

**CITY COUNCIL  
REGULAR MEETING  
AGENDA  
COUNCIL CHAMBERS  
308 E. Stadium Drive  
October 16, 2018  
6:00 p.m.**

1. Meeting called to order by: Neville Hall, Mayor
2. Invocation: Pastor Les Herod, Church of God of Prophecy
3. Pledge of Allegiance: Led by Fire Chief Tommy Underwood
4. Recognitions & Proclamations:
  - a. Citizens Academy Graduation
5. Roll Call:
6. Set Meeting Agenda:
7. Public Hearings:
  - a. Consideration of a Public Hearing to approve and adopt a Resolution and to approve funding \$14,200 as part of the 10% matching requirement for a N.C. Department of Transportation grant. **Meggan Odell, Aging, Disability and Transit Services of Rockingham County**
8. Requests and Petitions of Citizens:
9. Unfinished Business:
  - a. Consideration of the Certificate of Sufficiency by the City Clerk and adoption of a Resolution calling for a public hearing on the annexation petition of property located at 342 Wilshire Drive. A-18-04. **Kelly Stultz, Director of Planning & Inspections**
  - b. Consideration to award the contract for the Freedom Park Splash Pad Bath House, Showers, Restrooms and Concession Facility. **Johnny Farmer, Director of Parks & Recreation**
10. New Business:
  - a. Request to call a public hearing to consider changing the name of Kuder Street. **Kelly Stultz, Director of Planning & Inspections**
11. Reports from Staff:
  - a. City Manager's Report. **Brad Corcoran, City Manager**

12. Consent Agenda:

- a. Approval and adoption of September 18, 2018 Minutes. **Deanna Hunt, City Clerk**
- b. Consideration to accept maintenance for a portion of Knight Street. **Tammy Amos, Director of Transportation Engineering**
- c. Consideration and approval of financing for a service truck and a sewer vacuum rodding machine. **Tammie McMichael, Director of Finance and Human Resources**
- d. Consideration of the high bid and sale of 622 Washington Street. **Kelly Stultz, Director of Planning & Inspections**
- e. Request to call a public hearing for the approval of the Water Shortage Response Plan. **Terry Shelton, Director of Public Utilities**

13. Announcements:

14. Adjourn:

Reception

Legal Applicant Name: City of Eden

Service Area of this Application

- Small Urban Service Area
- Rural Service Area

Project Type:

Traditional Section 5310 Project

Large Urbanized Areas must contact an MPO about applying for 5310 funding.

## NORTH CAROLINA DEPARTMENT OF TRANSPORTATION



### Applicant Information Project Information and Description

Enhanced Mobility of Seniors and Individuals  
with Disabilities Program  
(Federal Section 5310 )

### Capital – Purchase of Service

North Carolina Department of Transportation  
Public Transportation Division  
August 6, 2018

## GENERAL GUIDANCE

This call for projects in the small urbanized and rural areas will result in grants with a maximum period of performance of 12 months (**July 1, 2019 – June 30, 2020**). Funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent funding.

Funded projects are selected through a competitive process that will be coordinated by the NCDOT – Public Transportation Division following the procedures outlined in the finalized **Statewide Locally Coordinated Plan** which is currently out for public comment. Applicants should read the Application Overview before beginning their application. This document contains information about the federal and state regulations associated with the funding programs and guidance on how to prepare a grant application.

**REMINDER:** If you need technical assistance with the programmatic information or requirements, please contact the Mobility Development Specialist assigned to your area.

All eligible applicants intending to request funds need to ensure their proposed projects are included in a locally developed, Coordinated Public Transit-Human Service Transportation Plan for their service area (s). The LCP covers target populations indentified by the Federal Transit Administration in the respective federal circulars. All applicants shall adhere to Federal Transit regulations.

There are five (5) parts to the application consisting of the following:

- Applicant Information, Project Information and Project Description
- Locally Developed, Coordinated Public Transit-Human Service Transportation Plan
- Project Budgets (Enterprise Business System [EBS] Grants System)
- Federal and State Required Documents
- Optional Documentation

## SUBMITTAL INSTRUCTIONS

- A. The applicant will submit their application and all required documentation to the NCDOT – Public Transportation Division using the online EBS Grants System by no later than **11:59pm EST, Friday, November 2, 2018**. **Documents are to be uploaded in the Drop Box and must use the following naming convention: AgencyName.FY.DocumentName; i.e. “Agency.FY20.TitleVIReport”.** Refer to the **Drop Box uploading instructions in application package**. Early submittals are encouraged. Do not submit the application without all of the required documents attached. An incomplete application will not be reviewed. No applications will be accepted after the deadline. Do not send or bring any documents to the NCDOT office.

***For convenience, agencies may attach one zipped file containing all the master and supporting documents.***

## PART 1 – Applicant Information

Legal Name of Applicant: City of Eden		
Applicant's Congressional District: 13 <i>If Applicant's city is included in more than one district, enter primary district only</i>	Applicant's County: Rockingham <i>If Applicant has offices in more than one county, list county where main office is located</i>	
Address: PO Box 70		
City: Eden	State: NC	Zip Code: 27289
Federal Taxpayer ID Number: 56-0896097		
Doing Business As (DBA) Name: <i>If applicable (normally the transit system name, if different than applicant)</i>		
Applicant's DUNS Number: 093774750 <i>Unique 9-Digit number issued by Dun &amp; Bradstreet. May be obtained free of charge at: <a href="http://fedgov.dnb.com/webform">http://fedgov.dnb.com/webform</a></i>		
Parent Agency DUNS Number: <i>Required only if different than Applicant</i>		
Applicant's Service Area's Congressional District: 13 <i>If Service Area is included in more than one district, enter primary district only</i>		
Project's Service Area: Rockingham County <i>List the county or counties that will be served by the proposed project.</i>		
<b><i>Project Manager and Title:</i></b>	Amy Winn, Accounting Coordinator	
Telephone:	Area Code: 336	Phone Number: 612 - 3796
Fax:	Area Code: 336	Phone Number: 623 - 2598
E-mail Address:	awinn@edennc.us	
Website Address:	<a href="http://www.ci.eden.nc.us">www.ci.eden.nc.us</a> or <a href="http://www.rideskat.org">www.rideskat.org</a>	

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Federal Financial Assistance Transparency Act (FFATA) mandates the disclosure of the names and total compensation of the five most highly compensated officers of an entity if:

- The Applicant received 80% or more of its annual gross revenues in the preceding fiscal year from the federal government (all federal sources, not just FTA); and
- Those revenues were greater than \$25M; and
- The public does not have access to the information through Securities and Exchange Commission or Internal Revenue Service filings as specified in FFATA.

Applicant should select "Yes" if they are subject to the reporting requirements of FFATA and "No" if they are not subject to Executive Compensation Reporting.

YES       No

Executive Compensation Reporting: If "Yes" is selected above, enter the Names and Compensation amounts for the top five officers of the Applicant.

<u>Full Name</u>	<u>Total Compensation</u>
1 _____	\$ _____
2 _____	\$ _____
3 _____	\$ _____
4 _____	\$ _____
5 _____	\$ _____

## PART 2 – Project Information

IMPORTANT: Applicants will be allowed to submit an unlimited number of applications for funding for their small urban and/or rural service area. Duplicate projects within service areas will not be funded. Applicants can apply for one year of 5310 funding only. If a project is selected, funding for subsequent years is not guaranteed. It will be necessary to reapply and go through another competitive process for subsequent funding.

### A. PROGRAM APPLICATION

<b>Funding Source</b>	Federal Section <b>5310</b>
<b>Project Type</b>	<b>Traditional 5310 Project</b>
<b>Riders or Consumers will live in:</b>	<input checked="" type="checkbox"/> Rural area <input type="checkbox"/> Small Urban area
<b>Total Project Cost by Budget Type:</b>	Operating \$ 142000.00
<b>Total Federal Request Match(es) not included</b>	Total Federal Request \$ 142000.00

### B. SCOPE OF PROPOSED SERVICES

Instructions: Complete this table for the targeted population group/groups you plan on serving in the project. Put N/A if the population is not a target in this project. Definitions of each of these populations is included in Appendix A of the 5310 Overview.

	<b>Elderly</b>	<b>Disabled</b>
How many of the targeted population live in the area you propose to serve?	147 apartment units (Population in Eden is 3299 over the age of 65)	33 apartment units (Approximate Population in Eden is 743)
Of the number listed above, how many have the unmet transit need your project addresses?	36% do not currently use transit services	48% currently use the demand response system and deviated fixed route in place
How many people with the unmet transit need will you serve through this project?	100% who need service will receive it	100% who need it will receive the service

## **PART 3 - Project Description**

**IMPORTANT** - *The FTA requires that projects receiving funds from the Section 5310 Program (Enhanced Mobility of Seniors and Individuals with Disabilities) be included in the locally developed, Coordinated Public Transit-Human Service Transportation Plan.*

**INSTRUCTIONS** – This application is for a “Section 5310 Traditional” project, line items **G-611 – Direct Purchase of Service (Private), G-641 Direct Purchase of Service (Public), G-621 – Volunteer Reimbursement** only. The project must fit into one of the two (2) criteria from the Section 5310 circular below to be a Section 5310 Traditional project:

### **Traditional Section 5310 Projects**

(1) Gaps in Service Filled. Provision of transportation options that would not otherwise be available for seniors and individuals with disabilities measured in numbers of seniors and people with disabilities afforded mobility they would not have without program support as a result of traditional Section 5310 projects implemented in the current reporting year.

(2) Ridership. Actual or estimated number of rides (as measured by one-way trips) provided annually for individuals with disabilities and seniors on Section 5310–supported vehicles and services as a result of traditional Section 5310 projects implemented in the current reporting year.

The application questions below must be answered based on one or more of the project scenarios listed above. Click on the **gray rectangle** and type each answer. If needed, the text will automatically wrap to the next row. The answer may wrap to the next page if necessary. NCDOT will use the answers the applicant provides to determine whether the project is worthy of funding. The details are important and applicants should provide detailed answers to these questions.

### **SECTION 5310 TRADITIONAL PROJECTS BASED ON TWO ELIGIBILITY CRITERIA**

1. Provide a 2-3 sentence description of your proposed project or service.

**Answer:** To continue operating a deviated fixed route service to primarily elderly and disabled citizens in the area of Eden in Rockingham County. It is the City’s goal to contract service provision with the Community Transportation System in Rockingham County and continue the routes that were begun in January of 2013. Routes established have pick up and drop off locations targeting Elderly and Disabled Housing/Apartment Complexes as well as livelihood necessities such as the the grocery store, pharmacy, medical facilities/Wellness Centers, and other retail areas. The need for this route is displayed through current ridership on similar projects and the Community Transportation System’s



existing fleet vehicle one way trip statistics, as well as in the Locally Coordinated Plan for Rockingham County and its addendums that call for a bus service in our county. Also according to the US Census Bureau in 2013, an estimated 622 households in Eden proper with an individual 65 years of age or over, do not own a vehicle or have access to any transportation.

2. Describe the intended service area that will benefit from your proposed project. Include pertinent demographic information about the service area in your answer. It should be clear from your description whether your project’s targeted population lives in a small urban or rural area of North Carolina.

**Answer:** Exploring county wide deviated fixed route service was a top priority in the original approved version of the Locally Coordinated Plan in 2009, the revision and needs assessment survey conducted in May 2011 and the addendum/revisions completed in August 2015. In the American Community Survey results of 2010, approximately 14, 928 people in Rockingham County are documented as disabled (9, 216 are adults between the age of 18-64 and 5, 712 are adults 65 years of age or older) and approximately 21, 338 (22.7% of the county’s total population) are 60 years of age or older. It is very likely that these individuals do not have vehicles or access to vehicles to perform everyday errands or activities. As Rockingham County continues to become an aging county, the unmet transportation needs will only grow.

3. Describe the mobility options the seniors and/or individuals with disabilities in this service area have now and discuss how these are insufficient and/or inappropriate. If public transportation is unavailable to the targeted populations, how are they getting to life-sustaining, social and recreational activities without it?

**Answer:** Public Transportation is provided in this area to seniors and/or individuals with disabilities using the county’s coordinated community transportation system which provides demand response service and a deviated fixed route service. The demand response service is utilized greatly in Eden, however, there is a reservation scheduling notice of at least 72 hours required before an appointment and there is very little transportation funding available to grocery stores or other non medical needs. It is the City’s hope that with the continuation of the deviated fixed route service described in this proposal, citizens in Eden will be able to continue to access needed services and have greater options of getting out and about.

4. Provide information about the locally developed, Coordinated Public Transit - Human Services Transportation Plan (LCP) used to prepare this project application.

**Answer:**

1	<b>Name of Plan/Title</b>	<b>Locally Coordinated Public Transit Human Service Transportation Plan</b>
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2	<b>Applicable Need, Strategy or Activity Included on Page Number(s)</b>	<b>Page 22</b>
3	<b>Plan Date</b>	<b>Original Plan approved in May 2009; Revised Addendum I approved in May 2011 and Revised Addendum II approved in August 2015</b>

5. To be funded as a Traditional 5310 Project, the project must meet at least one of two qualifying criteria including:
- Does your project fill a gap in Service? **Answer:** YES
  - Does your project increase ridership? **Answer:** YES
6. If you answered 'yes' to any of the questions in 5(a) or 5(b) above, describe how your project meets this qualifying criteria.

**Answer:** This project allows for elderly and disabled citizens to access transit services without giving an advanced notice or having a reservation. Ridership has increased tremendously as the citizens in Eden recognize that we have what they see as a true public transit bus system.

7. Traditional 5310 Projects must be planned, designed and carried out to meet the transportation needs of seniors and/or individuals with disabilities. Describe how seniors and/or individuals with disabilities will be targeted for this project.

**Answer:** Currently, the City of Eden does have the deviated fixed route operational as well as the community transportation system's demand response model. This grant proposal will allow the City to continue the deviated fixed route service which has established high volume pick up and drop off locations at several Elderly and Disabled Housing/Apartment Complexes. The current route, which is fluid and changes as needs arise, has 20 stops that allow for grocery shopping, nutrition services, Center for Active Retirement, exercise, retail, medical and socialization. According to studies done following trends of age population in Rockingham County, the age demographic of 60 to 74 is increasing continuously and as increased an average of 19.1% in the last ten years or so. It is obvious that with a greater elderly and/or disabled population, more services designed to accommodate their daily skills and keep them aging at home are necessary. Although specifically targeted at providing transportation to elderly and disabled citizens in the city of Eden, the deviated fixed route will also be open to the general public for employment, education, etc.

8. Estimate the annual number of unduplicated passengers who will be served or the number of one-way trips that will be provided from the proposed project.

**Answer** (unduplicated passengers): 450+ **Answer** (additional trips): 18,000

9. Describe how the project will be coordinated with human service agencies, nearby jurisdictions and/or public and private transportation providers. Identify any partnerships that will be involved in the implementation of the project. (i.e. vehicle sharing, scheduling & dispatching center, training, shared rides, shared costs)

**Answer:** This project will definitely coordinate with local health and human service agencies as well as government on the city and county level. The City of Eden as grantee will partner immediately with the county's existing coordinated community transportation system to provide the deviated fixed route service. It is also the intent, that the routes will begin to relieve some of the financial burden of non emergency medical transportation provided by Medicaid service providers (Transit and Emergency Management Personnel) and a significant decrease in costs to Medicaid will be seen at least within Rockingham County. Citizens of Eden will not have to use the lack of accessible transportation as an excuse to not seek health care and livelihood sustain activities.

10. Describe the project plan in detail and provide a timeline and milestones for the completion of the project. This description should completely describe what you want to do and how you are going to do it **if** you receive the requested funding. Although they are not required documents in some cases, the applicant may want to attach with the application maps, pictures, marketing plans, draft brochures, charts or graphs and/or route schedules that support the request for funding, demonstrate the need or illustrate the applicant's preparation. If the applicant is working in partnership with or coordinating with other agencies or organizations, letters of support from these agencies or organizations may be attached with the application. Your detailed answer should be one half to a whole page long.

**\*New: Letter(s) of Support from applicant's RPO/MPO are required documents for the application.**

**Answer:** Upon notification of award of this grant, the City of Eden will initiate an MOU (Memorandum of Understanding) with the county's coordinated community transportation system for purchase of service. The City of Eden administration office, along side the director of transportation with the coordinated transit system, will be responsible for the oversight of the grant and making sure that eligible citizens receive identification cards to ensure accessibility and accuracy of grant reporting on the deviated fixed route. Public forums will be held throughout the year to gain public input on route modifications and a representative from the City of Eden will serve on the county's Transportation Advisory Board. On going conversations will occur with facilities interested in supporting a bus stop and advertising for the route. We believe that the public-private partnership will be strong and will allow for a unique collaboration of resources.

11. Describe the method that will be used to monitor and evaluate the success of this project. List the measurable indicators of success.

**Answer:** The City of Eden will continuously monitor the relationship with the coordinated transit system and the scope of this project. It will set forth benchmarks that should be achieved and will be evaluated on a monthly basis by administrative staff representing both entities. The health and human service agencies engaged in this project will set forth standards that will need to be met as well and those will be visited quarterly at the Transportatin Advisory Board meetings. Using the strengths and wisdom gained from other municipalities and the coordinated transit system, the City of Eden will be able to decipher whether our goal of providing service primarily to the aging and disabled population who needs it, is being accurately met.

12. Describe how the project relates to any federal or other programs that the applicant operates and, if applicable, how the applicant plans to use these resources to leverage this project.

**Answer:** This project is not directly related to any other project that the City of Eden operates. This project is an extension of one begun by the county's coordinated transit system and applied for and awarded last fiscal year to the City of Eden, and will be operated in the same capacity as is currently.

13. How will the applicant sustain the proposed service after the grant period?

**Answer:** The City of Eden supports the idea and implementation of the deviated fixed route in the area of Eden proper and will continue the service as best as financially able through city budget fund balances, advertising revenue, continued grant applications that support the service represented, partnerships with other agencies, letters of interest and local foundations gifts, fare revenue, etc.

14. What is the applicant's organizational mission? Explain how this project fits in with the other services the applicant already provides.

**Answer:** The City of Eden's organizational mission is to help its citizens and provide services in areas of interest and need. The partnership with the county's coordinated community transit system will enhance the quality of life for individuals by empowering them to achieve optimum health and well being, independence and participation in the community. This project will succeed in promoting local economy, local participation in the community and healthier living. It is the intent that this project will allow aging citizens to stay longer in their residences and not put burdens on the state's financial ability to place these folks in assisted living homes.

15. Describe the applicant's preparedness to manage the project and/or the applicant's technical capacity to provide the proposed transportation service.

**Answer:** The City of Eden, by partnering with the county's coordinated transit system, will be able to manage this grant and its reports with ease. The contracted service provider has been providing transportation for over 20 years and has been deemed the lead transportation agency for the county by the commissioners in 1997. The service provider has been operating and managing a similar 5310 grant award and will be instrumental in making sure that this project is monitored with efficiency and accuracy.

16. Describe the qualifications of the key personnel assigned to the project and the percentage of time each person will be involved in the project. Will the applicant need to hire additional personnel to support the project?

**Answer:** The existing office staff in the Finance Department at the City of Eden and the key personnel already on staff at the county's coordinated transit system are ready and able to undertake reporting, data collection and overall management of the grant.

17. Describe how the applicant will manage risk and provide for the safe delivery of services.

**Answer:** The City of Eden will manage risk and provide for safe delivery of services while collaborating with the county's coordinated transit system, which already does this on a daily basis with its existing fleet under Section 5311 and Section 5310 funding. Under the guidance of NCDOT, partnering governing bodies, health and human service agencies and the transit provider, the City of Eden will closely monitor the delivery of transportation services, acknowledge and work towards improvement of areas noted, follow all safety regulations and training and make sure that the targeted audience for this grant is reached.

18. Describe how the transit system intends to seek reimbursement for the services. If it is a trip-based reimbursement, service solely inside the urbanized area cannot be funded with 5310 through PTD. Monthly/quarterly document of trip origins and destination XY coordinates (truncated to 2 decimal points to protect privacy) will be required.

If it is a route-based reimbursement, the majority of miles and hours of the route must be outside the urbanized area. The typical route and deviation area must be submitted before service begins. Any changes in the route and deviation area need to receive pre-approval.

**Answer:** The transit system will be reimbursed on a negotiated trip based rate with quarterly trip documents provided to both the townships and NCDOT. Deviations will occur  $\frac{3}{4}$  of a mile from the template route and the website is consistently maintained to reflect route changes and additions.

# PUBLIC TRANSPORTATION PROGRAM RESOLUTION

## FY 2020 RESOLUTION

### Section 5311 (including ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

Applicant seeking permission to apply for Public Transportation Program funding, enter into agreement with the North Carolina Department of Transportation, provide the necessary assurances and the required local match.

A motion was made by *(Board Member's Name)* \_\_\_\_\_ and seconded by *(Board Member's Name or N/A, if not required)* \_\_\_\_\_ for the adoption of the following resolution, and upon being put to a vote was duly adopted.

WHEREAS, Article 2B of Chapter 136 of the North Carolina General Statutes and the Governor of North Carolina have designated the North Carolina Department of Transportation (NCDOT) as the agency responsible for administering federal and state public transportation funds; and

WHEREAS, the North Carolina Department of Transportation will apply for a grant from the US Department of Transportation, Federal Transit Administration and receives funds from the North Carolina General Assembly to provide assistance for rural public transportation projects; and

WHEREAS, the purpose of these transportation funds is to provide grant monies to local agencies for the provision of rural, small urban, and urban public transportation services consistent with the policy requirements of each funding source for planning, community and agency involvement, service design, service alternatives, training and conference participation, reporting and other requirements (drug and alcohol testing policy and program, disadvantaged business enterprise program, and fully allocated costs analysis); and

WHEREAS, the funds applied for may be Administrative, Operating, Planning, or Capital funds and will have different percentages of federal, state, and local funds.

WHEREAS, non-Community Transportation applicants may apply for funding for "purchase-of-service" projects under the Capital budget Section 5310 program.

WHEREAS, *(Legal Name of Applicant)* City of Eden hereby assures and certifies that it will provide the required local matching funds; that its staff has the technical capacity to implement and manage the project(s), prepare required reports, obtain required training, attend meetings and conferences; and agrees to comply with the federal and state statutes, regulations, executive orders, Section 5333 (b) Warranty, and all administrative requirements related to the applications made to and grants received from the Federal Transit Administration, as well as the provisions of Section 1001 of Title 18, U. S. C.

WHEREAS, the applicant has or will provide all annual certifications and assurances to the State of North Carolina required for the project;

NOW, THEREFORE, be it resolved that the (Authorized Official's Title)\* City Manager of (Name of Applicant's Governing Body) City of Eden City Council is hereby authorized to submit grant application (s) for federal and state funding in response to NCDOT's calls for projects, make the necessary assurances and certifications and be empowered to enter into an agreement with the NCDOT to provide rural, small urban, and urban public transportation services.

I (Certifying Official's Name)\* \_\_\_\_\_ (Certifying Official's Title) Mayor of City of Eden do hereby certify that the above is a true and correct copy of an excerpt from the minutes of a meeting of the (Name of Applicant's Governing Board) City of Eden duly held on the 16 day of October, 2018.

\_\_\_\_\_  
*Signature of Certifying Official*

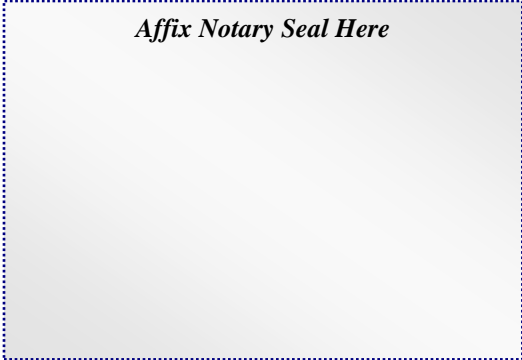
**\*Note that the authorized official, certifying official, and notary public should be three separate individuals.**

Seal Subscribed and sworn to me (date) \_\_\_\_\_

\_\_\_\_\_  
*Notary Public\**

\_\_\_\_\_  
*Printed Name and Address*

My commission expires (date) \_\_\_\_\_



**DBE GOOD FAITH EFFORTS CERTIFICATION**

This is to certify that in all purchase and contract selections (*Legal Name of Applicant*) City of Eden is committed to and shall make good faith efforts to purchase from and award contracts to Disadvantaged Business Enterprises (DBEs).

