline Expansion (Out of Town section Project Number H-SRP-D-17-0015), and

WHEREAS, the City of Eden intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EDEN:

That City of Eden does hereby accept the (State Revolving Loan, Grant, or State Bond Loan) offer of \$7,546,800.

That the City of Eden does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the (loan or grant) offer, Section II - Assurances will be adhered to.

That Brad Corcoran, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That City of Eden has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19st day of June 2018 at Eden, North Carolina.

Neville Hall
Mayor

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Eden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Eden duly held on the 19st day of June 2018 and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this 19 day of June 2018. Sheralene S. Thompson, City Clerk

Council Member Carter said he did have a question about Budget Amendment 18 but the city manager had answered it to his satisfaction.

A motion was made by Council Member Burnette to approve the Consent Agenda. Council Member Carter seconded the motion. All members voted in favor of the motion. The motion carried.

ANNOUNCEMENTS:

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Council Member Hampton announced The Boulevard would have a car show called Cars and Crabs on July 14 from 10 a.m. until 2 p.m. Anyone could register a car, truck or bike for a \$10 fee. They would be selling crabs and shrimp on The Boulevard. It was a fundraiser to help with improvements to The Boulevard area.

Mayor Hall thanked the property owners and tenants of The Boulevard for their efforts to renovate this area. People should contact Council Member Hampton if they would like to donate.

Council Member Carter said the July 4 celebration with fireworks would be at Morehead High School.

Council Member Epps said Fair Funeral Home would have their parade on July 4th also.

Council Member Ellis said Shaggin' on Fieldcrest would be on July 21 featuring Jim Quick and Coastline.

CLOSED SESSION:

- a. In accordance with G.S. § 143-318.11.(a)3, to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- b. In accordance with G.S. § 143-318.11.(a)4, to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

Council Member Burnette made a motion to go into closed session. Council Member Ellis seconded the motion. All members voted in favor of the motion.

OPEN SESSION:

Minutes of the regular June 19, 2018 meeting of the City Council, City of Eden:

Council Member Burnette made a motion to return to open session. Council Member Ellis seconded the motion. All members voted in favor of the motion.

Mayor Hall had one more item to mention. He had several calls when citizens had asked him to use his influence over a department head or department to get something done. He personally had told those people they were putting him and the employees in a bad position. The employees had a job to do. If he asked an employee to do something, they had to decide whether to do what he asked or what their job told them to do. He understood people struggled but some of them were the same people every month. It was best to just tell people to call back to the department head and if they would help them, it was the department head’s decision. He was not going to tell the Council how to handle their constituents but if they started bending rules for one person, they would have to do it for everyone. He did not know if Council got calls like he did.

Mr. Corcoran added that Eden employees probably worked with citizens better than anywhere. If Council did get those calls, they should call him and he could get them the background information and typically it would show a process that all sorts of things had been done to try and work with people. They had to be fair to the other residents and citizens. At some point, they could not keep making exceptions month after month.

Mayor Hall did talk to the citizen who had prompted the discussion and he told them they could call and talk to Finance and HR Director Tammie McMichael, it would be her decision to make. After he hung up with the citizen, he thought that person would probably tell Ms. McMichael they had talked to him and claim he said she would take care of it, so he had turned around and called Ms. McMichael and told her to do what her job description told her to do. The citizen had come in and did what they needed to do, which was what would happen most of the time if they stood by their rules.

ADJOURNMENT:

A motion was made by unanimous consent to adjourn.

Respectfully submitted,

Deanna Hunt
City Clerk

ATTEST:

Neville Hall
Mayor