**DBE good faith efforts will include the following items that are indicated by check mark(s) or narrative:**

Required by PTD	Check all that apply	Description
*	<input checked="" type="checkbox"/>	Write a letter/email to Certified DBEs in the service area to inform them of purchase or contract opportunities;
*	<input checked="" type="checkbox"/>	Document telephone calls, emails and correspondence with or on behalf of DBEs;
	<input type="checkbox"/>	Advertise purchase and contract opportunities on local TV Community Cable Network;
*	<input checked="" type="checkbox"/>	Request purchase/contract price quotes/bids from DBEs;
	<input type="checkbox"/>	Monitor newspapers for new businesses that are DBE eligible
*	<input checked="" type="checkbox"/>	Encourage interested eligible firms to become NCDOT certified. Interested firms should contact the office of contractual services at (919) 707-4800 for more information
*	<input checked="" type="checkbox"/>	Encourage interested firms to contact the Office of Historically Underutilized Businesses at (919) 807-2330 for more information
*	<input checked="" type="checkbox"/>	Consult NCDOT Certified DBE Directory. A DBE company will be listed in the DBE Directory for each work type or area of specialization that it performs. You may obtain a copy of this directory at <a href="https://www.ebs.nc.gov/VendorDirectory/default.html">https://www.ebs.nc.gov/VendorDirectory/default.html</a>
	<input type="checkbox"/>	Other efforts: Describe:
	<input type="checkbox"/>	Other efforts: Describe:

You may obtain a copy of the USDOT Disadvantaged Business Enterprise Program Title 49 Part 26 at <https://www.ebs.nc.gov/VendorDirectory/default.html>

**Reminder:** Documentation of all good faith efforts shall be retained for a period of five (5) years following the end of the fiscal year.

I certify that, to the best of my knowledge, the above information describes the DBE good faith efforts.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

Brad Corcoran, City Manager  
Type Name and Title of Authorized Official



# LOCAL SHARE CERTIFICATION FOR FUNDING

City of Eden  
(Legal Name of Applicant)

## Requested Funding Amounts

<u>Project</u>	<u>Total Amount</u>	<u>Local Share</u>
Administrative	\$ _____	\$ _____ (15%)
5311 Operating (No State Match)	\$ _____	\$ _____ (50%)
5310 Operating (No State Match)	\$ _____	\$ _____ (50%)
5307 Operating	\$ _____	\$ _____ (50%)
5307 Planning	\$ _____	\$ _____ (20%)
Capital	\$ <b><u>142000.00</u></b>	\$ <b><u>14200.00</u></b> (10%)
Mobility Management	\$ _____	\$ _____ (10%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)
_____	\$ _____	\$ _____ (____%)

Funding programs covered are 5311, 5310, 5339 Bus and Bus Facilities, 5307 (Small fixed route, regional, and consolidated urban-rural systems)

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TOTAL	\$ <b><u>142000.00</u></b>	\$ <b><u>14200.00</u></b>
	<b>Total Funding Requests</b>	<b>Total Local Share</b>

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## The Local Share is available from the following sources:

<u>Source of Funds</u>	<u>Grant Applied To</u>	<u>Amount</u>
<b><u>City of Eden General</u></b>	Capital/Purchase of Service	\$ <b><u>14200.00</u></b>
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
<b>TOTAL</b>		\$ <b><u>14200.00</u></b>

**\*\* Fare box revenue is not an applicable source for local share funding**

FY 2020 Local Share Certificate (page 2)

I, the undersigned representing (*Legal Name of Applicant*) **City of Eden** do hereby certify to the North Carolina Department of Transportation, that the required local funds for the FY2020 Community Transportation Program and 5307 Governors Apportionment will be available as of **July 1, 2019**, which has a period of performance of July 1, 2019 – June 30, 2020.

\_\_\_\_\_  
Signature of Authorized Official

Brad Corcoran, City Manager  
\_\_\_\_\_  
Type Name and Title of Authorized Official

\_\_\_\_\_  
Date

**SECTION 5311, 5310, 5339, Consolidated Capital, 5307 or State Funds Call for Projects**  
**TITLE VI PROGRAM REPORT**

Legal Name of Applicant: **City of Eden**  
(Complete either Part A or Part B; and Part C)

**Part A – No complaints or Lawsuits Filed**

I certify that to the best of my knowledge, **No complaints or lawsuits** alleging discrimination have been filed against **City of Eden** (*Transit System Name*) during the period **July 1, 2017 through June 30, 2018**.

\_\_\_\_\_  
**Signature of Authorized Official**

\_\_\_\_\_  
**Date**

Brad Corcoran, City Manager

\_\_\_\_\_  
**Type Name and Title of Authorized Official**

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**Part B – Complaints or Lawsuits Filed**

I certify that to the best of my knowledge, the below described complaints or lawsuits alleging discrimination have been filed against **City of Eden** (*Transit System Name*) during the period **July 1, 2017 through June 30, 2018**.

<b>Complainant Name/Address/Telephone Number</b>	<b>Date</b>	<b>Description</b>	<b>Status/Outcome</b>

(Attach an additional page if required.)

\_\_\_\_\_  
**Signature of Authorized Official**

\_\_\_\_\_  
**Date**

Brad Corcoran, City Manager

\_\_\_\_\_  
**Type Name and Title of Authorized Official**

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**Part C - Title VI Plan**

Do you currently have a Title VI Plan: YES      Date of last plan update: 11/15/2011

**NORTH CAROLINA DEPARTMENT OF TRANSPORTATION  
PUBLIC TRANSPORTATION DIVISION**

**DBE/MBE/WBE/HUB ANTICIPATED VENDOR AWARDS in FY 2020**

**APPLICANT'S NAME:** City of Eden **PERIOD COVERED**  
**MAILING ADDRESS:** PO Box 70, Eden NC 27289 **From:** 07/01/2019  
**VENDOR NUMBER:** \_\_\_\_\_ **To:** 06/30/2020

**We expect to utilize the following list of DBE/MBE/WBE/HUB Vendors in FY 2020:**

DBE/MBE/WBE/HUB Vendor/Subcontractor's Name	Mailing Address City, State, Zip	ID# from NCDOT Website	Describe Service/ Item to be Purchased	Anticipated Expenditure (\$)
				TOTAL

- The above list includes the DBE/MBE/WBE/HUB Vendors the applicant expects to utilize in FY 2020.  
 The applicant does **NOT** expect to utilize any DBE/MBE/WBE/HUB Vendors in FY 2020.

\_\_\_\_\_  
Signature of Authorized Official

\_\_\_\_\_  
Date

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Important – A public hearing MUST be conducted whether or not requested by the Public.

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**PUBLIC HEARING RECORD**

Section 5311 (ADTAP), 5310, 5339, 5307 and applicable State funding, or combination thereof.

**APPLICANT:** City of Eden

**DATE:** Tuesday, October 16, 2018

**PLACE:** 308 E Stadium Drive, Eden, NC 27288

**TIME:** 6:00 PM

How many BOARD MEMBERS attended the public hearing? \_\_\_\_\_

How many members of the PUBLIC attended the public hearing? \_\_\_\_\_

**Public Attendance Surveys**

(Attached)

(Offered at Public Hearing but none completed)

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I, the undersigned, representing (*Legal Name of Applicant*) City of Eden do hereby certify to the North Carolina Department of Transportation, that a Public Hearing was held as indicated above and

**During the Public Hearing**

(NO public comments)

(Public Comments were made and meeting minutes will be submitted after board approval)

The estimated date for board approval of meeting minutes is: \_\_\_\_\_

\_\_\_\_\_  
Signature or Clerk to the Board

Deanna Hunt, Clerk to the Board  
\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date



## Voluntary Title VI Public Involvement

Title VI of the Civil Right's Act of 1964 requires North Carolina Department of Transportation to gather statistical data on participants and beneficiaries of the agency's federal-aid highway programs and activities. The North Carolina Department of Transportation collects information on race, color, national origin and gender of the attendees to this public meeting to ensure the inclusion of all segments of the population affected by a proposed project.

The North Carolina Department of Transportation wishes to clarify that this information gathering process **is completely voluntary** and that you are not required to disclose the statistical data requested in order to participate in this meeting. This form is a public document.

The completed forms will be held on file at the North Carolina Department of Transportation. For Further information regarding this process please contact Shantray Dickens the Title VI Manager at telephone number 919.508.1896 or email at [sddickens@ncdot.gov](mailto:sddickens@ncdot.gov).

Project Name:		Date:
Meeting Location:		
Name (please print)	Gender:	
	<input type="checkbox"/> Male <input type="checkbox"/> Female	
General ethnic identification categories (check one)		
<input type="checkbox"/> Caucasian	<input type="checkbox"/> Hispanic American	<input type="checkbox"/> American Indian/Alaskan Native
<input type="checkbox"/> African American	<input type="checkbox"/> Asian/Pacific Islander	Other: _____
Color:	National Origin:	

After you complete this form, please fold it and place it inside the designated box on the registration table.

Thank you for your cooperation.



# Planning and Inspections Department

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P. O. Box 70, 308 E Stadium Drive, Eden NC 27289-0070/Telephone 336-623-2110/Fax 336-623-4057

## MEMO

**To:** Honorable Mayor and City Council  
**Thru:** Brad Corcoran, City Manager  
**From:** Kelly K. Stultz, AICP, Director  
**Subject:** **Voluntary Annexation Petition**  
**342 Wilshire Drive**  
**Date:** October 5, 2018

At your September regular meeting, you instructed the City Clerk to investigate the sufficiency of a petition for voluntary annexation for the property located at 342 Wilshire Drive owned by Mardonia Dean.

With the assistance of the City Attorney, we have determined that the proper signature was placed on the petition and that the owner listed above is the owner of the property identified on the Petition.

Attached you will find a map of the property in question and a certificate of sufficiency executed by the City Clerk.

This type of annexation does not have the same requirements as does an involuntary annexation. However, there are requirements with regard to fire service.

Please accept the certificate of sufficiency and call a public hearing for your November regular City Council meeting.

If you have any questions, please give me a call.



### CERTIFICATE OF SUFFICIENCY

To the City Council of the City of Eden, North Carolina:

I, Deanna Hunt, City Clerk, do hereby certify that I have investigated the Petition attached hereto and have found as a fact that said petition is signed by all owners of real property lying in the area described therein, in accordance with G.S. 160A-58.1 and 160A-58.2.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the City of Eden, this 3 day of October, 2018.



Deanna Hunt  
Deanna Hunt, City Clerk



**PETITION REQUESTING A CONTIGUOUS ANNEXATION**

Date: 8/14/18

To the City Council of the City of Eden, North Carolina:

1. We the undersigned owners of real property respectfully request that the area described in Paragraph 2 below be annexed to the City of Eden.
2. The area to be annexed is contiguous to the City of Eden and the boundaries of such territory are as described in the attached Deed.
3. A map is attached showing the area proposed for annexation in relation to the primary corporate limits of the City of Eden.

<u>Name</u>	<u>Address</u>	<u>Signature</u>
<u>MANDORIA DEAN</u>	<u>342 Wilshire Dr. Eden,</u> <u>NC 27288</u>	<u>Mandoria Dean</u> <u>8/14/2019</u>
<u>NEVAEH DEAN</u>	<u>34 Wilshire Drive</u> <u>Eden, NC 27288</u>	

# City of Eden Voluntary Annexation of 342 Wilshire Drive



Note: All areas shown are inside the City Limits of the City of Eden except for 342 and 345 Wilshire Drive



**RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION  
OF ANNEXATION PURSUANT TO G.S. 160A-58.2**

WHEREAS, a Petition requesting annexation of the contiguous areas described herein have been received; and

WHEREAS, the Eden City Council has by resolution directed the City Clerk to investigate the sufficiency of the Petition at their meeting on September 18, 2018; and

WHEREAS, certification by the City Clerk of the City of Eden as to the sufficiency of the Petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eden, North Carolina that:

Section 1. A public hearing on the question of annexation of the contiguous area described herein will be held in the Eden City Hall in the City Council Chamber at 6:00 P.M. on November 20, 2018.

Section 2. The area proposed for annexation is described as follows:

Being all of Lot 14, Section A, Phase One, Northridge Mobile Home Subdivision, as recorded in Map Book 22, page 10, Rockingham County Registry, to which plat reference is hereby made for a more complete description.

Section 3. Notice of the public hearing shall be published in the Rockingham Now, a newspaper having general circulation in the City of Eden, at least ten (10) days prior to the date of the public hearing.

This the 16th day of October, 2018.

CITY OF EDEN

BY: \_\_\_\_\_

Neville A. Hall, Mayor

ATTEST:

\_\_\_\_\_  
Deanna Hunt, City Clerk



# Planning and Inspections Department

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P. O. Box 70, 308 E Stadium Drive, Eden NC 27289-0070/Telephone 336-623-2110/Fax 336-623-4057

## MEMO

**TO:** Honorable Mayor and City Council  
**THRU:** Brad Corcoran, City Manager  
**FROM:** Kelly K. Stultz, AICP, Director  
**SUBJECT:** **Kuder Street**  
**DATE:** October 5, 2018

Recently, the Mayor received correspondence asking the City to consider changing the name of Kuder Street. The writer told us that the street was named for a Priest that has since been found to be dishonored. The writer has firsthand knowledge of the criminal activities of this person.

The City Manager asked me to research the issue. I did and the evidence was easily found that this Priest has indeed been identified by the Catholic Church as an abuser. I contacted a family friend that is a long time member of St. Joseph's of the Hills Catholic Church on Boone Road.

She conferred with members of the congregation and current leadership and they support the name of Kuder Street being changed. They have recommended that it be renamed Mansfield Street. Mr. Mansfield was a textile executive that came to our community for his job. For many years he and his family traveled to either Greensboro or Danville to attend services. He led the process to start the local congregation, held meetings in his home and was a part of the construction of the current building.

A change of the street name will be an inconvenience to the one homeowner that lives on this street and will require us to change the name of our pump station if approved. This family will be contacted and advised of the actions taken by the City Council.

I am asking that you call a public hearing for your November regular meeting to consider changing the name of this street.

If you have any further questions, please do not hesitate to contact me.

## City Manager's Report – October 2018

### Citizens Academy Update

The 2018 Citizen's Academy got underway on August 16 and will continue until graduation during the October City Council meeting scheduled for October 16. The remaining schedule is as follows:

October 11: Finance & Human Resources Department  
October 16: City Council Meeting - Graduation

The fifteen participants graduating from the 2018 Citizens Academy include: Carol Bailey, Chris Burns, Nicole Burns, Heather Castle, Andrea Fox, Angela Fowler, Sherry Hall, Tanya Harris, Michael Hutchinson, Jon Land, JeSie Morris, Norma Purcell, Jeffrey Starnes, Clara Ann Williams and Karen Williams. We appreciate our fellow citizens taking their time to learn more about how their city operates. Information about next year's academy will be available in June.

### Sidewalk Assessment Policy

Have you wanted to explore the feasibility of having sidewalk installed on your road? On January 21, 2003, the Eden City Council adopted an assessment policy for the installation of new sidewalks. The minimum criteria for sidewalk installation projects shall not be less than an entire street length between intersections and shall extend to the terminus of the existing infrastructure, if any. In addition, more than 50% of the adjacent property owners must sign a petition requesting the sidewalk extension and if the property deed is registered in more than one name, all owners must sign the petition. Also, property owners that own more than one parcel must sign for each parcel of land adjacent to the proposed sidewalk. The cost of extension will usually be assessed based on street frontage and the North Carolina General Statutes sets the requirements for assessments. Once presented with a qualifying petition, the City Council "may," decide to participate in a portion of the funding. Eden, like many communities, has traditionally paid for 50% of the project and assessed the citizens adjacent to the improvements for the remaining 50%. Traditionally, the City pays for the improvements up front and then the property owners make 5 equal annual payments with an interest rate established by the City Council. During the FY 2018-19 budget process the City Council investigated the feasibility and costs associated with installing sidewalks in three large neighborhoods/areas. They included:

- 14,734.40 linear feet of sidewalk in the Grand Oaks area (20 different street sections) at a projected total cost of \$1,473,439.90.
- 11,437.09 linear feet of sidewalk in the New Street area (25 different street sections) at a projected total cost of \$1,143,709.18.
- 7,900.67 linear feet of sidewalk in the Harris and Klyce Streets area (14 different street sections) at a projected total cost of \$790,067.23

As you can see, the installation of sidewalks is an expensive endeavor. However, if you are interested in exploring the feasibility of having a new sidewalk installed along your road the sidewalk assessment policy should be used as a guide. For more information concerning our sidewalk assessment policy please contact Kelly Stultz, Director of Planning and Inspections at [kstultz@edennc.us](mailto:kstultz@edennc.us).

**Economic & Tourism Development Department**

**Southern Virginia Mega Site at Berry Hill**

The Southern Virginia Mega Site at Berry Hill (formerly referred to as the Berry Hill Regional Mega Park) has earned Tier 4 certification. Tier 4 certification means the land is graded and utilities like water and sewer lines are already in place or will be soon. The Virginia Department of Commerce and Trade Secretary Brian Ball recently stated the risks to a client are reduced if the site is in “ready to go” condition as happens with this certification. The certification comes from the Virginia Economic Development Partnership's Virginia Business Ready Sites program. The Mega Site is only the seventh Tier 4 site in the Commonwealth of Virginia. Having utilities in place makes a site more attractive to potential users because the time is lessened for project development.

In late September, a second company signed a purchase agreement for a 179-acre parcel at the site with a projected investment of \$200 million for its project. The agreement allows the company to have an initial 6 – month due diligence period followed by three, 12 – month options.

The water line installation schedule for Eden to run water to the state line for the Southern Virginia Mega Site at Berry Hill is as follows:

<u>Milestone</u>	<u>Date</u>
Preliminary Engineering Report	February of 2017
Revised Environmental Review Submittal	February of 2018
Bid and Design Package Submittal	September of 2018
Bid and Design Package Approval (EDA, NC DENR and NC Dept. of Health)	January of 2019
Advertise and Receive Bids	February of 2019
Authorization to Award Bid	March of 2019
Execute Construction Contract	March of 2019
Construction Completion	September of 2020

In the recently approved state budget the NC General Assembly included \$1,000,000 in funding for Eden to use towards this project. Special thanks to Senator Phil Berger for his efforts and support in obtaining these funds for our community. As previously noted, more than half of the water line construction costs will be covered by grants.

### **L. Powell Furniture**

This Eden company imports furniture and sells through Wayfair, Home Depot and Lowes.com, etc. About 1/3 of their business is done by e-commerce. They operate Sunday-Friday. Employment ranges from 50-65 people. Employment opportunities exist for office workers.

### **UNC Rockingham Healthcare (from the Triad Business Journal)**

UNC Rockingham Health Care's six physician practices in Eden and western Rockingham County have become part of the UNC Physician's Network. The practices involved in the transition have changed their names as follows:

- UNC Family Medicine at Eden (formerly Morehead Family Practice)
- UNC Neurosurgery at Eden (formerly Morehead Neurospine)
- UNC Orthopedics & Sports Medicine at Eden (formerly Morehead Orthopedic Center)
- UNC Surgical Specialists at Eden (formerly Piedmont Surgical Associates)
- UNC Urgent Care—West Rockingham (formerly Morehead Urgent Care West)
- UNC Women's Health at Eden (formerly Women's Health Center)

UNC Rockingham Health Care, formerly Morehead Memorial Hospital, became UNC Health Care's 13<sup>th</sup> affiliated hospital in January of this year.

### **Industry Bus Tour-Postponed**

A rescheduled tour is planned for October 29 after the originally scheduled September 28 date was designated a regular school day to make up for the lost school days due to hurricane Florence. This is designed to familiarize Morehead High School teachers and counselors of the employment opportunities with local industry.

### **Update on SGRTEX**

In my City Manager's report for May 2018 I noted that SGRTEX had entered into a partnership with a global textile firm and that "*it may resume operations in the next several months*". Unfortunately, SGRTEX has not reopened. We were optimistic in May 2018 because representatives from the City of Eden and Rockingham County were being told by representatives from SGRTEX that they fully intended to resume their operations and that they had entered into a partnership with a global textile firm.

Since their closure I have been asked about the status of the Performance Agreement between SGRTEX, Rockingham County and the City of Eden. I have also been asked about the status of the \$750,000 in CDBG (Community Development Block Grant) funds from the NC Department of Commerce that was received for the benefit of SGRTEX.

On November 18, 2014 the City Council voted to approve a performance agreement that included the City of Eden, Rockingham County and SGRTEX LLC. Specifically, the City Council voted to appropriate from the General Fund an amount not to exceed \$555,853.79 in the form of incentive payments that **could** have been paid over a series of years **after** the industry paid its annual taxes **and** as long as they met the established parameters outlined in the performance agreement. As you may be aware, performance agreement payments do not come from the annual taxes paid by other city taxpayers. These funds come from the annual taxes paid by the specific industry and **NO** payment is ever made until the taxes are paid. In addition, prior to any payment being made, the Rockingham County Department of Economic Development confirms and verifies the new machinery/equipment investment and new job creation parameters for all of the industrial performance agreements that include both Rockingham County and the City of Eden.

The \$555,853.79 was not appropriated on November 18, 2014 into any specific budgetary line item. Eden budgets for performance agreement payments on an annual basis in the General Fund Special Appropriations budget in line item #10-9920-71001. Due to SGRTEX's failure to meet their contractual obligations, the City only made one performance agreement payment in the amount of \$63,865.01 for Phase I (payment 1 of 4) on June 15, 2017. The \$75,469 in performance agreement payment funds included in the FY 2017-18 budget for Phase I (payment 2 of 4) were not paid because SGRTEX failed to fulfill its contractual obligations. If you have taken a look at the current FY 2018-19 budget you will note that it includes \$75,469 in performance agreement payment funds for Phase I (payment 3 of 4) and \$63,595 in performance agreement payment funds for Phase II (payment 1 of 4). This was done in the event SGRTEX resumed operations and met its contractual obligations. Again, when the FY 2018-19 budget was prepared and adopted in the spring of 2018, officials from SGRTEX were informing representatives with the City and Rockingham County that it fully intended to resume its operations and fulfill all of their contractual obligations. Obviously, we knew if they failed to do so, the payments included in the current FY 2018-19 budget would not be expended, just like FY 2017-18.

The City also received \$750,000 in CDBG (Community Development Block Grant) funds from the NC Department of Commerce ... *"for construction purposes and other rehabilitation of the building..."*. The City received \$541,096.00 in the FY 2014-15 budget year and \$208,904.00 in the FY 2015-16 budget year. These funds were placed in the Community Development Block Grant Fund (a Special Revenue Fund) in line item #22-3329-35000 NC Department of Commerce – SGRTEX. We paid SGRTEX \$541,096.00 on June 11, 2014 and \$208,904.00 on September 3, 2015. The expenses were shown in the Community Development Block Grant Fund (a Special Revenue Fund) in line item #22-4135-5000 Building Reuse Grant Expenditures – SGRTEX.

The December 19, 2014 loan agreement with an expiration date of December 14, 2019 between the City of Eden and SGRTEX concerning these funds indicated that SGRTEX would not have to make any repayment of these funds if all of the terms and conditions of the loan agreement were complied with. However, in the event of noncompliance, SGRTEX would owe a pro-rated



repayment amount. The City of Eden has not forgiven this loan, has not received any loan payments from SGRTEX, and has a deed of trust on properties owned by SGRTEX that we are planning to enforce due to SGRTEX failing to fulfill the requirements of the loan agreement. We are very grateful to Ms. Sharon McDuffie of LKC Engineering, PLLC for her work in administering the CDBG 13-E-2618/SGRTEX Building Reuse Project on behalf of the City. She worked closely with representatives from the NC Department of Commerce and oversaw compliance, recordkeeping and reporting. Despite the loan agreement with SGRTEX remaining in effect until December 19, 2019 the CDBG grant was closed by the NC Department of Commerce on February 21, 2017.

### **Cirrus Construction**

This Eden company held a ribbon cutting on Friday, October 5 at their new Hwy 14 facility north of Cox Street. The Eden, Reidsville and Western Rockingham Chambers of Commerce, Board members and other business leaders, welcomed cirrus to the Eden business community.

### **Ice Machine at Two-Rivers Plaza**

On September 26, the Eden Chamber of Commerce held a ribbon cutting at the ice machine recently installed at this Meadow Road shopping center. The machine at Kingsway Plaza does very well, so this one should also. Shopping Center owner Ira Tilley has made several landscaping improvements to the center.

### **Skywalker Roofing**

This former Eden company conducted an initiative called No Roof Left Behind. Rockingham County residents were nominated to receive a new roof; specifically, those who could not afford them. Four finalists received 755 votes and one was chosen as a winner. The winning Mayodan woman cares for her special needs brother in their home. Skywalker owner Luke Wilson was so moved by the finalists' stories that he is replacing all of their roofs, **free of charge**. Mr. Wilson provided the following quote for a story about this program:

*“We (Skywalker Roofing) decided to be a part of this program to help people and maybe get some name recognition at the same time”, stated Wilson. “After interacting with each finalist it was clear that this is my purpose; this is what I was put on this earth to do. I never thought that God could use me. I’m just a roofer, but I was wrong. I hope this is just the beginning of helping many, many more people. The people receiving the new roofs keep saying that I’ll never know how much it means to them. I’d like to say they’ll never know how much they’ve changed me and the Skywalker team’s lives.”*

The News & Record ran an October 7 story in its Rockingham section that detailed the event surrounding the replacement of the winner's roof. Skywalker Roofing plans future initiatives in other Triad counties.

### **Gildan Sock Sale**

This sock sale took place from October 4 -7 at the former Pennies for Change space in Meadow Greens Shopping Center. From all accounts received, it was a huge success!

### **Wayfinding Project**

The green directional signs that are seen throughout the community are being refurbished and updated. Many had deteriorated because of weather exposure. The signs will be refurbished in groups of five. The project should be completed by the end of November.

### **Triad Business Journal State of Rockingham**

This event will take place on Friday, October 19 at the Rockingham County Economic Development office in Wentworth. Three panelists include, Nick Freitag, Gildan Vice-President of Wholesale Distribution-Printwear, Dr. Mark Kinlaw, President of Rockingham Community College, and Mike Dougherty, Director of Economic Development for the City of Eden. They will discuss issues pertinent to county economic and workforce development. Tickets are \$30 on-line in advance at the Triad Business Journal web site or at the door.

### **Dan River ST8 Crossings Marketing Campaign**

In February of 2014, the Duke Energy Dan River facility suffered a coal ash spill. In September of 2014, Duke Energy representatives convened a group of regional partners representing the eight counties and independent cities of VA and NC, which comprise the Dan River Region. The purpose of this stakeholder group was to learn of the ways in which Duke Energy was mitigating the coal ash spill, the monitoring of water quality, the status of the Dan River, and to consider projects to help promote proper river stewardship and recreation. The group was called the Dan River Stakeholders group because of their vested interest in the Dan River and their communities.

One of the negative outcomes of the coal ash spill was relentless local and national media coverage of the accident. As a result, Google searches of the Dan River resulted in images of coal ash and little else. The Stakeholders group determined that a regional marketing campaign could promote the positive elements of the Dan River and those communities that comprise the Dan River Region. Requests for Proposals were submitted to marketing and public relations companies within VA and NC. The result was a comprehensive multi-media campaign, including a brand for the Dan River region, billboards, web site, videos, social media, search engine optimization, and content generation. Duke Energy funded this campaign. The Dan River ST8 Crossings brand was created because the Dan River crosses in and out of VA and NC eight times. There are also eight jurisdictions involved in the Dan River Region. The objective was to create a logo similar to OBX for the NC Outer Banks.

The web site, [www.danriverST8crossings.com](http://www.danriverST8crossings.com), presents the different campaign elements.

The “8” theme, as used in the words “elev8” “navig8” “celebr8”, describes what interesting things can be done within the region. The Dan River ST8 Crossings social media campaign includes Facebook, Twitter, and Instagram.

Duke Energy ended its involvement and funding of the campaign in August of 2016. The regional partners have continued to meet monthly and have contributed financially to a digital campaign that includes the ST8 Crossings web site and social media that is managed by Silver Lining Design of Patrick County, VA. The regional partners include:

Patrick County, VA  
City of Martinsville, VA  
Henry County, VA  
City of Danville, VA  
Stokes County, NC  
City of Eden, NC  
Rockingham County, NC  
Caswell County, NC

This campaign is currently funded through 2019. The Partners are seeking additional regional contributors to continue the campaign long-term. They are also seeking advertising partners, such as Martinsville Speedway, Virginia International Raceway, Primland Resort and other businesses. The City of Eden contribution to the effort has come from funding previously provided by Duke Energy specifically for marketing in the aftermath of the coal ash spill.

### **622 Washington Street**

An initial offer to purchase the building was made in late August. A series of upset bids were placed with the most recent upset-bidding deadline of October 3 at 4:30 p.m. passing without another bid. A recommendation to City Council will be made to accept the standing bid of \$15,573.50. The bidder has plans to open a business at this site.

### **Fieldcrest Public Space**

The lighting is scheduled to arrive by October 16 and will then be installed. Plans are being made to secure the back doors and windows at the rear of the building and the addition of tables and benches for the area are being planned. For additional information concerning this project please contact Randy Hunt, Main Street Manager at [rhunt@edennc.us](mailto:rhunt@edennc.us).

### **Bridge Street Parking**

We are looking forward to October 15 and the formal announcement in reference to the Home Trust Endowment grant award for our beautification project. Once received, we will then be able to stripe the parking lot and begin our beautification project. Additional signage is being pursued to inform the public that the lot is available for use. For additional information concerning this project please contact Randy Hunt, Main Street Manager at [rhunt@edennc.us](mailto:rhunt@edennc.us).

## **EDDI**

The Eden Downtown Development Corporation has submitted their 2018 Main Street Champion nomination – Faye and Terry Shelton of Five Star Realty. They have also submitted a nomination for a NC Main Street award for a building rehabilitation project. The Board voted at their October meeting to pursue acceptance of a downtown building donation. The design subcommittee met with city employees and a manufacturing representative to test a new trash receptacle design that could be serviced by city collection equipment. The EDDI is recommending replacement of our downtown receptacles with this new product. We continue to meet with a local artist that plans to bring a gallery and glass blowing facility as well as an artesian school to downtown.

## **Eden Rotary Club & Eden Preservation Society**

The Eden Rotary Club and Eden Preservation Society continue planning and collecting artifacts for the Luther Hodges exhibit at City Hall. An announcement concerning our grant application from the Home Trust Endowment grant is expected on October 15<sup>th</sup>.

## **Cars and Coffee**

The final Cars and Coffee for the year was Saturday, September 29 at Family Video. The event continued to grow larger each month. We will host the series of meets again in the spring of 2019.

## **The Boulevard**

The Boulevard Merchants Association will hold a second Cars and Crabs event on November 10 of this year. The first one that was held in the spring was very successful. In addition, they decided to postpone their multicultural festival until a later date.

## **New Restaurant**

The new owner of the former Buick dealership building on the corner of Patrick and Washington Street continues working to place a restaurant in the building. He is very much interested in collecting memorabilia from the building from the period it was first a buggy company.

## **Treat Street**

Make sure you bring the kids to Downtown Eden along Washington Street for Treat Street on Friday, October 26 from 3:00 to 5:30 p.m. Participating merchants will be handing out treats to all the kids in their cute costumes! At 6:00 p.m. join us in the park at the corner of Washington and Henry Streets for the annual Costume Contest!! See you there!

### **Veterans Day Parade & Ceremony**

The 15th Annual Veterans Day Parade and Ceremony will take place on Tuesday, November 13 beginning at 9:00 a.m. from the former Draper Elementary School. Kids from both Lincoln Elementary and Central Elementary will be joining us!! We will walk together to Veterans Park on Fieldcrest Road where the ceremony will begin at approximately 9:30 a.m. We hope all of you will be able to join us for this very special event!!

### **Christmas Parade Dates – Mark Your Calendars Now!**

Leaksville Night-Time Christmas Parade – Friday, November 23 beginning at 6:30 p.m.

52<sup>nd</sup> Annual Draper Children’s Christmas Parade – Saturday, December 1 beginning at 11:00 a.m.

### **Our State Magazine Filming**

Our State Magazine has been in Eden filming a new video for us that will be released in November that will appear on all their digital outlets. We are also working with the magazine on an article that will also appear in digital form on their website for an entire year. We are celebrating all that makes Eden unique and special, including but not limited to: the Dan & Smith Rivers, Eden Drive-In, Downtown areas, Drive-In Restaurants, The Barn, Smith River Greenway, Matrimony Creek Nature Trail, Freedom Park, John E. Grogan Park, Historic Homes and so much more!! We can’t wait to share it with you!!

### **Public Art**

Both of our upcoming public art projects are in the creation stages this month. Josh Cote will begin on our wire animal art later in October and will be completed by early Winter. Teresa Phillips will begin work on our Karastan Mosaic later this month as well. Completion will be early Winter, but installation will be early Spring. We will keep you updated on the progress of both of these exciting projects!!

### **Grogan Park in The Fall**

Grogan Park just might be prettiest in the Fall!! Consider the park for your church functions, reunions, corporate events or any other gathering opportunities you might have. On a daily basis you can come by to sit and enjoy the fall colors of the beautiful trees that make the park so special. Bring a lunch or a full picnic and just enjoy being outside!! Amenities include a covered gazebo, plaza area, water feature, wind chimes, tables & chairs, benches, swing and conversation area along with a walking path that winds through the park. Also, you will be able to enjoy some beautiful and interesting public art later this year and early 2019. We already have a beautiful Quilt Square that’s part of the Rockingham Co. Quilt Trail for you to enjoy. See you in the park!!

### **Text Messaging**

Make sure you are in the know! Text the keyword EDENNC to 51660 and stay up to date on meetings, events and opportunities for our citizens.

### **“A Few Minutes with The Mayor”**

Tune in to WGSR Star News the last Thursday of every month at 6:15 p.m. and spend 15 minutes with Eden’s Mayor Neville Hall.

### **Explore Eden Facebook Page**

Please join our Explore Eden Facebook page as another way to stay up to date on what to do in Eden! We have over 7,200 followers!

### **We have an e-newsletter!**

You can get information about upcoming local events by email through our monthly Explore Downtown newsletter. If you want to subscribe, please send your email address to [godowntown@edennc.us](mailto:godowntown@edennc.us).

### **Rockingham County Arts Council Grants**

We are pleased to announce that we have been awarded a \$2,200 grant for the 2019 Hispanic Heritage Day festivities and a \$477 grant for the Piedmont Pottery Festival. Our thanks to the Rockingham County Arts Council for awarding us both of these grants.

## **Engineering Department**

### **Street Resurfacing Projects:**

All city street resurfacing projects have been completed for the year. The next contract will be will available for construction in April 2019.

### **Asphalt Pavement Crack Sealing**

The city has hired Delta Contracting to crack seal E. Moore Street from NC14 to S. Pierce Street in front of Holmes Middle School in November due to severe cracking. The work will be completed between the hours of 9:00 a.m. and 2:00 p.m. to avoid any interruptions to normal school operations. The street will be restriped after the crack sealing is completed.

### **Restriping of Country Club Drive**

Due to the new traffic pattern at Central Elementary School, the city will be restriping a section of Country Club Drive to install a lane of traffic specifically for the student pickup line that stages along the west side of Country Club Drive in the afternoons. The centerline will be shifted to the east approximately 10 feet to allow for a third lane of traffic. The new lane of traffic will be designated as a turn lane into the school parking lot and will be marked with single right turn arrows. The new markings should be installed sometime in the next 2 to 3 weeks.

### **Knight Street - Maintenance Acceptance:**

The Oaks Homeowner's Association had the private section of Knight Street repaired and resurfaced by Waugh Asphalt in August bringing the roadway up to city specifications. The city received a request from The Oaks Homeowner's Association on September 27 asking the City Council to accept the maintenance on Knight Street from Oleander Drive to Laurelwood Drive. The request will go before the City Council on Tuesday, October 16 for approval. City staff has recommended in favor of this request.

### **NCDOT Resurfacing of NC 14/Van Buren Road**

The North Carolina Department of Transportation (NCDOT) will be resurfacing NC14/Van Buren Road from Cox Street to the Virginia state line later this month. NCDOT will have contractors on site the week of October 15 to complete the pavement repair and asphalt milling prior to resurfacing. Russell Standard will have a crew on site sometime in the next two weeks to install a FR-SAMI application which is a fiber mat that combines polymer modified asphalt emulsion with chopped glass fiber strands to create a membrane that absorbs stresses and delays cracking. This application will be applied and covered with an asphalt overlay. The work is scheduled to be completed in November.

### **Waterline Replacement Projects Update**

Final plans for the Morehead Street 2" water line replacement project have been prepared by Stoltzfus Engineering, Inc. The application for approval was signed on October 2, and it has been sent to the Public Water Supply Section in Raleigh for review and approval, along with the plans and engineer's report. A bid opening date has been set for November 8. This project will involve the installation of about 500 feet of 6-inch diameter ductile iron pipe between Glovenia Street and Hollingsworth Street.

Plans for installing about 280 feet of 2-inch diameter PVC water main along Ridge Avenue west of N. Hale Street were completed on October 3. Bid and contract document packages have been provided to local utility contractors. A bid opening date has been set for October 23.

Alley, Williams, Carmen & King, Inc. provided plan and profile drawings for review on September 14 for installing about 845 feet of 6-inch diameter water main on Jackson Street, north of W. Moore Street. Comments were provided and final revised plans were received on

September 27, along with the engineer's report. The required items have been submitted to the Public Water Supply Section for review and approval. A review of the draft bid documents was completed on October 9. Engineering personnel will be talking with one property owner to acquire an easement for a small corner of a lot while waiting for plan approval. A bid opening date has not been set for this project.

### **Information Technology Department**

October is National Cybersecurity Awareness Month. In conjunction with the National Cybersecurity Alliance and the Department of Homeland Security, the City of Eden has joined the initiative as a Champion of National Cybersecurity Awareness Month (NCSAM) 2018. As part of the initiative, the City will conduct cybersecurity awareness training for all of our employees.

We invite our citizens and businesses to protect themselves online and help to make the Internet safer and more secure by following these simple tips from the Stop, Think, Connect™ Campaign:

- **Enable stronger authentication.** Always enable stronger authentication for an extra layer of security beyond the password that is available on most major email, social media and financial accounts. Stronger authentication (e.g., multi-factor authentication that can use a one-time code texted to a mobile device) helps verify that a user has authorized access to an online account. For more information about authentication, visit the new Lock Down Your Login Campaign at [www.lockdownyourlogin.com](http://www.lockdownyourlogin.com).
- **Make your passwords long & strong.** Use complex passwords with a combination of numbers, symbols, and letters. Use unique passwords for different accounts. Change your passwords regularly, especially if you believe they have been compromised.
- **Keep a clean machine.** Update the security software, operating system, and web browser on all of your Internet-connected devices. Keeping your security software up to date will prevent attackers from taking advantage of known vulnerabilities.
- **When in doubt, throw it out.** Links in email and online posts are often the way cyber criminals compromise your computer. If it looks suspicious (even if you know the source), delete it.
- **Share with care.** Limit the amount of personal information you share online and use privacy settings to avoid sharing information widely.

These simple steps will go a long way toward improving their online safety and defending against cyber criminals and malware.



## **Municipal Services Department**

### **Klyce Street River Access and Draper Landing River Access**

The City of Eden has been awarded a \$100,000 Duke Energy Water Resources Fund Grant for the development of a new river access at the Klyce Street and for improvements to the Draper Landing river access. We are currently in the process of addressing both of these initiatives.

### **Recycling Improvements**

We are currently evaluating our recycling operations at the six (6) drop port sites as well as our recycling center. We hope to make some recommendations for City Council's review and consideration in the near future.

### **Bridge Street Washout**

Staff is currently in the process of repairing the wash out on Bridge Street that occurred due to the heavy rains. Once we can get a sufficient amount of dry weather to complete all of the necessary repairs, the road will be reopened to traffic.

### **Fleet Maintenance Work Orders**

The Fleet Maintenance Division generated 230 work orders for repairs and preventive maintenance to the fleet during the course of the past month.

## **Parks & Recreation Department**

### **Parks & Recreation Grant**

In the recently approved state budget the NC General Assembly included \$500,000 in funding for Eden to use towards Parks and Recreation. This \$500,000 grant will be used to help build the new Splash Pad complex that will be constructed within Freedom Park. Special thanks to Senator Phil Berger for his efforts and support in obtaining these funds for our community. On August 21 the City Council awarded a contract for the development of the Splash Pad to VORTEX and a purchase order was issued on August 27. VORTEX is currently working on construction documents and we anticipate that construction will begin sometime in October of this year. The Splash Pad equipment is scheduled to be delivered to Freedom Park the week of October 15-19. Staff met with the VORTEX Construction Manager on October 9 to go over details concerning the construction time frame.

A RFQ for Design/Build Construction of a bathhouse was sent out on August 29 and the RFQ's were submitted to the City for its consideration on October 2. There was only 2 RFQ's received, so this was rebid with a due date of October 12. Staff will review the RFQ's and make a recommendation to the City Council to enter into a Contract for Design/Build Services at their meeting on October 16. For more information concerning this project please contact Johnny Farmer, Director of Parks, Recreation, Facilities and Grounds at [jfarmer@edennc.us](mailto:jfarmer@edennc.us).

### **Community Accents Program & Parks & Recreation Radio Program**

Staff participated in the Community Accents Program with WLOE (Wonderful Land of Eden) radio on September 26 and will be participating in the same program on October 12 and November 9. In addition, staff participated in the Parks & Recreation Radio Program with WLOE on October 24 and will be participating in the same program in November to update the public on our recreational program offerings during the months of November and December. We remain involved in these community outreach efforts in an effort to update residents about the programs being offered by our Parks & Recreation Department.

### **Concert in the Park Series & Cruise In**

A Concert in the Park/Cruise in event was held on September 29. The next and final Concert in the Park/Cruise in event for this year will be held on October 27 beginning at 5:30 pm in Freedom Park. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at [gspence@edennc.us](mailto:gspence@edennc.us).

### **Be Healthy Rockingham County**

Staff continues to be involved with Be Healthy Rockingham. They attended the Be Healthy Rockingham meeting held on October 10 and will attend the one scheduled for November 14.

### **Softball Tournaments**

There are softball tournaments scheduled at Freedom Park on October 20-21, October 27 – 28, November 3-4, and November 10-11. These events bring visitors to our community who often end up spending money that helps our local economy.

### **Matrimony Creek Greenway Nature Trail**

The City Council authorized the paving of the Matrimony Creek Greenway Nature Trail parking lot at the September 18 City Council meeting, using funds from the Strategic Plan funds allocated in the current FY 2018-19 budget. Quotes are being obtained and this project is scheduled to be completed by November 30.

### **Bridge Street Tennis Courts Resurfacing Project**

The resurfacing of the Bridge Street Tennis Courts is scheduled to be completed by the end of November, depending on the weather.

## Planning & Inspections Department

### Code Enforcement

216 local code inspections have been made since the last report. The breakdown of types are as follows: 13 for building violations, 136 for high grass, 19 for junk cars, 29 for junk storage, 2 for yard waste, 5 for zoning violations and 12 for miscellaneous inspections. Miscellaneous inspections would include, but are not limited to, sight obstructions, sewer discharge on to the ground, and accumulation of downed trees.

The sweep of the City included the Grand Oaks area, Northridge/Summit Place Subdivision, NC 87 North and a portion of the Leaksville area. Also, re-inspections were made of the properties in violation during the previous sweep that received Notices of Violation.

81 notices have been mailed by certified mail and first class mail. Many properties require more than 1 notice because of multiple owners. The number of properties affected are as follows: 19 for high grass, 3 for high grass and junk cars, 4 for high grass and junk storage, 15 for junk, 6 for junk cars, 4 for junk storage and junk cars, 3 for a zoning violation, 1 for directing water to another property, 1 for discharging sewerage on the ground, 1 for a sight obstruction and 9 housing code violations.

The following are three slides from a recent presentation that depict our most common local code complaints and some information about them:



The slide features a teal background on the left with the text "Most Common Local Code Complaints" in white. To the right, a white background contains a bullet point: "• High Grass – Grass must be at least 12” tall; notice sent to property owner; 15 days to comply or City can send mowing crew; property owner is billed." Below the text is a photograph of tall, green grass reaching upwards.

## Most Common Local Code Complaints

- Junk – Accumulation of trash, rubbish, etc. that could cause a health hazard or nuisance (standing water, mosquitoes, vermin, etc.); notice sent to property owner; 15 days to comply or City can send clean-up crew; property owner billed.



## Most Common Local Code Complaints

- Junk Vehicle\* – Must meet 2 criteria:
  - Does not display a valid tag (unlicensed), AND
  - 1) Is wrecked or partially dismantled; or
  - 2) Cannot be self-propelled in the manner in which it was intended; or
  - 3) Is more than 5 years old and worth less than \$500
- One junk vehicle is permitted per property provided it is stored in a building, under a cover or tarp and behind the principal structure
- (\*Note: This applies to vehicles on private property. Vehicles in the street are the responsibility of the Police Department.)



One of the major issues we currently face with Code Enforcement deals with vehicles. The NCGS (North Carolina General Statutes) provide definitions and enforcement enabling legislation for cities to use. One of the drawbacks to this process is that we cannot touch any vehicle that has valid tags.

We have discovered that jurisdictions are solving this problem by adding the prohibition of disabled vehicles to their zoning regulations. We are taking an amendment to the Planning Board this month to include this in our zoning regulations.

### **GIS**

The Sex Offender Map has been updated and replaced in the Eden Police Department area. Several maps were printed for display at the Citizens' Academy. Updates were provided to WK Dickson Engineering and a WebEx is scheduled for Friday, October 12, to share data and schedule future updates. The data for staff members using the iPad version of ArcGis was updated and the data for water meters is an on-going project. In addition, we continue to update the locations of the water meters as staff tries to locate them for various jobs.

### **Strategic Plan**

The Strategic Planning Commission met on August 17 and had a productive meeting. The Our State Magazine Digital Package project was approved at the August regular Council meeting and the remaining projects were approved at the September regular Council meeting. The projects already approved for funding include:

Matrimony Creek Greenway Nature Trail Parking Lot Improvements	\$42,000
Matrimony Creek Greenway Nature Trail Amenities Package	\$28,700
Wire Animal Public Art Project – Grogan Park	\$10,770
Our State Magazine Digital Package	\$ 8,200
Karastan Mosaic Public Art Project – Grogan Park	<u>\$ 5,000</u>
	\$94,670

This leaves a remaining balance of \$205,330 for additional strategic plan initiatives during FY 2018-19.

The staff committee for the Strategic Plan met on Wednesday, October 3. At that time, we discussed agenda preparation for the Strategic Planning Commission's next regular meeting on November 2.

### **Community Appearance Commission**

At their regular September meeting, the CAC asked for maps so they could divide up and help to monitor various areas of our city. Specifically, they will ride around and scan the areas for things they think may qualify as violations. The maps have been provided and they intend to discuss their findings at their next meeting in October.



## Overview of Local Code Enforcement

During the course of the past month there has been some discussion and social media posts about code enforcement, the role of government, the role of private property owners, the processes involved etc... We have assembled some information in this month's report that we hope will be both beneficial and informative.

The City of Eden is responsible for insuring that the community's physical environment complies with applicable State and Local code requirements. We review applications for development, make inspections pursuant to a permit and pursue compliance with the State and Local code provisions. Applicable State and Local codes include those concerning new construction, unsafe buildings, dwellings unfit for human habitation, non-residential maintenance standards, land use and development, public nuisances, and junk vehicles.

We make inspections on the various codes based on city staff observations and complaints received either by phone, through the mail, in person or on the City's online complaint submission system. This can be found on our website at [www.edennc.us](http://www.edennc.us).

All of the ordinances for local code enforcement contain provisions for **appeal** and due process must be given.

In addition, applications for standard permits for new construction or remodeling can be obtained on our website or in the Planning and Inspections Department.

Finally, the availability of funding is very important. The amount of funding that can be allocated to these programs has to balance the needs in other departments such as police, fire, street maintenance and recreation to name a few.

Local code enforcement is limited by the NC General Statutes. State law gives Eden and all other local governments the authority to adopt and enforce various codes, limits how far those actions can go and sets up the manner in which the city can recover funds from private property when we have to step in and abate the violations.

A good example to consider is a building on The Boulevard that the City Council decided to rehabilitate several years ago versus demolish. It cost \$10,000 more to fix the building than to take it down. Even so, once the building was sold, the citizens of the City of Eden paid \$146,000 to abate the violation and we had no ability to recover the cost. Code enforcement is vital and important but it is often very expensive. If we only have \$146,000 left to spend is it more important to tear down a neglected property owned by a private citizen or corporation or to spend those funds to resurface some additional roads, to pay for additional police officers or some other need? Often times, the cost of doing one thing, is the cost of not doing something else. There are also those citizens in our community that we hear from who truly believe taxpayer dollars should not be used to abate a situation created by the neglect of a private property or business owner.

The City of Eden does allocate funds each year for some code enforcement initiatives. The current FY 2018-19 budget includes \$162,800 for these efforts. This is an increase of \$102,800

from the \$60,000 that was allocated during FY 2017-18. However, an important question that is often discussed is how much money the citizens and City Council are comfortable with spending each year knowing in advance that they will not be getting back much of the money spent? When we tear down a building on a certain piece of property we are unable to attach those costs to other properties and/or assets the property owner may possess. Our collection efforts are limited to the property that is abated. Yes, we can place a lien on the property or move forward with foreclosure but we would likely never re-sell properties for what the City has in them. Also, with the funds that are allocated - do we concentrate on a few properties in each electoral ward if we can afford it, or do we concentrate on the very worst which is what the City has been trying

to do as money has been made available? If we continue to follow our current prioritization process, then there will be some wards and areas of Eden that may not have anything done depending upon the amount of money available for spending.

While government certainly has a role and should do what it can in reference to minimum housing standards etc... many of these properties and houses would be fine if the owner of the premises did what was needed in terms of routine maintenance. Just think how much better everything would look if we could all work together to get more people caring about the appearance and condition of property they own?

Here is a listing and explanation about the pertinent codes, standards, regulations and ordinances that are administered by the Planning and Inspections Department. For more information about any of this material please contact Kelly Stultz, Director of Planning and Inspections at [kstultz@edennc.us](mailto:kstultz@edennc.us).

## ***Violation of the Human Habitation Standards Ordinance (Minimum Housing Code)***

This ordinance applies to all existing housing including manufactured homes. The ordinance addresses the safety and welfare of inhabitants or potential inhabitants. **Unsightly conditions do not always create violations.**

When complaints are received, an inspection is made. If the inspector cannot identify enough qualifying conditions without going inside the structure, then a petition is required from 5 citizens with actual knowledge of the conditions or by a public official.

When a housing code action is started, a notice is sent to the property owner(s) and lienholders giving them notice of the hearing date and time. If, after the hearing, violations are confirmed then an order is sent.

The order may require that the dwelling be either:

1. Repaired or vacated and closed; or
2. Repaired or vacated and demolished.

The owner has a minimum of **45** days to comply. If, after this time, the owner has not complied with the Order, then the City Council is requested to adopt an ordinance to abate the violation subject to the availability of funding. The property owner can appear before the City Council to appeal the violation.

## **Violation of the Non-Residential Building Maintenance Standards**

This ordinance applies to all existing structures not used for housing. The ordinance addresses the safety and welfare of occupants or potential occupants. **Unsightly conditions do not always create violations.**

When complaints are received, an inspection is made. If violations are found, then a complaint and notice of hearing is sent to the property owner and lienholder and a hearing is set. If, after the hearing, violations are confirmed then an order is sent.

The order may require that the structure be either:

1. Repaired or vacated and closed if the cost of repairs is less than 50% of the value of the structure.
2. Repaired or vacated and demolished if the costs exceed 50% of the value.

The owner has a minimum of **90** days to comply. If, after this time, the owner has not complied with the Order then the City Council is requested to adopt an ordinance to abate the violation subject to the availability of funding. The property owner can appear before the City Council to appeal the violation.

**Special Note: The NC General Statutes provide extended time and other protections to buildings that are considered Historic or are vacant Industrial facilities.**

## **Violations of Land Use and Development Regulations**

Violations of our Zoning, Subdivision, Water Supply Watershed and Flood Damage Prevention Ordinances are handled as follows:

When complaints are received for these types of violations, we do a site inspection. If a violation is found, then a letter is sent to the owner giving them 10 days to respond to the Planning and Inspections Department. If no response is received after 10 days, a letter is sent stating a formal violation notice and the owner has 30 days to abate the violation. If compliance is not achieved, then the final 30-day letter is sent. If there is no response, then the case is taken to the City Council to authorize legal action through the Rockingham County Courts.

## **Violation of the Nuisance Ordinance**

The following conditions constitute a public nuisance:

1. The uncontrolled growth of noxious weeds and grass in a height in excess of 12 inches.



2. The accumulation of animal or vegetable matter that is offensive by virtue of odors or the inhabitation of rats, mice, snakes or vermin of any kind.
3. The collection of garbage, food waste, animal waste or other such matter in an open space.
4. Accumulation of rubbish or combustible items causing stagnant water or the inhabitation of mosquitos of other vermin.
5. The open storage of any refrigerator, appliance or other similar items.
6. The obstruction of a street or highway.
7. The accumulation of yard waste.
8. Conditions which hinder the natural flow of water.

If you believe you have observed any of these conditions, please call or email us with the information. We will usually check the violation within 24 hours. If a violation is found, a notice is sent to the property owner. Once the notice is sent, **the property owner has 15 days to abate the violation before the City can order the abatement.**

### **Violation of the Junk or Abandoned Vehicle Ordinance**

If a complaint is received, we then go to the site on which the vehicle or vehicles are located and do an inspection. This requires that the VIN number for the vehicle be identified.

A junked motor vehicle is (must meet 2 criteria):

1. Partially dismantled or wrecked; or
2. Cannot be self-propelled or moved in the manner in which it was originally intended; or
3. Is more than five years old and worth less than \$500; or
4. Does not display a current license plate.

An abandoned motor vehicle is one that:

1. Has been left upon a public street or highway in violation of a law or ordinance prohibiting parking; or
2. Is left on property owned or operated by the City for longer than 24 hours; or
3. Is left on private property without the consent of the owner, occupant or lease holder for longer than 2 hours; or
4. Is left on any public street or highway for longer than 7 days.

If a violation is found city staff must identify the owner of the vehicle and send a notice. Once the notice is sent, **the property owner has 15 days to abate the violation before the City can order the abatement.**

In the case of a vehicle abandoned on public streets, the vehicle can be removed immediately by the Police Department and the owner notified after the fact.

If you have any questions about this information please feel free to contact Kelly Stultz, Director of Planning and Inspections at [kstultz@edennc.us](mailto:kstultz@edennc.us).

## **Police Department**

The Eden Police Department is currently advertising for two full time police officer positions in preparation of the retirement of two senior officers on January 1, 2019. The applicant must be BLET certified as a North Carolina Law Enforcement Officer by December 10.

The Eden Police Department has scheduled CPR and AED training for the entire department during the month of October 2018. The CPR training will re-certify all officers within the Eden Police Department. This training will also include training for the new AED units purchased with funds from the FY 2018-19 budget.

Deputy Chief Clint Simpson attended the first session of the UNC School of Government Municipal and County Administration Course during October 9-12. The first session, originally scheduled in September, had to be re-scheduled due to hurricane Florence. That session has been rescheduled for the first week in December.

Chief Greg Light and Deputy Chief Clint Simpson will be attending the Shepherd's and Shields lunch meeting scheduled for October 16. This meeting consists of local pastors and law enforcement leaders to share a meal and discuss any issues in our communities. These meetings have been very beneficial over the years in developing close relationships within our community.

Deputy Chief Clint Simpson and Captain John Edwards will be attending 2019 In-Service Instructor training October 23-24, in preparation for In-Service training during 2019. The training will be held at the North Carolina Justice Academy in Salemburg, North Carolina.

Captain John Edwards will assist the Danville Police Department on October 30 for their promotional process for the rank of Captain within the Danville Police Department.

Chief Greg Light, Deputy Chief Clint Simpson, Captain John Edwards and Municipal Services Director Paul Dishmon will be meeting with Jason Julian, NCDOT, to discuss the feasibility of adding additional truck route signs in and around Eden. This has been ongoing problem with tractor and trailer trucks not utilizing the designated truck routes in Eden. This meeting will take place on October 17.

The Eden Police Department would like to continue to encourage the citizens of our community to utilize the Eden Police Department's Facebook page for updates and information concerning our community, as well as, Crimestoppers to provide anonymous information concerning illegal activity to keep our community safe.

## **Public Utilities Department**

### **EPA Administrative Order on Consent (AOC)**

Work is continuing on the EPA AOC that requires us to complete our Remediation Plan Work before February 28, 2022 (5 years). Staff met with representatives of W.K. Dickson Engineering on September 26 to review finalized plans for several phases of the project work.

CITY OF EDEN, N.C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, September 18, 2018 at 6:00 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	Neville Hall
Council Members:	Bernie Moore
	Jim Burnette
	Angela Hampton
	Jerry Epps
	Darryl Carter
	Jerry Ellis
	Sylvia Grogan
City Manager:	Brad Corcoran
City Clerk:	Deanna Hunt
City Attorney:	Erin Gilley
Representatives from Departments:	
News Media:	Roy Sawyers, Rockingham Update
	Susie Spear, Rockingham Now

MEETING CONVENED:

Mayor Hall called the regular meeting of the Eden City Council to order and welcomed those in attendance. He explained that the Council meets the third Tuesday of each month at 6:00 p.m. and works from a prepared agenda; however, time would be set aside for business not on the printed agenda.

INVOCATION:

Pastor Chris Burns of Draper Pentecostal Holiness Church gave the invocation followed by the Pledge of Allegiance led by Fire Chief Tommy Underwood.

RECOGNITIONS & PROCLAMATIONS:

- a. Proclamation: Remember Me Thursday.

Mayor Hall called Melissa Greene with the Friends of Eden Animal Rescue forward before he read the proclamation.

Ms. Greene said the Rescue did more than take animals from shelters to avoid euthanasia. They liked to reach out to the community to let them know what the process was and the importance of taking in animals to get them adopted. They were a 501(c)3 nonprofit so everything they did to raise money went straight to the care of animals. They had several ongoing events such as a golf

Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

tournament in a couple of weeks at Oak Hill Golf Course. She invited anyone to play or sponsor. They loved to work in the community to help people who needed assistance with feeding their pets, pet vaccinations, or with spay and neuter. The Rescue tried to reach out networking to find homes for pets. They appreciated community support. She invited everyone to come out for Remember Me Thursday. If anyone wanted to volunteer, they should contact the Rescue.

Mayor Hall said the Friends of Eden Animal Rescue was a great organization. His family adopted a dog there in February and she had turned into a nice pet. He thanked the Rescue for putting them together.

PROCLAMATION

WHEREAS, Friends of Eden Animal Rescue is participating in Remember Me Thursday®;

WHEREAS, the staff and volunteers of Friends of Eden Animal Rescue have agreed to devote their time, resources and energy to this united effort to bring attention to orphaned pets;

WHEREAS, Friends of Eden Animal Rescue will hold a public candle-lighting ceremony with the goal of remembering those orphaned animals who died without a loving home and shining a light on the orphaned animals still waiting for their forever homes throughout the City of Eden and surrounding area;

WHEREAS, Friends of Eden Animal Rescue is working in cooperation with animal organizations and rescue groups from around the world in partnership with Remember Me Thursday® founder Helen Woodward Animal Center;

WHEREAS, the Remember Me Thursday® campaign will assist in not only bringing attention to the orphaned pets in the City of Eden, but will therefore result in increased adoptions of these pets;

NOW, THEREFORE, I, Neville Hall, Mayor of the City of Eden, do hereby proclaim that the fourth Thursday of September is the official Remember Me Thursday® Day.

Dated this 18th day of September, 2018.

Neville Hall, Mayor

Attest: Deanna Hunt, City Clerk

b. Proclamation: National Manufacturing Day.

Mayor Hall called on Economic Development Director Mike Dougherty before he read the proclamation.

Mr. Dougherty said one of the positive things about manufacturing in Eden was that Karastan celebrated its 90<sup>th</sup> anniversary. They paid their employees very well and the employees had tremendous longevity. The proclamation talked about apprenticeships. Rocket Top was one where 20 kids would do apprenticeships through high school and then be offered jobs. The ¼ cent sales tax, which they lobbied for heavily many months, would provide a Workforce Development Center so kids would have a pipeline in to get the education they needed for manufacturing jobs. As manufacturing continued to get more automated and sophisticated, the kids needed education for the jobs.

Mayor Hall thanked Mr. Dougherty for his comments.

Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

PROCLAMATION DECLARING OCTOBER 5, 2018 “NATIONAL MANUFACTURING DAY”  
IN CITY OF EDEN/ROCKINGHAM COUNTY, NC #MFGROCKSNC2018

WHEREAS, Recognizing October 5, 2018 as National Manufacturing Day, a celebration of modern manufacturing meant to inspire the next generation of manufacturers; and

WHEREAS, The Reset Rockingham Partners, Rockingham County Manufacturers Association, Rockingham Community College’s Advanced Manufacturing Technology Center, Rockingham County Public Schools Career and Technical Education, and the Rockingham County Center for Economic Development, support manufacturing and manufacturing careers;

WHEREAS, National Manufacturing Day will be recognized with the following events:

- 1 - October 1st, Monday, 6:30 p.m. the County Board of Commissioners approving Board Resolution celebrating National Manufacturing Day and the Presentation of the 2018 New and Expanding Manufacturers in Rockingham County.
- 2 - October 3rd, Wednesday, Rockingham Community College hosts Manufacturing Day:
  - Young people and others in the community to the manufacturing sector
  - Career opportunities
  - Demonstrate the contributions manufacturing makes to the local economy
  - Contribution to the vitality of our community
  - Show modern manufacturing for what it is – a sleek, technology-driven industry that offers secure, good-paying jobs
- 3 - October 4th, Thursday, each high school’s student will tour an industry in their prospective communities.
- 4 - October 5th, Friday from 11:30-1:30 by special invitation of Dr. Mark Kinlaw, RCC President, and hosted by Rockingham County Center for Economic Development, the Manufacturing Industry Leaders Luncheon/Tour of RCC Advanced Manufacturing facilities; and

WHEREAS, Manufacturing is a corner stone of our economy with approximately 108 manufacturing companies located in Rockingham County, representing 21% of the workforce, providing leading-edge manufacturing jobs for employees and contributing to broad-based prosperity; and

WHEREAS, Rockingham Community College works with local industries to maximize success through quality workforce training; and

WHEREAS, one of the keys to America’s greatness is its ability to make things, to devise and develop new products from the ingenuity and skill of manufacturers; and

NOW, THEREFORE, BE IT RESOLVED, that the Eden City Council does hereby proclaim October 5th, 2018 as “National Manufacturing Day” in Eden, North Carolina in recognition and appreciation to the many manufacturing companies of our community.

This the 18th day of September, 2018.  
City of Eden  
Neville Hall, Mayor  
Attest: Deanna Hunt, City Clerk

c. Proclamation: Constitution Week.

Mayor Hall noted the proclamation was added to the agenda at the meeting. He read the proclamation.

Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

WHEREAS, September 17, 2018 marks the two hundred and thirty-first anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS, it is fitting and proper to officially recognize this magnificent document and the anniversary of its creation; and

WHEREAS, it is fitting and proper to officially recognize the patriotic celebrations which will commemorate the occasion; and

WHEREAS, public law 915 guarantees the issuing of a proclamation each year by the President of the United States of America designating September 17 through 23 as constitution week;

NOW, THEREFORE, I, Neville Hall, Mayor, do hereby proclaim September 17 through 23, 2018 to be

CONSTITUTION WEEK in the City of Eden and ask our citizens to reaffirm the ideals the Framers of the Constitution had in 1787.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great SEAL of the City of Eden on this 18th day of September, 2018 and of the Independence of the United States of America the two hundred and thirty third.

City of Eden  
Neville Hall, Mayor  
Attest: Deanna Hunt, City Clerk

SET MEETING AGENDA:

A motion was made by Council Member Carter to set the meeting agenda. Council Member Moore seconded the motion. All members voted in favor of the motion.

PUBLIC HEARINGS:

*There were no public hearings at this time.*

REQUESTS AND PETITIONS OF CITIZENS:

Mayor Hall asked City Attorney Erin Gilley to read the City’s policy for the speakers.

Preston Allen, 1723 Maryland Avenue, thanked the Mayor, City Manager, City Council and Municipal Services Director Paul Dishmon for the outstanding work on the sidewalks and curbing/guttering. They worked hard over the last month. He had one request that when workers were paving a street they needed someone to direct traffic to make it safer.

Mayor Hall thanked Mr. Allen for the positive comments about the sidewalks. Mayor Hall said if Mr. Allen saw the repaving and thought they needed more people, please call the City as it was going on because that could possibly be a safety issue. The City had a great staff who did what they could for the City.

UNFINISHED BUSINESS:

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- a. Update on the status of Highway 29 improvements for Future Interstate 785.

Mayor Hall called on Planning and Inspections Director Kelly Stultz.

Ms. Stultz said it was an exciting project for the City because for many years economic development activities had been hampered due to a lack of proximity to an interstate. However, in partnership with Guilford County's Metropolitan Planning Organization and the Piedmont Triad Rural Planning Organization in Division 7 of DOT, which they were a part of, there would be improvements from the Hicone Road intersection on Highway 29 to the Highway 158/Highway 14 interchange in Rockingham County. Signage would go up that would say future Interstate 785. The project would cost over \$300,000,000. There were 915 regional projects submitted and the Highway 29 project was one of the 115 that got approved. Ms. Stultz said nothing would happen instantly but Hicone Road was being worked on. The new road should be wonderful for Eden since it would be a good road for a truck to travel to get to Eden.

Council Member Burnette thanked Ms. Stultz and Council Member Carter for their hard work on the project. It would make a positive difference to Eden. He asked Ms. Stultz for the distance it would cover.

Ms. Stultz replied it would be from the Hicone Road interchange at Highway 29 all the way to the Highway 158/Highway 14 interchange with all of the interchanges along that route.

Council Member Burnette asked when the project would begin.

Ms. Stultz replied it was underway as it had been funded and design work had started. She said like with Highway 220, once they began erecting the signs was when they saw the greatest benefit and that should start happening soon. Council Member Carter had been a part of the Rural Planning Organization for the County for a long time. The meetings were often tedious and held in Greensboro. There were two groups that met - elected officials, for Rockingham County that was the county commissioner as well as municipal representative Council Member Carter. The other group of people at the meetings came to speak but did not vote like the elected officials.

Council Member Carter said the biggest problem and what took time was building the service roads along the new highway. They would have to be built at each intersection. He thanked their Guilford County friends that lobbied their points to get the road approved. He thanked Caswell County as well. They had worked on the project for a long time. Any time they saw someone from the State they were right there talking in their ear to get the project approved. He was glad to finally achieve approval.

Ms. Stultz thanked all of the staff in Rockingham County for working together, the County Planning Director and Reidsville Planner Donna Setliff.

Council Member Grogan asked if there was a map of the new interstate.

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Ms. Stultz said there was a map and she would get a copy to the Council. She did not know how it would translate to put up on a slide for the meeting. She said there would be better graphic depictions as the months went by when they started doing plans.

Council Member Carter said to think about Highway 14 from Highway 29 all the way to the Greensboro Hicone bridge.

Mayor Hall said they had done a lot of work in that area already. He thanked Council Member Carter and Ms. Stultz for attending the meetings because the interstate would be an economic development tool for Eden. It got Eden's distance to an interstate from the previous 40 miles down to about 14 miles. They hoped the interstate would be an economic incentive.

Ms. Stultz said the interstate was something that was created in committees working with DOT. It was truly the case of the squeaky wheel getting the oil. She had been told by DOT that every time they saw her she wanted something, but her job was to get what was best for Eden and Rockingham County.

Mayor Hall thanked Ms. Stultz for the update and for fighting for Eden.

NEW BUSINESS:

- a. Consideration of Ashley Latham Photography Development Incentive Grant Application.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said it was her night for things that were good. Ashley Latham Photography purchased several buildings on Washington Street and did an absolutely marvelous job in their renovations. When the Council adopted a program to provide incentives for commercial areas in the community in May 2017, that was the project they were thinking of that would be a stimulus for the area and would give just a little bit to help people get over the hump with their project. Ms. Stultz said they had submitted all of the project data to Adam Mark with Rockingham County's Economic Development Office for the County's approval. That particular grant was one developed with the County and all of the municipalities to provide a tax break from the City and the County for prospective businesses. Ashley Latham Photography had paid taxes for 2018 and she thought the County would issue a check as they should be eligible to receive funds immediately. Ashley Latham Photography did a great job and Ms. Stultz hoped it would encourage others. The City had not had a lot of success at getting people knowledgeable about the programs but now Main Street Manager Randy Hunt had been informing businesses about them. Programs like it were a fine idea and it was beneficial to the City to help the businesses.

Mayor Hall said the program was created for that type of reinvestment and redevelopment of downtown. He was holding their receipts and years of evidence that showed the business did everything required to be eligible for the grant. They did not just call up and ask for a refund. He hoped another business would hear about it and be encouraged to do the same thing.



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Ms. Stultz said often incentives given by local government were criticized. Ashley Latham Photography would only receive dollars they had generated.

Mayor Hall said it was based on an increase in their tax value. When their property value went up, then the taxes increased. The Council decided a couple years ago the City would help with that increase. If a business increased its property's value, then the City would help the business with their tax increase for a certain amount of time.

Council Member Ellis commented that Seth and Ashley Latham were both graduates of Morehead High School and they moved back to Eden to open up a great business. He appreciated them and their business being in Eden.

A motion was made by Council Member Ellis to approve the Ashley Latham Photography Development Incentive Grant Application. Council Member Hampton seconded the motion. All members voted in favor of the motion.

- b. Request for the City Council to ask the City Clerk to investigate the sufficiency of an Annexation Petition for property located at 342 Wilshire Drive.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said years prior and at the request of the Wright Company, the City had annexed the former Northridge, now called Summit Place, but several adjoining properties not owned by Wright had not been annexed at that time. There was one property left that had not since been annexed and those owners at 342 Wilshire Drive had applied to be annexed. The benefit of annexation would be a half-off water bill for the residents, along with other City services. Ms. Stultz asked the Council to start the process of annexation for 342 Wilshire Drive.

Mayor Hall said they had dealt with the properties requesting annexation for several months one at a time.

A motion was made by Council Member Epps to adopt a Resolution directing the Clerk to investigate the sufficiency of an Annexation Petition for property located at 342 Wilshire Drive. Council Member Carter seconded the motion. All members voted in favor of the motion.

RESOLUTION DIRECTING THE CLERK TO INVESTIGATE  
A PETITION RECEIVED UNDER N.C.G.S. 160A-58.1

WHEREAS, a Petition requesting annexation of a lot described in said Petition was received on August 14, 2018, by the City Council of the City of Eden; and

WHEREAS, N.C.G.S. 160A-58.2 provides that the sufficiency of the Petition shall be investigated by the City Clerk before further annexation proceedings may take place; and

WHEREAS, the City Council of the City of Eden deems it advisable to proceed in response to these requests for annexation:

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NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eden that: The City Clerk is hereby directed to investigate the sufficiency of the above described Petitions and to certify as soon as possible to the City Council the result of her investigation.

This the 18th day of September, 2018.

CITY OF EDEN

BY: Neville A. Hall, Mayor

ATTEST: Deanna Hunt, City Clerk

c. Approval of Boards and Commissions Appointment.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said if the appointment went through, there was still one vacancy on the Eden Strategic Planning Commission. The Commission asked that the Council appoint Rev. Merinda Easley to serve and Ms. Stultz recommended her as well.

A motion was made by Council Member Hampton to appoint Merinda Easley to the Eden Strategic Planning Commission. Council Member Moore seconded the motion. All members voted in favor of the motion.

d. Appeal of a nuisance violation at 622 Lake Street by Ronald East.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said as of the last meeting, her department was instructed to start a house by house, lot by lot, code enforcement inspection of every street in Eden. They had covered 46 linear miles of streets. One of the inspectors started east, the other west, and she hoped they would meet along Highway 14 soon. The code compliance report which documented the 186 violations sent out in the month of August was on the City's website. It was good news for the City that the Council gave her department a generous amount of funding for inspections that year. Mr. East received a letter about his property at 622 Lake Street. He had a business where he worked on rental properties and he had appliances and other items stored on his property, some under a carport, some not. Obviously that kind of storage was strictly prohibited by the City's nuisance ordinance. Mr. East was sent a notice and came in to appeal her decision that it was a nuisance. Ms. Stultz said that Mr. East was not denying that the items were on the property but he thought he should be able to run his business.

Council Member Ellis asked what residential code the property was in.

Ms. Stultz replied she thought it was R-6. She showed pictures of the property from last year and then another picture from August 28, 2018.

Council Member Ellis asked Ms. Stultz to describe what R-6 was.

Ms. Stultz replied R-6 was a single family residential district.

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Mayor Hall said the Inspection Department showed zoning district R-20 for the property.

Ms. Stultz apologized for the confusion. R-20 was a large lot traditional post World War II zoning district. It only allowed for single family residences and until the last 10 years, home occupations were not allowed in R-20 but they had made some improvements to that code. However, R-20 was totally a residential district.

Council Member Hampton asked if all of the items were in Mr. East's backyard.

Ms. Stultz replied they were in the side yard.

Council Member Carter asked if it would be OK if the carport shelter were enclosed like a building.

Ms. Stultz replied Mr. East would still be in violation because he was running a business in a residential district but the department might not have noticed it. One of the things that happened when they did a lot of code enforcements was that people would get excited and report others. Mr. East would have had a zoning violation with a closed building due to conducting business in a residential zone but it would not have been a nuisance violation.

Mayor Hall called on Mr. East to address the Council.

Mr. East said he had done business for over 20 years in Eden. He took care of 300 to 400 rental properties for 12 years or more from his home at 622 Lake Street. At the particular time one of the pictures was taken he had a stove and refrigerator ready to go into a rental house. He repaired appliances and would keep them available for his customers. He would also use some of the appliances for parts if a customer needed it. He had gotten rid of some of the items in the pictures and planned to place the remaining stuff neatly under his shelter. It happened to be a bad time when the pictures were taken because stuff was in disarray due to trying to get to other items. He said if the inspectors where going east and west he had a neighbor down the road with the same type of stuff in his yard but that neighbor did not receive a notice.

Mayor Hall asked for the address of this neighbor since 186 notices were sent out and this person may have gotten one.

Mr. East replied he did not know the physical address but the neighbor had been living there the same amount of time he had. He talked to another person who did the same type business and they had their stuff outside piled high on Stadium Drive for four years and he had not received a notice. He did not care about those people but he had been running his business for 20 years in Eden. He was a single parent just trying to make a living. He had not had any problems but this year he had received two notices for the same thing. He put a tarp over the stuff one time and then this recent occasion he was moving stuff around because he had just bought several new items. He had some appliances that he had repaired and was going to take to a rental unit. He did not have the money to close the shelter in. He was so busy he did not have time to get the stuff organized after working all day. He would like permission to keep some of his stuff under the

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shelter even if he needed to cover it up with a tarp. He again said he did not have the money to close the shelter in. He apologized to Ms. Stultz for being upset when he came in about the notice.

Council Member Ellis asked Mr. East if he came in that day.

Mr. East said he came in the day of the first notice, August 24, to complain and then he got the second notice four days later worded more in depth. He said it was probably because he came in a little upset and they added more to the notice.

Ms. Stultz replied not at all. The way they processed notices was in the truck with a computer and printer so when staff saw the violations, the process got moving. The nuisance was posted on the property right then. The inspector brought the paper into the office for Local Codes Administrator Debra Madison to send out in the mail. Any pictures were included in their file.

Mr. East said he understood that and then he read the notice dated August 24 which stated he had construction debris in front of his house. He said the items were not in the front of his house but on the side of his house. The description on the paper from August 28 said appliances and junk were in the yard and under the carport. They were two different things.

Ms. Stultz read the Nuisance Ordinance section 6-37 of the Eden City Code. The ordinance said the open storage of any icebox, refrigerator, stove, water heater, freezer or other similar large appliance, glass, scrap building materials, building rubbish, debris or similar items were a violation of the ordinance.

Mayor Hall said the Council received complaints asking why they did not make the City look better. He responded by saying that it would depend on the citizen's willingness to clean up their own space. One of his pet peeves was littering, although this issue was not littering. He could not believe how many people littered and then complained about how dirty the City was. Someone might think something was fine but their neighbors may not want to look at it. The City would write an ordinance and adopt it and the Planning & Inspections Department was doing their job by enforcing the ordinance. It was not that the department was out to get Mr. East, they were out to get everyone not in compliance with the ordinance. In his opinion, if they sent out that many notices, it was obvious they had made a sweep of the City checking for all violations and were trying to correct the issue that the City got complaints about more than any other item. Mayor Hall said that he understood that Mr. East did not have the money to close in his shelter. However, he needed to present the Council with a plan for how he could get in compliance with the ordinance. Mayor Hall asked if there was any way Mr. East could get into compliance without closing the shelter in. Mayor Hall said Mr. East could move the items but he knew the items were needed for Mr. East's business.

Mr. East said he had been trying to clean it up a little bit and had gotten rid of some stuff. He was trying to condense the stuff down. His neighbor told him that Ms. Stultz had come out to his house that day before the meeting.

Mayor Hall said he rode by Mr. East's house that day as well. It did not look exactly like the picture displayed there but there were still code violations.

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Mr. East said he was sure there was still stuff under his shelter.

Mayor Hall asked Mr. East if he took all of the usable parts off of a large item could he not then get rid of the unneeded piece.

Mr. East said he had been doing that but he had been busy renovating 10 new rental properties and was too tired by the time he returned home to work on the items under the shelter. He worked hard for his customers doing repairs to get them top dollar rent for their properties. He worked on two houses in Eden that could have been condemned but were now livable and earning their owners \$650 monthly rent.

Ms. Stultz said when Mr. East came into her office he was angry and frustrated with the letter that he had received. If someone came in and needed to work out a plan with them or to give them an extension of time they would do that for everyone who came in. Ms. Stultz told Council once they had made their decision if Mr. East's property was still deemed a nuisance then she would be glad to work with him.

Mayor Hall said he did not want to see any harm done to Mr. East's business. He appreciated that Mr. East had rehabbed properties but he could not drive a truck without tags over there to work because there was a law that he had to have tags. There was a law that Mr. East could not have the appliances in an open shelter.

Mr. East said he needed the things to be able to work.

Mayor Hall said the items had to be stored properly according to the law. He told Mr. East they would love to work with him and to have a plan, but Mr. East could not just say he did not have time to fix it. That was not a plan.

Mr. East said that he was not saying that he did not have the time. He said he would get it condensed down to where he could store his stuff under the shelter neatly, maybe covered, until he could figure out how to get the sides on the shelter. He would greatly appreciate it as he needed the shelter to be able to work. He had tried to clean it up and he had no other place to put the items. He had other buildings full of repair items.

Mayor Hall again told Mr. East he appreciated him rehabbing the older properties. He said he wished the whole City would start a beautification process.

Council Member Ellis told Mr. East the City was tightening down on the violations. He had been to look at Mr. East's property. He appreciated his working for many property owners for 20 years in Eden renovating their rental homes. He asked Mr. East if there was any way for him to clean the items up and put a front on the storage shelter. A business should not be run in that area. Mr. East had been lucky to run his business in a residential area for 20 years.

Ms. Stultz replied Mr. East could run his office and function from his house with a permit, which her department could do. A contractor's storage yard was something that Council could permit in other districts.

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Council Member Grogan said particularly with appliances.

Ms. Stultz said the appliances were a violation of the nuisance ordinance.

Council Member Ellis said they were trying to get porches and yards cleaned up. This was not the City picking on him, they were trying to get the City cleaned up. He knew Mr. East could clean the property up. They had talked about the issues in the past. Maybe they could look at Mr. East's property in 30 days if that was OK.

Ms. Stultz said Mr. East had appealed whether or not his violation was a nuisance and before they do anything else they would need to decide if it truly was a nuisance. If it was deemed a nuisance, then she could meet with Mr. East and set up an arrangement.

Council Member Ellis said it was a nuisance when he looked at the pictures with a refrigerator and dishwasher in Mr. East's yard.

Mr. East said he understood but the department was calling the method of storage a nuisance and Mr. East said it was part of his business.

Council Member Ellis said he understood it was Mr. East's business but when the camera came by the picture of the stuff showed a nuisance.

Mr. East said they should have gotten about six other pictures in his area.

Council Member Ellis said they did not operate like that and he was confident they did not decide to target Mr. East.

Mr. East said he hoped they did not operate like that but he would be watching around. He said straight down Stadium Drive there were many properties that looked worse than his.

Council Member Ellis said Mr. East was a good man who always paid his taxes and had a good family.

Council Member Epps asked if they could rule if this property was a nuisance and give Mr. East until next the next meeting to have it straight.

Mayor Hall said they would vote on whether or not it was a nuisance. He said staff had recommended they consider it a nuisance based on the definition of what the City's ordinance said but the owner had appealed that saying he did not think it was one. The Council would vote which one they agreed with.

Mr. East said if it was a nuisance he still needed a little room to store his stuff for his business. He said he could store it neatly with a tarp over it instead of throwing it away.

Mayor Hall said again he thought the Council needed to decide whether or not it was considered a nuisance. After that, Mr. East would need to get with Planning and Inspections to determine how

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to remediate the nuisance whether that was totally removing it or covering it to not be a nuisance. Mayor Hall thought they would work with Mr. East to fix the issue the easiest and cheapest way he could.

A motion was made by Council Member Grogan to deny the appeal. Council Member Hampton seconded the motion. All members voted in favor of the motion.

- e. Request to approve Strategic Plan funding to pave the Matrimony Creek Greenway/Nature Trail parking lot.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said through the Strategic Planning process and projects, the Matrimony Creek Greenway first phase was constructed. She had never seen the parking lot without a car rain or shine. The Strategic Planning Commission on August 7 voted to recommend to fund the paving of the parking lot at the Matrimony Creek Greenway in the amount of \$42,000. Ms. Stultz said the amount of \$42,000 was based on the expertise of Director of Transportation Engineering Tammy Amos who handled all of the City's street repaving. The cost could vary a little.

Council Member Burnette said he sat in on the Strategic Planning Commission meeting and he asked the Commission if they would look at things and not try to project the whole year for budgeting the money Council had set aside for them. He asked them to budget what they thought should be done in the first quarter so that was what Council was seeing with the two Strategic Plan funding items. Even though it was a lot of money it was spread out over the entire first quarter. He wanted to make sure they understood the plan.

Council Member Carter asked if the funding would come out of the Strategic Planning budget.

Council Member Burnett replied yes, the money was already budgeted but it was up to Council to approve or disapprove the projects they recommend.

Mayor Hall explained the role of the Strategic Planning Committee was to decide the projects they would like to fund and then ask Council to approve or not with the funding. It was part of their budget.

Council Member Burnette said the Strategic Planning Commission knew how much funding they had allotted. He said there was some discussion on each of the items about what and when to do things, but it was unanimous about recommending the projects to the Council.

Council Member Ellis asked Council Member Burnette how much money would be left in their budget.

Council Member Burnette said if all of the items presented were approved there would be about \$210,000 left in that budget.

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Council Member Burnette said one other expenditure from the budget was approved last meeting for the Our State Digital Content Proposal. He explained they were asking to approve the projects so they could get them completed within the next three quarters and not wait until the end of the budget year.

Council Member Hampton said she had been working with the Matrimony Creek project and it was a wonderful project. The only fault was the greenway did not go all the way down to the waterfall. If they were going to use \$42,000 for the parking lot, she would rather use that money to continue the greenway to the waterfall.

Ms. Stultz replied there was money budgeted for Phase 2 of the greenway. She said Phase 1 should have revealed the waterfall.

Council Member Hampton said at the ribbon cutting when she walked it did not go all the way to the waterfall.

Ms. Gilley said it did go to the waterfall at this time.

Mayor Hall said the greenway stopped about 10 feet from the waterfall. The project was currently paused but would continue with Phase 2. Getting the greenway to extend closer to the waterfall did not need to override the funding for the parking lot because the greenway would continue in phases. The phases were already budgeted and they are not taking money from that part to pave the parking lot.

Council Member Hampton said she had heard that fundraisers in the community were a part of the funding for Phase 2 to connect the current greenway to Douglass Elementary School.

Council Member Burnette verified with Mayor Hall that money was set aside for Phase 2 in the budget.

Mayor Hall replied it was.

Ms. Stultz said it was not in the Strategic Planning budget but in a separate line item.

Council Member Hampton said that was just what she had been told and she wanted to have the correct information before she voted.

Ms. Stultz said she did not want to speak too much for Parks and Recreation Director Johnny Farmer but she had not heard anything regarding fundraising for the project.

A motion was made by Council Member Moore to approve Strategic Plan funding to pave the Matrimony Creek Greenway/Nature Trail parking lot. Council Member Ellis seconded the motion. All members voted in favor of the motion.

- f. Request to approve Strategic Plan funding for the Karastan Mosaic, Wire Animal Public Art and Nature Trail Amenity Package Projects.



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Mayor Hall called on Coordinator of Tourism and Special Events & Projects Cindy Adams.

Ms. Adams said she had three exciting projects to present to the Council that helped the City's quality of life. Quality of life was important in the City. Two of the items were public art projects. She wanted to share a few statements about public art and how it affected the quality of life. Many studies had looked at the economic development benefits of art, but there had also been wider examinations of the effect of art on a community's sense of place. That was mentioned many times in the Strategic Plan – creating a sense of place. A recent study of 43,000 people in 43 cities found that social offerings, openness and welcomeness and the aesthetics of a place – its parks, its art and green spaces ranked higher than education, safety and the local economy as a driver of attachment. Art was setting a growing trend by being an important and recognized part of public history and living culture. It added meaning to cities and created a uniqueness to communities and neighborhoods. It reflected who they were. Art in communities that was accessible allowed people to experience it every day. They did not have to go to museums or galleries. It encouraged people to pay attention and it created great conversations. In America, cities and towns were almost in direct competition of being the city, the place where people wanted to live, visit and where they spent their money. Strong public art broke that sameness and blandness and gave them a better sense of identity which created loyalty. Art could help them celebrate the qualities that made their place different from all the other places. Ms. Adams suggested the City create a sense of civic vitality so others would want to live in and visit Eden.

Ms. Adams' first item was a Wire Wildlife Sculpture Public Art Project. On her PowerPoint presentation, she showed photos of the animal figures and said they were life-size sculptures to be placed on the lawn at City Hall. The outdoor art project coincided with the wildlife photo project inside City Hall. Both of the projects would create a great field trip opportunity. The artist who would create the sculptures was Josh Cote from Bakersville. He was an accomplished artist who had been featured on HGTV, in Southern Living Magazine, and his art was at The Laurel in Asheville. There would be six pieces made of durable wire that would last a long time, so they would be permanent. The project would cost \$10,770.

Ms. Adams' second item was the Karastan Mosaic. It was perfect timing due to Karastan having recently celebrated its 90<sup>th</sup> Anniversary. The Karastan Mosaic Rug would cost \$5,000 and be displayed in Grogan Park. Former Rockingham County Arts Council Executive Director and local artist Teresa Phillips would complete the project. Ms. Phillips did a mosaic displayed at Annie Penn Hospital and another one to be displayed at the Chinqua Penn Trail. This mosaic would be a 3x5 rug of the original 717 pattern on the concrete at the entrance of the gazebo. It would be a community build, meaning the artist would like Karastan employees, City Council members and students to help put in mosaics. She would like everyone to have ownership of this project. Ms. Adams said when the unveiling of this completed project was held they would like to have a Karastan celebration. The manager of the Karastan plant would like to get the famous historic World Fair Karastan rug that traveled around the United States brought to Eden for display and to have a real celebration of what Karastan meant to the community.

Ms. Adams' third and biggest project involved Matrimony Creek. She was on the Advisory Committee for the Belews Lake Greenway Project that was up and coming. The County,

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Rockingham Community College and Duke Energy Trail's Program with Tim Johnson, hired landscape architect firm OBS of Raleigh to develop an amenities package for that trail. Mr. Johnson would like to see all of the trails in Rockingham County have a uniform amenities look. Ms. Adams said they would have their own logos and coloring system for Matrimony Creek but the basis for all of the amenities would be the same. Therefore, if someone came to Rockingham County on one of the trails they would know where they were. The amenities were sleek and modern and involved cool elements like stacked rock, brushed metal and 8x8 timbers. The Nature Trail Amenity Package would cost \$28,700. It was a package of amenities for the Matrimony Creek Nature Trail and included a trailhead marker \$8,000; kiosk \$3,500; four cedar benches \$3,200; three information/education panels \$6,000; trashcans \$3,200; four mile markers \$2,400; and bollards \$2,400.

Ms. Adams said the total request for the three projects was \$44,470. They would be funded with money already allocated for the Strategic Plan projects.

Council Member Grogan said in line with what they were talking about earlier trying to clean up the City, those types of projects were exciting. They were the types of things to show people when they came to visit. Ms. Adams had told her that Karastan had given a lot of their plans and drawings for the mosaic and therefore become personally involved with the project.

Ms. Adams replied that Karastan Manager Darin Quesinberry had given free rein of their design department for the use of any employee, material or drawing that was needed for the mosaic. Many of the drawings that he had made available were historical drawings, which showed Karastan was very much in favor of the mosaic project.

Council Member Moore asked if the items were approved how quickly the projects would begin.

Ms. Adams replied the next day.

Council Member Moore asked how long would it take to complete the Karastan Mosaic.

Ms. Adams replied once Ms. Phillips got the prep work completed and there was a track of good weather she did not think it would be a lengthy process. Ms. Adams was planning for a late fall unveiling.

Mayor Hall said on the Nature Trail Amenity Package the estimates were all even rounded number prices. He asked had if she would be able to consider for one company to bid the project out to possibly get a better price.

Ms. Adams said yes, they could as those were estimates given by OBS the architectural firm. She believed those estimates were based on Raleigh costs so they should be able to get prices a little cheaper.

Mayor Hall said maybe they could get a local contractor who could do more than one of those items and possibly reduce the price.

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Ms. Adams said they would love to do that.

Mayor Hall said if the project was approved they should pursue that plan to get the items as cheaply and professionally done as possible.

A motion was made by Council Member Moore to approve Strategic Plan funding for the Karastan Mosaic, Wire Animal Public Art and Nature Trail Amenity Package Projects. Council Member Grogan seconded the motion. All members voted in favor of the motion.

#### REPORTS FROM STAFF:

a. City Manager's Report.

City Manager Brad Corcoran said the report was put online the previous week, added to the City's web page and submitted to Eden's Own Journal for the upcoming addition. He said the report was full of pertinent information and he would be happy to answer any questions that anyone might have.

Mayor Hall said there were a few items he would like to point out. On page 5, the sidewalk assessment policy explained there would be some financial input by any homeowners involved in sidewalk projects and adequate signatures required also. Council was sometimes asked questions about why the City had not installed sidewalks in a residential neighborhood and the policy would help answer those questions. Also, on page 6, it noted that on August 31, he, Mr. Dougherty and Mayor Pro Tem Burnette went to the Southern Virginia Mega Site at Berry Hill for an announcement from the Virginia Secretary of Commerce upgrading that facility to a Tier 4 Ready Site, which would give the site a lot of leverage since there were not many facilities at the level in their region. There had been some good news in a recent press release and he asked Mr. Dougherty to speak about it.

Mr. Dougherty said the City was in a regional partnership for the Southern Virginia Mega Site at Berry Hill. Eden would supply water and sewer to the park. He said half of the cost to run water lines had been funded by grants so it was less of a burden on taxpayers. The previous Friday an announcement was made that a second company had signed a purchase agreement and it would be a \$200,000,000 investment for 179 acres. They did not have the job numbers yet. They had six months and then the option of three consecutive 12-month periods to do their due diligence, but he did not think it would take that long. He explained this was the second company that had done this, with the first purchase agreement they renewed the agreement last year and there was a fee involved there. He said the company had some skin in the game. When it came to the park in relation to other ones, it was really in its infancy as they had just gotten the ability to clear properties about a year and a half ago. The analogy was given at the City Council Retreat that the Research Triangle was started in 1951 and languished for 14 years but now employed 50,000 people. Sometimes things took a little while, but the interest in the site had picked up dramatically. The Commonwealth of Virginia considered it as their number one mega site. The site was the number three site choice for Toyota Mazda which gave them tremendous credibility. With the Tier 4 designation they were working to get all of the utilities there. The time to market

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used to be 18 months but was now down to seven months and that was why building or infrastructure would need to be in place in order to meet new demands.

Mayor Hall said the information was just announced so there was no company name associated with the agreement yet. He said they would be very secretive while they did due diligence and it was months or years away from breaking ground. He said it was positive that there was interest in the park. He pointed out the information about 622 Washington Street, which was the building the City rehabbed. The Council had previously voted on the process for upset bids and they had a couple of those on the property. He asked Ms. Stultz to speak on where they were in the process and when the next important date would be.

Ms. Stultz said the following afternoon at 4:30 would be the end of the upset time for the current bid that had been advertised. They knew they already had one upset bid in a sealed envelope and more could still come in. Then they would have to run an advertisement with the new upset bid and wait 10 days. They would continue the process until a bid stood for 10 days. Once that were to happen that bid would need to be approved, rejected or made a counter offer by the City Council. The process could take a while.

Mayor Hall said they would have the upset bid opened the next day and start the process all over again. Anyone interested in 622 Washington Street could see Ms. Stultz for a tour.

Council Member Ellis asked Police Chief Greg Light to explain the closing of Country Club Drive for school traffic.

Chief Light said with the closing of Draper School, Central Elementary School inherited about 120 extra kids. He said they knew there would be a traffic problem. For many years there had been only one officer directing traffic at Central Elementary. For the first two weeks of school they had a civilian directing traffic and four additional police officers trying to direct traffic. He said it was very congested on Stadium Drive. It became an emergency situation and they did not want drivers crossing left of the center line and possibly having a head-on collision on Stadium Drive. He said with the help of Ms. Stultz, Ms. Amos and the Police Department staff, they came up with the traffic pattern in the City Manager's Report as far as closing Country Club Drive for that short amount of time. Chief Light said he had not had any real complaints and it had certainly cleared up Stadium Drive for emergency traffic.

Council Member Ellis replied excellent call.

#### City Manager's Report – September 2018

##### Attention Central Elementary Parents:

To ensure the safety of our students, families, and community the Eden Police Department is currently rerouting traffic during AFTERNOON dismissal. Starting Monday, September 10, the northbound lane of Country Club Drive from Stadium Drive to Greenway Street is being closed from 2:00 p.m. to 3:15 p.m. during afternoon dismissal. Parents may utilize Panther Lane and Greenway Street or Edgewood Drive and Meadow Road to gain access to Country Club Drive for school pick up. There would be one line coming into the pickup line from Country Club Drive.

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Any parent wishing to park in the parking lot and walk up would also have that option. This change would allow for a safe and orderly dismissal that would not block Stadium Drive. Please see the maps below. Morning traffic patterns will remain the same. We appreciate your patience during this change! We appreciate your patience as we continue to work to ensure the safety of our children, school staff and citizens.

#### Cancellation of 15th Annual Eden RiverFest Celebration

Eden Mayor Neville Hall has announced that the 15th Annual Eden RiverFest celebration has been cancelled due to Hurricane Florence. While the exact path of the storm continues to fluctuate, most predictive models show it is having a direct impact on the City of Eden. The forecasted heavy rains and high winds would make it dangerous for vendors and attendees alike. "This is our largest annual event and we are disappointed that it has to be cancelled, but the safety of all involved is of primary importance," stated Hall. The City has scheduled additional emergency personnel on duty and on standby to address the impact of the storm. For more information on the event, contact Cindy Adams, Coordinator of Special Events and Tourism at cadams@edennc.us.

#### Update – Highway 29 Corridor for Future I-785

Eden and Rockingham County are in Division 7 (Alamance, Caswell, Guilford, Orange, and Rockingham counties) of the North Carolina Department of Transportation (NCDOT). Funding for road improvement projects on state maintained roads can come from our division and/or directly from the state. Councilman Darryl Carter and the Planning Directors for Eden (Kelly Stultz), Reidsville, and Rockingham County are members of the NCDOT group in the Piedmont Triad Rural Planning Organization (RPO). This group was formed to improve fairness for funding for roads and other methods of transportation for rural areas as we compete with the Metropolitan Planning Organizations. Eden, Reidsville, and Rockingham County, with support from Guilford County, Caswell County, the City of Greensboro and NCDOT have been pressing for funding to improve Highway 29 from Hicone Road in Guilford County to US 158/NC 14 in Rockingham County to interstate standards in pursuit of becoming I-785. The Highway 29 project is considered a regional project. Across the state of North Carolina, 915 regional projects were proposed. Our project was ranked very high and was one of only 115 that were funded. According to the NCDOT, the primary purpose of this project will be to improve safety, reduce congestion, improve travel time and improve economic vitality. The total cost of this project will be nearly \$300,000,000. For a number of years our economic development activities have been hampered somewhat by a lack of proximity to a major interstate. These funded improvements will resolve that issue for Eden and will also help Reidsville, Rockingham County and Caswell County. Instead of Eden being 40 miles from an interstate it will be 10 miles, which makes quite a difference to industrial site consultants. Special thanks go to Eden City Councilman Darryl Carter, our elected representative on the Rural Planning Organization team. Mr. Carter was instrumental in lobbying support from Guilford, Caswell and Rockingham Counties to help this project score enough points to be funded. In addition, special thanks to Kelly Stultz, Director of Planning and Inspections, who is also a member of the team and has supported the project for several years.

#### Code Enforcement Update

The City of Eden has initiated the process of traveling every street in our jurisdiction in an effort to complete a comprehensive sweep to identify all nuisance, zoning, junk car, human habitation

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standards, and non-residential maintenance standards violations. Since we began the sweep, we have covered 46 linear miles of streets and roads within the jurisdiction. We have completed 260 local code inspections since the last report. This includes our sweep and the violations that are reported. The breakdown of the 260 inspections are as follows: 6 for building violations, 186 for high grass, 30 for junk cars, 32 for junk storage, 1 for yard waste and 5 for zoning violations.

The N.C. General Statutes require that a Notice be mailed to each property owner by certified mail - return receipt requested and first class mail. If that mail is returned, the property must be posted. The City of Eden posts every property at the beginning of the process. As a part of our sweep, there are 155 properties that generated 189 certified mail notices and first class mail notices. Over time, this becomes very costly. Many properties require more than 1 notice because of multiple owners. The 155 properties identified include: 118 high grass and weeds; 14 junk and trash; 11 junk cars; 3 zoning violations; and 9 housing code violations.

If you would like to see a list of the properties listed on our Code Compliance Report, which includes properties that received notices prior to August and are still pending action, you can visit the main page of the City's website at <https://www.edennc.us/>. The Code Enforcement Sweep will continue to be a major focus of our Planning and Inspections Department. The list below is compiled to give each of you a better idea of the process:

Steps of a local code inspection that has a violation: 1. Staff receives a telephone call or email with a complaint. Or we do a proactive search for violations; 2. Permit is created in BluePrince and an inspection is requested; 3. Inspector visits property; 4. Inspector takes a picture of the violation 5. Inspector posts a Notice of Violation 6. Inspector sends the pictures of the violation and posting to the appropriate staff member; 7. Inspector enters inspection results in BluePrince 8. Research is done to identify the owner(s) of the property using the online service of the Rockingham County Tax Department and Register of Deeds 9. We enter the owner's data on to a spreadsheet for a mail merge and tracking information. This spreadsheet includes the following columns: Code for violation, owner's name, owner's mailing address, property address for violation, certified mail number, return receipt number, date notice mail, deadline date, posted date, date certified mail was receipt, yes or no if the mail was signed for by owner, abated date, date requested contractor to abate the violation, name of contractor, date the City received an invoice from the contractor, date the invoice was delivered to the Finance Department, date the Finance Department billed the invoice and the amount of the invoice; 10. Certified mail receipts are printed; 11. Return receipt cards are printed; 12. Certified mail envelopes are printed; 13. First class mail envelopes are printed; 14. 3 copies of the Notice of Violation is printed; 15. Envelopes are stuffed; 16. Envelopes are mailed. The cost is \$6.67 for each certified mail envelope and 47¢ for each first class envelope; 17. Receive telephone calls from majority of owners about the notices; 18. When the return receipts or envelopes are returned to the City, the spreadsheet is updated and the receipts or envelopes are filed; 19. After 15 days, the inspector goes back to the property to determine if the violation has been abated by the property owner; 20. The inspector posts the results of his inspection in BluePrince; 21. If the violation has been abated, the file is closed; 22. If the violation has not been abated, staff contacts the Facility Maintenance crews for the abatement; 23. If the violation is too large for Facility Maintenance, staff contacts a contractor that has registered with the Planning and Inspections Department and has provided the appropriate insurance certifications; 24. When the violation is abated by either the City crew or

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outside contractor, staff calculates the cost and sends a Statement of Cost to the Finance Department; 25. The Finance Department sends an invoice for the cost.

For more information concerning our Code Enforcement efforts please contact Debra Madison, Local Codes Administrator/GIS Coordinator, at [dmadison@edennc.us](mailto:dmadison@edennc.us).

### Eden Youth Council

The new members of the Eden Youth Council were sworn in at the August City Council Meeting. New members include Grace Blalock, Victoria Calderon, Felix Calderon, Michael Hall, Chris Hopper, Kylie Huffman, Ben Jones, Jadan Martin, Ainsley Pyrtle, Bay Twilla and Will Twilla. Returning members include Cody Dunn Chair, Nicole Hernandez, Vice Chair, Megan Blankenship, Secretary, Grey Martin, Recruiting Chair, Matthew Shockley, Harrison Smith, Blair Tuggle, Mason Barham, William Flynt, and Larson White. Meetings with members of the Executive Council, Mayor Pro Tem Jim Burnette and City staff revealed a desire to take a fresh look at the Council's yearly projects. The Eden Youth Council's next meeting is scheduled to include a planning session where the Council will set their annual projects. There will be an emphasis on why each member originally wanted to become involved in the Youth Council and their desires to influence the community. The first Eden Youth Council project for this school year was intended to be RiverFest, but that has been cancelled. The Youth Council has scheduled an "Adopt a Street" cleanup for September 22. Council members will meet to clean up litter along the sides of Kennedy Street, the street that they chose to keep clean.

### Sidewalk Assessment Policy

Have you wanted to explore the feasibility of having sidewalk installed on your road? On January 21, 2003, the Eden City Council adopted an assessment policy for the installation of new sidewalks. The minimum criteria for sidewalk installation projects shall not be less than an entire street length between intersections and shall extend to the terminus of the existing infrastructure, if any. In addition, more than 50% of the adjacent property owners must sign a petition requesting the sidewalk extension and if the property deed is registered in more than one name, all owners must sign the petition. Also, property owners that own more than one parcel must sign for each parcel of land adjacent to the proposed sidewalk. The cost of extension will usually be assessed based on street frontage and the North Carolina General Statutes sets the requirements for assessments. Once presented with a qualifying petition, the City Council "may" decide to participate in a portion of the funding. Eden, like many communities, has traditionally paid for 50% of the project and assessed the citizens adjacent to the improvements for the remaining 50%. Traditionally, the City pays for the improvements up front and then the property owners make 5 equal annual payments with an interest rate established by the City Council. During the FY 2018-19 budget process the City Council investigated the feasibility and costs associated with installing sidewalks in three large neighborhoods/areas. They included: 14,734.40 linear feet of sidewalk in the Grand Oaks area (20 different street sections) at a projected total cost of \$1,473,439.90; 11,437.09 linear feet of sidewalk in the New Street area (25 different street sections) at a projected total cost of \$1,143,709.18; 7,900.67 linear feet of sidewalk in the Harris and Klyce Streets area (14 different street sections) at a projected total cost of \$790,067.23.

As you can see, the installation of sidewalks is an expensive endeavor. However, if you are interested in exploring the feasibility of having a new sidewalk installed along your road the

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sidewalk assessment policy should be used as a guide. For more information concerning our sidewalk assessment policy please contact Kelly Stultz, Director of Planning and Inspections, at [kstultz@edennc.us](mailto:kstultz@edennc.us).

Citizens Academy Update

The 2018 Citizen’s Academy got underway on August 16 with sixteen participants, and will continue until graduation during the October City Council meeting scheduled for October 16, 2018. The remaining schedule is as follows:

- September 13: Municipal Services Department (Streets, Solid Waste, Fleet Maintenance, & Collection & Distribution) and the Engineering Department
- September 20: Economic & Tourism Development Department
- September 27: Parks, Recreation, Facilities & Grounds Department
- October 4: Planning & Inspections Department & Positively Eden Strategic Plan
- October 11: Finance & Human Resources Department
- October 16: City Council Meeting - Graduation

Economic & Tourism Development Department

Southern Virginia Mega Site at Berry Hill

The Berry Hill Regional Mega Park has been renamed to the Southern Virginia Mega Site at Berry Hill. Recently, there have been questions about the construction on Berry Hill Road on the opposite side of the industrial sites. Part of the gravity sewer, a sewer pump station and force main are currently under construction. This sewer will connect to the sewer force main the City of Eden installed during 2011-12.

On Friday, August 31, Virginia's Secretary of Commerce and Trade announced the Mega Site had earned Tier 4 certification. Tier 4 certification means the land is graded and utilities like water and sewer lines are already in place or will be soon. VA Department of Commerce and Trade Secretary Brian Ball stated that the risks to a client are reduced if the site is in “ready to go” condition as happens with this certification. The certification comes from the Virginia Economic Development Partnership's Virginia Business Ready Sites program. The Mega Site is only the seventh Tier 4 site in the Commonwealth of Virginia. Having utilities in place makes a site more attractive to potential users because the time is lessened for project development.

KDH Defense Systems

On September 4, Eden’s KDH Defense Systems, Inc., a leading manufacturer of American-made, high-performance protective solutions, announced it has received close to \$85 million in contract extensions on previously awarded contracts from the U.S. Army. Production will be done at the company’s Eden manufacturing facility. The first award is a \$61 million shared Indefinite Delivery/Indefinite Quantity (“ID/IQ”) contract extension from the Army Contracting Command for the Modular Scalable Vest (MSV) Generation II. Under the terms of the contract (W91CRB-15-D-0021, modification P00019), KDH will produce the MSV Gen II, with an estimated completion date of August 20, 2019. KDH, along with two other companies, was initially awarded a \$49 million shared firm-fixed-price contract for the Soldier Protection System, Modular Scalable Vest in July 2015. The second award is a shared ID/IQ contract extension from



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the Army Contracting Command for Soldier Protection System Torso and Extremity Protection Blast Pelvic Protectors (“BPP”) under contract W91CRB-15-D-0032. The modification issued by the U.S. Army increases the contract ceiling by \$23.8 million and extends the ordering period by two years through September 2020. As a result, the Government may place additional delivery orders for a grand total of up to \$37.3 million under the terms of this extended contract. KDH was one of three companies to win the initial award in September 2015.

#### Area Companies Hiring

Gildan, KDH Defense Systems, Loparex, Lowe’s Home Improvement, Hampton Inn, Sheetz, Dollar General of Ridgeway, Va., Cook Out, and Papa John’s are all now hiring. Please stop by these locations to learn more about the available jobs.

#### Ray’s Bait & Tackle

Ray's Bait & Tackle reopened at 7:00 a.m. on Friday, August 31 at 317 W. Meadow Road. Their business hours are Monday-Saturday 7:00 a.m. - 6:00 p.m. They sell hunting and fishing supplies. Owners are David and Marie Moreadith.

#### Kitty’s Restaurant

This restaurant has moved to the former Howard’s location on Meadow Road in front of the Eden Mall.

#### Lidl Supermarket

The City was in contact with Will Harwood, Lidl Director of Communications, on Saturday, September 8. The Eden store continues to be “on hold” and this status is unlikely to change for the foreseeable future. Originally, Lidl had planned to open 100 U.S. supermarkets in 2018. That number has been reduced to 20 as they develop more effective product mix and marketing strategies to compete in the U.S. market.

#### Spray Cotton Mills

The mill developer is also working on a Forest City project. His intention is to develop both properties, either simultaneously or very close together. The Spray project will include market rate apartments, restaurants and a microbrewery.

#### Gildan Sock and Apparel Sale-New Location!

A sock and apparel sale will take place October 4 through 7 from 10 a.m. to 7 p.m. The sale will be held in the old Pennies for Change space next to Di’Lishi frozen yogurt in the Meadow Greens Shopping Center. Mark your calendars and don’t miss this exciting sale.

#### Industry Bus Tour

Gildan, Loparex and Weil-McLain have all agreed to host Morehead High School teachers and counselors for an industry bus tour on a regularly scheduled teacher work day. RCC will end the tour with a luncheon and discussion of the workforce development programs available now and those coming with the development of the workforce center. This is being done to familiarize teachers and counselors with the available career opportunities at Eden companies.

#### Text Messaging

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Make sure you are in the know! Text the keyword EDENNC to 51660 and stay up to date on meetings, events and opportunities for our citizens.

“A Few Minutes with The Mayor”

Tune in to WGSR Star News the last Thursday of every month at 6:15 p.m. and spend 15 minutes with Eden’s Mayor Neville Hall.

Explore Eden Facebook Page

Please join our Explore Eden Facebook page as another way to stay up to date on what to do in Eden! We have over 7,180 followers!

We have an e-newsletter!

You can get information about upcoming local events by email through our monthly Explore Downtown newsletter. If you want to subscribe, please send your email address to godowntown@edennc.us.

622 Washington Street Update

The new roof has been installed with gutters and downspouts attached to the rear of the building. The drywall was installed along the newly constructed back wall. In front, the second story windows have been installed. The city has received bids for the purchase of this building and the bidding process will continue as advertised until a final upset bid is accepted.

Fieldcrest Public Space

A red, white and blue Draper logo was selected from the Positively Eden Strategic Plan branding study to be used as a sign for this space. The sign is large, spanning 21’ by 8’ and was installed on the right side interior wall. Lighting has been ordered to highlight the sign and illuminate the area.

Bridge Street Parking

Our request to the Home Trust Endowment from the Eden Downtown Development Corporation was accepted to pursue a grant providing funding for landscaping, parking lot striping and benches for this newly renovated parking area. A formal announcement is expected in October.

EDDI

The Eden Downtown Development Corporation has selected the 2018 Main Street Champion to be announced at a later date. The sub-committees are researching an entrepreneurship program, a vacant commercial building strategy, small scale public art installations and a beautification project.

Eden Preservation Society

The Eden Rotary Club and Eden Preservation Society continue planning and collecting artifacts for the Luther Hodges exhibit that will be developed inside the Eden Municipal Building. A formal announcement from the Home Trust Endowment grant is expected in October.

Get Fit Rockingham

Get Fit Rockingham 2018 ended September 15 and planning begins for next year. We had over 1,300 participants countywide with more than 800 here in Eden.

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Cars and Coffee

The final Cars and Coffee for the year will be held on Saturday, September 29 at Family Video. The event continues to grow larger each month. We will host the series of meets again in the spring of 2019.

Historic Draper MSD

The Historic Draper Municipal Service District met to discuss new signage to replace the sign at the privately owned park at the corner of Stadium Drive and Fieldcrest Road. They chose to research the sign further and focused additional discussions on upcoming outdoor events.

The Boulevard

A Cars and Crabs event will be held November 10 and a multicultural festival October 13 as well as a Halloween parade October 31.

New Restaurant

The new owner of the former Buick dealership building on the corner of Patrick and Washington Street continues working to place a restaurant in the building.

Former Full Moon Saloon

The buildings new owners plan to finish renovations to the outside of the structure this month.

Engineering Department

Street Resurfacing Project Updates

The FY 2018-19 Street Resurfacing Contract, No. 1 was completed by Waugh Asphalt, Inc. on August 30. The following streets were repaired and resurfaced: Cedar Street, Haled Street, Price Street, West Avenue, Early Avenue, Ayden Road, Kendall Street, Spring Street, Sunset Drive, Arbor Lane, Oakridge Drive, Oleander Drive, Carolina Avenue and May Street. The pay application was received on September 11. The total cost of the contract was \$494,036.40. Our next street resurfacing contract is tentatively scheduled to start construction in the spring of 2019.

Knight Street - Maintenance Acceptance

The Oaks Homeowner's Association had the private section of Knight Street repaired and resurfaced by Waugh Asphalt in August bringing the roadway up to city specifications. The work was inspected and approved by city staff. The Homeowner's Association will be submitting a request seeking the City Council's approval to accept the maintenance on Knight Street from Oleander Drive to Laurelwood Drive sometime later this month.

Waterline Replacement Projects Update

Revised plans for the Morehead Street 2" water line replacement project was received on August 29. Draft bid and contract documents have been prepared and should be finalized by September 21. Hydrant flow data was submitted for use by Stoltzfus Engineering, Inc. in preparation of the engineer's report, and one change requested to be made during preparation of the final plan drawing. A tentative bid opening date is set for October 18.

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A proposal from Alley, Williams, Carmen & King, Inc. was approved on August 10 for preparation of plans for about 750 feet of 6-inch diameter water main on Jackson Street, north of W. Moore Street. A preliminary plan layout was received on August 30, with a few discussions and exchanges of sketches for the proposed tie-in at the intersection taking place over the next week. Preparation of the preliminary plan and profile set of drawings is taking place now, along with preparation of an easement plat for a small portion of one lot.

Preliminary plans for installing about 300 feet of 2-inch diameter PVC water main along Ridge Avenue west of N. Hale Street are about 75% complete. Draft bid and contract documents have been prepared. Both are expected to be finalized by engineering department personnel by September 25, although a tentative bid opening date has not been established.

#### Fire Department

The Eden Fire Department hosted the Citizen's Academy on August 26. The participants were treated to a PowerPoint presentation by Tommy Underwood, Fire Chief, that included the location of the city's fire stations and a description of the apparatus housed at each of the fire stations. The capabilities of the department were discussed and the staffing of each station. Demonstrations of the various equipment were presented along with a fire extinguisher stimulator and fire safety tips for the home.

#### Municipal Services Department

##### Klyce Street River Access and Draper Landing River Access

The City of Eden has been awarded a \$100,000 Duke Energy Water Resources Fund Grant for the development of a new river access at the Klyce Street and for improvements to the Draper Landing river access. We are currently in the process of preparing to reinstall the steps at the Draper Landing river access and are completing the necessary surveying work for the property at Klyce Street in preparation for this project.

##### Recycling Improvements

We are currently evaluating our recycling operations at the six drop port sites as well as our recycling center. We hope to make some recommendations for City Council's review and consideration in the near future.

##### Bridge Street Washout

Staff is currently in the process of repairing the wash out on Bridge Street that occurred due to the heavy rains. Once all of the necessary repairs have been made the road will be reopened to traffic.

##### Fleet Maintenance Work Orders

The Fleet Maintenance Division generated 251 work order for repairs and preventive maintenance to the fleet during the course of the past month. In addition, they are currently working on getting quotes for new equipment that was included in the FY 2018-19 budget and setting up demos with different vendors so the operators can decide which is the best brand for the job.

#### Parks & Recreation Department

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### Parks & Recreation Grant

In the recently approved state budget the NC General Assembly included \$500,000 in funding for Eden to use towards Parks and Recreation. This \$500,000 grant will be used to help build the new Splash Pad complex that will be constructed within Freedom Park. Special thanks to Senator Phil Berger for his efforts and support in obtaining these funds for our community. On August 21 the City Council awarded a contract for the development of the Splash Pad to VORTEX and a purchase order was issued on August 27. VORTEX is currently working on construction documents and we anticipate that construction will begin sometime in October of this year. A RFQ for Design/Build Construction of a bath house was sent out on August 29 and the RFQ's are due to be submitted to the City for consideration by 2:00 pm on October 2. For more information concerning this project please contact Johnny Farmer, Director of Parks, Recreation, Facilities and Grounds at [jfarmer@edennc.us](mailto:jfarmer@edennc.us).

### Community Accents Program & Parks & Recreation Radio Program

Staff participated in the Community Accents Program with WLOE (Wonderful Land of Eden) radio on August 22 and will be participating in the same program on October 12. In addition, staff participated in the Parks & Recreation Radio Program with WLOE on September 14 and will be participating in the same program on September 26 to update the public on our recreational program offerings during the months of October and November. We remain involved in these community outreach efforts in an effort to update residents about the programs being offered by our Parks & Recreation Department.

### Mill Avenue Swimming Pool

The Mill Avenue Swimming Pool closed for the 2018 season on September 3 and will re-open for the 2019 season during Memorial Day Weekend in 2019.

### Concert in the Park Series & Cruise In

A Concert in the Park/Cruise in event was held on August 25. The next Concert in the Park/Cruise in event will be held on September 29 beginning at 5:30 pm in Freedom Park. These events will be held on the last Saturday of each month through October 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at [gspence@edennc.us](mailto:gspence@edennc.us).

### Be Healthy Rockingham County

Staff continues to be involved with Be Healthy Rockingham. They attended the Be Healthy Rockingham meeting held on September 12 and will attend the one scheduled for October 10.

### Softball Tournaments

There are softball tournaments scheduled at Freedom Park on September 22 – 23, September 29 – 30, October 6-7, and October 13-14. These events bring visitors to our community who often end up spending money that helps our local economy.

### Matrimony Creek Greenway Nature Trail

The Matrimony Creek Greenway/Nature Trail is now complete. Staff requested funds from the \$300,000 Strategic Planning lump sum allocation included in the FY 2018-19 budget for the pavement of the parking lot at this facility as well as funding for an amenities package that will

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include: trailhead markers, kiosk, cedar benches, information/educational panels, trash cans, ¼ mile markers and bollards. The Strategic Planning Commission voted at their meeting in August to recommend the allocation of these funds and this request is being submitted to the City Council for their formal consideration during their meeting on September 18.

Bridge Street Tennis Courts Resurfacing Project

The resurfacing of the Bridge Street Tennis Courts is scheduled to begin sometime in late September or the first part of October, depending on the weather.

Planning & Inspections Department

GIS (Geographic Information Systems)

Maps have been printed and provided to the Eden Police Department as requested for preparation of Hurricane Florence.

622 Washington Street

Beginning on August 17, we have begun receiving bids on the 622 Washington Street property. The first bid was advertised and an upset bid received on September 4. This bid has been advertised and can be upset until 4:30 pm on September 19. Bids received before the 19th will be held and opened after the closing of the bid process. Once a bid has stood for 10 days, it will be placed on the City Council agenda. At that time, the Council can accept or reject any offers received or withdraw the property from sale.

Community Appearance Commission

Staff prepared minutes and an agenda for the regular meeting scheduled for September 4. We had planned to discuss what the Commission can do in advance of RiverFest to “spruce up” the downtown area (re-do planters, pick up trash, etc.). Unfortunately, only 2 Commission members showed up, so the meeting was adjourned.

Historic Preservation Commission

The commission met on August 20 to discuss a recommendation to the State Historic Preservation (SHP) organization that the First Baptist Church be removed from the National Register due to the steeple replacement. A letter from the Commission to the SHP stating the Commission recommends removal from the register was prepared as requested by the City’s Historic Preservation Commission.

Police Department

The Eden Police Department has scheduled CPR and AED Training for the entire department for the month of October 2018. The CPR training will re-certify all officers within the Eden Police Department. This training will also include training for the new AED units purchased this year. Deputy Chief Clint Simpson is scheduled to attend the first session of the UNC School of Government Municipal and County Administration Course during September 18-21 2018. Chief of Police Greg Light and Deputy Chief Clint Simpson will be attending the Shepherds and Shields lunch meeting scheduled for October 16.

Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

We would like to congratulate and welcome Michael Langel on his employment with the City as a Police Officer I. Officer Langel was sworn in by Mayor Hall on September 12.

**Public Utilities Department**

Sewer Collection System Annual Performance Report

The Sewer Collection System Annual Performance Report was submitted to the state of North Carolina during the course of the past month. We are very proud to announce that this is the eighth year in a row that we have reported no violations from our wastewater treatment plant, and the total overflow volume from the collection system was much lower than previous reports. A copy of this report is available on our website and a summary of this report will be included in the next edition of Eden’s Own Journal. Congratulations to Terry Shelton, Director of Public Utilities, Ms. Melinda Ward, Superintendent of Wastewater Treatment and the staff at the Wastewater Treatment Plant for the excellent work they continue to do on a daily basis.

CONSENT AGENDA:

a. Approval and Adoption of the July 17, 2018 Minutes.

b. Request to award banking services contract to HomeTrust Bank.

In July, the Finance Department sent out banking services request for proposals to all local banks. The current banking service contract with HomeTrust Bank expires on October 1, 2018. The new contract will run from October 2018 until September 2021. All the banks met the City’s standard requirements for banking services. Interest earned and the costs of the services were the deciding factors in the selection of banks. Comparing the four proposals, the Finance Department projected the monthly interest less the estimated monthly service charge to calculate the net earnings (loss). Given all the different criteria, the Finance Department recommends that the City of Eden accept HomeTrust Bank’s proposal for banking services. HomeTrust has held the City’s banking services since 2009 and they have always been eager to meet our needs and requests.

	BB&T (Option 1)	BB&T (Option 2)	First Citizens Bank	First National Bank	HomeTrust Bank
<b>Projected Earnings Credit/Interest Earned</b>	\$1,035.62	\$1,737.97	\$ 338.01	\$ 1,375.89	\$1,962.20
<b>Estimated Montly Service Charge</b>	\$1,849.61	\$1,729.64	\$ 1,429.31	\$ 1,314.11	\$1,009.28
50% Overall Discount	\$ (924.81)	\$ (864.82)			
	\$ 924.80	\$ 864.82			
<b>NET EARNINGS/(LOSS)</b>	<b>\$ 110.82</b>	<b>\$ 873.15</b>	<b>\$(1,091.30)</b>	<b>\$ 61.78</b>	<b>\$ 952.92</b>

\*Note: The interest earned is only a projection using the current interest rate quoted by each bank. The interest rate is variable. The estimated monthly service charge is based on banking activity for June 2018.

c. Approval and adoption of a Resolution approving the Travel Policy adopted by the Local ABC Board.

The Eden ABC Board previously adopted the City of Eden Travel Policy at the March 18, 2011 Board Meeting. The policy was adopted as written. N.C. General Statute 18B-700(g2) required that local ABC Boards adopt a travel policy that conformed to the travel policy of the appointing authority and such policy was to be approved by the appointing authority annually. The Board has not had it approved since 2016, an oversight. They are seeking approval

Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

from the City Council. If approved, as stated in the statute, the local board shall annually provide the appointing authority's written confirmation of such approval to the ABC Commission, and a copy of the travel policy authorized by the appointing authority.

RESOLUTION

WHEREAS, the City of Eden is the appointment authority for the local ABC Board, and;

WHEREAS, pursuant to N.C.G.S. § 18B-700(g2), the City of Eden, as the appointing authority, shall approve the travel policy adopted by the local board. Such travel policy shall conform and be the policy used by the City of Eden.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Eden that the local ABC Board has adopted a travel policy that is identical to and conforms to the travel policy of the City of Eden, and that the City Council for the City of Eden hereby approves such policy.

APPROVED, ADOPTED AND EFFECTIVE, this 18th day of September, 2018.

City of Eden  
Neville Hall, Mayor  
Attest: Deanna Hunt, City Clerk

d. Consideration to approve a proposed water main extension by Dan River Water, Inc.

Mike Lemons, Utility Supervisor for Dan River Water, Inc., requested that Council grant approval for the proposed installation of approximately 1,065 LF of 8-inch diameter PVC water main, along with 5,830 LF of 6-inch diameter PVC water main, and 400 LF of 2-inch diameter PVC water main along Peach Tree Road and Blueberry Road. Preliminary plans for the proposed project were prepared by William E. Mitchell Associates. Approval of the proposed improvement was being requested in accordance with the water purchase agreement between the City of Eden and Dan River Water, Inc. The proposed improvements were to serve less than 30 existing houses located on the two roads, which were located off N.C. 87 in Wentworth. There was not an existing water main on either of the two roads. The Engineering Department recommended the proposed water main improvements to the Dan River Water, Inc. system be approved.



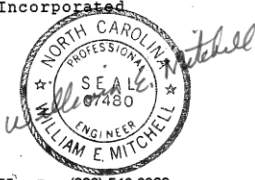
Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

WILLIAM E. MITCHELL ASSOCIATES  
CIVIL ENGINEERS, LAND PLANNERS & SURVEYORS



ENGINEER'S REPORT NO. 1  
WATER MAIN EXTENSION  
PEACH TREE ROAD / BLUEBERRY ROAD  
ROCKINGHAM COUNTY  
SEPTEMBER, 2018

- (1) Existing water system : Dan River Water Incorporated water system
- (2) Facility served : Extension of Dan River Water Incorporated water system to serve Peach Tree Road / Blueberry Road  
1,065 L.F. 8" water main  
5,830 L.F. 6" water main  
400 L.F. 2" water main
- (3) Applicant : Dan River Water Incorporated  
610 Patrick Street  
Eden, N.C. 27288  
  
Owner : Dan River Water Incorporated  
610 Patrick Street  
Eden, N.C. 27288
- (4) Facilities served : Potential 27 single-family residences
- (5) Future service : N/A; no expansion plans
- (6) Alternate plans : None; site is within Dan River Water Incorporated service area
- (7) Financial considerations : Cost borne by Dan River Water, Incorporated from available funds
- (8) Future demand : N/A; no expansion plans
- (9) Character of source of water supply : Supplied by City of Eden; no known sources of pollution
- (10) Water treatment processes : N/A; water provided by City of Eden
- (11) Purchased water : Dan River Incorporated purchases all water from City of Eden
- (12) Description of design basis : N/A; water provided by City of Eden
- (13) Daily demand data : Water provided by City of Eden; daily demand does not exceed agreement with City of Eden for purchase of water
- (14) Infrastructure improvements : N/A; water provided through existing Dan River Water Incorporated system



1903-C ASHWOOD COURT ■ GREENSBORO, NORTH CAROLINA 27455 ■ (336) 540-0080

A motion was made by Council Member Burnette to approve the Consent Agenda. Council Member Ellis seconded the motion. All members voted in favor of the motion.

ANNOUNCEMENTS:

Mayor Hall wanted to thank all of the fire and rescue people who put in a lot of extra time into the preparedness for Hurricane Florence. The City was lucky that the storm did not affect them like it possibly could have but if it had, they would have been ready for it. He appreciated all the Public Works people working extra hours getting up trees and police, fire and rescue workers.

Council Member Ellis noted that it was Mayor Hall's birthday and wished him a happy one.

September 18, 2018

City of Eden, N.C.

Minutes of the regular September 18, 2018 meeting of the City Council, City of Eden:

Council Member Hampton wanted to recognize 21-year-old businessman Logan Hensley from her ward who was moving his business from Bridge Street to Kennedy Street because it had grown so much. She said Mr. Hensley had sold 69 cars from February to the present. She was so proud of his business and its growth.

Mayor Hall thanked Council Member Hampton for pointing out the young business man. He said he was glad to have Mr. Hensley in Eden.

Council Member Carter wanted everyone to remember the people and animals in the eastern part of North Carolina who were still struggling from the hurricane. He thanked Ms. Greene with the Friends of Eden Animal Rescue for sharing with the Council.

ADJOURNMENT:

As there was no further business to discuss, a motion was made by unanimous consent to adjourn.

Respectfully submitted,

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Deanna Hunt  
City Clerk

ATTEST:

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Neville Hall  
Mayor



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# Engineering Department

308 E. Stadium Drive, Eden, North Carolina 27288  
Phone (336) 623-2110 Fax (336) 623-2726

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## Memorandum

To: Honorable Mayor and City Council

Through: Brad Corcoran, City Manager

From: Tammy Amos, Director of Transportation Engineering

Date: October 16, 2018

**Re: Acceptance of Maintenance for a portion of Knight Street**

The Oak Homeowner's Association has submitted a written request for the city to accept the maintenance on the 403' section of Knight Street from Oleander Drive to Laurelwood Drive. Mr. Pete Osborne is aware of the request and is in favor of the acceptance.

Knight Street was dedicated as city right of way on December 28, 2005. The plat was recorded in Map Book 58, Page 3.

The Homeowner's Association recently had Waugh Asphalt, Inc. repair and resurface the street to bring it up to city specifications. The pavement repairs and the resurfacing of the street was completed in satisfactory condition under my direct supervision.

Staff recommends we accept the additional mileage (.0763 miles) for maintenance without exceptions. The additional mileage will be added to the 2019 Powell Bill Report.

If you have any questions, please feel free to contact me.

THE OAK HOMEOWNER'S  
ASSOCIATION

612B BUSINESS PARK DRIVE  
EDEN, NORTH CAROLINA 27288  
336-613-9885

September 27, 2018

To: Eden City Council

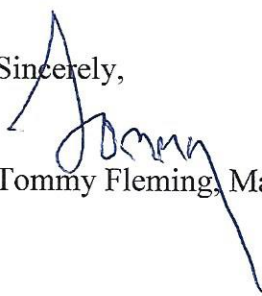
From: The Oaks Homeowner's Association

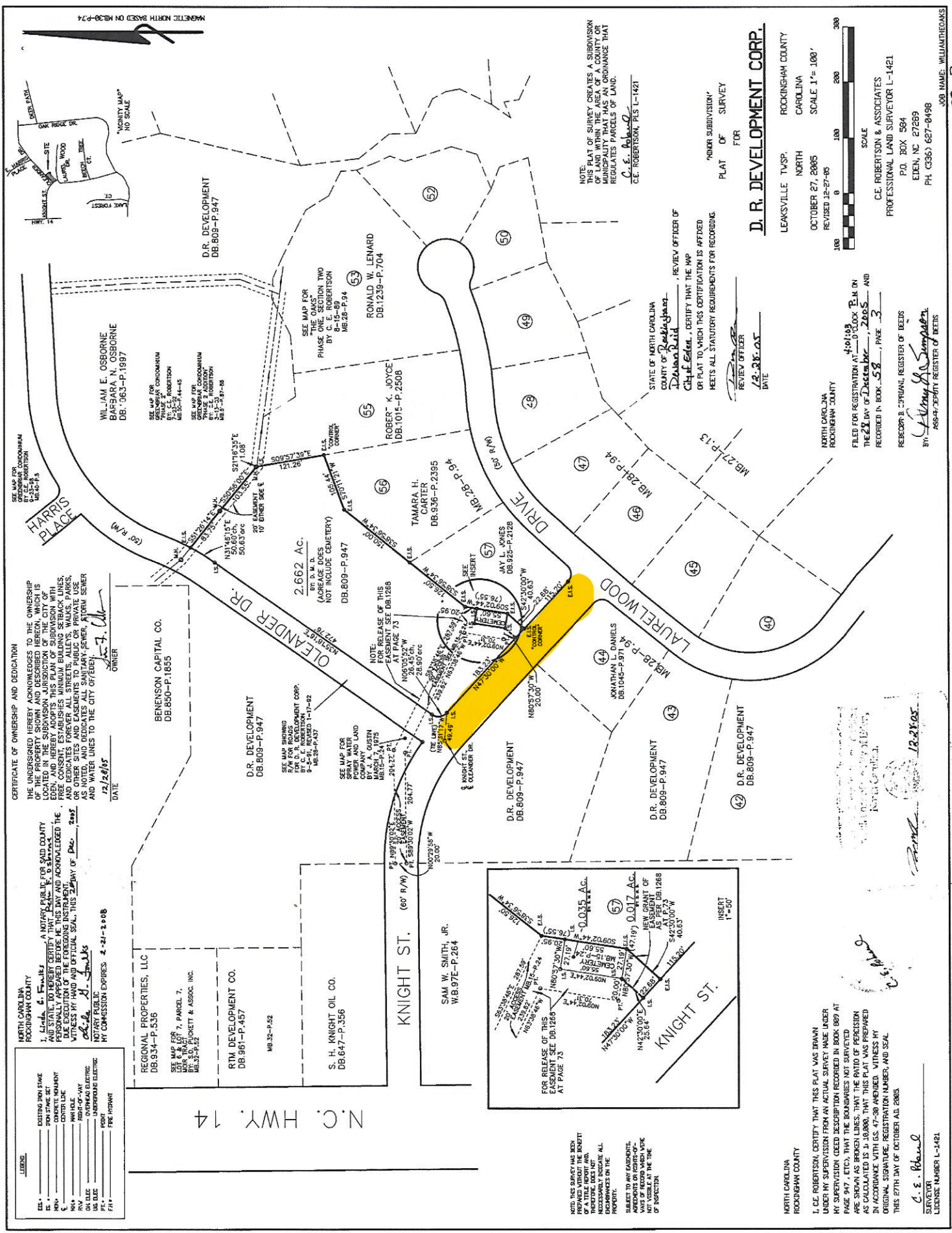
Re: Knight Street Acceptance.

This is a formal request that the City of Eden accept the private portion of Knight Street in The Oaks Subdivision previous discussed between the two parties and the repair and resurfacing supervised by Ms. Tammy Amos, Director of Transportation Engineering.

It is understood that The Oaks Association contracted with the city recommended paving contractor, Waugh Asphalt, Inc and the work has been completed under the direct supervision of Tammy Amos.

Sincerely,

  
Tommy Fleming, Manager



- LEGEND**
- EXISTING IRON STAKE
  - IRON STAKE SET
  - CENTER LINE
  - WHOLE
  - RIGHT-OF-WAY
  - UNDERGROUND UTILITY
  - POB
  - FIRE FRONT

**CERTIFICATE OF OWNERSHIP AND DEDICATION**

THE UNDERSIGNED HEREBY ACKNOWLEDGES TO THE OWNERSHIP OF THE PROPERTY HEREIN DESCRIBED AND HEREBY ADOPTS THIS PLAN OF SUBDIVISION WITH FREE CONSENT, ESTABLISHES MINIMUM BUILDING SETBACK LINES, AND CONVEYES TO THE CITY OF ROCKINGHAM THE EASEMENTS, RIGHTS, PUBLIC OR PRIVATE USES, AS NOTED, AND DEDICATES ALL SANITARY SEWER, STORM SEWER AND WATER LINES TO THE CITY OF EDEN.

DATE: 12/26/05

OWNER: Benenson Capital Co.

**NORTH CAROLINA ROCKINGHAM COUNTY**

**1. Linda G. Fawley**, A NOTARY PUBLIC FOR SAID COUNTY AND STATE, DO HEREBY CERTIFY THAT **Patricia E. S. Sorenson** PERSONALLY APPEARED TO ME AND ACKNOWLEDGED THE VEDGES I HAVE AND OFFICIAL SEAL THIS 22nd DAY OF Dec, 2005.

*Linda G. Fawley*  
NOTARY PUBLIC  
MY COMMISSION EXPIRES: 2-21-2008

**REGIONAL PROPERTIES, LLC**  
DB.834-P-536

**S.H. KNIGHT OIL CO.**  
DB.647-P-356

**SAM W. SMITH, JR.**  
W.B.97E-P.264

**W.B. ROBERTSON & ASSOC. INC.**  
DB.33-P-53

**RTM DEVELOPMENT CO.**  
DB.961-P-457

**W.B. ROBERTSON & ASSOC. INC.**  
DB.33-P-53

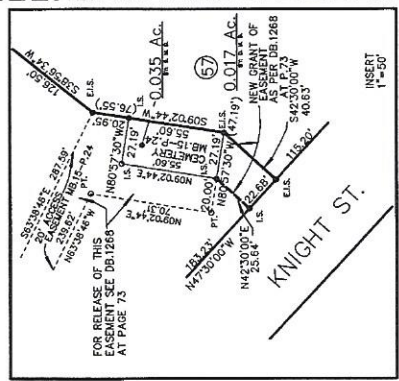
**D.R. DEVELOPMENT**  
DB.809-P.947

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DB.809-P.947

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DB.809-P.947

**D.R. DEVELOPMENT**  
DB.809-P.947

**D.R. DEVELOPMENT**  
DB.809-P.947



NOTE: THIS SURVEY HAS BEEN PREPARED WITHOUT THE BENEFIT OF ANY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION (SEE DESCRIPTION RECORDED IN BOOK 989 AT PAGE 947, ETCD). THAT THE BOUNDARIES NOT SURVEYED ARE SHOWN AS BROKEN LINES. THAT THE BRIDGES OF PERMISSION AS CALCULATED IS 3.262880. THAT THIS PLAT WAS PREPARED BY ME AS A PROFESSIONAL LAND SURVEYOR AND WITNESS BY ORIGINAL SIGNATURE, REGISTRATION NUMBER, AND SEAL. THIS 5TH DAY OF OCTOBER, A.D. 2005.

**C. E. ROBERTSON**  
PROFESSIONAL LAND SURVEYOR L-1421

NOTE: THIS PLAT OF SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OF WHICH IT REGULATES PARCELS OF LAND.

*C. E. Robertson*  
C. E. ROBERTSON, P.L.S. L-1421

REVIEW OFFICER  
*Debra Bird*  
REVIEW OFFICER OF  
PLAT FOR SURVEY  
DATE: 12-28-05

**D. R. DEVELOPMENT CORP.**  
LEAKSVILLE TWP. ROCKINGHAM COUNTY  
NORTH CAROLINA  
OCTOBER 27, 2005  
REVISED 12-27-05

SCALE  
1" = 100'

FILED FOR REGISTRATION AT THE ROCKINGHAM COUNTY REGISTER'S OFFICE ON 12-28-05 AND RECORDED IN BOOK 989, PAGE 3

REC'DOR B. C. FURMAN, REGISTER OF DEEDS  
BY *Linda G. Fawley*  
ASSAY/DEPUTY REGISTER OF DEEDS



## MEMORANDUM

**To:** Honorable Mayor and City Council  
**Thru:** Brad Corcoran, City Manager  
**From:** Amy P. Winn, Assistant Director of Finance  
**Date:** October 16, 2018  
**Subject:** Billing/Collections Truck & Sewer Vacuum Rodding Machine - Financing for 5 years

In the 2018-2019 Budget, City Council approved the purchase of a service truck for the Billing & Collections department and a sewer vacuum rodding machine for the Collections & Distribution department. Both items have been set up in the budget to be financed. On September 28, 2018, I requested bids from our local banks for the financing and received the following quotes:

BB&T	3.31%
United Financial (Home Trust)	2.98%

The lowest quote is from United Financial (Home Trust) at 2.98%. The first payment will not be due until next fiscal year (2018-2019). The total cost of the service truck is \$25,869.00 with annual payments of \$5,645.39 for five years and the total cost of the sewer vacuum rodding machine is \$404,717.61 with annual payments of \$88,321.48 for five years. I respectfully ask that Council approve United Financial (Home Trust) as the successful bid for financing for the Billing/Collections Truck & Sewer Vacuum Rodding Machine.

If you have any additional questions, please do not hesitate to ask.





## United Financial

A Division of HomeTrust Bank

876 Brevard Road  
Asheville, NC 28806

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October 3, 2018

Amy P. Winn  
Assistant Director of Finance  
City of Eden, NC  
308 East Stadium Drive  
Eden, NC 27288

**Proposal for Acquisition & Finance of:** (1) Vactor 2112 Plus Vacuum Jet Rodding Machine

Dear Amy,

As a follow-up to your recent request for a proposal regarding the above referenced transaction, United Financial is pleased to offer a finance proposal as follows:

**LESSOR:** United Financial, *A Division of HomeTrust Bank*

**LESSEE:** City of Eden, NC

**COLLATERAL:** Facilities or Equipment as referenced above

**AMOUNT:** \$404,717.61

**START DATE:** Immediately upon funding

**TERM:** 5 Years

**PAYMENTS:** Lease payments will consist of (5) annual payments of \$88,321.48 comprised of principal and interest as per attached payment schedule.

**EXPIRATION:** Lease payment terms quoted herein shall be fixed and held for Lessee through 01/04/2019. Should Lessee fail to accept this Proposal and fail to execute and deliver documentation necessary for Lessor to fund the transaction on or before such date, then Lease Payment amounts quoted herein, shall be adjusted to reflect any increases in interest rates from the date of this letter until the date the required documentation is received by Lessor. Increases in interest rates shall be measured by increases in U.S. Government obligations of comparable terms as published daily in the Wall Street Journal.

**LEGAL TITLE:** Legal Title to the Equipment during the Lease Term shall vest in the Lessee with Lessor perfecting a first security interest through Equipment Title, UCC, or other filing instruments as may be required by law.

**NET LEASE:** The Lease will be a net lease, under which all cost and responsibility of maintenance, insurance, taxes and other items of a similar nature shall be for the account of Lessee.

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**Phone 828-684-5643**  
**Fax 828-684-5616**

**INSURANCE:** Lessee shall provide evidence of insurance coverage at the time of delivery of the Equipment, in accordance with the provisions of the Lease.

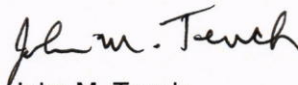
**FINANCIALS:** Lessee shall furnish Lessor with its last three, (3) fiscal years financial statements and its latest interim financial statements, plus such other pertinent information as Lessor may reasonably request.

**APPROVAL:** Closing of the transactions described herein and implementation hereof is expressly conditioned upon review and acceptance hereof by Lessor's Senior Loan Committee, receipt of properly executed documentation acceptable to Lessor, and the absence of any material adverse change in Lessee's financial condition prior to delivery and acceptance of the Equipment.

**ACCEPTANCE:** Lessee acknowledges that the terms and conditions of this proposal are satisfactory and that upon execution hereof by Lessee this proposal shall constitute a valid and binding obligation of Lessee. As further condition to Lessor's approval hereof, Lessee must acknowledge its acceptance of this proposal by signing below in the space provided and returning it to the Lessor by 11/04/2018.

If you determine that any of these finance structures meet the needs of your organization, please have the appropriate officer indicate the chosen option, place their signature at the bottom of this page, and return it to us via fax, email or US Postal Service. Upon receipt of the signed proposal, we will be in touch with you to make provision for documenting the finance. Thank you for the opportunity to submit this proposal letter for your review and approval. Should you have any question or comments regarding the terms and conditions, or if we can be of any further assistance to you, please do not hesitate to call.

Sincerely,



John M. Tench  
Senior Vice President

**ACCEPTED BY:** City of Eden, NC

**SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_



10/15/2018    \$404,717.61

**AMORTIZATION SCHEDULE - VACUUM JET RODDING MACHINE**

<b>Payment #</b>	<b>Date</b>	<b>Payment</b>	<b>Interest</b>	<b>Principal</b>
1	10/15/2019	88,321.48	12,060.58	76,260.90
2	10/15/2020	88,321.48	9,788.01	78,533.47
3	10/15/2021	88,321.48	7,447.71	80,873.77
4	10/15/2022	88,321.48	5,037.67	83,283.81
5	10/15/2023	88,321.48	2,555.82	85,765.66



## United Financial

A Division of HomeTrust Bank

876 Brevard Road  
Asheville, NC 28806

---

October 3, 2018

Amy P. Winn  
Assistant Director of Finance  
City of Eden, NC  
308 East Stadium Drive  
Eden, NC 27288

**Proposal for Acquisition & Finance of:** (1) 2018 Ford F150 Truck

Dear Amy,

As a follow-up to your recent request for a proposal regarding the above referenced transaction, United Financial is pleased to offer a finance proposal as follows:

**LESSOR:** United Financial, *A Division of HomeTrust Bank*

**LESSEE:** City of Eden, NC

**COLLATERAL:** Facilities or Equipment as referenced above

**AMOUNT:** \$25,869.00

**START DATE:** Immediately upon funding

**TERM:** 5 Years

**PAYMENTS:** Lease payments will consist of (5) annual payments of \$5,645.39 comprised of principal and interest as per attached payment schedule.

**EXPIRATION:** Lease payment terms quoted herein shall be fixed and held for Lessee through 01/04/2019. Should Lessee fail to accept this Proposal and fail to execute and deliver documentation necessary for Lessor to fund the transaction on or before such date, then Lease Payment amounts quoted herein, shall be adjusted to reflect any increases in interest rates from the date of this letter until the date the required documentation is received by Lessor. Increases in interest rates shall be measured by increases in U.S. Government obligations of comparable terms as published daily in the Wall Street Journal.

**LEGAL TITLE:** Legal Title to the Equipment during the Lease Term shall vest in the Lessee with Lessor perfecting a first security interest through Equipment Title, UCC, or other filing instruments as may be required by law.

**NET LEASE:** The Lease will be a net lease, under which all cost and responsibility of maintenance, insurance, taxes and other items of a similar nature shall be for the account of Lessee.

---

**Phone 828-684-5643**  
**Fax 828-684-5616**

**INSURANCE:** Lessee shall provide evidence of insurance coverage at the time of delivery of the Equipment, in accordance with the provisions of the Lease.

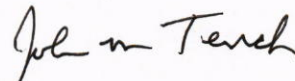
**FINANCIALS:** Lessee shall furnish Lessor with its last three, (3) fiscal years financial statements and its latest interim financial statements, plus such other pertinent information as Lessor may reasonably request.

**APPROVAL:** Closing of the transactions described herein and implementation hereof is expressly conditioned upon review and acceptance hereof by Lessor's Senior Loan Committee, receipt of properly executed documentation acceptable to Lessor, and the absence of any material adverse change in Lessee's financial condition prior to delivery and acceptance of the Equipment.

**ACCEPTANCE:** Lessee acknowledges that the terms and conditions of this proposal are satisfactory and that upon execution hereof by Lessee this proposal shall constitute a valid and binding obligation of Lessee. As further condition to Lessor's approval hereof, Lessee must acknowledge its acceptance of this proposal by signing below in the space provided and returning it to the Lessor by 11/04/2018.

If you determine that any of these finance structures meet the needs of your organization, please have the appropriate officer indicate the chosen option, place their signature at the bottom of this page, and return it to us via fax, email or US Postal Service. Upon receipt of the signed proposal, we will be in touch with you to make provision for documenting the finance. Thank you for the opportunity to submit this proposal letter for your review and approval. Should you have any question or comments regarding the terms and conditions, or if we can be of any further assistance to you, please do not hesitate to call.

Sincerely,



John M. Tench  
Senior Vice President

**ACCEPTED BY:** City of Eden, NC

**SIGNATURE:** \_\_\_\_\_

**NAME:** \_\_\_\_\_ **TITLE:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

10/15/2018 \$25,869.00

**AMORTIZATION SCHEDULE - 2018 FORD F150 TRUCK**

<b>Payment #</b>	<b>Date</b>	<b>Payment</b>	<b>Interest</b>	<b>Principal</b>
1	10/15/2019	5,645.39	770.90	4,874.49
2	10/15/2020	5,645.39	625.64	5,019.75
3	10/15/2021	5,645.39	476.05	5,169.34
4	10/15/2022	5,645.39	322.00	5,323.39
5	10/15/2023	5,645.39	163.36	5,482.03



# City of Eden

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## MEMO

**TO:** Honorable Mayor and City Council  
**THRU:** Brad Corcoran, City Manager  
**FROM:** Kelly K. Stultz, AICP, Director  
Mike Dougherty, Business Development Director  
Randy Hunt, Main Street Manager  
**SUBJECT:** **Sale of 622 Washington Street**  
**DATE:** October 5, 2018

The City purchased 622 Washington Street with the intent of aiding in the re-development of the downtown Leaksville area. Initially the intent was to build a park and after further consideration it was determined that we would pursue the rehabilitation of the building to the point of being a vanilla shell. When those repairs were completed, we would offer the property for sale so that a new owner could complete the rehabilitation and open a viable business in this area.

The City received a \$94,000 grant from the NC General Assembly. Those funds plus City funds have gotten the property ready to be sold.

After multiple advertisements and upset bids, the high bid for the property located at 622 Washington Street is \$15,537.50. Based upon the foregoing information and the vital impact downtown revitalization has to our community, staff recommends that this bid be accepted.

If you need any further information, please let me know.

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## CITY OF EDEN – MEMORANDUM

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**TO:** HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

**THRU:** BRAD CORCORAN, CITY MANAGER

**THRU:** TERRY SHELTON, DIRECTOR OF ENVIRONMENTAL SERVICES

**FROM:** DENA REID, WATER PLANT SUPERINTENDENT

**DATE:** OCTOBER 4, 2018

**SUBJECT:** REQUEST FOR A PUBLIC HEARING AND CONSIDERATION OF A RESOLUTION FOR COUNCIL APPROVAL OF THE 2017 WATER SHORTAGE RESPONSE PLAN

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The attached Water Shortage Response Plan is presented for consideration and the scheduling of a public hearing for November. Eden City Council is requested to consider a resolution to give their formal approval to the 2017 Water Shortage Response Plan prepared by Water Plant Superintendent Dena Reid. This 2017 Water Shortage Response Plan was submitted to the North Carolina Department of Environment and Natural Resources' Division of Water Resources for approval on February 21, 2018. The Division of Water Resources has completed their review of this plan and the review is considered complete. The plan is now ready for the scheduling of a public hearing and adoption by the City Council in November. A copy of the plan is also attached. Also attached is a letter from NC Water Resources Environmental Quality stating the City of Eden hereby meets the minimum criteria established in North Carolina General Statute 143-355(a) and 15A NCAC 02E.0607. The Water Shortage Response Plan cannot be considered compliant with the requirements of NCGS 143-355 (l) until an adopted resolution is received by the Division of Water Resources.

For your information, following is the full text of the referenced statute:

### NCGS 143-355(l)

Local Water Supply Plans. - Each unit of local government that provides public water service or that plans to provide public water service and each large community water system shall, either individually or together with other units of local government and large community water systems, prepare a local water supply plan and submit it to the Department for approval. The Department shall provide technical assistance with the preparation of plans to units of local government and large community water systems upon request and to the extent that the Department has resources available to provide assistance. At a minimum, each unit of local government and large community water system shall include in local water supply plans all information that is readily available to it. Plans shall include present and projected population, industrial development, and water use within the service area; present and future water supplies; an estimate of the technical assistance that may be needed at the local level to address projected water needs; current and future water conservation and water reuse programs, including a plan for the reduction of long-term per capita demand for potable water; a description of how the local government or large community water system will respond to drought and other water shortage emergencies and continue to meet essential public water supply needs during the emergency; and any other related information as the Department may require in the preparation of a State water

supply plan. A unit of local government or large community water system shall submit a revised plan that specifies how the water system intends to address foreseeable future water needs when eighty percent (80%) of the water system's available water supply based on calendar year average daily demand has been allocated to current or prospective water users or the seasonal demand exceeds ninety percent (90%). Local plans shall be revised to reflect changes in relevant data and projections at least once each five years unless the Department requests more frequent revisions. The revised plan shall include the current and anticipated reliance by the local government unit or large community water system on surface water transfers as defined by G.S. 143-215.22G. Local plans and revised plans shall be submitted to the Department once they have been approved by each unit of local government and large community water system that participated in the preparation of the plan.

#### **15A NCAC 02E .0607 PUBLICLY AND PRIVATELY OWNED WATER SYSTEM WATER SHORTAGE RESPONSE PLANNING REQUIREMENTS**

(b) Publicly and privately owned water systems that are required to prepare a Local Water Supply Plan shall submit a copy of their Water Shortage Response Plan and any subsequent revisions of the plan to the Division of Water Resources for review every five years with the full Local Water Supply Plan, as required by G.S. 143-355(1).

Staff is requesting that Council schedule a public hearing for the November Council meeting where a vote will take place on the resolution and ordinance. If you should have any questions regarding this, do not hesitate to contact me.



## **UTILITY ORDINANCE - DIVISION 5 CONSERVATION**

### **§ 16-81 DEFINITION.**

The following term when used in this division, shall have the meaning ascribed to it in this section, except where the context clearly indicates a different meaning:

**WATER SHORTAGE** shall be deemed to exist when the ordinary demands and requirements of water consumers served by the city cannot be satisfied without depleting the water supply to or below a critical level, the level at which the continued availability of water for human consumption, sanitation, and fire protection is jeopardized. Situations also occur that can interrupt the availability of water supply or its distribution to our customers. This Water Shortage Response Plan has been developed to allow the City of Eden to adapt to these situations and continue to supply water to our customer. These situations can be caused by drought, storms, water line breaks, power failures, or harmful acts of human beings. This plan will set forth protocol for how the City of Eden Water System will respond to these situations.

('89 Code, § 16-81) (Ord. passed 8-19-86; Am Ord. passed 5-18-10)

### **§ 16-82 WATER SHORTAGE RESPONSE PLAN (WSRP).**

Implementation of the WSRP

(A) To avoid further depletion of the city's water supply during a water shortage, The City Manager will authorize the implementation of what level of response is needed based on the criteria set forth in this plan. The current situation will be communicated to the Mayor and City Council.

(B) Whenever the City Manager finds a water shortage exists, he shall proclaim one or more water conservation stages. The City Manager's proclamation shall be based upon a recommendation from the Water Plant Superintendent, the Distribution System Superintendent, or the Environmental Services Director to the City Manager of what response is required to continue meeting the human consumption, sanitation and fire protection needs of our customers. Recommendations of the Water Plant Superintendent or the Distribution System Superintendent shall be based on a review of factors such as current water supply, stream flow, drought conditions, presettling impoundment reservoir level, seasonal effect on water supply, condition of the distribution system, pumping capacity, and average current consumption rates.

(C) In the absence of the City Manager, the Director of Environmental Services Director will be authorized to implement the required response within the plan.

('89 Code, § 16-82) (Ord. passed 8-19-86; Am. Ord. passed 11-19-02; Am. Ord. passed 5-18-10)

*Sections § 16-82 through 16-92 of this ordinance will constitute the City's Water Shortage Response Plan as required under North Carolina Administrative Code 15A NCAC 02E.0607 and General Statute 143-355(l)*

### **§ 16-83 NOTIFICATION OF WATER SHORTAGE RESPONSE PLAN IMPLEMENTATION.**

When the WSRP is activated water users and City employees will be notified by the following means, as time will allow:

- 1) Post information to the City's Website
- 2) Code Red – rapid dialing telephone alerts to affected zones



## **UTILITY ORDINANCE - DIVISION 5 CONSERVATION**

- 3) Department Heads and supervisor will brief their employees
- 4) Press release for the Local Newspaper if time appropriate for publishing
- 5) Public Service Announcements (PSAs) for TV and/or radio as appropriate
- 6) Messages printed on the water bills

(Ord. passed 5-18-10)

### **§ 16-84 UNLAWFUL TO VIOLATE MANDATORY RESTRICTION.**

If the City Manager declares one or more stages of water conservation, it shall be unlawful for any person to use or permit the use of water supplied by the city in violation of any mandatory restriction instituted pursuant to that declaration.

('89 Code, § 16-83) (Ord. passed 8-19-86; Am. Ord. passed 11-19-02; Am. Ord. passed 5-18-10)

### **§ 16-85 MEASURES TO BE IMPLEMENTED AT VARIOUS STAGES OF WATER CONSERVATION**

*Water Conservation* will be encouraged at all times. The following water use habits are to be recommended in an ongoing public information campaign to reduce wasting of water:

- 1) Check for leaks in toilets at least once a year by putting a few drops of food coloring in the storage tank. If the color comes through to the toilet bowl without flushing, the toilet needs adjustment or repair.
- 2) Repair leaking faucets whenever they develop.
- 3) Store water for drinking in the refrigerator to avoid trying to run it cool at the tap. The storage also eliminates chlorine taste that some customers find objectionable in drinking water.
- 4) Use shower for bathing or reduce the depth of water used for tub bath. Limit the length of each shower.
- 5) Do not leave faucets running while shaving or rinsing dishes.
- 6) Install water flow restrictive devices in showerheads.
- 7) Install water-saving devices such as plastic bottles or commercial units in toilet tanks, unless you already have a new water-saving type unit.
- 8) Always wash full loads in clothes washers and dishwashers.
- 9) Do not use the toilet for a trash basket; make every flush count.
- 10) Commercial and industrial customers should review their water uses and where feasible install recycle systems. The savings on water and sewer bills will often pay for the installation in a reasonable period.

The following water conservation stages, associated recommendations, and mandatory measures may be instituted by the City Manager when a Water Shortage exists:

***Stage 1 Water Supply Alert Conservation.*** Continue all recommendations of Continuous Water Conservation and increase the level of conservation effort by publicizing the following measures:

- 1) Limit use of clothes washers and dishwashers and when used, operate fully loaded.
- 2) Limit flushing of toilets by multiple usages.

## ***UTILITY ORDINANCE - DIVISION 5 CONSERVATION***

- 3) Limit lawn watering and only then, when grass shows signs of withering. Apply water as slowly as possible to achieve deep penetration.
- 4) Water shrubbery the minimum required, reusing household water when possible.
- 5) Limit car washing to the minimum.
- 6) Limit wash-down of outside impervious areas such as sidewalks, patios, etc.
- 7) Limit hours of operation of water-cooled air conditioners if possible.
- 8) Limit non-essential water use for commercial and industrial activities
- 9) Encourage a goal of 10% reduction in water use by all customers
- 10) Begin 5% Water Conservation Surcharge on Customer Water Rate

***Stage 2 Water Supply Warning Conservation.*** Continue all recommendations of Stage I and increase the levels of conservation effort by enforcing the following measures:

- 1) No watering of lawns, shrubbery, flowers or vegetable gardens except after 6:00 p.m. on Saturday and Sunday. Golf courses to water only on even numbered calendar days.
- 2) No water to be introduced into swimming pools except to the extent necessary to maintain operation.
- 3) No washing down of outside areas such as sidewalks, patios or driveways, or other similar purposes.
- 4) Do not introduce water into any decorative fountain, pool or pond.
- 5) No serving of water in a public restaurant except upon request.
- 6) Do not use water for any unnecessary purpose or intentionally waste water.
- 7) Use disposable and biodegradable dishes.
- 8) Commercial and Industrial will reduce water use by 10%.
- 9) Encourage a goal of 30% reduction in water use by all customers
- 10) Begin 15% Water Conservation Surcharge on Customer Water Rate

***Stage 3 Mandatory Conservation.*** Continue all less severe water conservation stages and increase the level of conservation effort by enforcing the following measures:

- 1) No lawn sprinkling.
- 2) No watering of any vegetable garden or ornamental shrubs except during the hours of 4:00 p.m. and 8:00 p.m. on Saturday.
- 3) No filling of any swimming pool; no replenishment of any filled pools except to the minimum essential for operation of chemical feed equipment.
- 4) No nonessential use of water for commercial or public use. The use of single-service plates and utensils is encouraged and recommended in restaurants.
- 5) Do not operate water-cooled air conditioners or other equipment that does not recycle cooling water, except when health and safety are adversely affected.
- 6) Discontinue washing exterior of motor vehicles except where 50% or more of the water is recycled, or where a private well water system is used.
- 7) Commercial and Industrial will reduce water use by 30%.

## **UTILITY ORDINANCE - DIVISION 5 CONSERVATION**

- 8) Encourage a goal of 50% reduction in water use by all customers
- 9) Begin 25% Water Conservation Surcharge on Customer Water Rate

**Stage 4 Emergency Conservation (Rationing).** Continue all less severe water conservation stages and increase the level of conservation effort by strictly enforcing the following measures:

- 1) It will be unlawful to fail to act in accordance with this section or use water contrary to this section or attempt to evade or avoid such water rationing restrictions.
- 2) Fire protection will be maintained, but where possible, tank trucks shall use raw water.
- 3) Close all swimming pools.
- 4) No washing of any motor vehicles, including commercial washing.
- 5) All industrial uses of water are prohibited.
- 6) All other uses of water will be limited to those necessary to meet minimum health and safety needs of the customers.

('89 Code, § 16-84) (Ord. passed 8-19-86; Am. Ord. passed 11-19-02; Am. Ord. 5-18-10) Penalty, see § 16-86

### **§ 16-86 ENFORCEMENT.**

It shall be the duty of the Environmental Services Director to investigate violations of the mandatory restrictions and issue orders consistent with the purpose and intent of this division. All customers shall cease any violation of the mandatory restrictions upon the order of the Environmental Services Director. Any customer who violates any provision of this division, or who shall violate or fail to comply with any order made pursuant to this division shall be subject to penalty or a combination of the penalties set forth in § 16-87. The Water Department Personnel, Fire Department Personnel, or Police Officers will be responsible for enforcement of this ordinance as they go about their daily duties about the City.

('89 Code, § 16-85) (Ord. passed 8-19-86; Am. Ord. passed 5-18-10)

### **§ 16-87 DISCONTINUANCE OF SERVICE; RIGHT OF APPEAL; OTHER REMEDIES; PENALTY NOT TO EXCUSE VIOLATION.**

(A) When customers are found to be in violation of the MANDATORY RESTRICTIONS, the City's personnel listed above (§ 16-85) will issue citations and penalties will be assessed as follows:

- 1<sup>st</sup> Violation Warning
- 2<sup>nd</sup> Violation \$100 Fine
- 3<sup>rd</sup> Violation \$250 Fine
- 4<sup>th</sup> Violation \$250 Fine and discontinuation of service

(B) The city may discontinue water service to any structure or parcel when the Environmental Services Director gives written notice of any violation of mandatory restrictions and intent to discontinue service. Water service shall be discontinued within 24 hours unless the violator shall cease voluntarily. When service is discontinued pursuant to the provisions of this section, service shall not be reinstated unless and until the Environmental Services Director determines that, the risk to the city water supply has been alleviated.

**UTILITY ORDINANCE - DIVISION 5 CONSERVATION**

(C) The customers shall have a right of appeal to the City Manager, upon serving written notice of appeal on the City Manager within five days after receiving notice of any violation and intent to discontinue service. The appellant will be notified by the City Manager of the time and place for the hearing of the appeal. The City Manager shall act on the appeal as expeditiously as possible and shall notify the appellant in writing no later than two days after the final decision.

(D) The provisions of this article may be enforced by an appropriate remedy, including a mandatory or prohibitory injunction, issuing from a court of competent jurisdiction.

(E) The imposition of one or more penalties for any violation shall not excuse any violation or permit it to continue.

(’89 Code, § 16-86) (Ord. passed 8-19-86; Am. Ord. passed 5-18-10)

**§ 16-88 GUIDELINE TRIGGERS TO INITIATE CONSERVATION STAGES IN DROUGHT SITUATIONS**

<b>System Supply Type</b>	<b>Water Supply Alert Conservation Level 1</b> US Drought Monitor indicates abnormally dry in our area	<b>Water Supply Warning Conservation Level 2</b> US Drought Monitor indicates severe drought in our area	<b>Mandatory Conservation Level 3</b> Us Drought Monitor indicates extreme drought in our area	<b>Emergency Conservation Level 4</b> Us Drought Monitor indicates exceptional drought in our area
<b>Run-of-River</b> (Measure stream flow daily and inventory watershed for upstream water users during a water shortage situation.)	<ul style="list-style-type: none"> <li>• Steam Flow less than 180 cubic feet per second</li> <li>• Water demand does not exceed gravity flow at the intake</li> <li>• Gravity flow into the intake screens is adequate to meet pumping demand</li> <li>• 6 Days of normal demand remaining in Presettling Impoundment</li> <li>• Average daily use &gt; 11 MGD for 5 consecutive days</li> <li>• Withdrawing 10% of flow past the intake</li> <li>• Presettling Impoundment is 5 feet down from full pond. 61 MGD supply remaining*</li> </ul>	<ul style="list-style-type: none"> <li>• Steam Flow less than 100 cubic feet per second</li> <li>• Water demand exceeds gravity flow at the intake.</li> <li>• Supplemental pumps are put into operation with some gravity flow in intake</li> <li>• 6 Days of normal supply remaining in Presettling Impoundment</li> <li>• Average daily use &gt; 10 MGD for 5 consecutive days</li> <li>• Withdrawing 17 % of flow past the intake</li> <li>• Presettling Impoundment is 9 feet down from full pond. 48 MGD supply remaining *</li> </ul>	<ul style="list-style-type: none"> <li>• Steam Flow less than 75 cubic feet per second</li> <li>• Water demand exceeds gravity flow at the intake. Intake screens more than 12 inches out of water</li> <li>• Supplemental pumps are in operation with limited gravity flow in intake</li> <li>• &lt; 6 Days of normal supply remaining in Presettling Impoundment</li> <li>• Average daily use &gt; 7 MGD for 5 consecutive days</li> <li>• Withdrawing 20 % of flow past the intake</li> <li>• Presettling Impoundment is 13 feet down from full pond. 36 MGD supply remaining *</li> </ul>	<ul style="list-style-type: none"> <li>• Steam Flow less than 40 cubic feet per second</li> <li>• Water demand exceeds gravity flow at the intake. Intake more than 24 inches out of water.</li> <li>• Only supplemental pumping will get water into wetwells</li> <li>• &lt; 6 Days of normal supply remaining in Presettling Impoundment</li> <li>• Average daily use &gt; 2 MGD for 5 consecutive days</li> <li>• Withdrawing 5 % of flow past the intake</li> <li>• Presettling Impoundment is 17 feet down from full pond. 25 MGD supply remaining *</li> </ul>

\* Presettling Impoundment volumes based on September 2003 Dewberry Davis Study

Triggers in the table above are to be used as guidelines and actual conditions may dictate some variations from the guidelines listed above. Any one or more of the trigger guidelines may be

## **UTILITY ORDINANCE - DIVISION 5 CONSERVATION**

sufficient to implement conservation stages if immediate situation threatens public health, public safety, or has potentially severe economic impacts.

### **Water Use**

Triggers for conditions such as operational difficulties at the water plant, contamination, water line breaks, and power failures may lead to Emergency Level 3 by the instant severity of the situation creating nearly instantaneous water shortage.

(Ord. passed 5-18-10)

### **§ 16-89 RETURN TO NORMAL WATER SUPPLY CONDITION**

When the Water Shortage conditions have abated and the water supply situation is returning to normal, water conservation measures employed during the Water Supply Alert Conservation, Water Supply Warning Conservation, Mandatory Conservation and Emergency Conservation can be decreased in the reverse order of implementation. Permanent measures directed toward long-term monitoring and conservation should be implemented or continued.

(Ord. passed 5-18-10)

### **§ 16-90 VARIANCE FROM WATER CONSERVATION STAGES**

Applications to apply for a variance from Various Water Conservation Stages are available from the Environmental Services Director Office. Completed application will be submitted to the Environmental Services Director's office. Applications will be reviewed and decisions will be made by a committee composed of the City Manager, the Environmental Services Director, and the Water Plant Superintendent. Decisions will be final and will be granted on the following criteria:

- 1) Impact on the City's Water demand
- 2) Essential use of drinking water
- 3) How long would a variance be needed
- 4) Does an alternative water source exist
- 5) Social and economic importance
- 6) Prevention of structural damage

(Ord. passed 5-18-10)

### **§ 16-91 REVIEW OF THE EFFECTIVENESS OF WATER CONSERVATION STAGES**

The effectiveness of conservation stages will be evaluated in a timetable appropriate to the reason for invoking the conservation stages. For example a large water main break would be evaluated hours as to how fast elevated storage is being depleted. In a drought situation, the water source availability would be evaluated daily versus the service water demand, to see if the conservation stages are keeping the service water demand less than source availability.

(Ord. passed 5-18-10)

***UTILITY ORDINANCE - DIVISION 5 CONSERVATION***

**§ 16-92 ADOPTION OF THE WATER SHORTAGE RESPONSE PLAN**

When this draft copy Water Shortage Response Plan is approved by the State Division of Water Resources, it will be submitted to City Attorney for review. Once the City Attorney has completed a review and approved the WSRP, it will be submitted City Council for consideration at the next regular meeting and scheduling of a public hearing at the following month's regular council meeting. A copy of this Water Shortage Response Plan and future revisions will be posted on the City's Website for public inspection when it is submitted to the City Council for consideration and approval.

(Ord. passed 5-18-10)

**§ 16-93 REVIEW AND UPDATING OF WATER SHORTAGE RESPONSE PLAN**

The Water Shortage Response Plan will be reviewed annually or more often as necessary when conditions change requiring modification to the plan. Updates and changes will follow the procedure set forth in § 16-91 of this WSRP.

(Ord. passed 5-18-10)



NORTH CAROLINA  
Environmental Quality

ROY COOPER  
Governor

MICHAEL S. REGAN  
Secretary

LINDA CULPEPPER  
Interim Director

September 6, 2018

Dena Spencer-Reid, Water Plant Superintendent  
Eden  
191 Mebane Bridge Road  
Eden, NC 27288

**Subject: WSRP Meets Minimum Criteria**

Eden

PWSID#: 02-79-010

Rockingham County

Dear Dena Spencer-Reid,

This letter is to notify you that our staff has reviewed the information contained in the Water Shortage Response Plan (WSRP) update submitted by your office. Since all the required information is complete, the WSRP for the Eden water system hereby meets the minimum criteria established in North Carolina General Statute 143-355.2 (a) and 15A NCAC 02E. 0607.

The Water Shortage Response Plan must next be adopted by your water system's governing board; a model WSRP resolution is available online on the right side of the page in the Forms and Docs section at: [http://www.ncwater.org/Water\\_Supply\\_Planning/Water\\_Shortage\\_Response\\_Plans/learn](http://www.ncwater.org/Water_Supply_Planning/Water_Shortage_Response_Plans/learn). Once adopted, a copy of the signed resolution must be submitted to Linwood Peele, Water Supply Planning Branch Supervisor, at the address printed at the bottom of this letter. Please note, the WSRP cannot be considered compliant with the requirements of NCGS 143-355(l) until an adopted resolution is received by the Division.

Please be advised that the review process for Water Shortage Response Plans is separate from the review process for your Local Water Supply Plan (LWSP). If you have submitted your LWSP but haven't already been contacted by the Division, you will receive notification as soon as the review of your LWSP is complete.

Thank you very much for your efforts to provide your customers with a safe and reliable supply of drinking water. We look forward to continuing to work with you in these efforts. Please contact Klaus Albertin at [klaus.albertin@ncdenr.gov](mailto:klaus.albertin@ncdenr.gov) or (919)707-9035, or Linwood Peele at [linwood.peele@ncdenr.gov](mailto:linwood.peele@ncdenr.gov) or (919) 707-9024, if we can be of further assistance.

Sincerely,

Linwood E. Peele, Supervisor  
Division of Water Resources, NCDEQ



**RESOLUTION FOR APPROVING WATER SHORTAGE RESPONSE PLAN**

WHEREAS, North Carolina General Statute 143-355 (l) requires that each unit of local government that provides public water service and each large community water system shall develop and implement water conservation measures to respond to drought or other water shortage conditions as set out in a Water Shortage Response Plan and submitted to the Department for review and approval; and

WHEREAS, as required by the statute and in the interests of sound local planning, a Water Shortage Response Plan for the City of Eden has been developed and submitted to the Eden City Council for approval; and

WHEREAS, the Eden City Council finds that the Water Shortage Response Plan is in accordance with the provisions of North Carolina General Statute 143-355 (l) and that it will provide appropriate guidance for the future management of water supplies for the City of Eden as well as useful information to the Department of Environment and Natural Resources for the development of a state water supply plan as required by statute;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Eden that the Water Shortage Response Plan submitted for approval to NCDEQ on February 21, 2018, is hereby approved and shall be submitted to the Department of Environment and Natural Resources, Division of Water Resources; and

BE IT FURTHER RESOLVED that the City Council intends that this plan shall be revised to reflect changes in relevant data and projections at least once every five years or as otherwise requested by the Department, in accordance with the statute and sound planning practice.

This the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

ATTEST: