

**CITY COUNCIL
REGULAR MEETING
AGENDA
COUNCIL CHAMBERS
308 E. Stadium Drive
June 19, 2018
6:00 p.m.**

1. Meeting called to order by: Neville Hall, Mayor
2. Invocation: Pastor Daryl Law, Eden Baptist Church
3. Pledge of Allegiance: Led by Fire Chief Tommy Underwood
4. Recognitions & Proclamations:
5. Roll Call:
6. Set Meeting Agenda:
7. Public Hearings:
 - a. Consideration and adoption of an ordinance annexing the property located at 344 Wilshire Drive. Pursuant to a request submitted by the owners, Michael Lee Starnes and wife, Brittney Starnes. A-18-02. **Kelly Stultz, Planning & Inspections Director**
8. Requests and Petitions of Citizens:
9. Unfinished Business:
10. New Business:
 - a. Proposed amendment to interlocal agreement with the county. **Erin Gilley, City Attorney**
 - b. Recommendation to accept a bid for 951 Harris Street. **Kelly Stultz, Planning & Inspections Director**
 - c. Approval and adoption of an Ordinance amendment to Chapter 16, Water Use for a Cross Connection Control Program, and approval and adoption of the Manual for the Prevention of Backflow and Cross-Connection Control. **Mark Bullins, Water & Sewer Construction Projects Manager**
 - d. Consideration to appoint City Clerk and Tax Collector. **Brad Corcoran, City Manager**
 - e. Consideration to adopt a Resolution to submit a full grant application for the New Street Area Sewer Improvements Project. **Terry Shelton, Director of Public Utilities**
 - f. Consideration of an Amendment to Administrative Policies & Procedures. **Erin Gilley, City Attorney**

11. Reports from Staff:

- a. City Manager's Report. **Brad Corcoran, City Manager**

12. Consent Agenda:

- a. Approval and adoption of May 15, 2018 Minutes. **Sheralene Thompson, City Clerk**
- b. Consideration of an amendment to City Code Chapter 10, Personnel Ordinance. **Erin Gilley, City Attorney**
- c. Consideration and approval of Pyrotechnics Permit for July 4th fireworks display. **Todd Harden, Deputy Fire Chief & Fire Marshal**
- d. Consideration to adopt a Reimbursement Resolution for General Fund Street Resurfacing Projects. **Tammie McMichael, Director of Finance & Personnel**
- e. Consideration to adopt a Reimbursement Resolution for General Fund Projects. **Tammie McMichael, Director of Finance & Personnel**
- f. Consideration to adopt a Reimbursement Resolution for Water and Sewer Projects. **Tammie McMichael, Director of Finance & Personnel**
- g. Request to write off uncollectible Water and Sewer account debt. **Tammie McMichael, Director of Finance & Personnel**
- h. Approval and adoption of Budget Amendment 10. **Tammie McMichael, Director of Finance and Personnel**
- i. Approval and adoption of Budget Amendment 11. **Tammie McMichael, Director of Finance and Personnel**
- j. Approval and adoption of Budget Amendment 12. **Tammie McMichael, Director of Finance and Personnel**
- k. Approval and adoption of Budget Amendment 13. **Tammie McMichael, Director of Finance and Personnel**
- l. Approval and adoption of Budget Amendment 14. **Tammie McMichael, Director of Finance and Personnel**
- m. Approval and adoption of Budget Amendment 15. **Tammie McMichael, Director of Finance and Personnel**
- n. Approval and adoption of Budget Amendment 16. **Tammie McMichael, Director of Finance and Personnel**
- o. Approval and adoption of Budget Amendment 17. **Tammie McMichael, Director of Finance and Personnel**
- p. Approval and adoption of Budget Amendment 18. **Tammie McMichael, Director of Finance and Personnel**

- q. Approval and adoption of Budget Amendment 19. **Tammie McMichael, Director of Finance and Personnel**
- r. Approval and adoption of Budget Amendment 20. **Tammie McMichael, Director of Finance and Personnel**
- s. Consideration to approve financing for trash compactor. **Tammie McMichael, Director of Finance and Personnel**
- t. Consideration of uncollectible code enforcement fees. **Erin Gilley, City Attorney**
- u. Consideration of a proposed mutual aid agreement for disaster aid assistance. **Erin Gilley, City Attorney**
- v. Approval and adoption of a Resolution to accept the revised water line extension loan/grants to the state line. **Terry Shelton, Public Utilities Director**

13. Announcements:

14. Closed Session:

- a. In accordance with G.S. § 143-318.11.(a)3, to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.
- b. In accordance with G.S. § 143-318.11.(a)4, to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

Adjourn



City of Eden

MEMO

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Kelly K. Stultz, AICP, Director
Subject: **Public Hearing - Annexation Request**
344 Wilshire Drive
Date: June 5, 2018

At the regular City Council meeting on May 15, 2018, the Council scheduled this public hearing to hear comments regarding an annexation of property located at 344 Wilshire Drive.

The Petition Requesting Annexation was filed by the property owners, Michael Lee Starnes and wife, Brittney Starnes.

Staff is of the opinion that this property should be annexed.

Voluntary Annexation 344 Wilshire Drive



1 inch = 50 feet

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS
OF THE CITY OF EDEN, NORTH CAROLINA

WHEREAS, the City Council of the City of Eden, North Carolina, has been petitioned under G. S. 160A-31 to annex the area described below; and

WHEREAS, the City Council of the City of Eden has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the City Council Chamber, 308 East Stadium Drive at 6:00 o'clock p.m. on the 19th day of June, 2018, after due notice by publication on June 6, 2018; and

WHEREAS, the City Council of the City of Eden finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden, North Carolina, that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made a part of the City of Eden as of June 30, 2018:

Being all of Lot 13, Section A, Phase One, Northridge Mobile Home Subdivision, as recorded in Map Book 22, page 10, Rockingham County Registry, to which plat reference is hereby made for a more complete description.

The above described property being more commonly known as 344 Wilshire Drive identified by the Rockingham County Tax Dept. as PIN 7081-01-45-7069.

Section 2. Upon and after June 30, 2018, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Eden, and shall be entitled to the same privileges and benefits as other parts of the City of Eden. Said territory shall be subject to municipal taxes according to G. S. 160A-58.10.

Section 3. The Mayor of the City of Eden shall cause to be recorded in the Office of the Register of Deeds of Rockingham, and in the Office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territories described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall be delivered to the Rockingham Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the City of Eden.

Adopted this 19th day of June, 2018.

CITY OF EDEN

BY: _____
Neville A. Hall, Mayor

ATTEST:

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk

CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: ERIN GILLEY, CITY ATTORNEY AND KELLY STULTZ, DIRECTOR OF PLANNING AND INSPECTIONS

DATE: JUNE 4, 2018

SUBJECT: PROPOSED AMENDMENT TO INTERLOCAL AGREEMENT WITH THE COUNTY

City and County Staff have been discussing cooperative efforts to fight blight and deal with code enforcement collections. As a result and based upon guidance from the School of Government, the County has agreed to begin including and collection of City nuisance abatement fees, minimum housing standards enforcement costs and nonresidential maintenance enforcement costs on the property tax bills in addition to ad valorem taxes.

In conjunction with the County staff, City Staff has prepared an amendment to our collection agreement that would include the collection of these fees for anything accumulated by the City after July 1, 2017. The County has agreed to add this to their collection for no additional cost to the City.

The County approved this amendment at their June 4, 2018 Board of Commissioners' Meeting. Staff is hopeful that this will improve code enforcement collection efforts.

Staff recommends that you adopt this Amendment to the Interlocal Agreement. Please consider this Amendment at your June 19th meeting and please do not hesitate to contact me if you have any questions or concerns.

**NORTH CAROLINA
ROCKINGHAM COUNTY**

**SECOND AMENDMENT TO INTERLOCAL AGREEMENT
PROVIDING FOR COLLECTION OF MUNICIPAL AD
VALOREM TAXES AND NUISANCE ABATEMENT FEES**

THIS AMENDED AGREEMENT, made and entered into 4 day of June , 2018, by and between **ROCKINGHAM COUNTY**, a body politic and corporate of the State of North Carolina, hereinafter referred to as the **COUNTY**, and the **CITY OF EDEN**, a North Carolina municipal corporation, hereinafter referred to as the **CITY**;

WITNESSETH:

WHEREAS, the governing bodies of the **COUNTY** and the **CITY** entered into an interlocal agreement on May 14, 1992 providing for the collection by the **COUNTY** of ad valorem taxes levied by the **CITY**; and,

WHEREAS, the governing bodies of the **COUNTY** and the **CITY** amended and entered into an amended interlocal agreement on July 1, 2008 in order to implement a rate increase and establish a fee rate schedule and other services and expenses for the **COUNTY'S** collection of consolidated municipal ad valorem taxes; and,

WHEREAS, the **CITY** has requested that in addition to collecting ad valorem taxes for the **CITY**, the **COUNTY** include nuisance abatement fees, costs for minimum housing standards enforcement and costs for nonresidential buildings or structures standards enforcement on the annual property tax bills and collect said fees for the **CITY**; and,

WHEREAS, North Carolina General Statutes §§ 160A-193 and 160A-175 provide for billing and collection of nuisance abatement fees in addition to ad valorem taxes which when remain unpaid become a lien upon the property and shall have the same priority and be collected as unpaid ad valorem taxes with all legal remedies available for the enforcement thereof and North Carolina General Statutes §§ 160A-443 and 160A-439 provide for billing and collection of costs for minimum housing standards enforcement and nonresidential buildings or structures standards enforcement in addition to ad valorem taxes which when remain unpaid become a lien upon the property and shall have the same priority as special assessments and be collected as unpaid ad valorem taxes with all legal remedies available for the enforcement thereof; and,

WHEREAS, the **CITY** has agreed to enter into this amended interlocal agreement with the **COUNTY** as set forth hereafter.

NOW, THEREFORE, for and in consideration of the mutual covenants herein contained and the mutual benefits to result therefrom, the parties hereby agree that the following sections of the existing Amended Interlocal Agreement Providing for the Consolidation of Ad Valorem Tax collection shall be modified, replaced or added as follows:

- (15) In addition to the collection of ad valorem taxes levied by the **CITY**, the **COUNTY** will collect and include nuisance abatement fees, minimum housing standards enforcement

costs and nonresidential buildings or structures standards enforcement costs on the annual property tax bills and collect said fees and costs for the **CITY**. The **COUNTY** will begin inclusion and collection of said fees for fiscal year 2018-2019 for any and all fees accumulated by the **CITY** after July 1, 2017.

Pursuant to N.C.G.S § 105-360(a), interest for delinquent nuisance abatement fees, minimum housing standards enforcement costs and nonresidential buildings or structures standards enforcement costs shall accrue after the date taxes are deemed delinquent and at the same rate as delinquent taxes.

- (16) This Amended Agreement will become effective July 1, 2018 and will remain in effect until amended or terminated. This agreement shall be cancelable by either party upon 60 days written notice prior to the end of any fiscal year.

This Agreement may be amended by mutual written consent of the parties.

ATTEST:

CITY OF EDEN

Sheralene Thompson
City Clerk

Neville Hall, Mayor
City of Eden

(SEAL)

ATTEST:

ROCKINGHAM COUNTY

Pamela M. McLain

Pamela M. McLain, CMC/MMC
Clerk to Rockingham County
Board of Commissioners 6-4-18

Kevin Berger

Kevin Berger, Chairman
Rockingham County
Board of Commissioners 6-4-18





City of Eden

MEMO

TO: Honorable Mayor and City Council
THRU: Brad Corcoran, City Manager
FROM: Kelly K. Stultz, AICP, Director
SUBJECT: Sale of 951 Harris Street
DATE: June 5, 2018

The City has received a bid on the vacant lot located at 951 Harris Street in the amount of \$3,500.00 from William A. Miles and wife, JoAnn L. Miles. The tax value of the property is \$5,380.00.

The advertisement for bids was run in the Rockingham Now on May 6 and 9, 2018. No upset bids were received.

The City of Eden filed legal action against the previous owners of the property for nuisance abatement fees and demolition of the house due in the amount of \$6,220.00.

In addition to the nuisance fees and legal expenses, we incurred an expense for the advertisement for bids. The property is being sold subject to unpaid property taxes. The amount due for property taxes as of June 5, 2018, is \$207.19.

In my opinion, our best outcome is to sell the property, regain what we can and encourage the owner to maintain the property.

Based upon the foregoing information and the fact that we continue to have to mow and maintain the property, I recommend that the City Council accept the bid.

If you need any further information, please let me know.



City of Eden

Date: April 30, 2018

I would like to bid on the property located at: 951 HARRIS ST

Amount of bid \$ 3,500.00

Deposit paid \$ 200.00 (5% of bid)

Signature: William A. Miles

Name of bidder: William A. & JoAnn L. Miles

Address of bidder: 955 HARRIS ST

Eden, NC 27288

Telephone Number: _____

**THIS PROPERTY IS BEING SOLD BY THE CITY OF EDEN
WITHOUT WARRANTY OF TITLE AND SUBJECT TO ANY
UNPAID TAXES OR LIENS**

CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: MARK BULLINS, WATER AND SEWER CONSTRUCTION PROJECTS MANAGER

DATE: JUNE 8, 2018

SUBJECT: AN ORDINANCE FOR A CROSS CONNECTION CONTROL
(BACKFLOW PREVENTION) PROGRAM

The purpose of this ordinance is to establish a backflow prevention program to protect our drinking water from pollution and/or contamination that can occur from backpressure or backsiphonage from non-potable sources. Non-potable sources, sources not approved for use as public drinking water, include industrial-chemical processes, fire suppression systems, commercial enterprises and lawn irrigation systems.

North Carolina state law requires public water systems have a Cross Connection Control Program to provide for the protection of the public water supply. N.C.G.S. Title 15A, Subchapter 18C, Section 406(b), entitled Cross-Connections, paragraph 4, states “all cross-connections between potable water supplies and non-potable or unprotected supplies which are not specifically covered in the categories in this Paragraph will be considered as special problems and the protective devices required will be determined by the Department on the basis of the degree of health hazard involved.” Appendix B of Title 15A, Subchapter C, pages 337 and 338, sets a minimum requirement for the protection of the public water supply from non-potable systems. The Federal Safe Drinking Water Act requires public drinking water systems to protect public water supplies from pollution and contamination. The EPA provides a model program on which the draft program the staff has provided is based.

Our present ordinance reads as follows:

§ 16-40 CONNECTIONS; SEPARATE WATER METERS; PERMIT FOR PRIVATE FIRE PROTECTION; RESTRICTIONS ON CROSS-CONNECTIONS.

(A) The city will furnish all material and make all connections to the water mains and install all water service pipes from the mains to the inside of the property line. Each separate business, residence, mobile home or other structure shall have a separate water meter.

(B) All plans for private fire protection shall be submitted to and a permit obtained from the Water Department before installation or extensions to existing installations are made. No person will be allowed to make a cross-connection between the Water Department's supply and a private well, spring or other source. There shall be no cross-connection between the city waterlines and air lines used for washing automobiles or for any other purpose. Where water passes through recirculating systems such as cooling towers, etc., there shall be no physical

connection between the waterworks system and the pressure lines from the recirculating system. ('89 Code, § 16-40) Penalty, see § 16-72

This existing ordinance does not properly address the actual cross connections nor does it allow for the possibility of a backflow occurrence in the public water distribution system. This is not a cross-connection/backflow prevention program that would meet NC DEQ Water Resources Division requirements.

For residential water customers, a common water use that would require backflow prevention assemblies would be lawn irrigation systems. While this is not the only situation that requires a backflow prevention assembly, it is the most common and would potentially immediately affect about 79 residential customers. These would need to be installed, inspected and then initially tested. They would then need to be retested and/or serviced every year after that by qualified certified testers, whether by a private individual or possibly City personnel.

The City could elect to have in-house testing using certified employees. An in-house program could be used to supplement a properly trained and certified employee to administer the program while saving the water consumer money over hiring a properly trained and certified individual to perform the work.

Staff believes it would be better for a City employee to test these backflow prevention assemblies for our residential lawn irrigation customers. The tester would go from one address to the next, saving time and fuel costs in the process thereby being cheaper than each homeowner hiring a tester on their own. We make this presumption because independent backflow prevention testers would probably not be retained by the same individuals in the same area or neighborhood and probably would not have testing done at the same time. This situation would require more travel and time for the independent tester, a cost he would have to pass along to the consumer. Independent testing requires the City of Eden to notify water consumers that they need to test their backflow prevention assemblies and often requires repeat letters of notification, making it a tedious task for someone. In-house testing merely requires that the City of Eden tester follow a route each year and the cost for that service would be passed to the user in their base rate for their water bill for testing. The person would be responsible for testing only and will not do any repairs that required parts. The customer would need to hire a certified tester from a list provided by the City of Eden to repair and overhaul the backflow prevention assembly.

The City's commercial and industrial water customers would also have to comply with a Cross Connection Control Program as these water customers often present the greatest potential hazards to our water system depending on the nature of the business or industry. Commercial and industrial water customers are usually more ready to comply without the need to repeatedly send notification letters. Also, the size of the backflow prevention assemblies makes them more expensive to work on. These entities usually have their own maintenance people and programs for large water service lines and fire suppression systems. The staff believes that these water customers would be better served by hiring their own testers to maintain those backflow prevention assemblies.

All presently unprotected cross connections to non-potable will need to be protected by an appropriate backflow prevention assembly. The cost for most existing 3/4" lawn irrigation

systems would be around \$1,200 to retrofit. New lawn irrigation systems would have approximately \$700 in additional costs added to the price.

The City of Eden and Dan River Water are the only water purveyors in Rockingham County that do not have a backflow prevention/cross connection control program. As of today, I am aware of only two other public water systems that do not have a functioning cross-connection control program, Union County, which is in the process of adopting their own program, and Dan River Water.

It is the staff's recommendation that we enact this ordinance and program in order to comply with the requirements of the State of North Carolina. It is also the recommendation of staff that water customers that did not previously have a backflow prevention assembly and require that one be installed, be given up to a year to come into compliance with this ordinance due to the unexpected expense. Those who have removed existing assemblies will be required immediately to come into compliance using the timetables stated in the ordinance. After the first year, all compliance schedules in the ordinance will apply.



City of Eden

MANUAL FOR THE PREVENTION OF BACKFLOW AND CROSS-CONNECTION CONTROL

Section 1. POLICY: CROSS-CONNECTION CONTROL

This Program will comply with:

- 1) Federal Safe Drinking Water Act of 1974, 1986 & 1996 (42 US Code, Chapter 6A, Subchapter XII), Title 14 of the Public Health Service Act, Safety of Public Water Systems and the EPA Cross-Connection Control Manual
- 2) North Carolina State Administrative Code (Title 15A, subchapter 18C, including Appendix B figure 2): NORTH CAROLINA GUIDELINES CROSS CONNECTION CONTROL IN WATER DISTRIBUTION SYSTEMS.
- 3) The Water Use Ordinance City of Eden, Article II, Division 2A.

This Program shall apply to all users connected to the City of Eden Water System.

Section 2. OBJECTIVES:

The specific objectives of the Cross Connection Control Ordinance are as follows:

- 1) To protect the public potable water supply systems of the City of Eden against actual or potential contamination and pollution by containment within the water customer's water system, contaminants or pollutants which could, under adverse conditions, backflow through uncontrolled cross connections into the public water systems.
- 2) To eliminate or control existing cross connections, actual or potential, between the water customer's potable water system(s) and non-potable water system(s).
- 3) To provide a continuing inspection program for cross connection control that will systematically and effectively control all actual or potential cross connections which may be installed in the future.

Section 3. RESPONSIBILITIES:

1) Health Agency, NC DEQ, NC DWR

The North Carolina Department of Environmental Quality (Division of Water Resources) has the responsibility for promulgating and enforcing laws, rules, regulations and policies applicable to all water purveyors in the State of North Carolina in carrying out an effective Cross-Connection Program.

2) The City of Eden

The Director of Municipal Services for the City of Eden, as a water purveyor, is responsible for ensuring a safe water supply, beginning at the source and including all of the public water distribution systems, including the service connection, and ends at the point of delivery to the water customer's water system(s). In addition, the water purveyor shall exercise reasonable vigilance to insure that the water customer has taken proper steps to protect the public potable water system. To ensure that the proper precautions are taken, the Director of Municipal Services for the City of Eden or his designated agent, is required to determine the degree of hazard or potential hazard to the public potable water system; to determine the degree of protection required; and to ensure proper containment protection through an ongoing inspection program before and after construction.

3) The Water Customer

The water customer has the responsibility of preventing pollutants and contaminants from entering his/her potable water system(s) or the public potable water system. The water customer's responsibility starts at the point of delivery from the public potable water system and includes all of his/her water system(s).

When it is determined that a backflow prevention assembly is required for the protection of the public water system, then the City of Eden shall require the water customer, at the customer's expense, to install an approved backflow prevention assembly at each service connection.

The water customer, at his/her own expense, shall install, operate, test and maintain approved backflow prevention assemblies as directed by the City of Eden. The water customer shall maintain accurate records of test and maintenance for a period of five (5) years. All rubber parts in these assemblies shall be replaced every five years. The records shall be on forms approved by the City of Eden and shall include the list of materials or replacement parts used. Following any repair, overhaul, re-piping or relocation of an assembly, the water customer shall have the assembly tested to insure that it is in good operating condition and will prevent backflow into the City of Eden's potable water system. Testing, maintenance and repair of backflow prevention assemblies shall be made by an approved certified backflow prevention assembly tester.

4) Certified Backflow Prevention Assembly Testers

The City of Eden shall maintain a list of approved, certified backflow testers for water customers to use for testing and repair of their backflow assemblies.

When directed by the water customer the certified backflow tester shall test, repair, overhaul and maintain all containment backflow prevention assemblies connected to the City of Eden public potable water system.

A backflow prevention assembly tester will have the following responsibilities:

The tester will be responsible for making competent inspections and for repairing or overhauling backflow prevention assemblies and making reports of such repairs to the water customer and the City of Eden on forms approved by the City of Eden. The tester shall include the list of materials or replacement parts used. The tester shall be equipped with and be competent to use all necessary tools, gauges, manometers and other equipment necessary to properly test, repair and maintain backflow prevention assemblies. It will be the tester's responsibility to insure that original manufactured parts are used in the repair or replacement of parts in a backflow prevention assembly. It will be the tester's further responsibility not to change the design, material or operational characteristics of an assembly connected to the City of Eden water distribution system during repair or maintenance without prior written approval of the City of Eden. A certified tester shall perform the work and be responsible for the competency and accuracy of all test and reports. A certified tester shall provide a copy of all test and repair reports to the water customer and to the City of Eden Superintendent of Collection & Distribution within 10 business days of any completed test or repair work. A certified tester shall maintain such records for a minimum period of five (5) years.

All test equipment shall be checked for accuracy annually (at a minimum), and calibrated, if necessary and provide a copy of calibration results to City of Eden. All test and calibration records shall be maintained by the customer for a minimum period of five (5) years.

Section 4. DEFINITIONS:

- 1) **Approved:** Accepted by the Director of Municipal Services a meeting an application specification stated or cited in this regulation, or as suitable for the proposed use.
- 2) **Approved Assembly:** A backflow prevention assembly used for the correct application and meeting approvals by ASSE (American Society of Safety Engineers), ASTM (American Section of the International Association for Testing Materials), USCFCCHR (University of Southern California Foundation for Cross Connection Control and Hydraulic Research).
- 3) **Backflow:** The term “backflow” shall mean the undesirable reversal of flow of water or mixtures of water and other liquids, gases, or other substances into the distribution pipes of the water customer or the public potable water system from any source or sources.
 - a) **Backpressure Backflow**

A reversal of flow due to an increase in pressure of the water customer’s water system by means of a pump, elevation of piping, heat or steam and/or air pressure, above the supply system pressure at the point of delivery.
 - b) **Backsiphonage Backflow**

A reversal of the normal direction of flow in the pipeline due to a negative pressure (vacuum) being created in the supply system line with the backflow source subject to atmospheric pressure. Examples include a fire truck pulling from the system or a broken water main.
- 4) **Backflow Administrator:** An employee of the City of Eden, trained and certified by the State of North Carolina as a Cross Connection Control Operator in Responsible Charge, designated to administer and enforce this article, also known as the Cross Connection Control Technician.
- 5) **Backflow prevention Assembly – Approved:** A backflow prevention assembly that is approved by the City of Eden to prevent backflow into a potable water system. The type of assembly used should be based on the degree of hazard either existing or potential (as defined herein). The types are:
 - a. Fixed Air Gap (AG)
 - b. Double-Check Valve Assembly (DCVA)
 - c. Double-Check Detector Assembly (Fire System) (DCDA)
 - d. Reduced Pressure Zone Assembly (RPZ)
 - e. Reduced Pressure Zone-Detector Assembly (Fire System) (RPDA)
- 6) **Certified Backflow Prevention Assembly Tester:** A person who has proven their competency to the satisfaction of the City of Eden. Each person who is

certified to make competent tests, or to repair, overhaul, and make reports on backflow prevention assemblies shall be knowledgeable of applicable laws, rules, and regulations and must hold a current certificate of completion (not more than two years old) from a training program in the testing and repair of backflow prevention assemblies that is approved by the City of Eden.

- 7) **Containment:** The prevention of backflow from a non-potable system utilizing an approved, properly functioning backflow prevention assembly which is installed, operated, and maintained in accordance with the provisions of this article.
- 8) **Contamination:** An impairment of the quality of the water, that creates an actual hazard to the public health through the introduction of hazardous or toxic substances or waterborne health hazards in the form of physical or chemical contaminants or biological organisms and pathogens.
- 9) **Cross-connection:** Any actual or potential connection or piping arrangement between a potable water supply and any other non-potable source or system whereby water or other liquids, mixtures, or substances may flow into or enter the potable water supply system. Bypass arrangements, jumper connections, removable sections, swivel or changeover devices, and other temporary or permanent devices through which or because of which backflow can or may occur are considered to be cross-connections.

10) Hazard (Health/Severe)

An actual or potential threat of **contamination** of a physical, chemical or biological to the public or water customer's potable water system to such a degree or intensity that there would be a danger to health.

- a. **Physical** - radioisotopes/radionuclides;
- b. **Chemical** - lead, mercury and other heavy metals, organic compounds, other toxic and hazardous substances;
- c. **Biological** - microorganisms and pathogens such as cryptosporidium, typhoid, cholera, legionella and E. Coli

11) Hazard (Imminent): An immediate threat of contamination to the public water system that could cause serious illness or death.

12) Hazard (Non-health): An actual or potential threat of damage to the physical components comprising the public water system or to a water service customer's potable water system, or of pollution to the public water system or to a water service customer's potable water system.

13) Hydrant Meter: A water meter designed to be connected to a fire hydrant for the purpose of obtaining water on a temporary basis where no regular water connection is available that will perform the purpose needed. This device should include a Reduced Pressure Zone (RPZ) backflow preventer to protect the potable water system from contamination. This assembly shall be fitted 2 ½ inch fire hose connection.

- 14) Isolation:** The prevention of backflow in which a backflow preventer, such as a hose bib or an atmospheric vacuum breaker, is located to correct a cross-connection at a specific location on a private potable water system rather than at a water service connection. This protects the drinking water in the building and is covered by NC Plumbing Code.
- 15) Owner:** Any person who has legal title to, or license to operate or inhabit in, a property upon which a cross-connection inspection is to be made or upon which a cross-connection is present.
- 16) Person:** Any individual, partnership, company, public or private corporation, political subdivision or government agency or any other legal entity.
- 17) Pollution.** An impairment of the quality of the water to a degree which does not create an actual hazard to the public health, but which does adversely and unreasonably affect the aesthetic qualities of such waters for domestic use.
- 18) Potable Water:** Water from any source which has been approved for human consumption by the State of North Carolina, Department of Environmental Quality, Division of Water Resources, Public Water Supply Section.
- 19) Private Water System:** Any water system located on the water service customer's premise, whether supplied by public potable water or an auxiliary water supply. The system or systems may be either a potable water system or an industrial piping system.
- 20) Public Potable Water System:** The potable water system owned and operated by the City of Eden. This includes all storage tanks, distribution mains, lines, pipes, connections, fixtures and other facilities, conveying potable water from the water treatment plants to the service connections of each water service customer.
- 21) Service Connection:** The terminal end of a service connection from the public potable water system, i.e., where the City of Eden loses jurisdiction and control over the water at its point of delivery to the water customer's water system.
- 22) Water Purveyor:** The owner or operator of a public potable water system, providing an approved water supply to the public.
- 23) Water Supply (Auxiliary):** Any water supply on or available to the water customer's premises other than the water purveyor's public potable water system. The auxiliary water may include water from another purveyor's public potable water system or any natural source such as a well, spring, river, stream, etc., and used or objectionable.
- 24) Water Supply (Unapproved):** Any water supply, which has not been approved for human consumption by the State of North Carolina, Department of Environmental Quality, Water Resources Division, Public Water Supply Section.

Section 5. RIGHT OF ENTRY:

Authorized representative(s) from the City of Eden shall have the right to enter, upon presentation of proper credentials and identification, any building, structure, or premises during normal business hours, or at time during the event of an emergency, to perform any duty imposed by this Ordinance. Those duties may include sampling and testing of water, or inspections and observations of all piping systems connected to the public water supply. Where a water customer has security measures in force which would require proper identification and clearance before entry into their premises, the water customer shall make necessary arrangements with the security guards so that upon presentation of suitable identification, City of Eden personnel will be permitted to enter, without delay, for the purposes of performing their specific responsibilities. Refusal to allow entry for these purposes may result in discontinuance of water service.

On request, the water customer shall furnish to the City of Eden any pertinent information regarding the water supply system on such property where cross connections and backflow are deemed possible.

Section 6. ELIMINATION OF CROSS CONNECTIONS:

- 1) Cross Connection Control is not subject to any grandfathering whatsoever. When cross connections are found to exist, the owner, his/her agent, occupant, or tenant will be notified in writing to disconnect the same within the time limit established by the City of Eden. Degree of protection required and maximum time allowed for compliance will be based upon the potential degree of hazard to the public water supply system. The maximum limits are as follows:
- 2) Cross connections with private wells or other auxiliary water supplies require *immediate* disconnection.
- 3) All facilities which pose a health hazard to the potable water system must have a reduced pressure zone backflow prevention assembly within 60 days of notification by the City of Eden.
- 4) All industrial and commercial facilities not identified as a “health hazard” shall be considered non-health hazard facilities. All non-health hazard facilities must install a double check valve assembly within 90 days of notification by CITY OF EDEN.
- 5) If, in the judgment of the Municipal Services Director, **an imminent health hazard** exists, water service to the building or premises where a cross connection exists **SHALL be terminated unless an air gap is immediately provided or the cross connection is immediately eliminated.**
- 6) In the event that a City of Eden Cross Connection Control Representative does not have sufficient access to every portion of a private water system to allow a complete evaluation of the degree of hazard associated with such private water system, an approved reduced pressure zone assembly shall be required as a minimum of protection.

- 7) No person shall fill special use tanks or tankers from the public water system except at a location equipped with an inspected and approved air gap or an approved reduced pressure zone backflow prevention assembly properly installed on the public water supply. The City of Eden may provide protected fill station locations for tanks and tankers without backflow prevention to fill at.

Section 7. INSTALLATION OF ASSEMBLIES:

- 1) All backflow prevention assemblies shall be installed in accordance with the specifications furnished by the City of Eden and the manufacturer's installation instructions and/or the latest edition of the North Carolina Building Code, whichever is most restrictive.
- 2) All new construction plans and specifications, when required by the North Carolina Building Code and the North Carolina Division of Health Services, shall be made available to the City of Eden for review and approval and to determine the degree of hazard.
- 3) Ownership, testing and maintenance of the assembly shall be the responsibility of the water customer.
- 4) All containment backflow prevention assemblies are to be installed on the customer's water service after the water meter and prior to any pressure reducing valves, branches or fixtures
- 5) All double check valve assemblies for containment may be installed in below ground boxes with a drain to atmosphere wherever below ground installation is possible. Above ground installation may be required in areas where a below ground installation would submerge the assembly. This requires an insulated box with the ASSE 1060 rating. Heat must be supplied to the above ground box if the water is used year around.
*Where drain to atmosphere is not available, the inspector may approve or require an alternbate installation where necessary.
- 6) Reduced pressure zone assemblies must be installed in a horizontal position and in a location in which no portion of the assembly can become submerged in any substance under any circumstances. Containment installations are to be in an above ground in an insulated box with the ASSE 1060 rating. Heat must be supplied to the above ground box if the water is used year around. Installations in a below ground box / vault below grade are prohibited.
- 7) Double check valve assemblies and reduced pressure zone assemblies may be installed in a vertical position with proper USCFCCCHR approvals, provided the flow of water is in an upward direction.
- 8) The installer is responsible to make sure a backflow prevention assembly is working properly upon installation and is required to furnish the following information to the City of Eden within 15 days of installation.
 - a. Service address where assembly is located.

- b. Owner (and address if different from service address).
 - c. Description of assembly's location on property.
 - d. Date of installation.
 - e. Installer's name, plumbing company or utility contractor represented, license number, and project permit number).
 - f. Type and size of assembly, manufacture, model and serial numbers.
 - g. Test results / report.
- 9) Following installation all approved backflow prevention assemblies shall be tested within ten (10) days by an approved certified backflow prevention assembly tester.
- 10) Provisions shall be made for a "parallel installation" of backflow prevention assemblies when it is not possible to interrupt water service for testing, repair or replacement. The City of Eden will not accept an unprotected bypass around a backflow prevention assembly.
- 11) Upon written notification from the City of Eden, the customer shall install the appropriate approved backflow prevention assembly within the following time frame:
- | | |
|-------------------|---------|
| Health Hazard | 60 days |
| Non-Health Hazard | 90 days |

Section 8. TESTING AND REPAIR OF ASSEMBLIES:

- 1) Testing of backflow prevention assemblies shall be made by a certified backflow prevention assembly tester at the customer's expense. Such tests are to be conducted upon installation and annually thereafter. A record of all testing and repair is to be retained by the customer for a period of five (5) years. Copies of the records must be provided to the City of Eden, Superintendent of Collection & Distribution within ten (10) business days after completion of any test and/or repair work.
- 2) Any time that repairs to backflow prevention assemblies are deemed necessary, whether through annual or required testing or routine inspection by the owner or by the City of Eden, these repairs must be completed within a specified time in accordance with the degree of hazard. In no case shall this time period exceed:
 - a. Health Hazard Facilities – 14 days
 - b. Non-Health Hazard Facilities – 21 days.
- 3) All certified backflow prevention assembly testers must obtain and employ backflow prevention assembly test equipment which has been evaluated and/or approved by the City of Eden. All test equipment shall be checked for accuracy

annually and calibrated, if necessary. Testing and calibration records shall be retained by the tester for a period of five (5) years. Copies of test reports must be provided to the City of Eden, Superintendent of Collection & Distribution within ten (10) business days after testing. Current certifications and calibration forms must be submitted prior to testing any backflow prevention assembly connected to the City of Eden’s potable water system.

- 4) It shall be unlawful for any customer or certified tester to submit any record to the City of Eden which is false or incomplete in any material respect. It shall be unlawful for any customer or certified tester to fail to submit the City of Eden any record which is required by the City of Eden’s Cross Connection Control Ordinance. Such violations may result in any of the enforcement actions outlined in the ordinance.
- 5) The City of Eden shall maintain and overhaul all residential dual-check backflow preventers.

Section 9. FACILITIES REQUIRING PROTECTION:

Approved backflow prevention assemblies shall be installed on the service line to any premises that the City of Eden has identified as having a potential for backflow. The following types of facilities or services have been identified by the City of Eden as having a potential for backflow of non-potable water into the public water supply system. Therefore, an approved backflow prevention assembly will be required on all such services according to the degree of hazard present. Other types of facilities or services not listed below may also be required to install approved backflow prevention assemblies if determined necessary by the City of Eden. As a minimum requirement, all commercial services will be required to install a Double Check Valve Assembly, unless otherwise listed below.

Degree of Hazard:	RPZ or RPDA	DCVA or DCDA	AG
Health hazard	X		X
Non-health hazard		X	
AG = Air gap			
DCVA = Double check valve assembly			
DCDA=Double Check Detector Assembly (Fire protection systems w/o chemicals or pumps)			

RPZ = Reduced pressure zone assembly
RPDA=Reduced Pressure Detector Assembly (Fire protection systems with chemicals and/or pumps)

a. Residential dual check valve. If no other backflow prevention assembly is specified a dual check valve assembly must be installed on all private water systems.

b. Non-health hazard.

1. Connection to tanks, lines, and vessels that handle non-toxic substances.
2. Fire sprinkler systems without pumps or chemicals.
3. Lawn irrigation systems without chemical feed or pumps
4. Most commercial establishments.
5. Schools, daycares and colleges.
6. Bakeries, restaurants, etc.
7. Churches.
8. Bottling plants without back pressure.
9. Office buildings.
10. Other facilities as determined by the Backflow Administrator.

c. Health hazard.

1. Wastewater treatment plants.
2. Beauty shop and salons.
3. Connection to tanks, lines, boilers or vessels that handle sewage, lethal substances, toxic or radioactive substances.
4. Lawn irrigation systems with chemical feed or pumps
5. Connection to an unapproved water system or auxiliary water supply.
6. Buildings with five or more stories above ground.
7. Hospitals and other medical facilities.
8. Morgues, mortuaries and autopsy facilities.
9. Metal plating facilities.
10. Breweries, bottling plants
11. Canneries.
12. Battery manufacturers.
13. Exterminators and lawn care companies.

14. Chemical processing plants.
15. Dairies.
16. Film laboratories.
17. Car wash facilities.
18. Dye works.
19. Laundries.
20. Swimming pools.
21. Waterfront facilities.
22. Concrete/ asphalt plants.
23. Airports.
24. Oil and gas production, storage, or transmission facilities.
25. Sand and gravel plants.
26. Furniture manufacturing plants.
27. Interconnection with other water purveyor's potable water systems
28. Gas/service stations.
29. Other facilities as determined by the Backflow Administrator.

All assemblies and installations shall be subject to inspection and approval by the City of Eden.

Section 11. CONNECTION WITH UNAPPROVED SOURCES OF SUPPLY:

- 1) No person shall connect or cause to be connected any supply of water not approved by the North Carolina Department of Environment and Natural Resources to the water system supplied by the City of Eden. Any such connection allowed by the City of Eden must be in conformance with the backflow prevention requirements of this Ordinance.
- 2) In the event of contamination or pollution of a public or water customer potable water system, the water customer shall notify The City of Eden immediately in order that appropriate measures may be taken to overcome and eliminate the contamination or pollution

Section 12. FIRE PROTECTION SYSTEMS:

- 1) All connections for fire protection systems shall be protected by backflow prevention assemblies meeting **FM** (Factory Mutual) and **UL** (Underwriters Laboratories) approval for installation on fire protection systems. All connections for fire protection systems connected with the public water system shall be protected with an approved **double check detector assembly (DCDA)** as a minimum requirement. All fire systems using toxic additives or booster pumps shall be protected by an approved, **reduced pressure detector assembly (RPDA)** at the main service connection. *A detector assembly is a type of backflow preventer that is **designed** with a bypass to a second smaller backflow preventer in order to measure usage of “unmetered” water in order to detect leaks or illegal usage.*
- 2) All existing backflow prevention assemblies that were initially approved by the City of Eden shall be allowed to remain on the premises, as long as they are being properly maintained, tested and repaired as required by this Ordinance. If, however, the existing assembly must be replaced (once it can no longer be repaired), or in the event of proven water leakage or theft through an un-metered source, the water customer shall be required to install an approved **double check detector assembly (DCDA)** or as required by this provision.

Section 13. ENFORCEMENT

- 1) The water customer, owner, manager, supervisor or person in charge of an installation found not to be in compliance with the provisions of the City of Eden’s ordinance for Cross Connection Control shall be notified in writing with regard to the corrective action(s) to be taken.
- 2) The water customer, owner, manager, supervisor or person in charge of any installation which remains in non-compliance after the time prescribed in the initial notification, as outlined in the City of Eden’s Cross Connection Control Ordinance, and may be issued a notice of non-compliance by the City of Eden. The notice of violation (NOV) shall specify the nature of the violation and the provision(s) of the Ordinance violated, and further notify the offender of the civil penalty for said violation and is to be paid to the City of Eden, North Carolina.
- 3) If, in the judgment of the City of Eden, any water customer, owner, manager, supervisor or person in charge of any installation found to be in non-compliance with the provisions of the City of Eden Cross Connection Control Ordinance, neglects their responsibility to correct any violation may result in the **termination of water service** until compliance is achieved.
- 4) Failure of a water customer or certified tester to submit any record required by this Ordinance, or the submission of falsified reports/records may result in a civil penalty of up to **\$1000.00** per violation. **If a certified backflow prevention assembly tester submits falsified records to the City of Eden, the City shall permanently refuse acceptance of any reports or records from such tester, notify the school that certified the tester as well as other public potable water**

systems where this tester may also be operating. The tester's behavior shall be reported to the North Carolina Division of Water Resources.

- 5) Failure of a water customer to test or maintain backflow prevention assemblies as required shall be subject to a civil penalty of **\$100.00** per day leading up to termination of water service.
- 6) Enforcement of this program shall be administered by the Municipal Services Director for the City of Eden or his/her authorized representative.

Standards Organizations for Backflow Prevention Assemblies

ASSE: The American Society of Sanitary Engineering.

ASTM: American Society for Testing and Materials International

AWWA: American Water Works Association

***FM:** Factory Mutual

***UL:** Underwriters Laboratory

USCFCCCHR: University of Southern California Foundation for Cross Connection Control and Hydraulic Research

APPROVED TESTER CERTIFICATION SCHOOLS
(Certification Renewal Every Two Years)

Fayetteville Public Works Commission

Tim Davis
P.O. Box 1089
Fayetteville, NC 28302
Tele: (919) 223-4699

Charlotte-Mecklenburg Utility Department Engineering Division

Mark Krouse
5100 Brookshire Boulevard
Charlotte, NC 28216
Tele: (704) 399-2426

Greenville Utilities
Water Resources Department

Deanna Castellow
PO Box 1847
Greenville, NC 27835
Tele: (252) 551-1551 or (252) 551-3399

NC Rural Water Association

Mac Merritt
Tele: (336) -731-6963
Email: training@ncrwa.com

University of Southern California
Foundation of Cross-Connection Control and Hydraulic Research
School of Engineering

BHE - 315 University Park MC-0231
Los Angeles, California 90089-0231
Tele: (866) 545-6340
Email: fccchr@usc.edu

University of Florida
Center for Training Research and Education for Environmental Occupations
(TREEO)

3900 SW 63rd Boulevard
Gainesville, Florida 32608
(904) 392-9570

Explaining Cross-Connections, Backflow Prevention & Safe Drinking Water

Purpose

The following is presented to provide a general explanation on the subject of backflow prevention. It is not intended to be used in place of Code requirements, and professionals should always utilize the code when making design, installation and/or maintenance decisions. Definitions of italicized words follow at the end.

Overview

When drinking water piping connects to various plumbing fixtures or water utilizing equipment a ***cross-connection*** is created. If improperly protected, contamination can result when a ***backflow*** event occurs; allowing contaminates to reverse flow from the fixture/equipment back into the drinking water piping.

Q: What is a cross-connection?

A: A ***cross-connection*** is any temporary or permanent connection between a public water system or consumer's ***potable (i.e., drinking)*** water system and any source or system containing ***non-potable*** water, or other substances. An example is the piping between a public water system or consumer's potable water system and an auxiliary water system, water chillers, cooling towers, swimming pools, commercial sinks with a hose that drops down into the sink or irrigation system.

Q: What is ***Backflow***?

A: ***Backflow*** is the undesirable reversal of flow of non-potable water or other substances through a cross-connection and into the piping of a public water system or consumer's potable water system. There are two types of backflow... ***backpressure backflow*** and ***backsiphonage***.

Q: What Can Cause ***Backflow***?

A: Conditions that are likely to create a ***backflow*** event are typically common, but unfavorable, hydraulic events that occur within the public or private segments of the water distribution system such as: a broken water main or distribution pipe; fire fighters using large quantities of water to extinguish a fire or to test the flows from fire hydrants; flushing water mains to remove large quantities of water for

water quality purposes; or a water utilizing piece of equipment or process creating pressures greater than those present in water distribution system.

When these unfavorable hydraulic events are occurring, contaminants can be back-siphoned into the drinking water due to negative pressures or contaminants can be back-pressured into the drinking water due to excessive pressure imposed by the water utilizing piece of equipment or process.

Q: How can backflow be prevented?

A: Built-in Protection

Modern residential plumbing fixtures generally have built-in backflow protection. For instance, a faucet spout terminates above the flood rim level of the sink or tub. So if the sink or tub is full of dirty water or worse, backed-up sewage, there is no possible way for backflow because of the air gap created by the elevated spout. Toilet fill valves, clothes washers, dishwashers and refrigerator/ice makers also employ some type of built-in air gap as their method of protection.

So around the home and office, for the most part, standard plumbing fixtures do not present a hazardous condition. However, additional protections are needed for household items such as hand-held shower heads, hose bibs, lawn irrigation and boilers.

Additional Protection May Be Needed

In addition to the few items around the home that require additional protection, there are numerous applications within commercial and industrial processes that require additional protection. In general, these applications cannot utilize the air gap method of protection because the equipment or process requires a direct connection in order to utilize the dynamic pressure and flow that already exists within the water distribution system.

Therefore, directly connected water piping requires a different method of protection, a backflow preventer. A backflow preventer is a “one-way” appurtenance (an assembly of check valves), that only allows water to flow in the desired direction and physically impedes reverse flow.

Q: What are Backflow Preventers?

A: There are two basic types of backflow preventers, testable and non-testable.

A: Testable Backflow Preventers

Testable Backflow Assemblies are also referred to as Backflow Prevention Assemblies, Backflow Assemblies, Testable Assemblies, or simply, Assemblies. Backflow Prevention Assemblies are generally required to ensure that a functioning method is in place for the containment of cross connections. By the manufacturer's product listing, annual testing is required to ensure the assembly is in good working order. This is due in part because the working components of a backflow assembly have a fairly short life expectancy and/or because sediment and debris can easily block their proper function.

When required testing fails to produce satisfactory results, assemblies must be cleaned and/or repaired as needed and retested. Unrepairable or obsolete assemblies must be replaced.

B: Non-Testable Backflow Preventers

Also referred to as Backflow Prevention Devices, Backflow Devices, Non-Testable Devices, or simply Devices, Backflow Prevention Devices are generally used to isolate cross-connections at the source. Some examples of non-testable devices are dual checks, hose bib and atmospheric vacuum breakers. Testable assemblies may also be required in order to protect the public water system, especially where the cross connection is directly hard piped to the water system.

Q: What are Some Examples of Testable Assemblies?

A: There are two main types of backflow prevention assemblies approved in North Carolina, they are the Reduced Pressure Principle Assembly (RP or RPZ) and the Double Check Assembly (DC or DCA).

Q: What do the letters DCDA or RPDA stand for?

A: These letters stand for Reduced Pressure Detector Assembly and Double Check Detector Assembly. These are used on fire suppression water lines to detect leaks or usage.

Application of Backflow Preventers

The following is a quick view of applications that are required by North Carolina Administrative Code to be protected by a testable backflow preventer. For a more comprehensive look at selection criteria please visit the NC Department of Environmental Quality website at <https://deq.nc.gov> and search for Rules Governing Public Water Systems. Once there scroll down to Appendix B: Selected Industry Standards, Figure 2: NORTH CAROLINA GUIDELINES CROSS CONNECTION CONTROL IN WATER DISTRIBUTION SYSTEMS.

Q: What are Some Examples of Cross Connections Requiring Testable Assemblies?

A: Lawn Irrigation
Connections to Tanks, Vessels and Boilers
Cooling Towers
Hospitals and Medical Facilities
Car Wash Facilities
Fire Sprinkler Systems
Wastewater Treatment Plants
Metal Plating Facilities
Dairies
Swimming Pools
Canneries
Laundries
Battery Manufacturers
Morgues and Mortuaries
Chemical Processing Plants
Beauty Shops
Bottling Plants
Exterminators and Lawn Care Companies
Automatic Service Stations
Bakeries
Buildings with Five or More Stories above Ground Level

Q: Who Can Test and Maintain a Backflow Prevention Assembly?

A: Certified Cross-Connection Control Technicians are the Only Persons Allowed to Test and Repair Backflow Prevention Assemblies.

A Cross-Connection Control Technician may be referred to as a Backflow Tester, or simply, Tester. For The City of Eden, these are persons who have been to an approved tester's school and kept current every two years. Only an approved Cross-Connection Technician/Backflow Tester can test or repair a Backflow Prevention Assembly.

Q: Where Can I Obtain a List of Approved Backflow Preventer Testers?

A: The City of Eden will provide a list of approved Cross-Connection Technicians/Backflow Testers. The City does not endorse these testers or the companies they work for. The water customer is free to choose any approved tester.

Q: Who Can Install Backflow Prevention Assembly?

A: Licensed Plumbers and Home Owners.

Under North Carolina Law, only a licensed plumber or a home owner can perform the installation or replacement of backflow prevention assemblies.

Q: What is the Job of a Cross-Connection Control Technician?

A: Their Job is to Test, Repair and/or Rebuild Backflow Prevention Assemblies and To Submit Test Reports to the City.

The City of Eden will provide a backflow test form in Word format to be used by Cross-Connection Technicians/Backflow Testers. Upon completion of a test on a testable assembly, Cross-Connection Technicians are required to submit their reports to The City of Eden within 5 business days.

Q: How are the Technicians Performing the Test Monitored?

A: The Cross-Connection Control Program is designed to monitor the Backflow Assembly Being Tested and the Tester Performing the Work.

The City of Eden is responsible for inspecting existing water connections for unprotected or improperly protected cross-connections. The Operator in Responsible Charge for Cross Connection Control (O.R.C.) has been canvassing the service area on an established priority basis in order to identify Cross-Connections and the appropriate measures required to control them.

Q: Who Maintains Records for the Cross-Connection Control Program?

A: The City of Eden will be creating a Database from the List of Cross Connections it has identified. Information from the survey of cross connections and test reports will be entered into this database. In addition, the database can determine when Backflow Assemblies are past due for being tested and/or rebuild.

Liability

Compliance may also help in reducing your liability. Note: if you are responsible for a cross-connection (whether unprotected, improperly protected or past due for service) and a backflow event occurs, you may be liable for the resulting sickness, death or property damage.

Yes, it can be that serious.

A large, light blue watermark of the Eden North Carolina logo is centered in the background. The logo is circular and contains the text "EDEN NORTH CAROLINA" in the center, "Established 1967" at the bottom, and "BOARD OF TWO RIVERS" at the top. It also features a stylized tree and a wavy line representing water.

Cross Connection Control Backflow Prevention

Clean, Safe, Pure Drinking Water



Backflow / Cross Connections

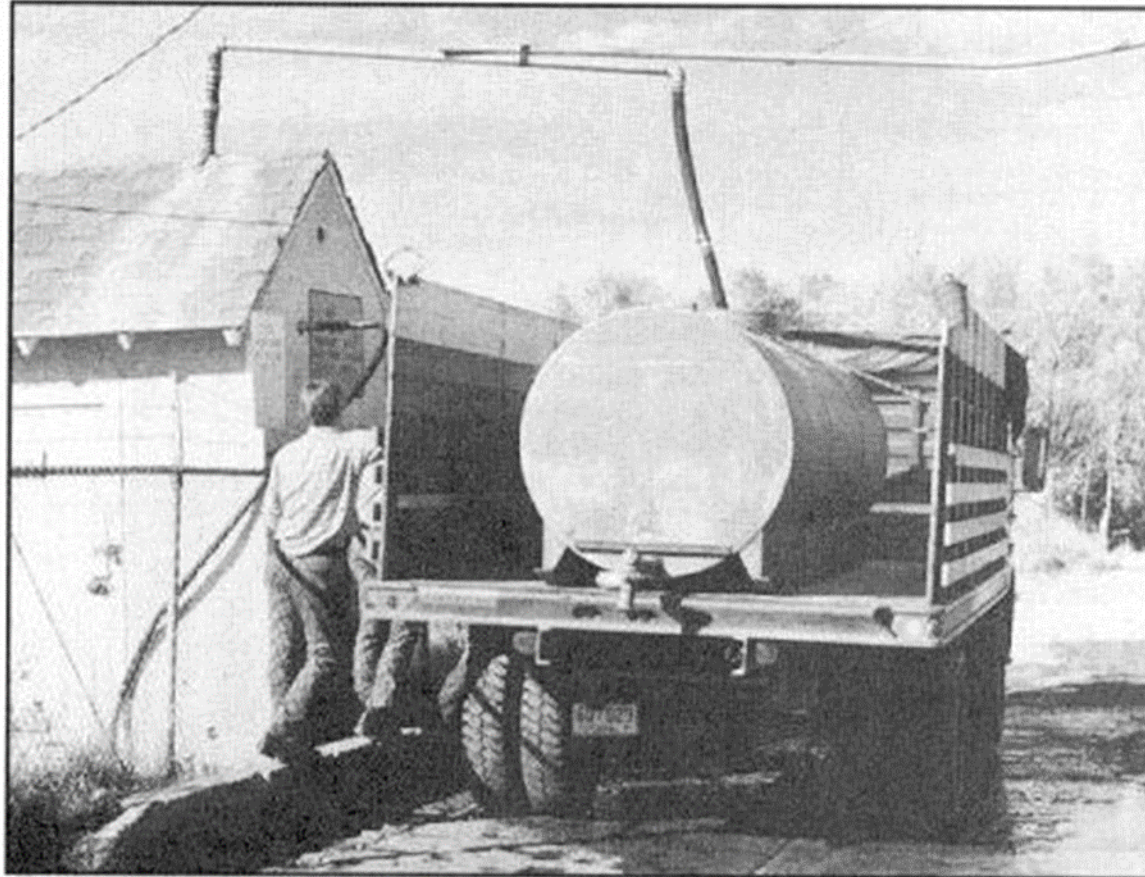
- What is a cross-connection?
- What is backflow?
- Why should backflow concern Water Purveyors?
- What can be done to protect the distribution system from backflow?

What is a Cross Connection?

An actual or potential connection between a potable water supply (drinking water) and any non-potable substance or source



Hose End in Tank-Cross Connection



Courtesy of USEPA, Region VII, Water Supply Division

FIGURE 11-3 Water tank cross-connection

Permanent Connection

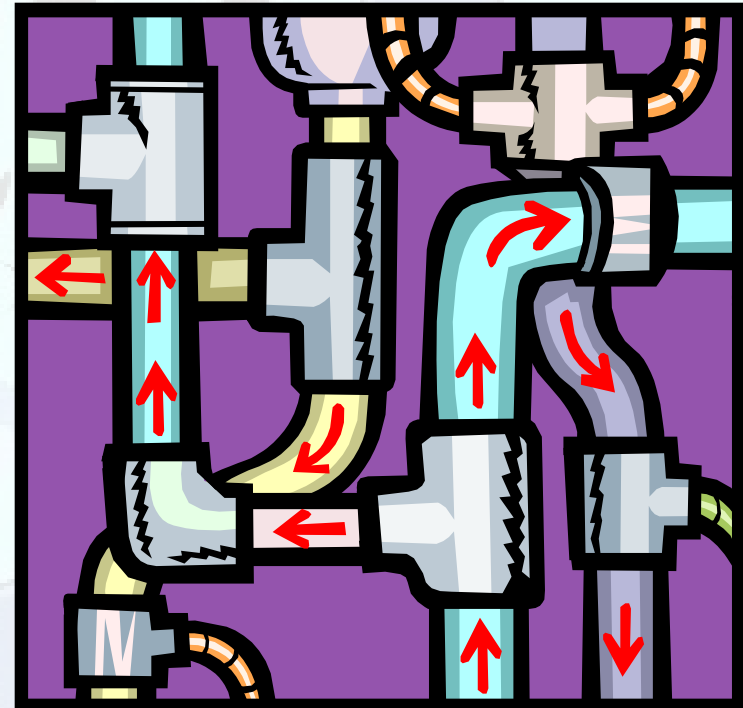
**Water
Make-up
Line**



Direct Connection

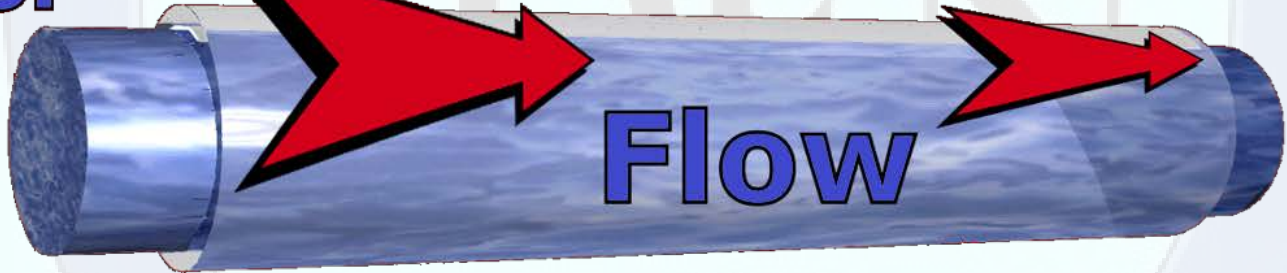
What is backflow?

The undesirable flow of water, foreign liquids, gases or other substances back into the potable water system

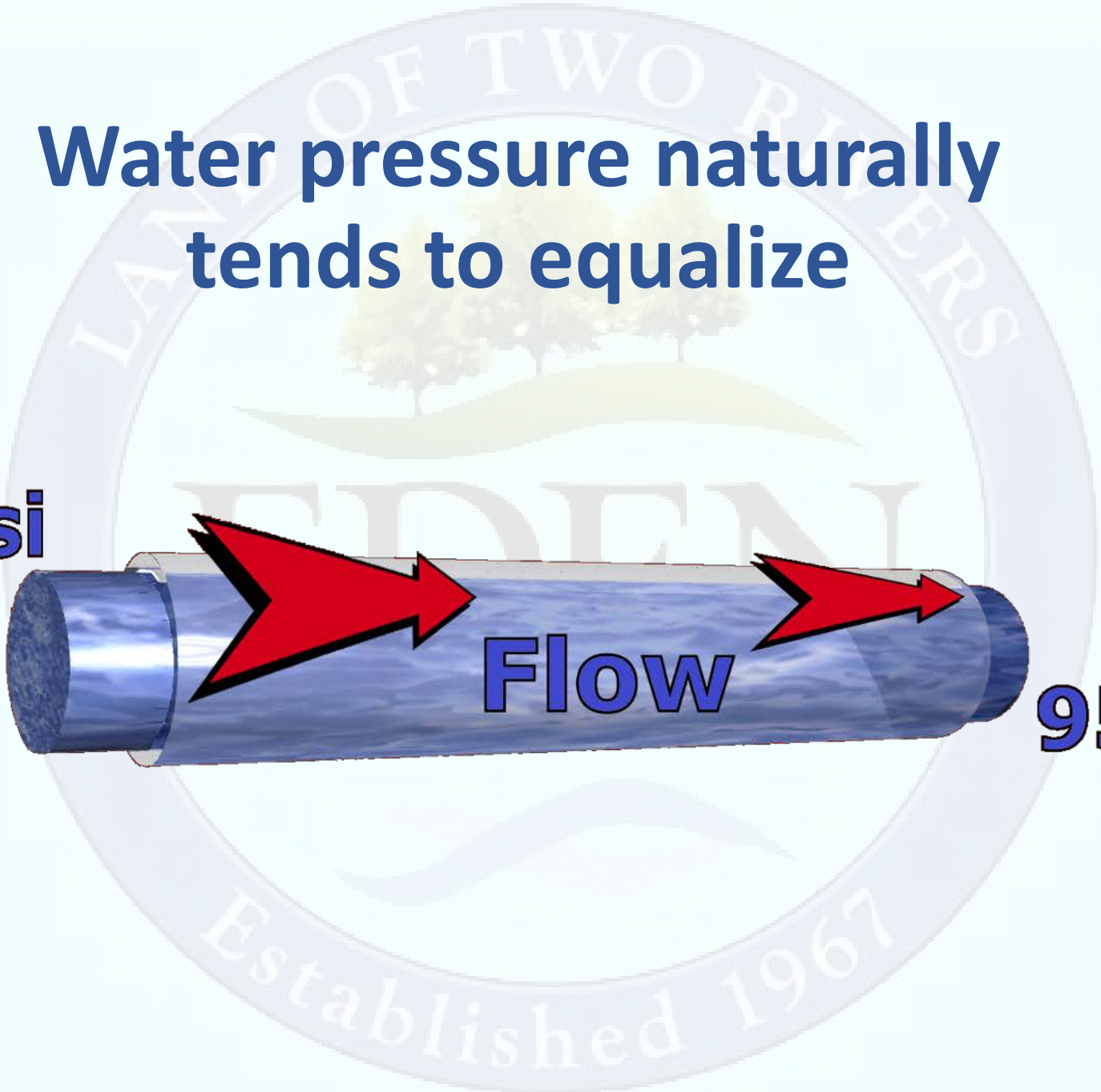


**Water pressure naturally
tends to equalize**

100psi

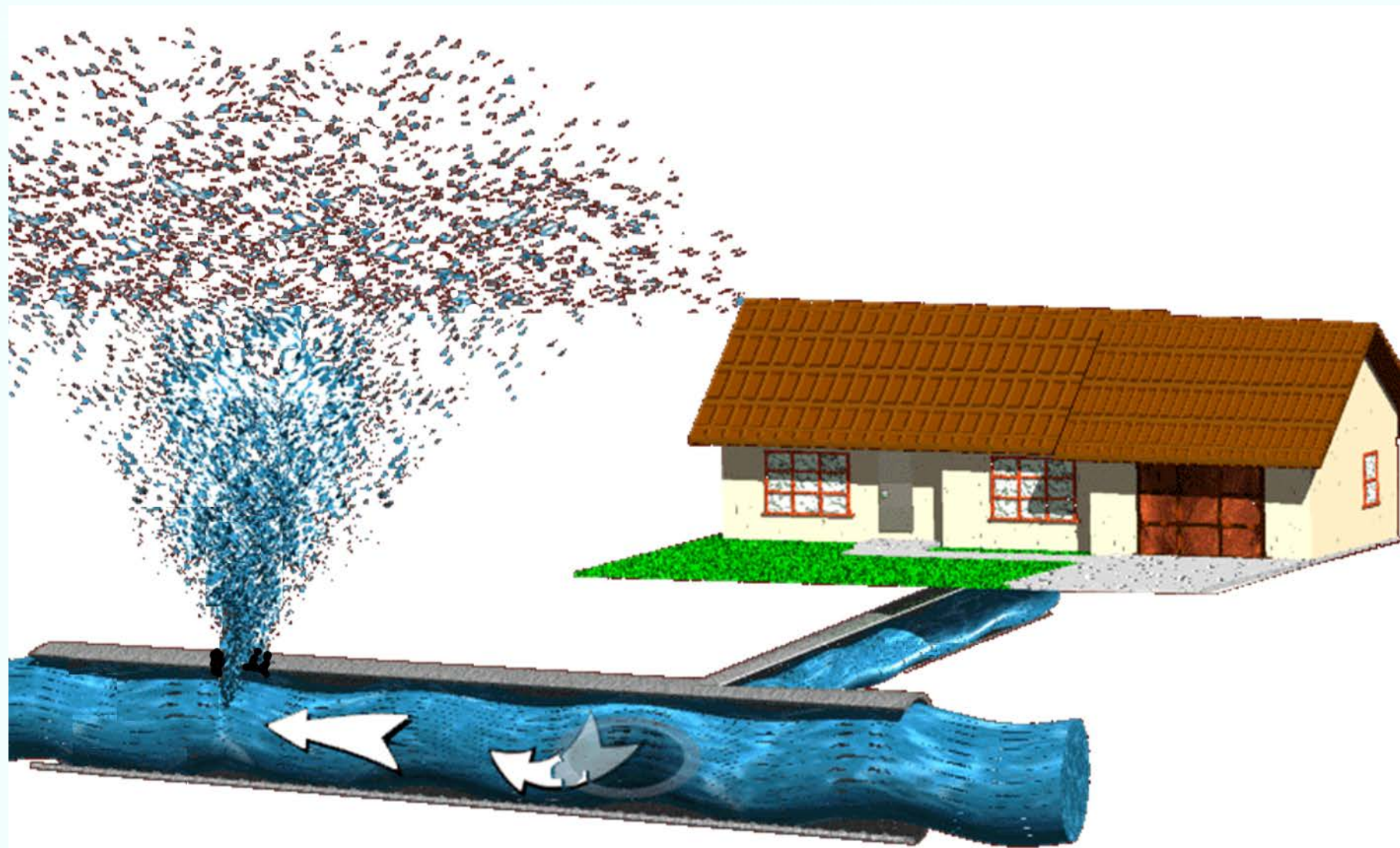


95psi



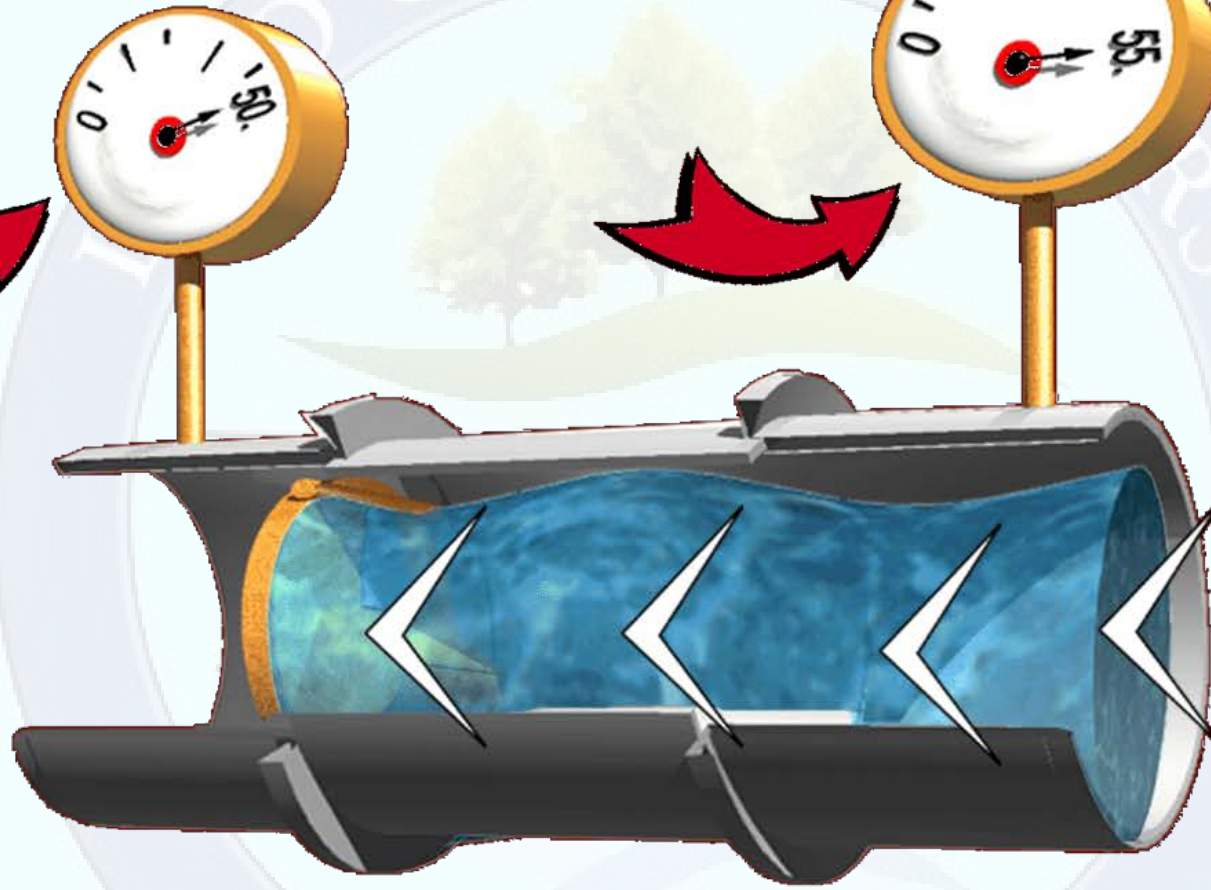


Normal Direction of Flow



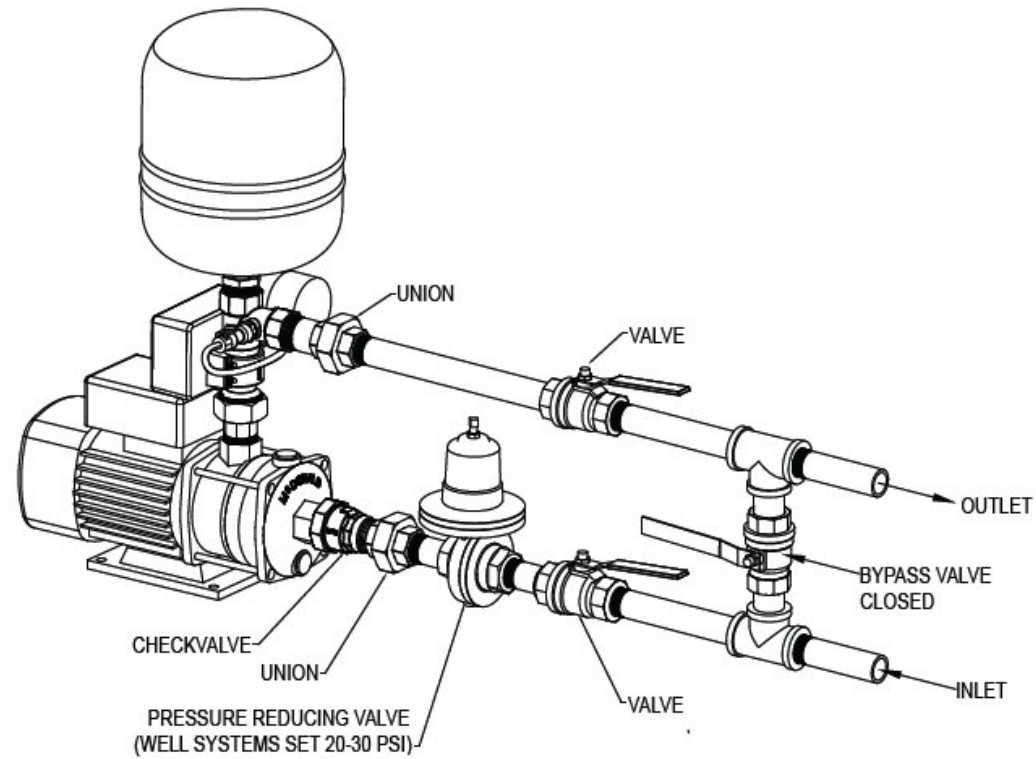
50
psi

55
psi



Backpressure

Typical Booster Pump



Why have a Backflow Prevention Program?

Anything connected to the water system can be introduced into the water system!

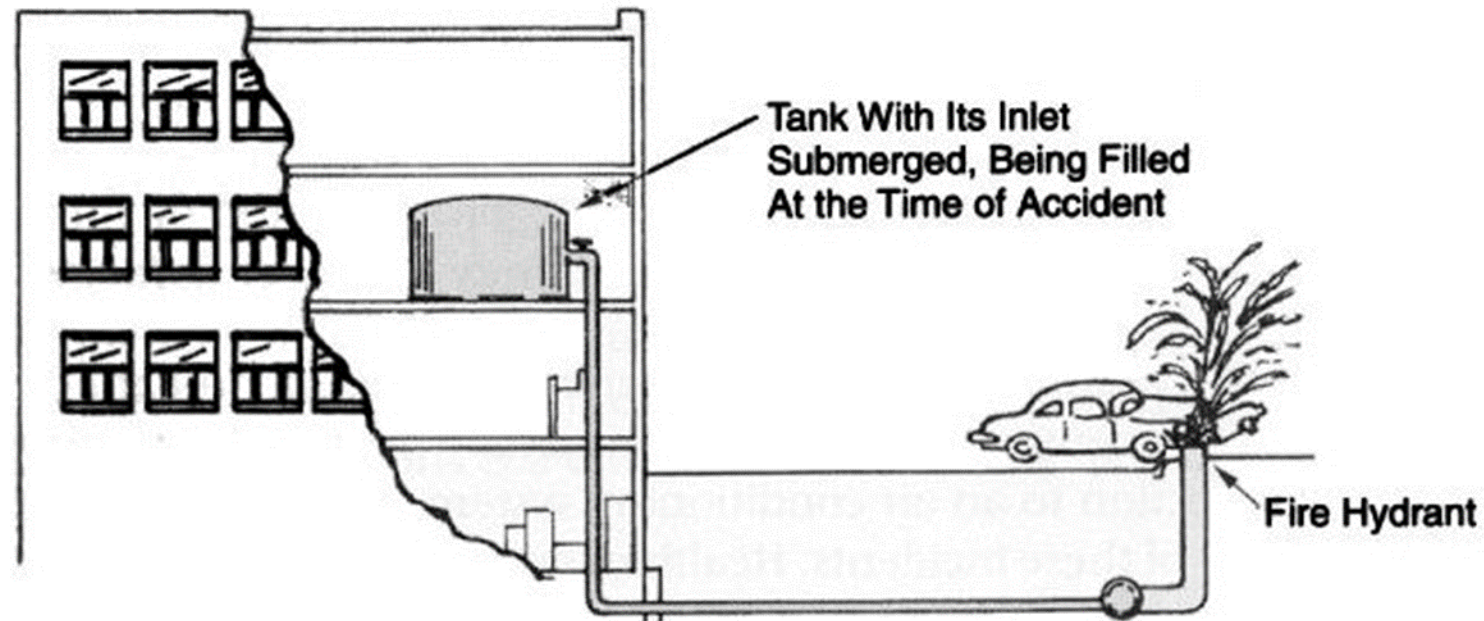


FIGURE 11-16 Backsiphonage due to a broken fire hydrant

Degree of Hazard

- **Moderate Hazard Pollutant**
- **Severe Hazard Contaminant**



The Requirements

Federal and State Laws



- **Safe Drinking Water Act**
- **NC Administrative Code**
- **NC Plumbing Code**

FIGURE 2 NORTH CAROLINA GUIDELINES CROSS CONNECTION CONTROL IN WATER DISTRIBUTION SYSTEMS

These guidelines are supplemental to Section .0406(b). These guidelines are intended as a minimum requirement. Public water suppliers may adopt more stringent requirements. Each supplier of water shall conform to the minimum requirements established in these guidelines.

Degree of Hazard:

- A. Severe: Actual or potential threat of contamination that presents an imminent danger to the public health with consequence of serious illness or death.
- B. Moderate: One that presents foreseeable and significant potential for pollution, nuisance, aesthetically objectionable or other undesirable alterations of the drinking water supply.

II. Backflow Prevention Assembly Requirements:

Degree of hazard	RPZ*	DCVA**	Air Gap
Severe	X	---	X
Moderate	---	X	---

Reduced pressure zone
Double check valve assembly
This is not intended to be an exhaustive list

III. Facilities that Require Installation of a Backflow Preventer***:

A. Moderate hazard - DCVA:

1. Fire sprinkler systems without booster pump facilities or chemical additives.
2. Connection to tanks, lines and vessels that handle non-toxic substances.
3. Lawn sprinkler systems without chemical injection or booster pumps.
4. Most commercial establishments.
5. Automatic service stations, bakeries and beauty shops with no health hazard and bottling plants with no back pressure.
6. etc.

B. Severe hazard - RPZ or air gap:

1. Lawn sprinkler systems with chemical injection or booster pump
2. Wastewater treatment plants
3. Connection to an unapproved water system or unapproved auxiliary water supply
4. Connection to tanks, pumps, lines, steam boilers or vessels that handle sewage, lethal substances, toxic or radioactive substances
5. Fire sprinkler systems with booster pump facilities or chemical additives
6. Buildings with five or more stories above ground level
7. Hospitals and other medical facilities
8. Morgues, mortuaries and autopsy facilities
9. Metal plating facilities
10. Bottling plants (subject to back pressure)
11. Canneries
12. Battery manufacturers
13. Exterminators and lawn care companies
14. Chemical processing plants
15. Dairies
16. Film laboratories
17. Car wash facilities
18. Dye works
19. Laundries

20. Swimming pools
21. Water front facilities
22. etc.

IV. Approved Backflow Prevention Assemblies:

Meets American Society of Sanitary Engineering (ASSE) standard and carries ASSE seal or is on the University of Southern California approval list.

V. Backflow Prevention Assembly Installation:

Backflow prevention assemblies must be located in a place where it is readily accessible for regular testing, maintenance and inspection. Bypass lines parallel to a backflow prevention assembly shall have an approved backflow prevention assembly installed that is equal to that on the main line.

A. RPZ:

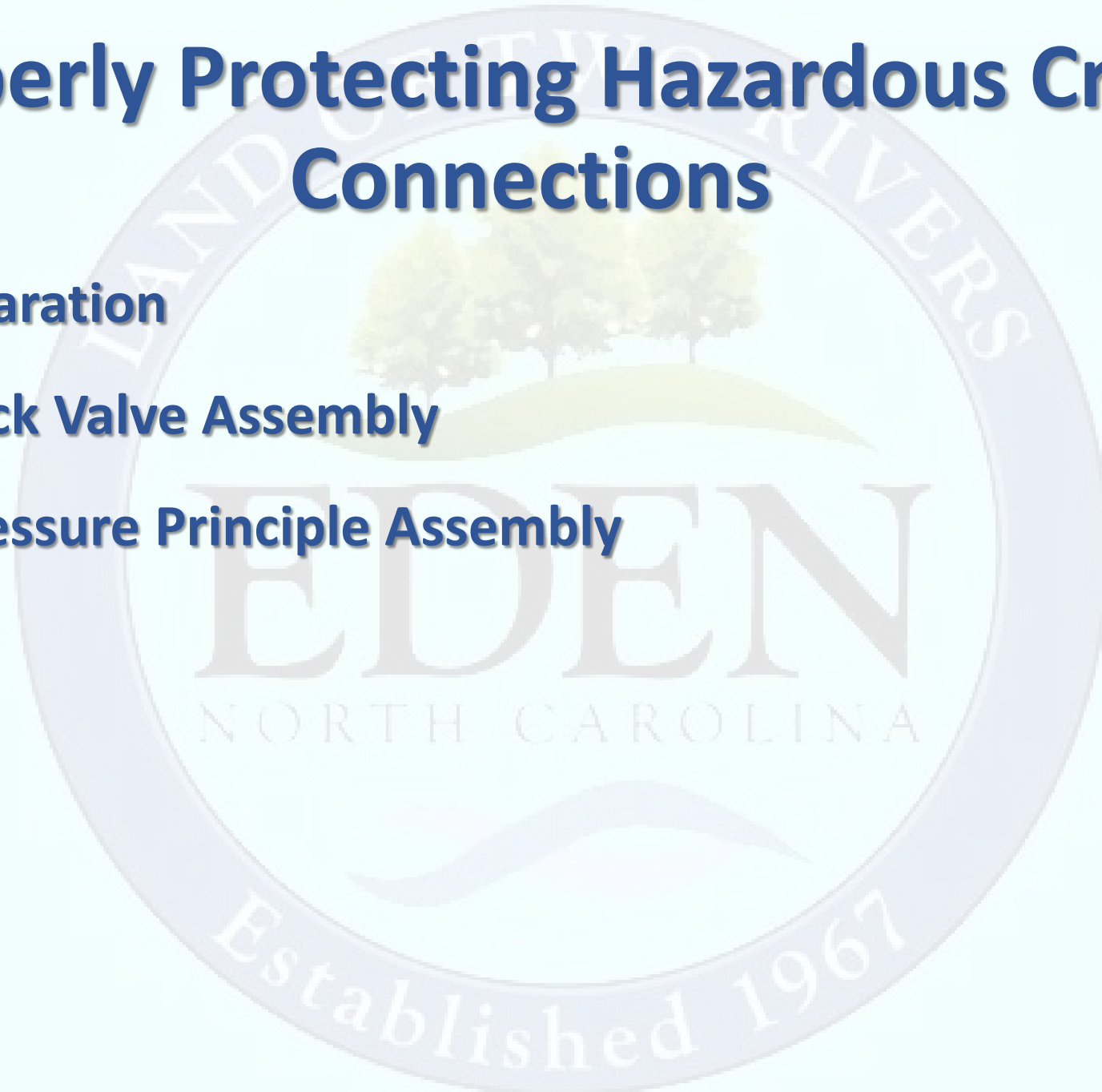
- Above ground installation preferred.
2. Below ground vault shall have positive drainage with adequate gravity drainage to atmosphere.
3. 12 inches minimum clearance from vault walls and floor.
4. Installation in accordance with manufacturer's recommendations.

B. DCVA:

- Vertical or horizontal installation acceptable.
2. Adequate drainage shall be provided if installed below ground.

Properly Protecting Hazardous Cross Connections

- **Air Gap Separation**
- **Double Check Valve Assembly**
- **Reduced Pressure Principle Assembly**





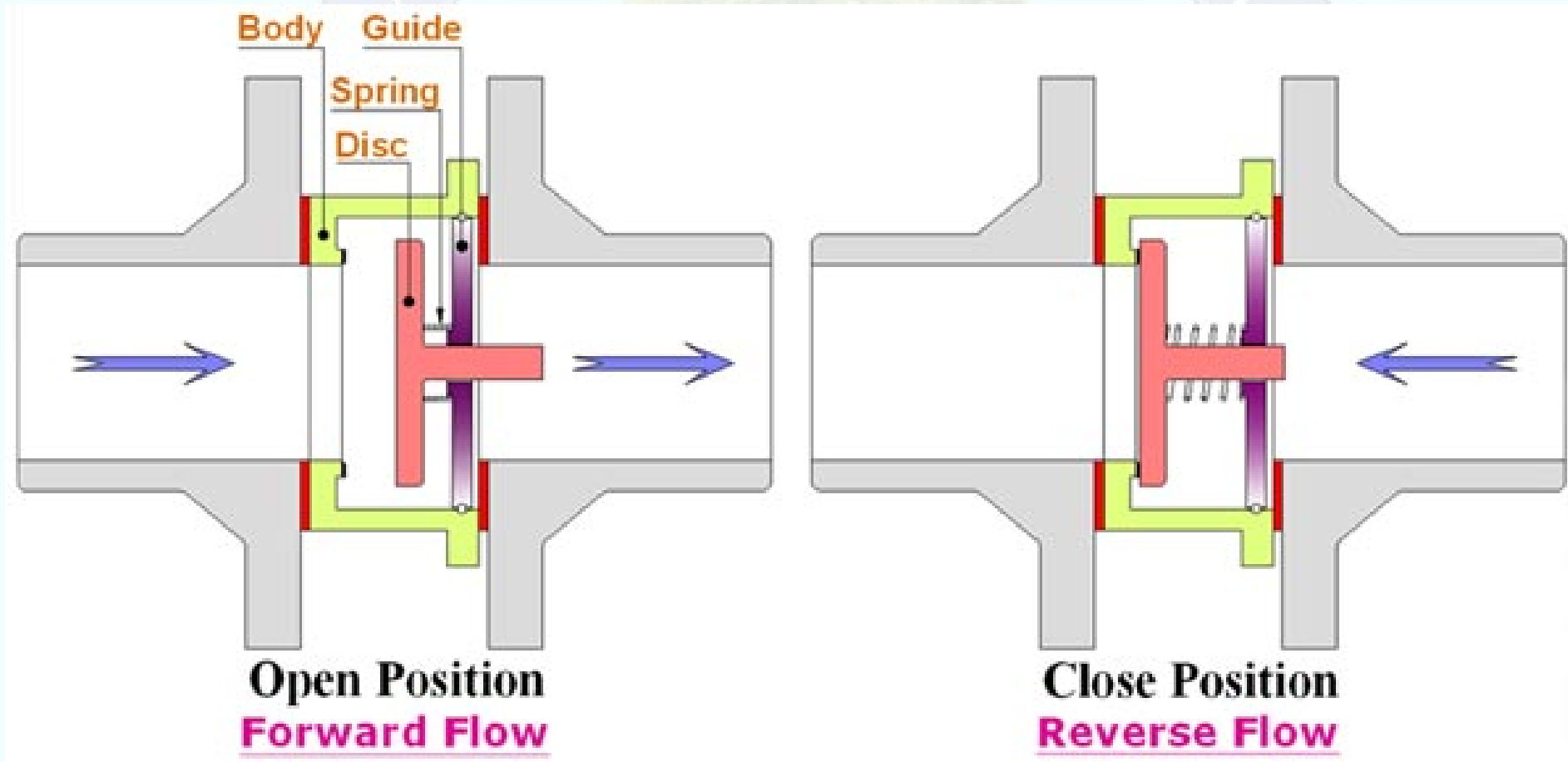
**2x diameter
not less than 1"**

Air Gap

Spring Loaded Check Valve

- **A valve loaded by a spring in such a way so that it takes pressure greater than the strength of the spring to open the valve**
- **Spring strength measured in PSI**
- **Single check is not an approved backflow prevention device**

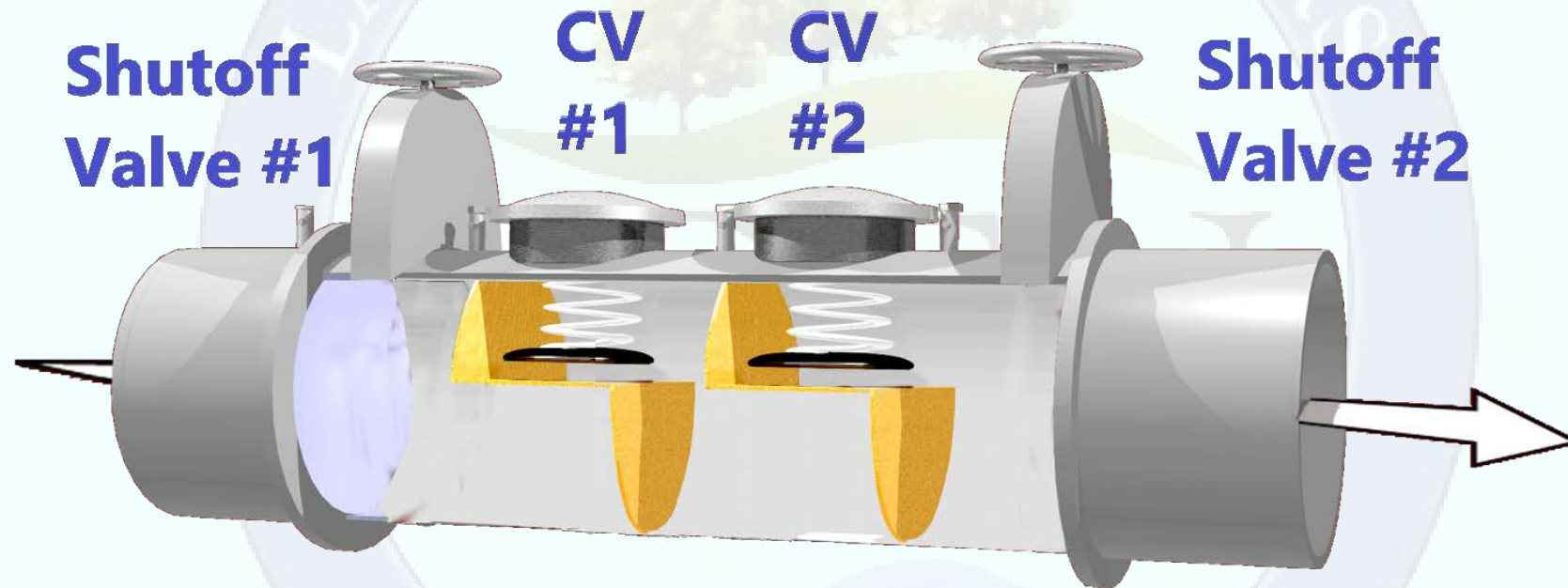
Spring Loaded Check Valve



Double Check Valve Assembly (DCVA)

- **Two spring loaded check valves, one to back up the other in case of failure**
- **Can be tested and repaired in place**
- **Approved for protection against moderate hazards...pollutants.**
- **Not approved as protection where health or severe hazard may result from failure**

Double Check Valve Assembly (DCVA)



Established 1967

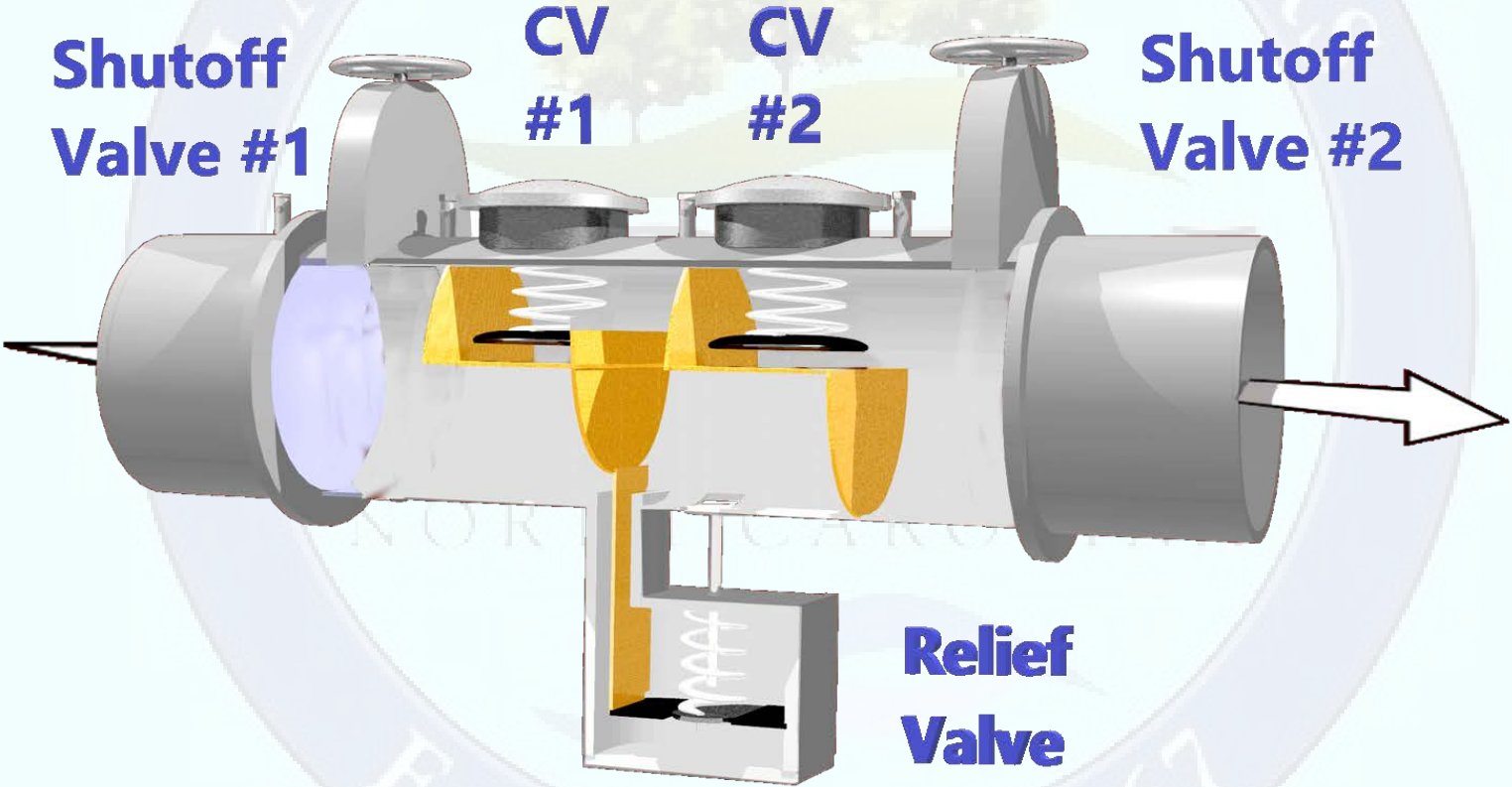
Double Check Valve Assembly (DCVA)



Reduced Pressure Principle Assembly(RPPA)

- **Similar to a DCA, but with a relief valve between the two check valves creating an isolation gap between the two check valves**
- **Can be tested and repaired in place**
- **Approved for protection against both moderate hazards...pollutants, and health hazards also known as severe hazards from contaminates.**

Reduced Pressure Principle Assembly (RPZ)



Reduced Pressure Principle Assembly (RPZ)



Questions



ARTICLE II: WATER USE

Division 2A Cross Connection Control

§16-46 Purpose of Cross Connection Control.

The purpose of this cross connection section is:

(1) To protect the public potable water supply of the City of Eden from the possibility of contamination or pollution, which could backflow into the public water system, due to backsiphonage or backpressure, by containing such pollution or contamination at the water service within customer's private water system.

(2) To define the authority of the City of Eden as the water purveyor entitled to eliminating all cross connections, new or existing, within its public water system.

(3) To provide for a continuing program of inspections and testing of existing cross connections, and those which may be installed in the future.

§16-47 Authority for Implementing a Cross Connection Control Program.

Cross-Connections between potable water systems and non-potable sources are a significant threat to water quality and to the health of the public water supply. This ordinance is designed to maintain the safety and potability of the water in the City of Eden public water system by establishing rules and procedures to prevent the pollution and contamination of public drinking water by backflow from any non-potable source.

The authority for the following backflow and cross connection rules are found in the

- 1) Federal Safe Drinking Water Act of 1974, 1986 & 1996 (42 US Federal Code, Chapter 6A, Subchapter XII) and the EPA Cross Connection Control Manual.
- 2) NCAC title 15A, environment and natural resources, subchapter 18, C, .0404 (g); .0406 (b) including Appendix B, figure 2: NORTH CAROLINA GUIDELINES CROSS CONNECTION CONTROL IN WATER DISTRIBUTION SYSTEMS.
- 3) This Article

§16-48 Definitions.

A. Backflow: Any reverse flow of water, gas or any other substance back into the public water system of the City of Eden from any source other than the approved water supply.

- 1) **Back pressure backflow:** Any elevation of pressure in the downstream piping system caused by pumps, elevation of piping, heat or steam and/or air pressure above the supply pressure at the point of consideration, which would cause a reversal of the normal direction of flow of water.
- 2) **Backsiphonage backflow:** A reversal of the normal direction of flow of water in the pipes due to a negative pressure (vacuum) being created in the supply line with the backflow source subject to atmospheric pressure. This can occur because of water main breaks or during fire suppression events.

- B. Backflow Administrator:** An employee of the City of Eden, trained and certified by the State of North Carolina as a Cross Connection Control Operator in Responsible Charge, designated to administer and enforce this article, also known as the Cross Connection Control Technician.
- C. Backflow Prevention Assembly (Approved):** An assembly that has been investigated and approved by the City of Eden Backflow Administrator and has been approved to meet the design and performance standards of the American Society of Sanitary Engineers (ASSE), the American Water Works Association (AWWA), and has been tested and approved for specific applications by the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC FCCCHR). FM (Factory Mutual) and Underwriters Laboratory (UL) approvals shall be required for backflow prevention assemblies installed on fire suppression lines.
- 1) **Air gap (fixed)** - A permanently fixed, unobstructed vertical distance through the atmosphere between the lowest opening from any pipe or faucet supplying water from any source to a tank, plumbing fixture, or other device and the flood level rim of the device. An approved air gap separation shall be at least double the diameter of the supply pipe. In no case shall the air gap separation be less than two inches. An approved air gap may be considered as a backflow prevention assembly.
 - 2) **Double check valve assembly** - An assembly composed of two single, independently acting, approved check valves, plumbed in series. The assembly must include four resilient-seated test cocks that are properly located for testing the assembly and two tightly closing shut-off valves located at each end of the assembly.
 - 3) **Double check detector assembly** - An assembly composed of an approved double check valve assembly with a bypass water meter and a meter-sized approved double check valve device. The meter shall register accurately for very low flow rates and shall register all flow rates. The check valves shall allow for water to flow through the water meter prior to flowing through the larger assembly. This shall be for the purpose of detecting leaks or usage on fire suppression water systems.
 - 4) **Dual check valve device** - A backflow prevention device comprised of two single, independently acting, approved check valves, plumbed in series. The device is not testable and is generally installed downstream from a water meter and is used for the containment of single family water services as part of a residential backflow prevention program.
 - 5) **Pressure vacuum breaker Assembly** - A device containing one or two independently operated spring loaded check valves and an independently operated spring loaded air inlet valve located on the discharge side of the check valve. The device includes tightly closing shut-off valves on each side of the assembly and two properly located test cocks for the testing of the assembly
 - 6) **Reduced pressure zone assembly** - An approved, properly functioning assembly containing two, independently acting, approved check valves plumbed in series, with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves that discharges to atmosphere. The assembly must include four resilient-seated test cocks that are properly located for testing the assembly and two tightly closing shut-off valves located at each end of the assembly.

- 7) **Reduced pressure detector assembly** - An assembly composed of an approved reduced pressure zone backflow prevention assembly with a bypass water meter and meter-sized approved reduced pressure zone device. The meter shall register accurately for very low flow. The water flowing through the meter shall be protected to same level as the water through the main assembly. The check valves shall allow for water to flow through the water meter prior to flowing through the larger assembly. This shall be for the purpose of detecting leaks or usage on fire suppression water systems.
- D. Certified Backflow Prevention Assembly Tester:** Any individual person who holds a certificate of completion from a certified training program in the testing and repair of backflow prevention assemblies and cross connection control. The certification school must be approved by the Cross Connection ORC for the City of Eden and based on the quality of training provided as compared to NC AWWA and NCRWA standards.
- E. Construction Meter:** A water meter assembly that includes a Reduced Pressure Zone backflow preventer for the protection of the potable water system, usually $\frac{3}{4}$ by $\frac{5}{8}$ inch designated for the purpose of providing temporary waster service for a construction site. It may be set up to take advantage of an existing water connection or be connected to a fire hydrant and shall have a $\frac{3}{4}$ inch hose bib connection.
- F. Containment:** The prevention of backflow from a non-potable system utilizing an approved, properly functioning backflow prevention assembly which is installed, operated, and maintained in accordance with the provisions of this article.
- G. Contamination:** An impairment of the quality of the water to a degree that it creates an actual hazard to the public health through poisoning or through the spread of disease.
- H. Cross Connection:** Any actual or potential connection or piping arrangement between a potable water supply and any other non-potable source or system whereby water or other liquids, mixtures, or substances may flow into or enter the potable water supply system.
- I. Hazard (Health/Severe):** A potential threat of contamination to the public water system or to a water service customer's potable water system that could cause serious illness or death.
- J. Hazard (Imminent):** An immediate threat of contamination to the public water system that could cause serious illness or death.
- K. Hazard (Non-health/Moderate):** An actual or potential threat of damage to the physical components comprising the public water system or to a water service customer's potable water system, or of pollution to the public water system or to a water service customer's potable water system.
- L. Homeowner:** An individual who resides on the property that he/she owns by proper title and/or deed. The owner-occupant of a home.
- M. Hydrant Meter:** A water meter designed to be connected to a fire hydrant for the purpose of obtaining water on a temporary basis where no regular water connection is available that will perform the purpose needed. This device should include a Reduced Pressure Zone (RPZ) backflow preventer to

protect the potable water system from contamination. This assembly shall be fitted 2 ½ inch fire hose connection.

- N. Isolation:** The prevention of backflow in which a backflow preventer, such as a hose bib or an atmospheric vacuum breaker, is located to correct a cross-connection at a specific location on a private potable water system rather than at a water service connection. This protects the drinking water in the building and is covered by NC Plumbing Code.
- O. Owner:** Any person who has legal title to, or license to operate or inhabit in, a property upon which a cross-connection inspection is to be made or upon which a cross-connection is present.
- P. Pollution.** An impairment of the quality of the potable water to a degree that does not create a hazard to public health but that does adversely and unreasonably affect the aesthetic qualities of such potable water for domestic use.
- Q. Potable Water:** Water from any source which has been approved for human consumption by the State of North Carolina, Department of Environmental Quality, Water Resources Division, Public Water Supply Section.
- R. Person:** Any individual, partnership, company, public or private corporation, political subdivision or government agency or any other legal entity.
- S. Private Water System:** Any water system located on the water service customer's premise, whether supplied by public potable water or an auxiliary water supply. The system or systems may be either a potable water system or an industrial piping system.
- T. Public Water System:** The potable water system owned and operated by the City of Eden. This includes all storage tanks, distribution mains, lines, pipes, connections, fixtures and other facilities, conveying potable water from the water treatment plants to the service connections of each water service customer.
- U. Service Connection:** The terminal end of a service connection from the public potable water system, immediately after the water meter, i.e., where the water purveyor loses jurisdiction and sanitary control over the water at its point of delivery to the water service customer's private water system.
- V. Used Water:** Any water supplied by a water purveyor from a public potable water system to a water service customer's private water system after it has passed through the point of delivery and is no longer under the control of the water purveyor.
- W. Water Service Customer:** Any person, firm, or corporation receiving water from the City of Eden by way of a water service connected to the City of Eden's public water system.
- X. Water Purveyor:** Owner or operator of a public potable water system providing approved potable water supply to the public.
- Y. Water Supply (Auxiliary):** Any water supply on or available to the water customer's premises other than the water purveyor's public potable water system. The auxiliary water may include water from another purveyor's public potable water system or any natural source such as a well, spring, river, stream, etc., and used or objectionable.

Z. Water Supply (Unapproved): Any water supply, which has not been approved for human consumption by the State of North Carolina, Department of Environmental Quality, Water Resources Division, Public Water Supply Section.

§Sec. 16-49 Responsibility

A. Responsibility: City of Eden

(1) The City of Eden Collection and Distribution Superintendent will be primarily responsible for preventing any contamination or pollution of the public water system. This responsibility begins at the point of origin of the public water system supply and includes all of the public water distribution system, and ends at the service connection, under the Safe Drinking Water Act. The Backflow Administrator shall exercise vigilance to ensure that the water customer has taken the proper steps to protect the public potable water system.

(2) When it has been determined by an inspection of the water service customer's private water system that a backflow protection system is required for the protection of the public water system, the Backflow Administrator shall notify the owner, in writing, of any such building or premises, to correct within a time set by this article, any plumbing installed or existing that is in violation of this article.

(3) The Backflow Administrator will select an approved backflow prevention assembly to be installed at the service connection. The owner shall be notified that the installation of a backflow prevention assembly may create a closed system, and as a result thermal expansion may occur. In these circumstances the owner must understand and assume all liability and responsibilities for that phenomenon.

B. Responsibility: Water Service Customer

(1) The water service customer has the responsibility of preventing contaminants and pollutants from entering the water service customer's private water system or the public water system operated by the City of Eden. The water service customer, at his own expense, shall install, operate, test, repair and maintain all backflow prevention assemblies specified within this article. *The City of Eden may choose to do the testing, maintenance and repair of the customer's backflow prevention assemblies and pass the costs to the affected water customers through the water billing system.*

(2) If a water service customer is a tenant and does not maintain the private water system, and has no authority to bring the system into compliance with the provisions of this article, the City of Eden may assert any available action against the tenant water service customer to assure the private water system is brought into compliance with this article.

§16-50 Right of entry; authorization

(1) Any authorized representative from the City of Eden shall have the right to enter any building, structure or premises during normal business hours to perform any duty imposed upon him/her by this article and in accordance with the North Carolina Administrative Code. Those duties may include sampling and testing of water, or inspection and observation of all piping systems connected to the public water supply. Refusal to allow these representatives to enter for these purposes shall result in disconnection of water service.

(2) On request, the water service customer shall furnish to the water purveyor any pertinent information regarding the water supply system on such property where cross connection and backflow are deemed possible.

§16-51 Law; unprotected cross connection prohibited

(1) No water service connection to any private water system shall be installed or maintained by the City of Eden unless the water supply is protected as required by this article and in accordance with the North Carolina Administrative Code. Service of water to any premises shall be discontinued by the City of Eden if a backflow prevention assembly required by this article, is not installed, tested and maintained, or if a backflow prevention assembly has been removed, bypassed or if an unprotected cross connection exists on the premises. Service will be restored after all such conditions or defects are corrected.

(2) No water service customer shall allow an unprotected cross connection to be made or to remain that involves the water service customer's private water system.

(3) No connection shall be made to an unapproved auxiliary water supply unless the public water supply is protected against backflow by an approved backflow prevention assembly, appropriate to the degree of hazard.

(4) No interconnection to any other water purveyor's water system shall be made unless it is protected against backflow by an approved backflow prevention assembly.

(5) No water service customer shall fail to maintain in good operating condition any backflow prevention assembly, which is part of the water service customer's private water system and is required by this article.

(6) No water service customer shall fail to submit to the City of Eden any records, which are required by this article.

§16-52 Installation.

(a) Installation and testing requirements:

(1) The purpose of this section is to require that, when a cross connection to the City of Eden public water system has been identified, all water flowing from the public water system into that private water system, must flow through an approved backflow prevention assembly. Furthermore, each backflow prevention assembly must be properly located, installed, tested, and maintained per the City of Eden requirements so that the backflow prevention assembly is effective in protecting the public water system from any possible contamination or pollution.

(2) The installation or replacement of a backflow prevention assembly for domestic water, irrigation, commercial and industrial use shall only be performed by a licensed plumber, utility contractor or homeowner. The installation or replacement of a backflow prevention assembly on a dedicated fire sprinkler service shall only be performed by a licensed fire sprinkler contractor. **ALL** backflow prevention assemblies shall be tested and repaired by a certified backflow prevention assembly tester authorized by the City of Eden.

(3) For premises existing prior to the start of this program, the Department will perform evaluations and inspections of plans and/or premises and inform the owner by letter of any corrective action deemed necessary.

(4) All new and change of use construction plans and specifications which will receive service from the City of Eden public water system shall be made available to the Backflow Administrator for review, approval, and to determine the degree of hazard, and any required backflow prevention assembly to be installed.

(5) All facilities zoned commercial or industrial that have existing water services with the City of Eden and requesting Certificate of Occupancy from the City or County Planning and Zoning offices, whether for new construction or change of use, shall be inspected for compliance of backflow prevention and cross connection control. Any facility not having backflow protection or changing the degree of hazard shall be brought into compliance before the Backflow Administrator may release the Certificate of Occupancy.

(6) The Backflow Administrator will determine if a water service customer must install a backflow prevention assembly, and provide the water service customer with a letter of notification and list of approved backflow prevention assemblies. Any unapproved backflow prevention assembly must be replaced, with an approved backflow prevention assembly, within a time period set by the Backflow Administrator. The following time periods shall be set forth for the installation of the specified backflow prevention assemblies:

New construction: No water meter will be installed by the City until the proper backflow prevention assembly is installed, tested, and approved.

Change of use/change of ownership: No water service will be activated by the City until the proper backflow prevention assembly is installed, tested, and approved.

Existing facility evaluation compliance schedule:

Health hazard	60 days
Non-health hazard	90 days

Testing and repair compliance schedule:

Failure to test backflow prevention assembly by anniversary date	30 days
Failure to repair or replace failed a backflow prevention assembly	14 days

If an IMMINENT HAZARD or an UNREASONABLE THREAT OF CONTAMINATION OR POLLUTION to the City's public water system is detected, the Backflow Administrator may require the installation of the required backflow prevention assembly **IMMEDIATELY**, or within a shorter time period than specified above. If installation is not completed within the specified time period, or if contamination is presently occurring, **WATER SERVICE MAY BE IMMEDIATELY DISCONNECTED** in order to protect the potable water system and public health.

(7) All backflow prevention assemblies must be installed and maintained on the water service customer's premises as part of the water service customer's private water system at or near the service connection and before the service line is connected to any other pipes except as authorized by the Backflow Administrator.

(8) If it has been determined that a backflow prevention assembly cannot be installed at the meter service, due to Zoning or DOT Right-of-Way, an approved backflow prevention assembly must be installed before any branch of plumbing that is installed between the service meter and the service backflow prevention assembly.

(9) Any branch of plumbing installed on the private water system that may be subject to a greater hazard than the supply line, (example: Irrigation systems or pump systems, etc.) shall be protected with the appropriate backflow prevention device, as determined by the Backflow Administrator.

(10) Approved backflow prevention assemblies: Meets American Society of Sanitary Engineers (ASSE) standard and carries ASSE seal or is on the University of Southern California Foundation for Cross Connection Control and Hydraulic Research (USC FCCHR) approval list. Also see the current revision of the City of Eden Backflow Assemblies Specification sheets.

(11) Any water service customer installing any backflow prevention assembly must provide the following information to the Backflow Administrator:

- a. Owner's name and address;
- b. Service address where assembly is installed;
- c. Description of assembly's location;
- d. Date of installation;
- e. Size of assembly
- f. Type of assembly;
- g. Manufacturer;
- h. Model number;
- i. Serial number;
- j. Test results/reports.

(12) Reserved

(13) Each backflow prevention assembly that is required must function properly at time of installation. Each water service customer will be required to maintain, and repair each assembly required as part of their private water system. Testing shall be done immediately following installation of any backflow prevention assembly prior to receiving a CO (certificate of occupancy) and annually thereafter. The owner at their own expense shall have a certified backflow prevention assembly tester conduct the tests and forward the results to the City within ten business days.

(14) If an assembly needs to be repaired it must be re-tested immediately following any repairs. The owner at their own expense shall have a certified backflow prevention assembly tester conduct tests and forward the results to the City. A complete duplicate copy of any testing and/or repair shall be sent to the Backflow Administrator within ten business days of completion of test or repair. Each water service customer must maintain a complete copy of test or repair for no less than five years. All test and repair records must be maintained on forms approved by the Backflow Administrator of the City of Eden.

(15) All rubber components must be replaced every five years in every backflow prevention assembly or as often as needed, according to manufacturer's directions and components condition.

(16) Any existing backflow prevention assembly that was installed prior to the adoption of this article, which does offer the proper level of protection type for the hazard will need to be replaced. At that point the assembly shall be replaced, by the water customer, with the proper type of assembly for the current hazard classification.

(b) Installation location requirements:

(1) Backflow prevention assemblies must be located in a place where it is readily accessible for regular testing, maintenance, repair, and inspection. Any water service customer's water service that is critical and cannot be shut down for annual testing or maintenance shall install parallel backflow prevention assemblies in order to maintain the continuity of water flow for testing and repair; or in the case of the assembly failing. Bypass lines parallel to a backflow prevention assembly shall have an approved backflow prevention assembly that is equal to that on the main line.

(2) No backflow preventer shall be installed in a manner by which it is subject to freezing. All above ground backflow preventers shall be installed in an ASSE standard 1060 "freeze retardant" enclosure with a minimum R value of 8.0. All above ground backflow preventers shall be installed with permanent piped electrical service to a thermostatically controlled heater or heat tape. Backflow for lawn irrigation systems may be installed with unions and an upstream shut off valve not subject to freezing. All underground piping must be installed a minimum of 12 inches below grade and must meet the requirements of underground water service piping.

Reduced pressure zone assembly (RPZ).

- a. Above ground outdoor installation is preferred and encouraged.
- b. Below ground and indoor installations are strongly discouraged, and shall only be allowed in special cases as approved by the Backflow Administrator. The vault shall have positive drainage with adequate gravity drainage to atmosphere to accommodate for the maximum discharge of the relief valve(s) on the assembly(s) and must be in a location where no portion of assembly can become submerged at any time or under any circumstances or conditions.
- c. Twelve inches minimum and a maximum of 36 inches clearance from vault floor and a minimum of 24 inches clearance from a wall or another fixture for the purpose of testing and repair.

- d. No vertical installation unless USC FCCHR approvals allow otherwise.
- e. Installation in accordance with manufacturer's recommendations.
- f. Located where it is readily accessible for regular testing, maintenance, and inspection.
- g. Must be in a location where no portion of assembly can become submerged at any time under any circumstances or conditions

(3) Double check valve assembly (DCVA).

- a. Above ground outdoor installation is preferred and encouraged.
- b. Below ground installation is strongly discouraged, and shall only be allowed in special cases as approved by the Backflow Administrator. The vault shall have positive drainage with adequate gravity drainage to atmosphere and must be in a location where no portion of assembly can become submerged at any time or under any circumstances or conditions.
- c. Twelve inches minimum and a maximum of 36 inches clearance from vault floor and a minimum of 24 inches clearance from a wall or another fixture for the purpose of testing and repair.
- d. Vertical or horizontal installation acceptable with USC FCCHR approvals.
- e. Installation in accordance with manufacturer's recommendations.
- f. Located where it is readily accessible for regular testing, maintenance, and inspection.

(4) Air gap (AG).

- a. Above ground installation only.
- b. Must be in a location where no portion of assembly can become submerged at any time under any circumstances or conditions

§16-53. - Degree of hazard.

A. Determination.

(1) No service shall be completed until the Backflow Administrator has been provided with information or has surveyed the private water system to determine the degree of hazard and make a determination of a backflow prevention assembly to be installed to protect the City of Eden public water supply.

(2) Any water service customer, making any modification to the private water system's use or configuration, which may change the degree of hazard, shall notify in writing the Backflow Administrator before any modification is made. If the Backflow Administrator determines that such modification requires a greater degree of backflow prevention assembly, that assembly must be installed prior to any modification of use or configuration.

(3) If the City of Eden Backflow Administrator or his designee is unable to survey any portion of a private water system to determine the degree of hazard, due to confidential activities, a reduced pressure zone assembly will be required.

B. Degree

(1) **Health hazard:** Actual or potential threat of contamination that presents an imminent danger to the public health with consequence of serious illness or death.

(2) **Non-health hazard:** One that presents foreseeable and significant potential for pollution, nuisance, aesthetically objectionable or other undesirable alterations of the City of Eden public drinking water supply.

C. Minimum backflow prevention assembly requirements

(1)	Degree of Hazard:	RPZ or RPDA	DCVA or DCDA	AG
	Health hazard	X		X
	Non-health hazard		X	
	AG = Air gap			
	DCVA = Double check valve assembly;			
	DCDA=Double Check Detector Assembly (Fire protection systems w/o chemicals or pumps)			
	RPZ = Reduced pressure zone assembly			
	RPDA=Reduced Pressure Detector Assembly (Fire protection systems with chemicals or pumps)			

(2) Facilities that require a backflow prevention assembly:

a. Residential dual check valve. If no other backflow prevention assembly is specified a dual check valve assembly must be installed on all private water systems.

b. Non-health hazard.

1. Connection to tanks, lines, and vessels that handle non-toxic substances.
2. Fire sprinkler systems without pumps or chemicals.
3. Lawn irrigation systems without chemical injection or booster pumps.
4. Most commercial establishments.

5. Schools, daycares and colleges.
6. Bakeries, restaurants, etc.
7. Churches.
8. Bottling plants without back pressure.
9. Office buildings.
10. Other facilities as determined by the Backflow Administrator.

c. Health hazard.

1. Lawn irrigation systems with chemical injection or a booster pump.
2. Wastewater treatment plants.
3. Beauty shop and salons.
4. Connection to tanks, lines, boilers or vessels that handle sewage, lethal substances, toxic or radioactive substances.
5. Connection to an unapproved water system or auxiliary water supply.
6. Buildings with five or more stories above ground.
7. Hospitals and other medical facilities.
8. Morgues, mortuaries and autopsy facilities.
9. Metal plating facilities.
10. Breweries, bottling plants
11. Canneries.
12. Battery manufacturers.
13. Exterminators and lawn care companies.
14. Chemical processing plants.
15. Dairies.
16. Film laboratories.
17. Car wash facilities.
18. Dye works.
19. Laundries.
20. Swimming pools.
21. Waterfront facilities.
22. Concrete/ asphalt plants.
23. Airports.
24. Oil and gas production, storage, or transmission facilities.
25. Sand and gravel plants.
26. Furniture manufacturing plants.
27. Interconnection with other water purveyor's potable water systems
28. Gas/service stations.
29. Other facilities as determined by the Backflow Administrator.

This is not intended to be an exhaustive list. Any other type facilities or services not listed above may also be required to install an approved backflow prevention assembly if determined by the Backflow Administrator. All assemblies and installations shall be subject to inspection and approval by the City of Eden Backflow Administrator or his designee's.

(3) Filling of tanks/tankers or any other container from a City of Eden fire hydrant is strictly prohibited unless it has been equipped with the proper meter and approved backflow prevention assembly. The City of Eden will issue a permit for this tank/tanker or container. Any unauthorized connection to a fire hydrant is considered an illegal cross connection to the City of Eden public water system and will be subject to penalties as set forth in the City of Eden Fee Schedule.

Exemption: All fire apparatuses are exempt from the backflow prevention requirements only if fighting fire or training. If training they are asked to notify the City's Collection and Distribution Division. However if fire apparatus has been used to haul non-potable water, it is to be cleaned and re-certified prior to connecting to a City of Eden fire hydrant.

(4) **Imminent hazard:** If it has been determined a water service customer's private water system has an imminent hazard: the water service customer must install an approved backflow prevention assembly specified by the City of Eden Backflow Administrator and this article. This assembly must be installed within 24 hours of notification from the Backflow Administrator. If the water service customer fails to install the specified assembly within the allowed time period, water service to the water service customer's private water system will be terminated and the water service customer may be subject to civil penalties. In the event the Backflow Administrator is unable to notify the water service customer within 24 hours of determining an imminent hazard exists, the Backflow Administrator may terminate water service until the specified assembly is installed. These actions may be carried out under the Safe Drinking Water Act.

§16-54 Notice of contamination or pollution.

(1) In the event the water service customer's private water system becomes contaminated or polluted the water service customer shall immediately notify the City of Eden Backflow Administrator or the Collection and Distribution Superintendent.

(2) In the event the water service customer has reason to believe that a backflow incident has occurred between the water service customer's private water system and the public water system the water service customer shall immediately notify the City of Eden Backflow administrator or the Collection and the Distribution Superintendent so that appropriate actions can be taken to isolate and remove the contamination or pollution.

§16-55 Violations and civil penalties.

A. Notification of violation

(1) A written notice will be presented to any water service customer/person who has been found to be in violation of any part of this article.

(2) This first notice must explain the violation and give the time period within which the violation must be corrected.

(3) A second notice will give 30 additional days to correct all violations as required by this article.

(4) A third notice will be a civil penalty allowing 15 more days to comply before the penalties begin.

(5) In the event a water service customer found to be in violation of this article fails to correct the violation within the specified time or, fails to pay any civil penalties expense assessed under this article, water service will be terminated.

B. Civil and other penalties

(1) Unprotected cross connection involving a private water system, which is of a health hazard: \$1,000.00 per day not to exceed \$10,000.00.

(2) Unprotected cross connection involving a tank/tanker or other container hooked to a fire hydrant—\$1,000.00 per occurrence.

(3) Unprotected cross connection involving a private water system, which is of a non-health hazard—\$500.00 per day not to exceed \$5,000.00.

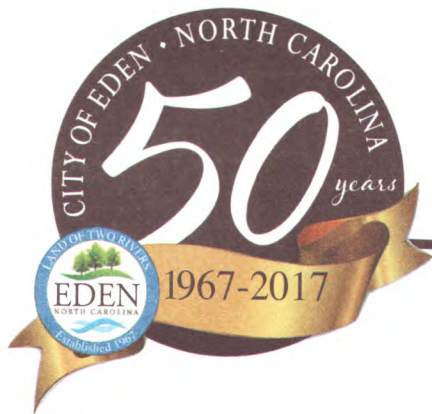
(4). Any violation of the requirements and prohibitions of this Article including failure to address an unprotected cross connection is hereby declared a public nuisance and shall be corrected or abated as directed by the requirements of this Article. Any person(s) creating a public nuisance or failing to abate such shall be subject to the provisions of City Code, Chapter 6 Article II: *Nuisances*, governing such nuisances, including reimbursing the City of Eden for any costs incurred in removing, abating or remedying said nuisance.

(5) Submitting false records which are required by this article—\$1,000.00.

Also this will result in removal of the tester from the approved testers list. Notification of the school where the tester was certified and the tester's behavior shall be reported to the North Carolina Division of Water Resources.


(6) Failure to submit records which are required by this article—\$500.00.

(7) Failure to test or maintain backflow prevention assemblies as required by this article—\$100.00 per day up to and including termination of water service.



City of Eden

Memorandum

To: Honorable Mayor and City Council
From: Brad Corcoran, City Manager 
Subject: **Appointment of Deanna Hunt to Positions of City Clerk & Tax Collector**
Date: June 8, 2018

Ms. Sheralene Thompson has been serving as the City's City Clerk and Tax Collector since her appointment on May 21, 2008. As you are aware, she will be retiring at the end of this month and her last day of work is set for June 14, 2018.

Ms. Deanna Hunt has been working for the City of Eden since May 15, 2002. She was promoted to the position of Deputy City Clerk on January 8, 2014 and received her certification as a Certified Municipal Clerk on December 1, 2015. She has worked closely with Ms. Thompson for several years now to learn about the responsibilities associated with fulfilling the duties of City Clerk and Tax Collector.

It is recommended that the City Council appoint Ms. Deanna Hunt to the positions of City Clerk and Tax Collector with an effective date of July 1, 2018.

CITY OF EDEN – MEMORANDUM

TO: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: TERRY SHELTON, DIRECTOR OF PUBLIC UTILITIES

DATE: JUNE 6, 2018

SUBJECT: REQUEST FOR CONSIDERATION OF APPROVING A RESOLUTION FOR SEWER DEPARTMENT OF COMMERCE GRANT FOR THE NEW STREET AREA SEWER IMPROVEMENTS PROJECT REHABILITATION PROJECT

We are seeking approval to submit a full application to the State Department of Commerce for a Grant that has tentatively been awarded. The full application is to request funding for new and rehabilitation sewer work for the New Street Area that will be a follow up to the Short Application originally submitted for this project last year. The New Area Sewer Improvements Project will be a continuation of our overall effort to improve our sewer collection system. This area is one of the lesser served areas in the City. This area was served by the old Fieldcrest-Cannon Wastewater Treatment Plant that is located behind the MGM Warehouse. This treatment plant is no longer in operation beyond being a very passive treatment facility and is no longer capable of treating the current sewer flows in this area. This area has been annexed and we are required to make sewer available to property owners there.

The estimated cost of this project will be \$997,000 and we expect this project to be fully funded by grant money. If we are awarded this grant funding, the Council will have to accept it formally, at that time.

Please contact me if you any questions regarding this Department of Commerce Grant for the New Street Area Sewer Improvements Project and this required resolution from the Council.

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF EDEN

BE IT RESOLVED, that a grant from the Department of Commerce through the **City of Eden** be made to assist the **New Street Area Sewer Improvements Project**.

BE IT FURTHER RESOLVED, that the **City of Eden** will administer this grant in accordance with the rules and regulations of the Department of Commerce.

BE IT FURTHER RESOLVED, that the **City of Eden** will administer this grant through the City Finance Office.

BE IT FURTHER RESOLVED, that the grant will be monitored quarterly to assure compliance with this proposal and the Department of Commerce regulations.

BE IT FURTHER RESOLVED, that the amount of the grant application will be **\$997,000.00**.

Adopted this the 19th day of June 2018 at Eden, North Carolina.

Neville Hall
Mayor, City of Eden

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Eden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Eden duly held on the _____ day of _____, 20____; and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____, 20____.

Sheralene S. Thompson
City Clerk



City of Eden

Memorandum

To: Honorable Mayor and City Council

From: Erin Gilley, City Attorney
Brad Corcoran, City Manager

Date: June 12, 2018

Subject: Amendment to Administrative Policies & Procedures (APP-36)

During the City Council meeting on May 15, 2018 questions were raised concerning the City Council's legal authority to establish time limits for public comments during a public hearing on the budget.

Section 159-12 of the North Carolina General Statutes (NCGS) ***Filing and publication of the budget; budget hearings***, subsection (b) reads as follows:

“Before adopting the budget ordinance, the board shall hold a public hearing at which time any persons who wish to be heard on the budget may appear”.

There is nothing in this section of the NCGS that addresses the issue of a time limit during the public hearing. However, Section 160A-81 of the NCGS ***Conduct of public hearings*** does address the issue of a time limit during public hearings. It reads in part, as follows:

“... The council may adopt reasonable rules governing the conduct of public hearings, including but not limited to rules (i) fixing the maximum time allotted to each speaker...”.

Although the City's existing policy (adopted May 16, 2017) dealing with the subject heading Requests and Petitions of Citizens period does include language that refers to citizens being allowed to speak for “...three minutes for any public hearing item...” it is recommended the City Council adopt the proposed amendment. The adoption of this amendment will more clearly set forth the City's policy in reference to public comments during a public hearing as provided for in Section 160A-81 of the NCGS as well as public comments during the Requests & Petitions of Citizens period.

If adopted, moving forward, there will be two sign-up sheets on the table at the entrance door to the Council Chambers for each regular meeting. One for the Requests and Petitions of Citizens period and one for Public Hearings (if any are scheduled for that meeting).

Staff talked to some other public bodies and confirmed that they too, have established time limits, in reference to public comments being received during a public hearing as well as their own public comments period during their regular meetings. In fact, some places we checked with DO NOT allow a citizen to contribute any of their time to another person but our policy does allow that option.

On June 4, 2018 the Rockingham County Board of Commissioners held a public hearing on their FY 2018-19 budget. Speakers were limited to three minutes each, or a maximum of six minutes if time is yielded from another speaker. This is consistent with the policy that has been in place for Eden since May 16, 2017. In addition, the Rockingham County Board of Commissioners limited the total amount of time allocated to the Public Hearing to sixty minutes, with thirty minutes being allocated to those individuals wishing to speak in support of the budget and thirty minutes being allocated to those individuals wishing to speak in opposition to the budget.

Finally, staff has been asked about the City Council's options if they believe a citizen is disrupting an official meeting and we would note that Section 143-318.17 of the NCGS ***Disruptions of official meetings*** states as follows:

“A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor”.

Please feel free to contact us if you have any questions concerning this proposed policy.



ADMINISTRATIVE POLICIES & PROCEDURES		Subject: Public Comments During Requests & Petitions of Citizens Period & Public Hearings	
Number: APP-36	Revision: 0	Effective Date: June 19, 2018	Page: 1 of 2
Supersedes:	Brad Corcoran, City Manager		

Authority:

This policy was initially adopted by the Eden City Council on May 16, 2017 and was amended by the Eden City Council on June 19, 2018.

Purpose:

Public comments during the Requests and Petitions of Citizens period shall be for the purpose of allowing members of the public to present any matter pertaining to City business or items on the City Council's agenda. **Public comments during Public Hearings shall be for the purpose of allowing members of the public to present any statements in favor of, or opposition to, the item being considered during the public hearing.** ~~This~~ These periods shall not serve as a forum for debate, nor discussion with the City Council.

Policy:

- Any speaker who wishes to speak must sign up to do so before the meeting starts on the appropriate sign-up sheet located at the table outside the entrance to the Council Chambers.
- Remarks shall be addressed directly to the City Council and not to staff, the audience or media.
- The Mayor shall open the public comments during the Requests and Petitions of Citizens Period and any scheduled Public Hearing.
- Any speaker who wishes to speak shall approach the podium and not speak from his/her seat.
- Each speaker shall clearly state his or her name and physical address when he/she reaches the podium.

Any speaker citizen desiring to speak present any matter concerning the services, policies, and affairs of the City of Eden shall be allotted three minutes. Speakers Citizens will be allowed to yield their time, on a specific topic by utilizing another one more attendees time, as long as that individual signed up to speak, prior to the start of the meeting. This would allow no more than a maximum of six minutes per speaker.

The City Clerk will time the speakers and notify the Mayor of their limit.

- The Time Clock will start with three minutes unless yielded time to six minutes.
- When the time remaining reaches one minute you will hear a beep to alert you that your time is about to expire and that you need to wrap up your comments.

Speakers appearing before the City Council will not be allowed to:

- Discuss any matter relating to City personnel
- Campaign for public office
- Promote private business ventures
- Or use language of a personal nature which insults or demeans any person or which, when directed at a public official, is not related to his or her official duties.

A given speaker could, in essence, have three minutes on any eligible topic in the Requests and Petitions of Citizens period, and then could also have three minutes for any public hearing item, but would not be allowed to address the City Council twice during the Requests and Petitions of Citizens period, or for any given public hearing.

The presiding officer reserves the right to limit the amount of time that will be allocated to the Requests and Petitions of Citizens period and/or scheduled Public Hearings.

Disruptions by any person or persons of a public meeting will be subject to action in accordance with G.S. 143-318.17.

The City Council may accept written comments in lieu of oral statements. Written statements can be delivered to the City Manager's Office or mailed to P.O. Box 70, Eden, N.C. 27289.

City Manager's Report – June 2018

Retirement of Ms. Sheralene Thompson, City Clerk

I would like to take this opportunity to recognize and say “thank you” to Ms. Sheralene Thompson our City Clerk. Sheralene came to work for the City nearly 22 years ago on August 5, 1996. She was promoted to the position of Deputy City Clerk on September 21, 2000 and then to the position of City Clerk on May 21, 2008. In addition to her normal duties, Sheralene has been instrumental in her work with our Web Page, Citizen’s Academy, the Eden Youth Council, and as the gatekeeper of the City’s history. For our 50th anniversary she put together the book entitled, *Celebrating 50 Years – Consolidation: 1967-2017*. Her last day of work will be June 14th and her official retirement date will be June 30th. On behalf of the Mayor and City Council, past Mayor’s and members of City Council’s, city staff (present and past), the citizens of Eden, and myself, I would like to say “thank you” to Sheralene for her outstanding service and congratulations on her upcoming retirement. We extend our best wishes for a life full of happiness in her retirement.

2018 Citizens Academy

Applications are now being accepted for the 2018 Citizens Academy. The Academy will be held on consecutive Thursdays from 5:30 to 7:30 p.m., beginning August 16th and running through October 11th. A graduation ceremony will be held on October 16th at the regularly scheduled City Council meeting. The course is open to all individuals 18 years old or older that are city residents or those who live in the city’s extraterritorial jurisdiction, or own a business or property or work in the City of Eden. Interested participants are selected on a first-come basis with the class size being limited to 20 participants. This is an exciting opportunity for residents to increase their knowledge about the workings of local government and for those who have a desire to become more involved in the community. The deadline to be considered for the 2018 session is Tuesday, July 31st. If you know of anyone who may be interested in participating please have them contact Ms. Deanna Hunt, Deputy City Clerk at 336-623-2110, Extension 3020 or email her at dhunt@edennc.us.

Humane Animal Tethering

In response to concerns voiced by members of the animal welfare group, Humane-ity, and other concerned citizens, the members of City Council, working with the Police Department voted to amend our Animal Ordinance on April 17, 2018. The amended ordinance includes a new section under Chapter 3: Section 3-8 Cruel Treatment.

The new section addresses humane animal tethering as well as sanitary and adequate food, water and shelter. Chains and ropes are no longer acceptable. Chains or ropes can tangle up and

prevent the dog from access to food, water and shelter or the dog could possibly become entangled in the rope, chain or surrounding objects and become strangled. Citizens have been allowed six (6) months to come into full compliance with the April 17th changes. The deadline is October 17, 2018. Residents who do not comply will be in violation of the ordinance and subject to the penalties outlined in the ordinance and North Carolina State Law. In the case of a serious violation, the police may seize the animal.

The amended ordinance requires tethered dogs to be attached to a swiveled ground anchor by a coated cable wire at least fifteen (15) feet in length and of sufficient strength to restrain the dog without breaking. Chains, ropes, twine, cords and non-cable wire are not acceptable types of tethers. All tethers must have swivels attached to both ends to prevent twisting. The area should be free of garbage and other debris that can harm the dog. It shall be unlawful to tether a dog in a manner as to cause injury, strangulation or entanglement of the animal on fences, trees, or other manmade or natural obstacles; or to a fixed-point; or that is under four (4) months of age; or that is sick or injured. There should be no fences or objects within the radius of the tether that the dog can get hung upon. The tether must be arranged so as to be free from obstacles that may limit the movable length of the tether.

The tethering ordinance also states that the tether must be attached to a safe and secure harness or collar. Under no circumstances shall the tether be placed directly around the dog's neck. Tethers are never to be used in conjunction with training collars such as choke or pinch style collars and shelter and water must be present and always within reach of a tethered dog. Properly fitted collars will be required.

Examples of Proper Tethering



Interlocal Agreement with Rockingham County – Code Enforcement Fees

Staff has been working with County staff to organize a process whereby the County would include in its property tax bill the city's nuisance fees, housing code and nonresidential

maintenance enforcement fees. We are hopeful that this will assist in collection for the City in these areas. The County has already amended the agreement to include this collection and the City Council will vote on the agreement at its meeting on June 19th. If adopted, collection efforts would start July 1, 2018 and will include any bills accumulated from July 1, 2017 forward. The County has agreed to do this for no additional cost to the City.

Public Safety – It Takes a Community

The Eden Police Department would like to encourage all citizens to play an active role in the safety of our community. The Eden Police Department is committed to its fight against drugs, gangs, opioid abuse, targeted shootings, vandalism and more, but we believe additional community involvement can make a huge difference! We would like your help in identifying, locating and arresting criminals in our quest to make our community a safer place to live, work, go to school, and play.

If you see something, know something or have good reason to suspect something, we would encourage you to call **Crime Stoppers at 336-349-9683**. You should not be afraid to call. Crime Stoppers is a safe and secure way for you to anonymously give information that helps our law enforcement officials make an arrest, close an open case, and open new cases as needed.

In addition, if you and your neighbors are interested in creating a “Neighborhood Watch” community group, the Eden Police Department has the resources and expertise available to assist you in this effort. Just call the Eden Police Department at 336-627-4282 or send an email to Sergeant Sam Shelton, at sshelton@edennc.us.

We believe “It Takes a Community” and we would appreciate your assistance in our fight to eradicate crime and the undesirables from our community. Please help us if you can – and Thank You!

Economic & Tourism Development Department

UNC Rockingham Healthcare

UNC Cancer Care at Rockingham, a Service of UNC Hospitals, opened the week of May 14th here in Eden. Comprehensive care and access to nationally recognized UNC physicians are available on the campus of UNC Rockingham. Dr. Kasibhatla, Dr. Yu, and their professional team are delivering medical and radiation oncology, infusion, patient navigation and treatment that is personalized and close to home.

The UNC Rockingham Nursing Center received a 5-star rating recently and the hospital received an “A” rating from Leapfrog, the only Rockingham County hospital to get that high of a rating.

The hospital is conducting a strategic planning effort that will continue for several months. City officials and community leaders met with System Director of Strategic Planning Brian Hunter and Eden native Hogan Medlin in late May.

¼ Cent Sales Tax for Rockingham Community College

At their June 4, 2018 meeting, The Rockingham County Commissioners approved a resolution to levy an additional one-quarter cent sales and use tax. The process continues in Raleigh and the tax will start being collected later this year.

Walgreens Drug Store

It appears the Eden Rite-Aid will be changed to a Walgreens Drug Store after the merger of the two companies. The entire chain changeover will not be completed until 2020 and 600 underperforming or redundant (Rite Aid and Walgreens stores in close proximity to each other) Rite Aid stores will be closed.

Former Candy Professionals Building on Hwy 14

This building was badly damaged by the 2017 tornado, but is currently being restored.

Papa John’s Center

The owner of the small shopping center next to Cook Out on Van Buren Road is remodeling the exterior of his building to remove the tattered awnings and repaint the structure.

Garden Central Building

This building is currently under renovation having been recently purchased by Katrina Snow. The proposed use of the structure has not been announced yet.

Duke Energy Water Resources Fund Grant

On May 31, 2018, Randy Hunt, Main Street Manager and Mike Dougherty, Director of Economic Development accepted a **\$100,000** Duke Energy Water Resources Fund grant to restore the Draper Landing and to create the Klyce Street Landing on the Dan River. This is the second consecutive **\$100,000** grant the city has received from this fund for water access and trail

projects. Duke Energy has provided more than \$300,000 in grant and other funding to the City and Eden Downtown Development Corporation since 2014 to establish trails, enhance the Smith River Greenway and create/restore river access points.

Eden was one of only 16 communities selected out of more than 50 that submitted letters of inquiry for this current grant cycle. Duke Energy has allocated \$8.5 of the \$10 million Duke Energy Water Resources Fund it established in 2014 to assist communities with their river stewardship and beautification programs.

Eden Economic Development Department Grants and other funding received since 2011

Eden city staff members are always seeking grant opportunities to save taxpayer money for projects. The list below details the **\$6,093,076 in grants** received by our Economic Development Department since 2011:

- \$ 731,000 Golden Leaf Foundation for Berry Hill Regional Mega Park sewer line
- \$ 209,894 Duke Energy contribution to defray marketing expenses after the coal ash spill
- \$ 25,000 Duke Energy contribution in lieu of Rockingham County Community Foundation grant
- \$ 25,000 Rockingham County Community Foundation grant for Grogan Park Trail
- \$ 5,000 Reidsville Area Foundation grant for Grogan Park
- \$ 15,500 Rockingham County Community Foundation grant for bike racks
- \$ 16,931 Rockingham County Community Foundation grant for Smith River Greenway parking lot extension
- \$1,800,000 NC Drinking Water Resources Fund grant for Berry Hill Regional Mega Park water line
- \$ 100,000 Duke Energy Water Resources Fund grant for the Matrimony Creek Nature Trail
- \$ 24,975 Rockingham County Community Foundation grant for Freedom Park Trail
- \$2,000,000 EDA grant for Berry Hill Regional Mega Park water line
- \$ 100,000 Duke Energy Water Resources Fund grant to restore/install river access points
- \$ 997,000 Rural Infrastructure Authority grant for New Street Sewer line upgrade
- \$ 42,776 Kate B. Reynolds Charitable Trust grant for Get Fit Rockingham

Get Fit Rockingham

This expanded program received a **\$42,776** Kate B. Reynold’s Charitable Trust grant to fund the 2018 and 2019 programs including Eden, Madison/Mayodan, Reidsville and Stoneville. The program kick-off took place on Saturday, June 2nd. The City of Eden took the lead on this countywide program and initiated the grant. Free t-shirts, pamphlets, and tracking cards are available at the Eden Chamber of Commerce office for anyone interested in participating.

Branding Study

The Branding Study is complete and we have received all of the deliverables. Implementation will be made as new materials need branding. An official roll out to the community will be planned in conjunction with the Eden Chamber Coffee that will be hosted by the City of Eden in Grogan Park beginning at 8:00 a.m. on Tuesday, July 10th.

Bridge Street Parking Lot

Grading appears to be complete. Grading equipment is still onsite waiting for the removal of the back walls at 620 Washington Street. The contractor will begin paving when the debris is removed. The large abandoned tire has been removed. The owner of the warehouse at the back of the lot has purchased white metal siding to be placed at a later date. He mentioned the warehouse could be purchased. Staff has conveyed the availability of the warehouse to the developer building the micro-brewery. The poison oak that covers the wall that separates the Emerine building and the alley has been sprayed.

Rehabilitation of 622 Washington Street

Wright and Wray crews started work last week. They have removed second story windows and exposed a beam running between the first and second story. Scaffolding has been erected in front of the building and caution tape has been put into place. The crews are removing material at the rear of the building. Work on this project is expected to conclude by the middle of August 2018.

Fieldcrest Public Space

An earthen ramp has been shaped to allow heavy equipment access inside the structure. Block has been delivered and set inside near the back wall. The block construction has started and a water proofer contractor is expected to begin work at any time.

NC Main Street

NC Main Street director Liz Parham met with city staff and Mr. Glenn Denny, president of the EDDI on May 24th. They reviewed our annual report card, signed the required annual agreement and toured the Main Street areas of Eden.

Cars and Coffee

The spring kick off for Cars and Coffee was Saturday, May 26th at Family Video. It is scheduled for the last Saturday each month through September.

Formal Ware Shop

City staff has met with owners of multiple formal ware shops. One owner seemed particularly interested in visiting Eden for a possible expansion/location.

Boulevard Merchants

The Boulevard Merchants are planning a car show and crab boil July 14th from 11:00 a.m.-1:00 p.m. They are also in the process of fabricating planters.

Shaggin' On Fieldcrest

One of our favorite events of the year is coming up on Saturday, July 21st in Downtown Draper along Fieldcrest Road. Shaggin' on Fieldcrest will once again feature Jim Quick and Coastline! The event runs from 7:00 p.m. to 10:00 p.m. and has FREE Admission. Food and beverages will be available for purchase on site.

RiverFest

RiverFest is one of the largest events in Rockingham County and will again take place in beautiful Downtown Eden on September 14th & 15th. The award winning event will feature two stages of live music, fantastic food & beverages, river excursions, over 100 artisans & crafters, trick roper, beer garden, amusements and so much more! We would like to invite all artisans, crafters and civic groups to submit your applications. They can be found on www.ExploreEdenNC.com.

Independence Day Events

Eden is definitely the place to be on JULY 4th!! Start your morning with the 23rd Annual July 4th Fun Parade at 9:30 a.m. Meet in the parking lot of Fair Funeral Home at 9:00 a.m. The route is through the neighborhood and features decorated bikes, wagons, strollers, golf carts, homemade floats, and several other fun entries! Next take a float on the Smith or the Dan River to cool off! We would love to see lots of tubes, kayaks and canoes. Plan to take all of your friends and family for a slow paced and fun trip down one of our beautiful rivers. Then end your day and evening at the Kiwanis Ole Fashioned Fourth Celebration on the grounds of Morehead High School that will feature three live bands, delicious food and treats, amusements and of course a top notch fireworks display. Gates open at 2:00 p.m. and fireworks will begin at 10:00 p.m.

July Chamber Coffee

The City of Eden will be hosting the July Eden Chamber of Commerce monthly coffee out in Grogan Park on Tuesday, July 10th beginning at 8:00 a.m. Come and enjoy your fellow Chamber members and see and hear all the exciting things going on in our beautiful city!

Text Messaging

Make sure you are in the know! Text the keyword EDENNC to 51660 and stay up to date on meetings, events and opportunities for our citizens.

“A Few Minutes with The Mayor”

Tune in to WGSR Star News the last Thursday of each month at 6:15 p.m. and spend 15 minutes with Eden’s Mayor, Neville Hall.

Economic Development Infomercial

We are beginning work on our next infomercial that will feature Rivers, Trails & Parks! Also, our next 5 “Did You Know” videos will be coming soon! Included below is a link to our new Economic Development Infomercial:

<https://youtu.be/lrd7uCDBkHI>

We have an e-newsletter!

You can get information about upcoming local events by email through our monthly Explore Downtown newsletter. If you want to subscribe, please send your email address to godowntown@edennc.us.

2018 Major Event Dates

Mark your calendars now! We have a fun line-up of 6 major events slated to take place in 2018. They are the following:

- July 21 Shaggin’ on Fieldcrest
- August 9 Grown & Gathered
- August 25 Touch-A-Truck
- Sept. 14 & 15 RiverFest

Watch www.ExploreEdenNC.com and our Explore Eden Facebook page for other small events such as “Movies Under the Stars”, Downtown Events and so much more!

Facebook

Please join our Explore Eden Facebook page to stay up to date on all the exciting things happening in Eden!

Engineering Department

Street Resurfacing Projects - Update

Waugh Asphalt, Inc. completed the remaining work on the FY 2017-18 Street Resurfacing Contract No. 3 on Thursday, May 10th. The total cost of the work completed was \$328,779.69.

The Eden City Council awarded the FY 2018-19 Street Resurfacing Contract No. 1 to Waugh Asphalt, Inc. on May 15, 2018. Various sections of the following streets are scheduled to be resurfaced: Cedar Street, Haled Street, Price Street, West Avenue, Early Avenue, Ayden Road, Kendall Street, Spring Street, Sunset Drive, Arbor Lane, Oak Ridge Drive, Oleander Drive, Carolina Avenue and May Street. This contract is scheduled to start construction around July 16th. The completion date for this project is August 31st. The estimated cost of the project is approximately \$488,000.00.

Waterline Replacement Projects Update

Workers from Sam W. Smith, Inc. completed switching customers along Sunset Drive to the new water main on May 25th. Sections of the 2" galvanized line were abandoned on May 31st at the intersection of Sunset and Conover during a planned water outage. An unexpected shutdown was required the next day while trying to cut and plug the 2" galvanized line at Sunset and Knollwood. The patching crew completed repairs to pavement and driveway cuts on June 4th.

Workers unloaded a shipment of 6-inch diameter ductile iron pipe and other items on Jackson Street on June 5th. A wet tap was made on the 16" water main near the off ramp the next day. Through June 12th about 260 feet of water main had been installed, stopping just south of a storm drain crossing.

Another crew from Sam W. Smith, Inc. is scheduled to start on S. Byrd Street on June 18th to install a new water main between South Avenue and Stegall Street.

Finance & Human Resources Department

Increase in Delinquent Payment Penalty for Delinquent Water & Sewer Accounts

Effective July 1, 2018 the City of Eden will be increasing the delinquent payment penalty for delinquent water and sewer accounts from \$25.00 to \$40.00. Currently Water and Sewer customers have 20 days to pay their water bill. A \$10.00 late fee is added to accounts that are unpaid by the due date. If the account is still delinquent 10 days after the due date, we currently charge a \$25.00 delinquent payment penalty (increasing to \$40.00 effective July 1, 2018). We

also pull or lock water meters, if the account is still delinquent 10 more days after the cutoff date and there is another \$25.00 fee charged to reestablish service. Due to the increase in delinquent accounts, effective July 1, 2018 the Billing & Collections Division will be applying a delinquent payment penalty of \$40.00 (instead of \$25.00) directly to the account when the cut off list is generated and \$25.00 directly to the account when the pull/lock meter lists are generated. Water and Sewer customers must pay their delinquent bill by 4:30 on the day prior to cutoff. A reminder notice will continue to be mailed out after the due date.

The Finance Department offers several convenient ways for you to pay many of your city bills, providing you with new levels of convenience, cash management and benefits from credit card reward programs along with providing a safe, secure and proven way to reduce paperwork, speed transactions and eliminate errors.

- Option I: Electronic payments for water bills, recreation payments and other miscellaneous payments using all major credit and debit cards, via the Internet at www.edennc.us
- Option II: MasterCard, Visa, and debit cards at the counter or MasterCard and Visa cards by telephone (623-2110, option 1)
- Option III: Automatic bank draft - customers who prefer to pay by bank draft must come to the Finance Department to set up their account
- Option IV: Payment Drop Box is located in front of City Hall. Just drive up, fill out the envelope and insert your bill and payment. Finance Department personnel will be checking the box at 8:00 a.m. and 4:30 p.m. each business day to collect the payments.
- Note: The City of Eden has no connection with DOXO.com.

We hope you will take the time to consider each of these payment options and hopefully one will work for you. The city does not charge additional fees for these payment types. Our employees are eager to provide both service and information to those who request it. If you do not find the information you seek within our website, please stop by the Finance Department at City Hall or call 623-2110, option 1 for a personal response to your inquiry.

Information Technology Department

Effectively Erasing Files

When selling or recycling your old computer, or tossing out an old CD or DVD, naturally you make sure you've copied all of your files over to the new computer or new media. You've also probably tried to delete your personal information so that other people aren't able to access it. However, formatting the drive or deleting files does very little to prevent those files from being resurrected. There are additional measures that need to be taken to ensure your data is well and truly erased.

What are the risks?

Think of the information you have saved on your computer. Is there banking or credit card account information? Tax returns? Passwords? Medical or other personal data? Personal photos? Sensitive information about your business or employer? How much would someone be able to find out about you or your company by looking through your computer files? Without properly erasing the data on those disks or drives, you could be handing over all the information a criminal will need to steal your identity.

Can you erase files by reformatting?

No, not really. When you reformat a hard drive, USB drive, or CD/DVD, all the computer does is mark all of the areas where data is stored as writeable. Since the computer sees those areas as writeable, it shows them as empty while the actual data has not been erased. Unless the areas on the media you've formatted is overwritten with new data, those files can be resurrected with freely available tools such as PhotoRec.

How can you be sure that your information is completely erased?

Most shredders, even ones designed for home use, are capable of shredding CD/DVD media. If yours is not, look for free shredding events in your area. State Employees Credit Union recently sponsored a Shred Day at RCC Whitcomb Student Center. Another method is to use a pair of heavy scissors to cut the disc in half. We do not recommend trying to break the disc by hand. This often produces sharp shards and flying debris. For USB, SSD, and traditional hard drives, there are numerous free and paid programs available. The IT Department recommends Darik's Boot and Nuke which is available for free from Source Forge here:

<https://sourceforge.net/projects/dban/>

When choosing a drive erase program, the United States Computer Emergency Readiness Team (www.us-cert.gov) recommends to use software that supports the following features:

- **"Secure Erase" is performed** - Secure Erase is a standard in modern hard drives. If you select a program that runs the Secure Erase command, it will erase data by overwriting all areas of the hard drive, even areas that are not being used.
- **Data is written multiple times** - It is important to make sure that not only is the information erased, but new data is written over it. By adding multiple layers of data, the program makes it difficult for an attacker to "peel away" the new layer. Three to seven passes are fairly standard and should be sufficient.
- **Random data is used** - Using random data instead of easily identifiable patterns makes it harder for attackers to determine the pattern and discover the original information underneath.
- **Zeros are used in the final layer** - Regardless of how many times the program overwrites the data, look for programs that use all zeros in the last layer. This adds an additional level of security.

(The bulk of this information was sourced from Security Tip (ST05-011) from US-CERT at <https://www.us-cert.gov/ncas/tips/ST05-011>)

Municipal Services Department

Recycling Containers – Drop Port Sites

Staff is examining the feasibility of restructuring and/or replacing the drop port containers at the six recycling drop port sites to better streamline recycling operations.

Klyce Street River Access and Draper Landing River Access

The City of Eden has been awarded a \$100,000 Duke Energy Water Resources Fund Grant for the development of a new river access at the Klyce Street and for improvements to the Draper Landing river access. We are currently in the process of surveying the property at Klyce Street in preparation for this project and are currently making arrangements to replace the steps at the Draper Landing river access.

Parks & Recreation Department

Community Accents Program & Parks & Recreation Radio Program

Staff participated in the Community Accents Program with WLOE (Wonderful Land of Eden) radio on June 13th and will be participating in the July program as well. In addition, staff participated in the Parks & Recreation Radio Program with WLOE on June 8th and will be

participating in the June 27th program as well. We remain involved in these community outreach efforts in an effort to update residents about the programs being offered by the Department.

North Carolina Dixie Youth Baseball Ozone State Tournament

We will be sponsoring the North Carolina Dixie Youth Baseball Ozone State Tournament at Freedom Park from July 13 -19, 2018.

Opening of Mill Avenue Pool

The Mill Avenue Pool will open for the summer season on May 26, 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Summer Day Camp Program

The Summer Day Camp Program will begin on June 5th and run through August 17th. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Concert in the Park Series & Cruise In

A Concert in the Park/Cruise in was held at Freedom Park on May 26th. The next one will take place on June 30th at 5:30 p.m. at Freedom Park. These events will be held on the last Saturday of each month through October 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Be Healthy Rockingham County

Staff continues to be involved with Be Healthy Rockingham. They attended the Be Healthy Rockingham meeting on May 23rd and will attend the next meeting in June.

Matrimony Creek Greenway Project - Update

The Matrimony Creek Greenway Project is moving forward. The Street Division continues to work on installing stone, gravel, and granite dust for the nature trail. This will continue over the next several weeks, and the project is on schedule to be completed by June 30th. The Contractor for the restrooms has been busy and is on schedule to be completed by June 30th. A ribbon cutting will be planned to officially “open” this new greenway for public use at some point in July.

Freedom Park Dog Park - Update

The Freedom Park Dog Park opened to the public on April 23rd and a ribbon cutting for this new facility took place at the Dog Park on Saturday, May 12th at 11:00 a.m. Anyone wishing to use the Freedom Park Dog Park will need to fill out an application and get a user permit for each dog that uses the Park. This is to ensure that all dogs are vaccinated and to ensure the users are aware of all rules. This project is a part of the *Positively Eden* strategic plan. Listed below are the rules that apply to the Freedom Park Dog Park. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Freedom Park Dog Park Rules

**FREEDOM PARK DOG PARK
NOTICE TO ALL PARK USERS:**

This is a designated dog recreation area. You will encounter dogs off-leash.

Users of this park do so at their own risk. The City of Eden shall not be liable for any injury or damage caused by any dog in the park.

All first time users must register at the City of Eden Parks & Recreation Department.

Office hours are Monday – Friday from 8:00am to 5:00pm.

Dog owners are legally & financially responsible for their dog’s behavior. Violations of these rules can result in permanent loss of park privileges.

**PARK HOURS
SUN UP TO SUN DOWN**

DOG PARK RULES



- Freedom Park Dog Park is designated as a “Dog Friendly” park. Upon entering you agree to abide by the park rules.
 - Dogs must be within voice range and under owner’s control at all times.
- Aggressive dogs are prohibited from this park and dogs exhibiting aggressive behavior must be removed from the park immediately.
 - Female dogs in heat are prohibited from the park.
 - Children under 16 must be accompanied by an adult.
 - Maximum of two dogs per handler.
 - Owners must dispose of waste properly in the designated on-site containers.
 - No food, drinks or glass containers in training area.
 - No animals other than dogs shall be permitted in the area.
 - Smoking, alcoholic beverages and food are not permitted within the fenced areas.
 - No prong, pinch, spiked or choke collars.
 - Dogs must be leashed when entering and leaving the park.



- Dogs must wear I.D. and per state law (NCGS 130A-190) must wear rabies tag at all times.
- All dog bites must be reported (NCGS 130A-196). If a bite occurs, give your name and phone number to the other dog's owner. For non-emergency assistance call 336-623-9755.

FOR ALL EMERGENCIES CALL 9-1-1

- For questions or to report a problem with the facility, please call Eden Parks & Recreation at 336-623-2110 option #3. Office hours are Monday – Friday 8:00am to 5:00pm.

Freedom Park Nature Trail Improvements/RV Pads - Update

The Freedom Park Nature Trail Improvements and RV Pads were opened to the public on April 23rd and a ribbon cutting for this new facility took place at the Dog Park on Saturday, May 12th at 11:00 a.m. Anyone wishing to use the Freedom Park RV Pads will need to fill out an application and pay a rental fee for this use. There are 10 RV Pads with water, sewer, and electrical hook-ups. The cost is \$25 per night for City residents and \$40 per night for Non-City residents. The Nature Trail is open Monday – Sunday from sun up to sun down. Freedom Park is an alcohol free and smoke free facility. Listed below are the rules that apply to the Freedom Park RV Pad Rentals. This project was made possible thanks to a \$25,000 Rockingham Community Foundation Grant. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

FREEDOM PARK RV PAD RULES

- ALL CAMPERS MUST CHECK-IN. Check-in and check-out time is 3:00 p.m.
- Site Stay Allowances-Daily Sites- Stay for 10 days, leave campground for 15 days.
- NO ALCOHOL is allowed on the premises; any violation will result in suspension and/or police/ranger/camp host involvement.
- The person(s) registered for the campsite must be 18 and older and present during the nights. Adults should be present with anyone under 18 staying on the site.
- Visitors should not be left alone or in charge of the campsite.
- All visitors must leave the park at 10:00 p.m. NOTE!! Campers must let their visitors out of the front gate when it is secured.
- Camping is only permitted on the designated campsite assigned to you, and you must camp in the designated area on your site. If you are not sure about whether you are on the correct designated campsite or area, please contact the camp host or a park staff.
- No more than 2 vehicles will be allowed on a campsite. Use of vacant campsites to park vehicles on is prohibited. If you have more than two vehicles you will be ticketed by the police or ranger. Other vehicles are to be parked in designated parking lots throughout the park; normally this does not include the grass.

- The park gate will be closed during the designated closing time of the park. Campers must use the combination gate access code that was provided to them to leave and enter when the gate is closed.
- “Quiet Time” begins at 10:00 p.m. and should be observed by ALL campers.
- After 10:00 p.m., there is to be no bicycling or golf cart riding. Children, under the age of 16, must be escorted to any other areas of the park/camping area by an adult. Small flashlights should be used for guidance.
- No loud music at any time will be tolerated.
- No one under the age of 16 may drive a golf cart. Golf carts should be electric. In addition, no ATV’s are authorized.
- Pets are not to be left outside unattended at any time and **MUST BE ON A LEASH.**
- **NO PLASTIC OR INFLATABLE POOLS ARE ALLOWED.**
- **PLEASE MAINTAIN A NEAT/CLEAN CAMPSITE. DON’T LEAVE FOOD OR TRASH OUT, NO CLOTHES LINES, AND DON’T LEAVE ITEMS LYING AROUND THAT CAN BE STOLEN. CITY OF EDEN IS NOT RESPONSIBLE FOR DAMAGED OR STOLEN PROPERTY, SO SECURE ALL BELONGINGS.**
- The Parks & Recreation Supervisor has the authority to contact the authorities if needed to maintain an orderly camping area.

***NO REFUND WILL BE GIVEN FOR ANYONE WHOM VIOLATES A RULE OR HAS BEEN EVICTED FROM THEIR CAMPSITE. ALL REFUNDS MUST BE GRANTED BY THE PARKS & RECREATION SUPERVISOR OR DESIGNEE.**

Planning & Inspections Department

Collections – Previous & Proposed

Monthly statements were mailed to all property owners having an outstanding balance due to the City of Eden. In addition, we will follow-up on any title transfers or foreclosures. \$550.00 has been received during the past month for outstanding code enforcement actions.

Code Enforcement – Previous & Proposed

84 notices have been mailed by certified mail and first class mail for code violations since my last report. These included 69 for high grass, 4 for junk, 2 for zoning violations and 9 for housing code violations.

Abatements

Since my last report the following structures have been abated:

1238 Irving
1254 Irving
910 First Street
819 Bridge

The assistance of the Eden Fire Department in some of our abatement efforts is invaluable. They have saved the City thousands of dollars over the years by burning structures as training exercises that are suitable for burning as opposed to paying a contractor to demolish the structures.

Stadium Drive Sidewalk Project – Partnership with NCDOT

We have received information from the North Carolina Department of Transportation (NCDOT) that they are going to fund the sidewalk project along Stadium Drive from Pierce Street to Edgewood Road. During the budget process the City agreed to a 20% match of \$ 98,600 with NCDOT providing the remainder of the necessary funding in the amount of \$394,400. It has not yet been determined whether the City or NCDOT will administer this project but it is anticipated that this will be completed during the course of FY 2017-18.

CDBG Housing Grant

City staff is meeting with Piedmont Triad Regional Council (PTRC) staff regarding the current cycle of funding for small cities. This will be the first time in several years that non-entitlement cities and counties have been able to apply for housing funding. The application is due in September and the first public hearing is to be held in either July or August. The first of these public hearings is to get the City Council's permission to apply for the grant. There are no required matching funds from the city. We will be eligible for \$750,000 in funding. At this time, we intend to apply for a scattered site program.

Tree Board

The Tree Board met on May 21st and discussed planting a tree at the Draper (corner) park. The board chose an Oklahoma redbud. The board also voted to plant a tree at the RV Park at Freedom Park to provide some shade. In addition, the board considered a request from the Salvation Army on Kings Highway to remove some trees in the right-of-way which are obstructing the view of the store. The board approved this request and city staff will be coordinating this effort with NCDOT since this is their right-of-way (ROW).

Spray Cotton Mill Complex Rehabilitation Project

Ms. Kelly Stultz – Director of Planning and Inspections, Mr. Mike Dougherty – Director of Economic Development, and Mr. Randy Hunt – Main Street Manager met with Mr. Fasil Khan, owner of the Spray Cotton Mill Complex. He told us that financing had been hard to procure and that two other projects with significant local government participation had arisen. He says that he is not giving up on our project nor is he selling the property. However, he indicated that he would be seeking funding assistance either from the City of Eden or outside participants in order to proceed.

Community Appearance Commission

The Community Appearance Commission met on June 5th. The Commission awarded their monthly appearance award to Food Lion on Meadow for their store upgrades and the new parking lot improvements. There was discussion about trying to plan a community-wide cleanup sometime in the fall, when the weather is cooler. We hope to get some corporate support for this initiative. Information was shared with the Commission members about the community development block grant program. The Commission also discussed issues with parking lots in disrepair at Kingsway Plaza and the Mall. They discussed the feasibility of asking the City Council to adopt an ordinance that would require these property owners to maintain their parking lots to a minimum standard. City staff will be checking with other municipalities to see how they handle this issue, and if there is something we can do to improve this situation.

Commission member Michael Hutchinson brought in pictures of areas including sidewalks (Draper area) and park areas including the Draper Landing and the Greenway which are overgrown. He underscored the importance of making sure these areas “shine” if the city is going to promote our rivers and parks. The Commission members agreed. The commission discussed issues with limited city staff manpower and intend to try and come up with some ideas to remedy this problem. Several Commission members stated they would be willing to volunteer and work with city staff to try and improve the aesthetics of these areas.

Police Department

The Eden Police Department is in the process of hiring Officer Eric Gann. His projected hire date will be in July. We have advertised for a full-time position to replace Lieutenant Richie Jeffries and have started receiving applications. Lieutenant Jeffries’ retirement date will be July 1st. We would like to congratulate Richie on his upcoming retirement and want to thank him for his 25 years of service to the citizens of Eden.

Effective June 4th, Police Officer IV John Price resigned from the Eden Police Department to accept a job offer from Sheriff Terry Johnson in Alamance County. We wish John the best of luck on his new position and thank him for his 20+ years of service to the citizens of Eden.

On June 26th, Chief Light will participate in an Opioid Panel Discussion hosted by Layne's Pharmacy. Also on the panel will be, Artie Light (Daymark Recovery Services) and a pharmacist from Cardinal Innovations. This panel will answer questions from the audience concerning opioid abuse in our county.

On June 13th, Captain John Edwards, Detective Bill Wade and Detective Sam Reid will be attending a Ruger Armorer class being held at the Mayodan Police Department. This is free training and will benefit our department when we receive the Ruger handguns once grant funds have been released to purchase them.

On July 4th, the Eden Police Department will have 15 additional officers working the 4th of July Fun Celebration at the Morehead High School football stadium. These officers will work throughout the day. With other municipalities having their fireworks on other days, we anticipate a large turnout for this event.

Public Utilities Department

Lead and Copper Testing

In 2014 the City of Eden Water Filtration Plant began the construction of a chloramine facility as a method to lower Total Trihalomethane (TTHM) in the distribution system. TTHMs are "disinfection byproducts" that are regulated by the EPA in public drinking water supplies. The federal limit for TTHMs is 80 parts per billion. When source water with bromide is disinfected with chlorine during the drinking water treatment process, it can contribute to the formation of TTHMs. Even though the City of Eden has not been in violation of the TTHM limit the levels were increasing and research was performed on ways to reduce the TTHMs. Once the chloramines were determined to be a cost effective method for lowering the TTHMs notification was given to the State of North Carolina regarding the treatment change. The State of North Carolina's Lead and Copper Rule Manager must review and approve a long-term change in water treatment before it is implemented and the system's compliance monitoring schedule may need to be adjusted. Prior to the implementation of the chloramine process the City of Eden's Water Filtration Plant had been granted reduced monitoring which requires that samples from pre-determined locations be sampled every 3 years. The determination of these locations must fit into specific guidelines:

Tier 1 sampling sites consist of single family structures that:

- Contain copper pipes with lead solder that was installed January 1, 1983 through December 31, 1985; and/or
- Contain lead pipe or are served by a lead service line (any age structure).

Tier 2 sampling sites consist of buildings, including multi-family residences that:

- Contain copper pipes with lead solder that was installed January 1, 1983 through December 31, 1985; and/or
- Contain lead pipe or are served by a lead service line (any age structure).

Tier 3 sampling sites consist of single family structures that contain copper pipes with lead solder installed before 1983.

The City of Eden switched from chlorine to chloramines as the primary disinfectant of the distribution system on August 14, 2017. We were then placed on standard monitoring which requires 60 samples every six months. The first set of samples were collected in October 2017 and a second set of samples were collected in March 2018. There were no action level exceedances for lead or copper in the 90th percentile which qualified the City of Eden Water Filtration Plant, once again, for reduced monitoring.

I would like to personally thank the lead and copper customers for their participation. Without their help we could not have made the determination that the system is still a healthy system and still in compliance with the rules and regulation set by the State of North Carolina. I would also like to thank Mr. Terry Shelton, Director of Public Utilities, Ms. Dena Spencer-Reid, Water Plant Superintendent, Ms. Melanie Clark, Chief Water Plant Operator and the rest of the Water Plant staff for their efforts. Qualifying for reduced monitoring will save the taxpayers money in terms of sampling costs.

EPA Administrative Order on Consent (AOC) and Mandatory Projects to Stop Sanitary Sewer Overflows – Update

The City of Eden is mandated to stop all Sanitary Sewer Overflows (SSOs) to be in compliance within five years with the Administrative Order on Consent (AOC) issued in April of 2017 by the Environmental Protection Agency (EPA). The City of Eden developed a Remediation Plan to rehabilitate our aging sewer collection system that was approved by the EPA to stop SSOs. We have been awarded funding of \$31,666,000 towards the total project cost of \$33,725,000 that this Remediation Plan will cost to complete in the next few years. The majority of the funding will come the Division of Water Infrastructure of the North Carolina Department

of Environment and Natural Resources. This project is funded with a \$16,666,000 principle forgiveness grant, a \$15,000,000 zero percent interest loan and \$2,059,000 in pay-as-you-go funds from the City of Eden. This undertaking is a massive project that will see sewer line improvements in virtually every corner of the City. The Water Infrastructure Section of North Carolina Department of Environment and Natural Resources approved our Engineering Report for this work on April 9, 2018, clearing the way for the submittal of design plans and bid specifications. Engineering design work on the EPA AOC Remediation Plan projects is now 50 to 90 percent complete on most projects in the plan. The complete design plans and bid specification package will be submitted to Water Infrastructure on or before October 1, 2018. The construction work on these projects will primarily be replacement and relining of existing sewer mains and rehabilitation and improvement of some of our older pump stations. The first projects of this plan are expected to be bid and awarded by January of 2019. Over the next three years there will be a lot of construction all around the City, we ask in advance for your patience due to any inconvenience that this work may cause you. All projects of this plan are due to be completed by April of 2022.

CITY OF EDEN, N. C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, May 15, 2018 at 6:00 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	Neville Hall
Council Members:	Bernie Moore
	Jim Burnette
	Angela Hampton
	Jerry Epps
	Darryl Carter
	Jerry Ellis
	Sylvia Grogan
City Manager:	Brad Corcoran
City Clerk:	Sheralene Thompson
City Attorney:	Erin Gilley
Deputy City Clerk:	Deanna Hunt

Representatives from Departments:

News Media:	Justyn Melrose, Rockingham Now
	Robin Sawyers, Rockingham Update

MEETING CONVENED:

Mayor Hall called the regular meeting of the Eden City Council to order and welcomed those in attendance. He explained that the Council meets the third Tuesday of each month at 6:00 p.m. and works from a prepared agenda; however, time would be set aside for business not on the printed agenda.

Mayor Hall asked Ms. Robin Sawyers of Rockingham Update to explain the service the company would be providing for the City.

Ms. Sawyers said Rockingham Update would be videotaping each monthly council meeting and it would be available to view on RCC's channel (Spectrum channel 2), Youtube, Facebook, the Rockingham Update website, and the City's website. It would also be on their newly formed TV station which could be viewed at www.rockinghamupdate.tv. Audio (podcast) versions would also be produced and distributed. The audio versions would be available on iHeartRadio and more information on that would be forthcoming. She and her husband, Mr. Roy Sawyers, were thankful for the opportunity to inform the citizens on behalf of the Council. They looked forward to working with the Council going forward.

Mayor Hall thanked Mr. and Ms. Sawyers. It was a great opportunity for people who could not come in person to the meeting.

Mayor Hall wanted to recognize the citizens of Eden for being incredible and compassionate. He had experienced that during a recent health situation. People reached out and he was glad to be from a city that cared for each other like they did.

INVOCATION:

Rev. Sue Anne Morris, of First United Methodist Church, gave the invocation followed by the Pledge of Allegiance led by students from Douglass Elementary School.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

RECOGNITIONS AND PROCLAMATIONS:

a. Recognition - Railroad Café

Mayor Hall called on Main Street Manager Mr. Randy Hunt.

Mr. Hunt called Ms. Wendy Wood forward. He said the Railroad Café was opened by Mr. Bill Wood in 1957 in its current location and was passed down to his son Mr. Homer Wood, who died in 2016, but not before he passed it down to his daughter Ms. Wood in 2014. Ms. Wood’s daughter was the fourth generation to work there. On June 25, 2017, the Railroad Café had celebrated its 60th anniversary.

Ms. Wood thanked everyone for their support, she saw a lot of her customers in the audience. She was going to try to keep the tradition going. It was an honor and her daddy would be proud.

b. Proclamation – Public Works Week

Mayor Hall asked Municipal Services Director Mr. Paul Dishmon to come forward. Mayor Hall said the public works staff were the ones behind the scenes who kept the City running. They appreciated everything that staff did. He asked anyone in the room in public works to stand for recognition.

PROCLAMATION RECOGNIZING NATIONAL PUBLIC WORKS WEEK MAY 20-26, 2018

WHEREAS, Public Works services provided in our community are an integral part of our citizens’ everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collections; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people’s understanding of the importance of the work they perform; and

WHEREAS, we join American Public Works Association, the Governor’s Office of the State of North Carolina and other interested agencies and organizations in recognizing the contributions of public works professionals to the health, safety and welfare of the City of Eden, the State of North Carolina and our nation;

NOW THEREFORE, I, Mayor Neville Hall, do hereby proclaim May 20-26, 2018 as:

“NATIONAL PUBLIC WORKS WEEK”

This the 15th day of May 2018.

Neville Hall, Mayor

Attest:

Sheralene S. Thompson, City Clerk

c. Proclamation – Arbor Day

Mayor Hall read the proclamation.

2018 ARBOR DAY PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees, and

May 15, 2018

City of Eden, N.C.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, the City of Eden has been named a Tree City USA community by the National Arbor Day Foundation for the 24th year, and

NOW, THEREFORE, I, Neville A. Hall, Mayor of the City of Eden, do hereby proclaim Friday, May 18, 2018 as Arbor Day in the City of Eden, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands, and to plant trees to promote the well-being of this and future generations.

This the 15th day of May 2018.

Neville Hall, Mayor

Attest:

Sheralene S. Thompson, City Clerk

d. Recognition & Presentation – Eden Youth Council’s Elementary School Kickball Tournament

Mayor Hall called on Council Member Burnette.

Council Member Burnette said it was the third year the Eden Youth Council had sponsored the tournament and they could not have done it without the help of Parks and Recreation Director Johnny Farmer and his department. All four Eden elementary schools participated with at least one team from grades three through five. The children had a great time. There was a \$5 entry fee per student and in the past, the money had gone toward the winning team’s PE department. This year, when the tournament presentation was given to the county’s principals, they suggested, and the Youth Council approved, that the money raised go instead to the schools hit by the tornado in Guilford County. Council Member Burnette asked the Eden Youth Council members and the winning team to come forward. He introduced Eden Youth Council Vice Chair Cody Dunn who presented the winning trophy.

Mayor Hall noted that it was National Police Officer’s Week. Eden had one of the best police forces in the state or country. He just wanted to say thank you for putting their lives on their line.

SET MEETING AGENDA:

A motion was made by Council Member Ellis to set the meeting agenda. Council Member Carter seconded the motion. All members voted in favor of the motion.

PUBLIC HEARINGS:

- a. Consideration and adoption of the FY 2018-19 Budget Ordinance.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

Mayor Hall declared the public hearing open and called on City Manager Mr. Brad Corcoran.

Mr. Corcoran said the combined budgets for the following year equaled \$33,332,200, an increase of \$78,400, or approximately 0.24 percent when compared to the current combined budgets of \$33,253,800. The budget as submitted did not increase the current tax rate, the water and sewer rates, the residential solid waste fee or the motor vehicle license fee. The proposed budget was distributed to the Mayor and members of Council on Monday, April 9 and a budget work session, open to the public, was held April 17. A copy of the entire budget document had been on display at City Hall and available to the public for inspection since April 9 as stated on the first page of the budget message as well as the monthly city manager's report for both April and May. The public hearing on the spending plan had been advertised and the accompanying budget ordinance had been prepared by the Finance Department. It was included in the agenda materials for the Council's full consideration at the conclusion of the public hearing.

Council Member Burnette said he spent about two hours with Mr. Corcoran discussing the budget. Mr. Corcoran had answered all his questions. He was very pleased with Mr. Corcoran's clarifications on the items he had questions about.

Mayor Hall said it went back to the budget retreat where they started the process. Everyone was hands on involved in it through the budget workshop. Council members were in and out from time to time seeking more information. It was a fluid process.

Mayor Hall asked if anyone wanted to speak in favor or against the budget ordinance.

Mr. Jim Bollengier, 111 N. Hamilton St., wanted to speak against. He said he did not believe the three-minute rule (to address Council) applied to the public hearing, according to N.C. general statutes.

City Attorney Ms. Erin Gilley said there was not a general statute that applied to it but there was a City policy.

Mr. Bollengier said N.C. General Statute 159 did apply and he could cite the section if asked. There were no time limits established in that general statute for opposition to anything on the budget. First, he wanted to start off with a disclaimer that several of the questions he would bring up were addressed in an email to several of the staff and to his ward representative. Each of those were met with negative responses therefore he would have to bring those up again and ask for answers. The other point he wanted to make was that the budget message was inextricably connected to the budget ordinance. In other words, the budget ordinance was a seven-page document. The budget message was 63 pages so one had to read between the lines in the budget ordinance to understand what the numbers meant. His points were based on paragraph and pages of the budget ordinance. The first question he had was how much money was carried over from fiscal year to fiscal year in the budget.

Mayor Hall responded that there was a fund balance that was maintained.

Mr. Bollengier asked if that was part of the carryover. He was taking it that there were funds carried over.

Mayor Hall said ideally they carried over as much money as they could. He pointed out to Mr. Bollengier that there would be no debate.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

Mr. Bollengier said it was important to know because you had to see it in the spreadsheet and somewhere in the budget. On page 8 of the budget message, the Berry Hill Mega Park was addressed. It stated there were \$7,067,900 for the waterline extension. In the last year they budgeted \$18.5 million. He asked what happened to the \$11.4 million.

Mayor Hall said the project had changed and they were now budgeting for a smaller line.

Mr. Bollengier said he understood but asked what happened to the money that was budgeted. Pages 12 and 13 talked about pass through funds. It came up on three occasions in the budget message referring to special events. It talked about RiverFest being \$38,000, Oink & Ale \$10,500, Shaggin' on Fieldcrest \$9,200, and Pottery Festival \$5,000. Page 18 talked about a net increase of \$41,000 for RiverFest, \$12,000 for Oink & Ale, \$12,000 for Shaggin' on Fieldcrest. Later on it went into another statement that said RiverFest was \$11,000, Pottery Festival was \$2,000, Oink and Ale was \$1,500, and Shaggin' on Fieldcrest was \$2,800. He asked what the actual figures were, what the debits and credits were. The numbers were not consistent. One paragraph said the funds came from private citizens and businesses. He asked what the City put in. It was unclear to the reader. He suggested someone look at that and find out what the bottom line was of what it was costing the City for the special events. Page 14 of the budget message talked about the funding needs program. That was a question he had previously asked – what it was, where was it documented, who controlled it and what it consisted of. Later it talked about the staggering \$66,637,000 funding needs program. It was very difficult to understand. Where was it documented in terms of the process and was there a process for it. No one had an answer for it.

Mayor Hall said the budget message had 63 pages of detailed information. He could not answer each individual question.

Mr. Bollengier said he had gone through all 63 pages as he was stating page and paragraph of the statement. Another question he had relating to the funding needs was money going into external organizations. He wanted to know how those groups put those requests into the City. There was the Dan River State Crossings campaign for \$10,000. It did not seem to be in the Parks and Rec Comprehensive Plan. He was not sure what that was.

Ms. Gilley asked Mr. Bollengier to excuse her but she had pulled the statute he had referenced, 159-12. She asked if that was the one he had referenced.

Mr. Bollengier said he did not remember exactly if it was 12.

Ms. Gilley said the statute said before adopting the budget ordinance the board shall hold a public hearing at which time any person who wishes to be heard on the budget may appear. That did not counteract the City's policy enacted for reasonable time limits to be put on public hearings.

Mr. Bollengier said he disagreed and that was petitions and requests of citizens that gave the public three minutes.

Ms. Gilley said it was the Mayor's meeting so she would let the Mayor and City Council decide on it.

Mayor Hall said the Council had recently adopted a policy of a three-minute limit.

Mr. Bollengier said he understood and it was for the petitions and requests of citizens.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

Mayor Hall said that in the interest of the meeting, he would ask that if Mr. Bollengier had something he wanted to get out to them, he should address that so the Council could move on.

Mr. Bollengier said he was addressing the issues.

Mayor Hall said that again, they were not going to debate with Mr. Bollengier.

Mr. Bollengier said he was just stating fact. He said they had obligations and performance agreements with local industries. He surmised that was the City paying Gildan, SGRTex phases 1 and 2, Karastan, and Innofa 2015 \$261,000 in the budget. He asked what their obligation was to the companies. He wanted to know who had the special agreements or contracts that said the City had to make the payments. No one wanted to answer the questions on the budget items. So \$261,924 was going into five companies for performance agreements and a taxpayer could not get a copy of what the performance agreements were. There was a recital that was put out recently by the City Attorney about Thoroughbred Resources, aka AC Furniture, regarding payments in lieu of annexation. He asked why the City would consider annexation to start with. When he had to ask the City Attorney what the address of the manufacturing facility was and it came up as AC Furniture, in that recital there was a general formula of how that payment in lieu of annexation took place. He asked where the cost benefit analysis was if the property was annexed, what the potential tax revenue was to the City compared to the payment in lieu of annexation. He never got a response to that.

Council Member Epps said the proposed budget had been on display at City Hall. He asked Mr. Bollengier if he had went and read it and talked to the City Manager about the items.

Mr. Bollengier said he did not get a response from the City Manager.

Council Member Epps said (Mr. Corcoran) could not do anything unless Mr. Bollengier talked to him.

Mr. Bollengier said he could see where that was going. When one did get a response from any of the City or his ward representative or the City Attorney or Tammie (McMichael) the Finance Director, that was an indication to him that they would not talk face to face about anything.

Mr. Corcoran said they were there every day, Monday through Friday, 8 until 5. Mr. Bollengier could walk in any time to see them or he could call. They were not going to respond anymore to his hundreds of emails.

Mr. Bollengier responded that he did not send hundreds of emails.

Mr. Corcoran said if Mr. Bollengier would like answers to his questions, he had had since April 9. He waited until the last minutes. He did not share it with anybody. Mr. Bollengier could come in and he would address his questions. As he had told him before, he was not going to debate it with Mr. Bollengier but he would answer every single question on his lengthy document. Mr. Bollengier had the opportunity and it was his choice not to come in City Hall.

Mr. Bollengier replied that it was Mr. Corcoran's choice not to answer any questions.

As no one else came forward to speak in opposition, Mayor Hall declared the public hearing closed.

A motion was made by Council Member Epps to adopt the FY 2018-19 Budget Ordinance. Council Member Ellis seconded the motion. All members voted in favor of the motion.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

**CITY OF EDEN, NORTH CAROLINA
2018-2019 BUDGET ORDINANCE**

BE IT ORDAINED by the City Council of the City of Eden, North Carolina in regular session assembled:

Section 1: The following amounts are hereby appropriated for the operation of the City of Eden government and its activities for the fiscal year beginning July 1, 2018, and ending June 30, 2019, according to the following summary and schedules.

Summary (Funds)	Estimated Revenues	Total Budget Appropriation
General	\$17,072,000	\$17,072,000
Self Insured Insurance	\$3,051,900	\$3,051,900
Water and Sewer	\$13,179,000	\$13,179,000
Runabout Travel	\$20,000	\$20,000
Municipal Service Tax District	\$9,300	\$9,300
 (Less inter-fund transfers)	 <u>\$2,877,700</u>	 <u>\$2,877,700</u>
 (Less Appropriated Fund Balances)	 <u>\$1,000,000</u>	 <u>\$1,000,000</u>
 (Less Grants/Principal Forgiveness Loans)	 <u>\$1,307,900</u>	 <u>\$1,307,900</u>
 (Less Loans)	 <u>\$2,831,800</u>	 <u>\$2,831,800</u>
 (Less Pass Thru Funds – Ex. Runabout Travel)	 <u>\$498,900</u>	 <u>\$498,900</u>
 TOTAL	 <u>\$24,815,900</u>	 <u>\$24,815,900</u>

Section 2: That for said fiscal year there is hereby appropriated out of the General Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
10-4110	City Council	\$47,800
10-4120	Administrative & Legal Services	\$211,100
10-4130	Finance/Human Resources	\$192,900
10-4135	Economic & Tourism Development	\$395,700
10-4145	Information Technology	\$427,600
10-4190	Facilities & Grounds	\$488,100
10-4310	Police	\$4,875,600
10-4340	Fire	\$1,637,000
10-4350	Engineering	\$32,000
10-4510	Streets	\$1,845,500
10-4515	Powell Bill	\$946,800
10-4710	Solid Waste	\$1,993,900
10-4910	Planning & Code Enforcement	\$504,400
10-6120	Parks & Recreation	\$1,481,600
10-6920	Fleet Maintenance	\$336,300
10-9100	Special Appropriations	\$1,155,700
10-9990	Contingency	<u>\$500,000</u>
 TOTAL		 <u>\$17,072,000</u>

Section 3: It is estimated that the following General Fund Revenues will be available during the fiscal year beginning July 1, 2018, to meet the foregoing General Appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3189-11092	Ad Valorem: Prior Years – Rock Co.	\$84,200
3189-18000	Interest on Delinquent	\$21,000
3190-11000	Ad Valorem: Current Year	\$5,376,000
3190-12093	DMV-Vehicle Tax – Current Year	\$575,000
3190-12093	DMV-Vehicle Tax – Prior Year	\$3,200
3190-12094	Short Term Rental Vehicle Tax	\$16,400
3190-12095	Municipal Vehicle Tax	\$186,400
3190-15000	Dog License	\$1,000
3190-18000	Interest on Current Taxes	\$13,900
3190-18100	Interest on Current Taxes – DMV	\$3,500
3190-19097	Payment in Lieu of Annexation	\$491,700
3190-19098	DMV Collection Fees	(\$22,200)
3190-19100	Occupancy Tax	<u>\$75,300</u>

Tax Revenue Total \$6,825,400

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3270-11000	Privilege License	\$800
3270-12000	Franchise Fees/State	\$121,500
3343-41000	Building Permits	\$37,300
3343-41100	Plumbing Permits	\$6,200
3343-41300	Mechanical Permits	\$14,900
3343-41400	Sign Permits	\$400
3343-41500	Electrical Permits	\$20,000
3434-48000	Fire Department Permits	\$1,500
3491-41100	Planning Zoning Permits	<u>\$700</u>

Licenses & Permits Total \$203,300

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3350-00200	Donations & Fees – Pottery Festival	\$5,000
3350-02100	Riverfest	\$38,000
3350-02200	Oink & Ale Festival	\$10,500
3350-02300	Shaggin' on Fieldcrest	\$9,200
3412-43000	Vending Machine Proceeds	\$8,500
3431-41800	Police Controlled Sub State Excise Tax	\$200
3434-49000	Fire on Behalf Payments	\$15,600
3434-50000	Fire Dept Rental – Draper Rural	\$1,200
3612-48000	Freedom Park Concessions	\$21,500
3612-48100	Bridge Street Center Concessions	\$1,100
3612-48200	East Eden Center Concessions	\$400
3612-48300	East Eden Pool Concessions	\$5,400
3612-86000	Pool Admissions	\$14,300
3612-86100	Building Use	\$14,000
3612-86200	Field Use & Lights	\$9,500
3711-58000	G/F Return Check Fee	\$100
3831-49000	Interest: Checking	\$2,000
3831-49500	Interest: NC Cash Mgt. Trust	\$65,900
3831-49700	Interest: Powell Bill Funds	\$2,800

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3831-49900	Eden PD/Forfeiture Interest	\$100
3836-83000	Sale of Surplus Property	\$50,000
3839-89000	Miscellaneous Revenue	\$1,200
3850-85000	Insurance Proceeds	\$20,000
3850-86000	Loan Proceeds	\$1,555,800
3991-99300	Fund Balance Appropriated	<u>\$500,000</u>

Use of Money & Property Total \$2,352,300

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3231-31000	Local Option Sales Taxes	\$1,109,800
3232-31000	½ Cent Sales Taxes	\$839,200
3233-31000	½ Cent Sales Taxes	\$529,400
3234-31000	½ Cent Sales Taxes	\$243,100
3234-31001	State Hold Harmless Payment	\$926,400
3234-31002	Solid Waste Disposal Tax Distribution	\$10,600
3322-31000	Wine & Beer Taxes	\$65,900
3324-31000	Utilities Franchise Taxes	\$878,300
3325-33000	Powell Bill: State Street Aid	\$473,900
3335-32000	County Grants: Fire Department	\$2,400
3336-33000	County Grants: School Resource Officer	\$159,200
3350-00920	RCATS Transportation Grant	\$127,800
3431-73000	Project Safe Rockingham County	\$20,500
3431-81000	Police Grant – COPS	\$83,100
3612-48400	Recreation Grant-Sr. Center	\$3,600
3612-86800	Duke Energy Water Resources Fund Grant	\$100,000
3837-89000	ABC Revenues	\$102,600
3837-89100	ABC Revenues: Law Enforcement	<u>\$2,500</u>

Other Agencies Revenues Total \$5,678,300

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3350-00100	Historic Preservation Book Sales	\$500
3412-41000	Other Administrative Revenues	\$2,000
3431-41000	Police Revenue: Dog Fines	\$2,400
3431-41100	Police Security Charges	\$40,000
3431-41200	Police Security Fringe Benefit Charges	\$8,400
3431-41300	Court Costs	\$3,000
3431-41400	Parking Violations	\$400
3431-41500	Police Fingerprinting Supplies	\$800
3431-41600	Police Department: Sale of Materials	\$100
3431-41700	Police Revenue	\$18,000
3431-84000	Police Department Restitution	\$2,300
3434-41000	Outside Fire Protection Charges	\$3,700
3435-82000	Engineering Testing Fees	\$8,200
3451-41100	Street Dept. Revenue: Driveways	\$1,500
3451-81000	Street Mowing	\$9,000
3491-40000	Planning Dept. Nuisance Fees	\$33,000
3491-41000	Planning Department Applications	\$800
3491-41600	Planning: Code Compliance Ins.	\$500
3491-81000	Planning Department Sale of Materials	\$200
3612-41000	County User's Fees	\$1,500
3612-41100	League Entrance Fees	\$5,800
3612-41200	Recreation Dept. Revenue: Lesson	\$600
3612-41300	Dixie Youth Tournament	\$25,500

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3612-86400	Recreation Dept. Miscellaneous	\$17,400
3612-87000	Fuel Purchases – County Agencies	\$5,000
3839-49900	Cash Discounts Earned	<u>\$100</u>

Charges for Current Services \$190,700

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3471-41100	Residential Fees – Solid Waste	\$1,352,000
3471-41101	Commercial Fees – Solid Waste	\$453,500
3471-81100	Recycling Income – Solid Waste	\$3,500
3471-81200	Sale of Compost/Mulch–Solid Waste	\$8,300
3471-81400	Demolition – Abatement	\$2,200
3714-52000	Dumpster Late Fee	<u>\$2,500</u>

Total Solid Waste Revenue \$1,822,000

General Fund Revenue Total \$17,072,000

Section 4: That for said fiscal year there is hereby appropriated out of the Self Insured Insurance Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
4145-18300	Group Insurance Fixed Cost	\$521,000
4145-30000	Claims	<u>\$2,530,900</u>

Self Insured Insurance Fund Total \$3,051,900

Section 5: It is estimated that the following Self Insured Insurance Fund Revenues will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019, to meet the foregoing Self Insured Insurance Fund Appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3351-01000	Charges to other Funds/GF	\$2,290,900
3351-03000	Charges to Other Funds/W/S	\$744,100
3831-49000	Interest – Checking	\$100
3839-83000	Refunds	<u>\$16,800</u>

Self Insured Insurance Fund Total \$3,051,900

Sections 4 and 5 of this Budget Ordinance hereby authorize City payment of individual premiums in excess of that set forth in City Code § 10-6.3 for said fiscal year only. This authorization in no way creates any benefit or right in property whatsoever of any individual employee or retiree to City payment of premiums for any future year above that prescribed in City Code § 10-6.3.

Section 6: That for said fiscal year there is hereby appropriated out of the Water & Sewer Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
7100	Administrative, Inspection & Legal Services	\$639,000
7110	Water Resources	\$542,300
7115	Billing & Collections	\$522,200

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7120	Water Filtration	\$1,446,200
7125	Collection & Distribution	\$2,733,600
7130	Water Reclamation	\$1,203,000
8120	Water Construction	\$375,500
8130	Sewer Construction	\$1,116,300
9920	Special Appropriations	\$4,100,900
9990	Contingency	<u>\$500,000</u>
Water & Sewer Fund Total		<u>\$13,179,000</u>

Section 7: It is estimated that the following Water & Sewer Fund Revenues will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019 to meet the foregoing Water & Sewer Fund Appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3362-51200	Sale of Water	\$4,808,600
3362-53000	Leak Adjustments/Water	(\$65,300)
3363-51300	Sewer Service Charges	\$5,321,300
3363-53000	Leak Adjustments/Sewer	(\$82,500)
3363-53900	One-Time Pool Adj.	(\$1,500)
3711-58000	Miscellaneous Returned Checks	\$3,000
3713-53000	Pre-Treatment Charges	\$32,000
3714-42000	Water Service Application Fees	\$19,500
3714-51000	W/S Meter Tampering Fees	\$100
3714-52000	Reconnection Charges	\$216,000
3714-52200	Water Taps	\$5,100
3714-52300	Sewer Taps	\$1,700
3831-49000	Interest: Checking	\$1,700
3831-49500	Interest: NCCMT	\$54,700
3831-49450	NC Rural Infrastructure – New Street Imprv	\$997,000
3834-86000	Rent of Equipment	\$54,100
3835-81000	Sales of Materials	\$1,500
3839-49900	Cash Discount Earned	\$200
3839-89000	Miscellaneous Revenues	\$2,300
3850-86000	Loan Proceeds	\$1,276,000
3850-87000	Reimbursement from EAP Project Fund	\$33,500
3991-99100	Fund Balance Appropriated	<u>\$500,000</u>
Water & Sewer Fund Total		<u>\$13,179,000</u>

Section 8: That for said fiscal year there is hereby appropriated out of the Runabout Travel Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
9100-31200	Runabout Travel Expense	<u>\$20,000</u>
Runabout Travel Fund Total		<u>\$20,000</u>

Section 9: It is estimated that the following Runabout Travel Fund Revenues will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019 to meet the foregoing appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3612-84000	Runabout Travel Fees	<u>\$20,000</u>

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Runabout Travel Fund Total \$20,000

Section 10: That for said fiscal year there is hereby appropriated out of the Municipal Services Tax District Fund the following:

<u>Code</u>	<u>Department</u>	<u>Appropriation</u>
4135-29900	MSD Tax – Leaksville	\$7,300
4135-29901	MSD Tax – Draper	<u>\$2,000</u>

Municipal Service Tax District Fund Total \$9,300

Section 11: It is estimated that the following Municipal Services Tax District Fund Revenues will be available during the fiscal year beginning July 1, 2018 and ending June 30, 2019 to meet the foregoing appropriations:

<u>Code</u>	<u>Revenue Source</u>	<u>Appropriation</u>
3190-19200	MSD Tax – Leaksville	\$7,300
3190-19300	MSD Tax – Draper	<u>\$2,000</u>

Municipal Service Tax District Fund Total \$9,300

Section 12: There is hereby levied for the fiscal year ending June 30, 2019 the following rate of taxes on each one hundred dollars (\$100) assessed valuation of taxable property as listed as of January 2018 for the purpose of revenue, and in order to finance foregoing appropriations:

A GENERAL FUND (for the general expense incident to the proper government of City of Eden, North Carolina) TAX RATE of \$0.609 per hundred dollars (\$100) of assessed valuation.

Such rates are based on an estimated total appraised value of property for the purpose of taxation of approximately \$895,088,505 with an assessment ratio of 100% of value. Estimated collection rate of 98.64%.

Section 13: The Tax and Service Rates section of the FY 2018-2019 budget sets forth the applicable fees for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Section 14: The Personnel section of the FY 2018-2019 budget sets forth the grade and positions classification plan for the fiscal year beginning July 1, 2018 and ending June 30, 2019.

Section 15: Copies of this Budget Ordinance shall be furnished to the Director of Finance & Personnel and City Manager of the City of Eden, to be kept on file by them for their direction in the collection of revenues and expenditures of amounts appropriated.

Section 16: The City Manager, by authority of this ordinance, may transfer/reallocate between & within departments up to a maximum of ten percent (10%) of the moneys appropriated within any of the above stated funds, including any transfers/reallocations between funds.

Section 17: The Water and Sewer service charge increases approved by the City Council on November 17, 2015 that had an effective date of September 1, 2016 and then

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

postponed until January 1, 2018 and then postponed again until January 1, 2019 shall be postponed until January 1, 2020 at which time they will become effective.

Adopted this the 15th day of May, 2018.

Neville Hall

Mayor

ATTEST:

Sheralene Thompson

City Clerk

- b. Consideration and adoption of an ordinance annexing the property located at 343 Wilshire Drive. A-18-01

Mayor Hall declared the public hearing opened and called on Planning and Inspections Director Ms. Kelly Stultz.

Ms. Stultz said this was one of the lots in the former Northridge, now Summit Place, and the opportunity to be annexed was being offered to the lots not in the original annexation. This case was in the property owner's and the City's best interest for them to be annexed. It was recommended that the Council approve it.

Mayor Hall asked if anyone wanted to speak in favor or in opposition. As no one came forward, Mayor Hall declared the public hearing closed.

A motion was made by Council Member Ellis to adopt an Ordinance to annex the property located at 343 Wilshire Drive. Council Member Grogan seconded the motion. All members voted in favor of the motion.

AN ORDINANCE TO EXTEND THE CORPORATE LIMITS OF THE CITY OF EDEN, NORTH CAROLINA

WHEREAS, the City Council of the City of Eden, North Carolina, has been petitioned under G. S. 160A-31 to annex the area described below; and

WHEREAS, the City Council of the City of Eden has by resolution directed the City Clerk to investigate the sufficiency of the petition; and

WHEREAS, the City Clerk has certified the sufficiency of the petition and a public hearing on the question of this annexation was held at the City Council Chamber, 308 East Stadium Drive at 6:00 o'clock p.m. on the 15th day of May, 2018, after due notice by publication on May 2, 2018; and

WHEREAS, the City Council of the City of Eden finds that the petition meets the requirements of G.S. 160A-31;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden, North Carolina, that:

Section 1. By virtue of the authority granted by G.S. 160A-31, the following described territory is hereby annexed and made a part of the City of Eden as of June 30, 2018:

Being all of Lot 11, Section A, Phase One, Northridge Mobile Home Subdivision, as recorded in Map Book 22, page 10, Rockingham County Registry, to which plat reference is hereby made for a more complete description.

May 15, 2018

City of Eden, N.C.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

The above described property being more commonly known as 343 Wilshire Drive identified by the Rockingham County Tax Dept. as PIN 7081-01-45-8237.

Section 2. Upon and after June 30, 2018, the above described territory and its citizens and property shall be subject to all debts, laws, ordinances and regulations in force in the City of Eden, and shall be entitled to the same privileges and benefits as other parts of the City of Eden. Said territory shall be subject to municipal taxes according to G. S. 160A-58.10.

Section 3. The Mayor of the City of Eden shall cause to be recorded in the Office of the Register of Deeds of Rockingham, and in the Office of the Secretary of State in Raleigh, North Carolina, an accurate map of the annexed territories described in Section 1 above, together with a duly certified copy of this Ordinance. Such a map shall be delivered to the Rockingham Board of Elections, as required by G.S. 163-288.1.

Section 4. Notice of adoption of this Ordinance shall be published once, following the effective date of annexation, in a newspaper having general circulation in the City of Eden.

Adopted this the 15th day of May, 2018.

Neville Hall

Mayor

ATTEST:

Sheralene Thompson

City Clerk

REQUESTS AND PETITIONS OF CITIZENS:

Apostle Mona Lisa McCorkle, P.O. Box 4602, Eden, was the founder of the Garden Worship and Outreach Center which would be housed in the Draper section. She had been through the Citizen's Academy in the fall. She was excited to come through the academy and find out what was going in Eden. She grew up in Eden, starting out at Douglass Elementary and graduating with honors from Morehead High School.

Council Member Ellis asked what her maiden name was.

Ms. McCorkle said she was Lisa Price from Price Road.

Council Member Ellis asked if her mother worked at Morehead.

Ms. McCorkle said no. She thought her dad was known as a Price Road gang member but that was a whole different story and that was why God had saved her and called her to be a preacher. She knew Eden had a lot of churches already. She wanted to come partially to introduce herself to Council because she believed in collaborations and partnerships. Her background was in criminal justice and mental health counseling as well as training. She did not know a lot about Draper. She needed assistance in trying to locate a space. She had reached out and could not get any assistance. She had great vision. When she went through the academy, they talked about that area needing to be built up. She was a builder, a founder. Her passion was for people on substances and for people who were incarcerated. She was not a person who would stay in the church. She wanted to be out and about in the community. She wanted to come and let them she who she was. She believed in accountability. The church was the garden. She could see Draper being restored. One of the people on her board grew up in Eden. They had been on drugs but now spoke before

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

the North Carolina State Legislature regarding substance abuse and programs. She had worked in maximum security prisons and probation and parole units. She was trying to find training for herself. She understood there was a need for that in the community. She wanted to be as well prepared as possible. She was asking for the partnership and for Council to point her in the right direction. She did not mind knocking on doors, kicking in doors if necessary. God had said she was supposed to be in Draper to help build it up. She thanked the Council for their time. She looked forward to working with some of them. In the Citizens Academy, she had talked about the possibility of doing a ride along. She wanted to be about the community. Instead of just being in people's faces on Sunday morning, if people saw someone in the hard places in the hard times, they were more likely to be drawn to something positive. She did not live in Eden currently, but she would not just be a Sunday morning preacher.

Mayor Hall thanked her for the work she did. At a lot of the meetings, they discussed buildings that needed rehab. It would be wonderful to find a group that wanted to rehab a place and make it their home. They had good resources with Mr. Hunt and Economic Development Director Mike Dougherty. The Planning and Inspections Department was hands on with the properties. She could get in touch with him or Mr. Corcoran.

Mr. Houston Barrow, 181 Periwinkle Rd., Eden, said he thought it was important that when people made mistakes they should own up to them. He was caught up speaking to Ms. Wendy Wood and Officer Ferris walking in and he thought he was signing an attendance sheet. He noted that Ms. Wood had signed the sheet as well and she did not need to speak.

Mayor Hall said he would mark both of them as present.

UNFINISHED BUSINESS:

- a. Consideration of the Certificate of Sufficiency by the City Clerk and adoption of a Resolution calling for a public hearing on the annexation petition of property located at 344 Wilshire Drive.

Mayor Hall called Ms. Stultz forward.

Ms. Stultz said this was a lot in Summit Place that was sold prior to the area becoming Summit Place. The residents had come in asking that the Council be presented the petition. Due diligence had been done with the help of the City Attorney and City Clerk. The request was to call a public hearing.

A motion was made by Council Member Grogan to adopt a Resolution calling for a public hearing on the annexation petition of property located at 344 Wilshire Drive. Council Member Moore seconded the motion. All members voted in favor of the motion.

RESOLUTION FIXING DATE OF PUBLIC HEARING ON QUESTION
OF ANNEXATION PURSUANT TO G.S. 160A-58.2

WHEREAS, a Petition requesting annexation of the contiguous areas described herein have been received; and

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City of Eden, N.C.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

WHEREAS, the Eden City Council has by resolution directed the City Clerk to investigate the sufficiency of the Petition at their meeting on April 17, 2018; and

WHEREAS, certification by the City Clerk of the City of Eden as to the sufficiency of the Petition has been made;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Eden, North Carolina that:

Section 1. A public hearing on the question of annexation of the contiguous area described herein will be held in the Eden City Hall in the City Council Chamber at 6:00 P.M. on June 19, 2018.

Section 2. The area proposed for annexation is described as follows: Being all of Lot 13, Section A, Phase One, Northridge Mobile Home Subdivision, as recorded in Map Book 22, page 10, Rockingham County Registry, to which plat reference is hereby made for a more complete description.

Section 3. Notice of the public hearing shall be published in the Rockingham Now, a newspaper having general circulation in the City of Eden, at least ten (10) days prior to the date of the public hearing.

This the 15th day of May, 2018.

Neville Hall

Mayor

ATTEST:

Sheralene Thompson

City Clerk

- b. Community Appearance Commission appointment.

Mayor Hall called on Ms. Stultz.

Ms. Stultz noted there was one vacancy and it was Council Member Moore's.

Council Member Moore nominated Ms. Jackie Joyce, 604 Highland Drive, to serve on the Commission.

A motion was made by Council Member Epps to appoint Ms. Joyce to serve on the Community Appearance Commission. Ms. Hampton seconded the motion. All members voted in favor of the motion.

- c. Consideration and approval of a request to award the contract for the 622 Washington Street Rehabilitation project.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said the property was owned by the City. The plan was to repair it to be sold. It had been put out for bid and had received one from Wright & Wray, Inc., a local contractor, for \$115,813.10.

Council Member Ellis asked if any grant money had been received to pay for the project.

Ms. Stultz replied they had originally received grant funds in the amount of \$94,000.

Mayor Hall pointed out they were nearing the end of the fiscal year and needed to get started on the project.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

A motion was made by Council Member Ellis to award the contract for the 622 Washington Street Rehabilitation project to Wright & Wray, Inc., in the amount of \$115,813.10. Council Member Grogan seconded the motion. All members voted in favor of the motion.

NEW BUSINESS:

- a. Request to adopt an ordinance for the demolition of a structure at 509 Anderson Street under the City of Eden Non-Residential Building Maintenance Standards.

Three bids were submitted to this department as follows: Sam W. Smith, Inc. \$2,500; J. W. Saunders Construction \$6,000; Kenny Frith Grading \$8,500; Staff recommends that Sam W. Smith, Inc. be awarded the bid for the demolition of the structure with the lowest bid being in the amount of \$2,500.

Mayor Hall called on Ms. Stultz.

Ms. Stultz said this was a former church property. The trustees had been contacted. They were all elderly with no assets. They asked if the City could tear down the building for them and they would make arrangements to pay the City back.

Council Member Ellis asked for more information.

Ms. Stultz said in this case, the trustees of the church were actually the property owners. The church was no longer in operation and the building was in seriously poor condition.

Council Member Grogan noted it had not been used in years. It was filled with vines and growth.

Ms. Stultz said Sam W. Smith, Inc., was the low bidder and staff recommended awarding it to him.

Mayor Hall noted the property did not qualify for a burn by the fire department.

A motion was made by Council Member Carter to adoption an Ordinance for the demolition of a structure at 509 Anderson Street under the City of Eden Non-Residential Building Maintenance Standards. Council Member Moore seconded the motion. All members voted in favor of the motion.

AN ORDINANCE AND ORDER FOR THE DEMOLITION OF A STRUCTURE
AT 509 ANDERSON STREET, EDEN, NORTH CAROLINA

THIS ORDINANCE is issued pursuant to the provisions of North Carolina General Statutes §160A-426 and Chapter 4, Article VI of the Eden City Code.

WHEREAS, on the 30th day of March, 2017, the Director of the Planning and Inspections Department examined the structure owned by Cornerstone Outreach Mission, Inc. at 509 Anderson Street, Eden, North Carolina and found it to be unsafe and defective, that said property is more particularly described as follows:

BEGINNING at a stake, the same being North 16 degrees 10 min West 150 feet from the intersection of Galloway Street and Anderson Street (formerly known as Ridge Street); thence South 63 degrees 45 min West about 225 feet to a stake on the East side of an alley leading to Spring; thence with said alley North 2 degrees 40 min East 56 feet to a stake; thence North 63 degrees 45 min East and parallel with line of Lot No. 3, to a stake on Anderson Street; thence with Anderson Street South 16 degrees 10 min East 56 feet to the POINT OF BEGINNING. Same being the Southern part of Lot No. 4, Section 6, as per map of Harris, Millner & McAlister, made by W. B. Trogdon, July 20, 1902, a

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copy of which can be found on record in the Register of Deeds office at Wentworth, Rockingham County, North Carolina.

The above described property being more commonly known as 509 Anderson Street, Eden, North Carolina, and being further identified by the Rockingham County Tax Dept. as PIN 7979-06-28-8155 and Parcel No. 137168.

WHEREAS, on the 6th day of April, 2017, the Director caused to be issued a Complaint and Notice of Hearing and a Findings of Fact of Unsafe Non-Residential Building or Structure which were served on the property owner by certified mail, return receipt requested, on the 8th day of April, 2017, by first class mail and by posting the subject property on the 7th day of April, 2017; and

WHEREAS, the hearing was held on the 28th day of April, 2017, and, the Director subsequently issued a Findings of Fact and Order to Take Corrective Action on the 30th day of October, 2017; and

WHEREAS, the Findings of Fact and Order to Take Corrective Action was mailed by certified mail, return receipt requested, and by first class mail; the certified mail, return request requested, was returned by the U. S. Postal Service marked "Unclaimed;" and the Findings of Fact and Order to Take Corrective Action was posted on the subject property on the 30th day of October, 2017; and

WHEREAS, the property owner did not appeal the Order and, pursuant to Chapter 4 of the Eden City Code, a copy of the order has been mailed to any organization involved in providing or restoring dwellings for affordable housing that has filed a written request for such notice; and

WHEREAS, the Owner has had a reasonable opportunity to bring the property into conformity with Chapter 4, Article IV of the Eden City Code and it has failed to take any action to comply with the Director's Order.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Eden that the Director is hereby ordered to proceed to effectuate the purpose of the Non-Residential Building Maintenance Standards set out in Article VI of Chapter 4 of the Eden City Code with respect to the property described above by demolishing the structure located at 509 Anderson Street.

IT IS FURTHER ORDERED that a certified copy of this Ordinance and Order shall be recorded in the Office of the Register of Deeds of Rockingham County, North Carolina, and indexed in the name of Cornerstone Outreach Mission, Inc. in the Grantor and Grantee index.

IT IS FURTHER ORDERED that the amount of the cost of demolishing the dwelling by the Director shall be a lien against the real property upon which the cost was incurred, said lien shall be filed, have the same priority, and be collected as the lien for special assessment provided by North Carolina General Statutes Chapter 160A, Article 10.

APPROVED, ADOPTED AND EFFECTIVE, this 15th day of May, 2018.

Neville Hall

Mayor

ATTEST:

Sheralene Thompson

City Clerk

REPORTS FROM STAFF:

- a. City Manager's Report.

Mayor Hall called on Mr. Corcoran.

Mr. Corcoran noted the report was available on the City's website and it was printed in Eden's Own Journal each month. He wanted to highlight the first portion of his report, Public Safety – It Takes a Community.

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City Manager's Report – May 2018

Public Safety – It Takes a Community

The Eden Police Department would like to encourage all citizens to play an active role in the safety of our community. The Eden Police Department is committed to its fight against drugs, gangs, opioid abuse, targeted shootings, vandalism and more, but we believe additional community involvement can make a huge difference! We would like your help in identifying, locating and arresting criminals in our quest to make our community a safer place to live, work, go to school, and play. If you see something, know something or have good reason to suspect something, we would encourage you to call Crime Stoppers at 336-349-9683. You should not be afraid to call. Crime Stoppers is a safe and secure way for you to anonymously give information that helps our law enforcement officials make an arrest, close an open case, and open new cases as needed. In addition, if you and your neighbors are interested in creating a “Neighborhood Watch” community group, the Eden Police Department has the resources and expertise available to assist you in this effort. Just call the Eden Police Department at 336-627-4282 or send an email to Sergeant Sam Shelton, at sshelton@edennc.us. We believe “It Takes a Community” and we would appreciate your assistance in our fight to eradicate crime and the undesirables from our community. Please help us if you can – and Thank You!

2018 Eden Citizens Academy

The 2018 Eden Citizens Academy is open to all individuals 18 years old or older who are city residents, those who live in the city's extraterritorial jurisdiction, and those individuals who work/own a business or property in the City of Eden. Class size is limited to 20 participants on a first-come basis. When class capacity has been met, the excess applications are carried over to the next academy. Applications request standard information, such as a name, address, phone number, email address, and employer name and address, but they also ask for the applicant's birthplace, length of time living in Eden and Rockingham County, interests and accomplishments, and expectations from the program. If you are interested in applying for the FREE Citizens Academy please call Ms. Deanna Hunt, Deputy City Clerk at 336-623-2110, Extension 3025 or email her at dhunt@edennc.us.

While attending the Citizens Academy, participants will:

- Learn about city government operations and services.
- Participate in dialogues with city leaders, city staff and other civic-minded residents.
- See taxpayers' investments at work.
- Expand their knowledge and become more informed on current and proposed projects within the city.
- Gain appreciation for the city's resources and capacity to meet the needs of the community.
- Learn about opportunities to become more involved and help build a sustainable community.

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- Receive first-hand information and have the chance to ask questions on any topic at the end of each session.

Again, there is no cost to individuals who attend the sessions, but the city strongly encourages participants to commit the time to attend each program. The sessions begin in August and are held each Thursday evening from 5:30 p.m. to 7:30 p.m. for 9 weeks at various city locations. Site visits will include trips to the Water Filtration and Wastewater Treatment Plants, Public Works Facility, Police Department, Fire Department and Freedom Park. Since many participants will arrive directly from work without eating, a light meal will also be provided each week. The 10th and final session will be held at the Eden City Council's October Meeting at 6:00 p.m. This will allow each participant to see how city government operates and each participant will be recognized by the Mayor and City Council. A graduation reception will be held after the meeting.

This program is truly a look behind the scenes of local government, pointing out its role and limitations, as well as a glimpse into the long-term planning that makes Eden what it is today. Again, if you wish to learn more about the City of Eden's Citizens Academy, please contact Deanna Hunt, Deputy City Clerk, at 336-623-2110, Extension 3025 or email her at dhunt@edennc.us.

Watch Future City Council Meetings from The Comfort of Your Home

I am pleased to announce the City of Eden is partnering with Mr. Roy Sawyers, of Rockingham Update (www.RockinghamUpdate.com) to record future regular meetings of the Eden City Council and then to provide produced videos of each monthly meeting to Rockingham Community College for playback over the Spectrum Cable/RCC PEG Channel in order to help inform our citizens by providing a direct conduit to interested citizens who may otherwise be unable to attend the monthly meetings of the Eden City Council. In addition, Rockingham Update will upload each meeting video to the Rockingham Update YouTube channel and will provide the corresponding links to the City of Eden for use on our web page. This is another step in our efforts to improve our community outreach and to keep our citizens informed.

Proposed Budget for FY 2018-19

Copies of the proposed budget for FY 2018-19 (July 1, 2018 – June 30, 2019) were distributed to the Mayor and each member of City Council on Monday, April 9th. The City Council held a budget work session during the regularly scheduled City Council meeting on Tuesday, April 17th. A copy of the budget has been on file with the City Clerk since April 9th and is available for public inspection during normal business hours until the May 15th public hearing, and adoption.

Executive Summary

- The combined budgets for fiscal year 2018-19 are balanced and equal \$33,332.200, which is an increase of \$78,400 or 0.24% when compared to the current budget.

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- On February 24, 2018 the City Council met for its annual budget/planning retreat. According to the priorities submitted and discussed by the Mayor and members of City Council, the funding priority themes for FY 2018-19 include:
 - A. Economic Development Initiatives
 - B. Parks & Recreation Initiatives
 - C. Infrastructure Improvement Initiatives
 - D. *Positively Eden* Strategic Plan Initiatives
 - E. Code Enforcement & Nuisance Abatement

It should be noted that funding to some degree or another for each of these identified and discussed priority themes has been included in the budget as submitted. It was also requested that the budget be submitted, if possible, without any increase in the City’s current tax rate or water and sewer rates.

- The budget **does not** increase the current tax rate of \$0.609 per \$100 assessed property valuation. A comparison of the existing tax rates currently being charged by surrounding governmental entities is as follows:

Eden	\$ 0.609	Rockingham County	\$0.696
Madison	\$ 0.73	Stoneville	\$ 0.69
Mayodan	\$ 0.63	Wentworth	Not Applicable
Reidsville	\$ 0.74		

- The budget **does not** increase the water rates, sewer rates or monthly residential solid waste fee.
- The budget **does not** increase the motor vehicle license fee of \$15.00 per licensed vehicle.
- The budget includes a flat \$700 increase in compensation for all full-time employees.
- The budget includes funding for 181 full-time employees. This is a reduction of 3 full-time positions since October 2015. This full-time employment level compares favorably to the 203 full-time positions that were funded in FY 1995-96, and the 189 full-time positions that were being funded during FY 2000-01.
- The budget includes \$1,000,000 in contingency funds (General Fund \$500,000 and Water & Sewer Fund \$500,000) for unanticipated expenditures and/or unforeseen declines in revenue.
- The FY 2018-19 spending plan includes the allocation of \$1,000,000 in available fund balance (General Fund \$500,000 and Water & Sewer Fund \$500,000). Without the appropriation of \$1,000,000 in contingency funds as noted above, there would not have been a need to allocate any fund balance.

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- Approximately **\$38,201,955** in work related to the EPA Administrative Order Consent (AOC) (\$31,134,055) to eliminate Sanitary Sewer Overflows (SSOs) and the Berry Hill Mega Park Project (\$7,067,900) to extend waterlines to the NC/VA state line will dominate much of our time over the next four years.
- A lump sum allocation of \$300,000 for additional undesignated initiatives related to the continued implementation of the *Positively Eden* Strategic Plan is included in the budget.
- Funding is included for the following items:
 - \$4,760,900 for capital outlay items – several of which, are related to the *Positively Eden* Strategic Plan:
 - General Fund – \$1,543,600
 - Powell Bill/Street Resurfacing – \$856,700
 - Water & Sewer Fund – \$2,360,600
 - \$2,831,800 in loan proceeds for twenty-four different items/initiatives.
 - \$2,769,600 for debt service payments:
 - General Fund – \$820,100
 - Water & Sewer Fund – \$1,949,500
 - \$1,307,900 in revenue from the following grants/principal forgiveness loans to help fund various projects and initiatives:
 1. Rockingham County Aging, Disability & Transit Services (RCATS) Grant for the Skat Bus Operations – \$127,800.
 2. Duke Energy Water Resources Fund Grant for the Klyce Street/Draper River Access Points/Landings – \$100,000.
 3. Community Oriented Policing Services Grant the Help Fund Two Additional Police Officers – \$83,100.
 4. North Carolina Commerce Rural Infrastructure Authority Grant for the New Street Sewer Improvements Project – \$997,000.
 - \$262,000 in funding to pay for the City’s obligations in reference to performance agreements with four local industries: Gildan, SGRTEX, Karastan, and Innofa.
 - \$162,800 for code enforcement efforts including demolitions and nuisance abatements and \$40,000 in funding for part-time employees who will focus on picking up litter and debris to improve community aesthetics.

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- o \$124,100 in funding to continue supporting a number of community-wide organizations, events and initiatives.

Please refer to the Budget Message for comprehensive information concerning the FY 2018-19 budget. A copy of the complete budget message can be found on the City's web page in the document center for your review and information. It can be accessed directly via this link: <https://www.edennc.us/DocumentCenter/View/10401> . A public hearing and adoption of the FY 2018-19 budget will be held during the City Council's regular meeting on May 15, 2018 at 6:00 p.m.

Eden Youth Council – Update

The Eden Youth Council organized and hosted a city-wide elementary school kickball tournament for the Eden elementary schools: grades 3-5 on Saturday, May 5th. There were 74 students that participated in this event. Members of the Eden Youth Council served as coaches and the Eden Parks and Recreation Department provided the umpires. The Youth Council provided pizza and Gatorade for the kids. The winner of this year's tournament was Douglass Elementary School. The members of this team will be presented a team trophy and will be recognized by the Mayor and members of City Council during their meeting on May 15th. Congratulations!

Economic & Tourism Development Department

MillerCoors

Currently, there are three interested parties in the MillerCoors site. The rumors of the Pabst takeover of this site remain simply that and both companies are currently in litigation over the Eden brewery closure and its effect on the production of Pabst products.

¼ Cent Sales Tax Campaign

The sales tax campaign was successful, garnering 55% of the county vote. This was a joint effort by the Citizens for the One Fourth Cent Sales Tax to Benefit RCC. The committee is grateful to the citizens who voted for the sales tax to fund multiple workforce development programs and a new workforce center.

Opportunity Zones

Eden's census tract 37157040200 which includes New Street has been submitted by the NC Department of Commerce to the federal government for consideration as an opportunity zone under the recently passed federal tax code reform bill. The program is designed to drive long-term capital to rural and low-income urban communities throughout the nation, and uses tax incentives to encourage private investment in impact funds. The City should learn about the approval process in the coming months.

Z Transportation

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

This company has purchased the former Swift Trucking terminal that was most recently leased by Raven Transport. Based on discussion with the firm, they will ramp up operations in the coming months.

SGRTex USA

This company laid off the bulk of its employees in December of 2017. It has now entered into a partnership with a global textile firm. If it can resolve other local issues, it may resume operations in the next several months.

SKAT Bus

Starting May 1st, the SKAT bus system started a route that begins at 6:00 a.m. and ends at the Eden industrial areas so those who work there can arrive in time for their 7:00 a.m. shifts. Flyers announcing this route have been circulated on Facebook and to local staffing agencies.

Eden Lawnmower Shop-Congratulations!

Eden Lawnmower Shop of Eden, NC has earned the prestigious Presidents Club for 2017 award. This annual award is presented to qualifying Toro dealers in recognition of outstanding sales of residential lawn and landscape contractor equipment. As an award-winning Toro dealer, Eden Lawnmower Shop offers a complete line of Toro products with the latest advancements. Congratulations to Tim, Karen and Joey White and the rest of their team. Stop by their Eden facility for your next Toro product or service your existing mower.

Local Real Estate Market

Eden and Rockingham County realtors are reporting increased sales. One Eden realtor had 9 closings in April and reports that most Eden realtors are having good years. The western part of the county is experiencing depleted housing inventories. Part of this has resulted from people moving to the area for family reasons. Another, is a lack of housing stock in Greensboro—and with the improved I-73 and I-785 corridors — it is now easier to access major Triad cities from Rockingham County. Some home remodelers are also reporting significant business increases.

Jason Bramlet Real Estate

This real estate broker has either purchased or leased the former dental office next to the State Employees Credit Union off of south Highway 14. Mr. Bramlet advertises on a local talk radio station claiming he will purchase a home if he is not able to sell it within a specified period of time.

Sheetz

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On April 11th Sheetz held open interviews throughout its company-wide service area. The Eden Sheetz had 45 applicants. Sheetz has been rated one of the top 10 places to work in NC in the past.

Branding Study

The final recommendations related to the branding study have been finalized and Arnett, Muldrow and Associates is in the process of finishing this project. The project recommendations will be unveiled in the near future once the final project product has been received.

Draper Pocket Park

Work is continuing on this project. Parching will be cleaned from the site, the walls are to be waterproofed and a leveling survey will be ordered before backfilling the area.

622 Washington Street

The bids for the 622 Washington Street Rehabilitation Project were received on May 7th. The only bid received was from Wright & Wray, Inc. Their bid was in the amount of \$115,813.10 with a proposed completion date of August 30, 2018. The City Council will consider this bid at their meeting on May 15th. Debris has been removed in order for construction to proceed.

The Boulevard

The Merchants Association held a food truck rodeo Saturday, April 21st. Several food trucks, vendors, live music and a bounce house filled the streets. This will become an annual event. They are now in the process of planning a multi-cultural Festival for Saturday, October 13th.

NC Main Street Visit

Staff from the NC Main Street program will visit Eden on April 24th as a part of its mission to visit all NC Main Street communities in 2018. The visit will include representatives from the EDDI and will conclude with a tour.

Available Property Listings

The available property listings continue to be updated on the city website as new properties are added to the market.

Get Fit Rockingham

The Get Fit Eden model has been recognized to be effective and will expand into a Get Fit Rockingham program. Reidsville, Madison, Mayodan and Stoneville are working with Get Fit Eden to make this a county wide initiative.

Dan River Game Land

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At the ribbon cutting of the 1,700 acre Dan River Game Land project, it was announced there will be a boat landing added near the southern portion of the property. At some point after that there are plans for another landing to be developed at the northern end of the property. These landings will complement our own Klyce Street landing that will be developed during FY 2018-19.

UNC Rockingham Health Care Earns Top Safety Score from Leapfrog

UNC Rockingham Health Care earned top marks in the latest round of hospital safety grades from The Leapfrog Group, ranking it among the best in the nation. The Eden hospital was one of 750 awarded an A grade on The Leapfrog Group's spring report card. The Leapfrog Hospital Safety Grade uses 27 measures of publicly available hospital safety data to assign letter grades to more than 2,500 U.S. hospitals twice per year. "This is the only national rating of how well hospitals protect patients from preventable harm and death, such as medical errors, infections, and injuries," said Leah Binder, president and CEO of The Leapfrog Group. "Receiving an A Safety Grade means a hospital is among the best in the country for preventing these terrible problems and putting their patients first 24 hours a day."

"It is an important achievement to receive an A grade from The Leapfrog Group," said Dana M. Weston, President of UNC Rockingham Health Care. "It's a reflection of our dedicated staff and the outstanding work of our physicians, nurses and clinicians who drive our delivery of safe, quality and excellent care."

UNC Rockingham Health Care is one of five hospitals in the UNC Health Care system earning the A grade. High Point Regional, Johnston UNC Health Care, UNC Hospitals and UNC REX also received the top scores. Grades are peer reviewed, transparent and free to the public.

To see a hospital's full grade, and to access consumer-friendly tips for patients, visit www.hospitalsafetygrade.org or follow The Leapfrog Hospital Safety Grade on Twitter and Facebook. Consumers can also download the free Leapfrog Hospital Safety Grade mobile app for Apple and Android devices.

Fiesta in The Park

We conducted a Hispanic Heritage event in Grogan Park on May 8th with 260 Eden 5th graders from our Eden elementary schools. It was a beautiful afternoon in Grogan Park. The kids experienced authentic Mexican food, a Mariachi Band, piñatas, photos and lots of fun. This event was possible thanks to a Grassroots grant from the Rockingham County Arts Council.

Oink & Ale

Our 4th Annual Oink & Ale event will take place along Monroe Street in Historic Downtown Eden on Saturday, May 12th from 6:00 to 9:00 p.m. It will include music by the band Chicago Rewired, a Chicago Tribute Band, along with lots of delicious food and beverages. Bring your lawn chairs and your friends and plan to have a great time. Admission is **FREE**.

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Piedmont Pottery Festival

The 16th Annual Piedmont Pottery Festival will take place in Kingsway Plaza located at 220 W. Kings Highway on June 2 from 9:00 a.m. to 4:00 p.m. Over 75 potters from all over North Carolina and Virginia will be there with their beautiful creations. There will be door prizes all day and demonstrations.

Text Messaging

We are live!! Text EDENNC to 51660 and stay informed!

Economic Development Infomercial

We are beginning work on our next infomercial that will feature Rivers, Trails & Parks! Also, our next 5 “Did You Know” videos will be coming soon! Included below is a link to our new Economic Development Infomercial: <https://youtu.be/lrd7uCDBkHI>

We have an e-newsletter!

You can get information about upcoming local events by email through our monthly Explore Downtown newsletter. If you want to subscribe, please send your email address to godowntown@edennc.us.

2018 Major Event Dates

Mark your calendars now! We have a fun line-up of 6 major events slated to take place in 2018. They are the following:

- May 12 Oink & Ale
- June 2 Piedmont Pottery Festival
- July 21 Shaggin’ on Fieldcrest
- August 9 Grown & Gathered
- August 25 Touch-A-Truck
- Sept. 14 & 15 RiverFest

Watch www.ExploreEdenNC.com and our Explore Eden Facebook page for other small events such as “Movies Under the Stars”, Downtown Events and so much more!

Tune in to watch “A Few Minutes with the Mayor”

Spend 15 minutes with Mayor Neville Hall on WGSR-Star News 5 as this show airs live at 6:15 p.m. the last Thursday of each month.

Facebook

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

Please join our Explore Eden Facebook page to stay up to date on all the exciting things happening in Eden!

Engineering Department

Street Resurfacing Projects - Update

Waugh Asphalt, Inc. completed most of the shoulder reconstruction work related to the FY 2017-18 Street Resurfacing Contract, No. 3 on Tuesday, May 8th. They intend to complete the remaining streets by May 11th to finish up the contract.

The bid opening for the FY 2018-19 Street Resurfacing Contract, No. 1 was held on April 3rd. We received the following bids:

- Waugh Asphalt \$488,072.35
- Joyce Trucking & Paving \$507,324.50
- Adams Construction Company \$596,409.35
- Triangle Grading & Paving \$949,044.60

Waugh Asphalt, Inc. was the low bidder. The request to award the contract will go before the City Council for approval at their regularly scheduled meeting on May 15th.

Waterline Replacement Projects Update

Workers from Sam W. Smith, Inc. were able to install the last of about 860 feet of 6-inch diameter water main for the Sunset Drive replacement project on the last day of April at the intersection with Conover Drive. Two steel plates are being used to cover excavated areas at that intersection where temporary flushing pipe was installed for testing use, and where a small amount of 2-inch diameter pipe will be installed later to connect with existing water mains that will remain in Conover Drive. Hydrostatic testing of the new pipe was passed without trouble on May 2nd, and a clean bacteriological analysis result was received on May 8th after the new pipe had been chlorinated and flushed. The crew is scheduled to return on May 14th to begin making new water taps for the customers in the project area. They will then proceed with killing out the galvanized water main in Sunset Drive while also connecting the new water main to the existing pipes at the Conover Drive intersection.

A crew from Sam W. Smith, Inc. is expected to mobilize to the Jackson Street and Farrell Street area shortly before or right after the Memorial Day holiday to begin the installation work for about 730 feet of 6-inch diameter ductile iron water main. This project will be completed by the end of June, and will involve replacing a section of 2-inch diameter water main where at least three different types of pipe are now in service.

The crew that has worked on the Sunset Drive waterline replacement project will relocate to S. Byrd Street and begin installation of about 664 feet of 2-inch diameter water main between South Avenue and Stegall Street. This work, combined with additional work that will be done by our Collection and Distribution crews, will allow for the existing galvanized water main to be

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eliminated from the distribution system. The work by the contractor will be completed by the end of June, but a firm date for the additional work has not been set at this time.

Information Technology Department

Fiendishly Clever Gmail Phishing You Need to Know About

Here is how this scam works. The victim receives a text asking whether they've requested a password reset for their Gmail account - and, if not, to reply with the word 'STOP'. If someone falls for this social engineering tactic and responds with 'STOP', they are urged to send the 6-digit numerical code arriving in a separate text in order to prevent the password being changed. What is really happening is the scammer has requested a password change on the victim's account. That request sends a code to the real account owner to verify that they actually want the password changed. And by sending the attacker that code back, you're enabling the bad guys to complete the password change, and now they have access to the account and all the email. The City of Eden and Information Technology Department urges all of our citizens to remain vigilant and to take a TNO (Trust No One) stance when it comes to text messages and e-mails they weren't expecting.

Municipal Services Department

National Public Works Week

National Public Works week honoring all Public Works employees will run from May 21 – 27. We want to thank each of our employees for their service to the citizens of our community.

Klyce Street River Access and Draper Landing River Access

The City of Eden has been awarded a \$100,000 Duke Energy Water Resources Fund Grant for the development of a new river access at the Klyce Street and for improvements to the Draper Landing river access. We are currently in the process of surveying the property at Klyce Street in preparation for this project and are currently making arrangements to replace the steps at the Draper Landing river access.

Fleet Maintenance

During the past month our Fleet Maintenance Division has handled 233 work orders for maintenance and repairs to our fleet of vehicles and equipment. A big thank you to the employees in this division who work tirelessly to make sure our vehicles and equipment are well maintained.

Dash Cameras On Refuse Collection Trucks

The City of Eden has recently installed dash cameras on the refuse collection trucks to improve efficiency and safety for the citizens as well as to document situations where refuse collection cans may or may not be out for collection when the truck arrives for collection.

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Reminder - City No Longer Picks-Up Used Car Tires

The City of Eden will no longer pick up used car tires, residents must take them to the Rockingham County Landfill for disposal. This is due to a recommendation the City received from the Department of Environmental Quality and a City ordinance change that was approved by the City Council on April 18, 2017. The Landfill will accept the tires at no cost, unless it has a wheel on it, and in that event, they will charge \$0.50 to remove the wheel.

Parks & Recreation Department

Community Accents Program & Parks & Recreation Radio Program

Staff participated in the Community Accents Program with WLOE (Wonderful Land of Eden) radio on May 11th and will be participating in the June 8th program as well. In addition, staff participated in the Parks & Recreation Radio Program with WLOE on April 25th and will be participating in the May 30th program as well. We remain involved in these community outreach efforts in an effort to update residents about the programs being offered by the Department.

Fun Fest

Our annual Fun Fest event will be held at Freedom Park on Saturday, May 12th from 10:00 a.m. to 4:00 p.m. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Fishing Derby

The Annual Fishing Derby will be held on May 26, 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Opening of Mill Avenue Pool

The Mill Avenue Pool will open for the summer season on May 26, 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Summer Day Camp Program

The Summer Day Camp Program will begin on June 5th and run through August 17th. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Concert in the Park Series & Cruise In

The first Concert in the Park/Cruise In was held at Freedom Park on April 28th. The next one will take place on May 26th at 5:30 p.m. at Freedom Park. These events will be held on the last

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Saturday of each month through October 2018. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Softball Tournaments

There were Top Gun Softball Tournaments at Freedom Park on April 21st – 22nd, and May 5th and there are additional softball tournaments scheduled at Freedom Park on May 19th – 20th, May 26th – 27th, June 2nd – 3rd, June 9th – 10th, and June 16th – 17th.

Be Healthy Rockingham County

Staff continues to be involved with Be Healthy Rockingham. They attended the Be Healthy Rockingham meeting in April and will attend the next meeting in May.

Matrimony Creek Greenway Project - Update

The Matrimony Creek Greenway Project is moving forward. The Street Division continues to work on installing stone, gravel, and granite dust for the nature trail. This will continue over the next several weeks, and the project is on schedule to be completed by June 30, 2018. The Contractor for the restrooms has met with the Collection & Distribution Division personnel to determine where the water and sewer tap ins will be located. The contractor has indicated the restrooms should be completed sometime in mid-June.

Freedom Park Dog Park - Update

The Freedom Park Dog Park opened to the public on April 23rd and a ribbon cutting for this new facility will take place at the Dog Park on Saturday, May 12th at 11:00 a.m. Anyone wishing to use the Freedom Park Dog Park will need to fill out an application and get a user permit for each dog that uses the Park. This is to ensure that all dogs are vaccinated and to ensure the users are aware of all rules. This project is a part of the *Positively Eden* strategic plan. Listed below are the rules that apply to the Freedom Park Dog Park. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

Freedom Park Dog Park Rules

**FREEDOM PARK DOG PARK
NOTICE TO ALL PARK USERS:**

This is a designated dog recreation area. You will encounter dogs off-leash.

Users of this park do so at their own risk. The City of Eden shall not be liable for any injury or damage caused by any dog in the park.

All first time users must register at the City of Eden Parks & Recreation Department.

Office hours are Monday – Friday from 8:00am to 5:00pm.

Dog owners are legally & financially responsible for their dog’s behavior. Violations of these rules can result in permanent loss of park privileges.

**PARK HOURS
SUN UP TO SUN DOWN**

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DOG PARK RULES

- Freedom Park Dog Park is designated as a “Dog Friendly” park. Upon entering you agree to abide by the park rules.
- Dogs must be within voice range and under owner’s control at all times.
- Aggressive dogs are prohibited from this park and dogs exhibiting aggressive behavior must be removed from the park immediately.
- Female dogs in heat are prohibited from the park.
- Children under 16 must be accompanied by an adult.
- Maximum of two dogs per handler.
 - Owners must dispose of waste properly in the designated on-site containers.
- No food, drinks or glass containers in training area.
- No animals other than dogs shall be permitted in the area.
- Smoking, alcoholic beverages and food are not permitted within the fenced areas.
- No prong, pinch, spiked or choke collars.
- Dogs must be leashed when entering and leaving the park.
- Dogs must wear I.D. and per state law (NCGS 130A-190) must wear rabies tag at all times.
- All dog bites must be reported (NCGS 130A-196). If a bite occurs, give your name and phone number to the other dog’s owner. For non-emergency assistance call 336-623-9755.
FOR ALL EMERGENCIES CALL 9-1-1
- For questions or to report a problem with the facility, please call Eden Parks & Recreation at 336-623-2110 option #3. Office hours are Monday – Friday 8:00am to 5:00pm.

Freedom Park Nature Trail Improvements/RV Pads - Update

The Freedom Park Nature Trail Improvements and RV Pads were opened to the public on April 23rd and a ribbon cutting for this new facility will take place at the Dog Park on Saturday, May 12th at 11:00 a.m. Anyone wishing to use the Freedom Park RV Pads will need to fill out an application and pay a rental fee for this use. There are 10 RV Pads with water, sewer, and electrical hook-ups. The cost is \$25 per night for City residents and \$40 per night for Non-City residents. The Nature Trail is open Monday – Sunday from sun up to sun down. Freedom Park is an alcohol free and smoke free facility. Listed below are the rules that apply to the Freedom Park RV Pad Rentals. This project was made possible thanks to a \$25,000 Rockingham Community Foundation Grant. For more information please call 336-623-2110 Extension 3030 or email Ms. Georgette Spence at gspence@edennc.us.

FREEDOM PARK RV PAD RULES

- ALL CAMPERS MUST CHECK-IN. Check-in and check-out time is 3:00 p.m.
- Site Stay Allowances-Daily Sites- Stay for 10 days, leave campground for 15 days.
- NO ALCOHOL is allowed on the premises; any violation will result in suspension and/or police/ranger/camp host involvement.

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- The person(s) registered for the campsite must be 18 and older and present during the nights. Adults should be present with anyone under 18 staying on the site.
- Visitors should not be left alone or in charge of the campsite.
- All visitors must leave the park at 10:00 p.m. NOTE!! Campers must let their visitors out of the front gate when it is secured.
- Camping is only permitted on the designated campsite assigned to you, and you must camp in the designated area on your site. If you are not sure about whether you are on the correct designated campsite or area, please contact the camp host or a park staff.
- No more than 2 vehicles will be allowed on a campsite. Use of vacant campsites to park vehicles on is prohibited. If you have more than two vehicles you will be ticketed by the police or ranger. Other vehicles are to be parked in designated parking lots throughout the park; normally this does not include the grass.
- The park gate will be closed during the designated closing time of the park. Campers must use the combination gate access code that was provided to them to leave and enter when the gate is closed.
- “Quiet Time” begins at 10:00 p.m. and should be observed by ALL campers.
- After 10:00 p.m., there is to be no bicycling or golf cart riding. Children, under the age of 16, must be escorted to any other areas of the park/camping area by an adult. Small flashlights should be used for guidance.
- No loud music at any time will be tolerated.
- No one under the age of 16 may drive a golf cart. Golf carts should be electric. In addition, no ATV’s are authorized.
- Pets are not to be left outside unattended at any time and **MUST BE ON A LEASH.**
- **NO PLASTIC OR INFLATABLE POOLS ARE ALLOWED.**
- **PLEASE MAINTAIN A NEAT/CLEAN CAMPSITE. DON’T LEAVE FOOD OR TRASH OUT, NO CLOTHES LINES, AND DON’T LEAVE ITEMS LYING AROUND THAT CAN BE STOLEN. CITY OF EDEN IS NOT RESPONSIBLE FOR DAMAGED OR STOLEN PROPERTY, SO SECURE ALL BELONGINGS.**
- The Parks & Recreation Supervisor has the authority to contact the authorities if needed to maintain an orderly camping area.

***NO REFUND WILL BE GIVEN FOR ANYONE WHOM VIOLATES A RULE OR HAS BEEN EVICTED FROM THEIR CAMPSITE. ALL REFUNDS MUST BE GRANTED BY THE PARKS & RECREATION SUPERVISOR OR DESIGNEE.**

Planning & Inspections Department

Collections – Previous & Proposed

Monthly statements were mailed to all property owners having an outstanding balance due to the City of Eden. In addition, we will follow-up on any title transfers or foreclosures. \$1,250.00 has been received during the past month for outstanding code enforcement actions.

Code Enforcement – Previous & Proposed

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32 notices have been mailed by certified mail and first class mail for code violations since my last report. We recently sought out interested contractors for a rotation list for our nuisance abatement program. The first of those jobs was given to Crawford's Plumbing. They began the cleanup of 718 Davis Street on May 9th.

GIS – Previous & Proposed

Staff members from Planning and Inspections, Engineering and Finance continue to work on locating water meters. Since the location of the meters are not identified in x/y coordinates when they are installed, the data is not available to add to the GIS maps. Address formats used in the Finance Department are not compatible with US Postal regulations and, therefore, do not geocode with the GIS data when information is requested on water/sewer customers. Staff from Public Works have requested new sewer map books for their trucks. Staff in the Planning and Inspections Department is updating the grid maps and are preparing to print the up to date books.

Historic Preservation Commission

The Historic Preservation Commission met for their regular meeting on April 16th. The Commission again discussed the steeple replacement of the First Baptist Church. The Commission will begin updating the current historic properties inventory, as this has not been done in 20+ years. Staff will evaluate the current condition of each property (several hundred properties), whether it has been demolished, and also assess properties that are not on the list which would now qualify. An update to the Commission on the proposed development of the Spray Cotton Mill was also provided. A special meeting of the commission was held on Monday May 7th in reference to a property on Henry Street that is subject to a property tax auction on May 14th.

Strategic Planning Commission

Based upon the previous approval of the City Council, the organizational meeting of the Strategic Planning Commission was held on May 4th. Ms. Dana Weston was elected as their chairman. The members will serve staggering terms in the same fashion as our other Planning Organization boards and commissions. At the meeting the commission decided to meet quarterly and at other times as necessary. Their next meeting is scheduled for August 2018. Various members of city staff discussed projects that have been undertaken during fiscal year 2017-2018 and it was noted that large amounts of grant funds had been obtained to further the effectiveness of the *Positively Eden* initiatives.

Community Appearance Commission

The Community Appearance Commission purchased plants and installed them in the planters in the Downtown Leaksville and Downtown Draper areas on Saturday, May 5th.

Development Luncheon

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One of the action items of the *Positively Eden* Strategic Plan is to encourage a dialogue between the City and the Development Community. This meeting was held on May 2nd. It was moderated by Tom Terrell, a well-known land use attorney. The goal for this gathering was to begin the process of finding ways that the City and the Development Community can work together to promote quality development of land in our community. We expect to sponsor another luncheon at some point in the Fall of 2018.

Blight and Local Code Enforcement Impacts

In our *Positively Eden* Strategic Plan, there is a strong emphasis on local code enforcement. Several efforts are underway to improve our program and the proposed 2018-2019 budget reflects increased spending for the current year. Along with that, we have been doing research into possible avenues to improve our ordinances or approach to local code enforcement. Director of Planning & Inspections Kelly Stultz has been reading two publications recently on the subject. The first is “Vacant Properties the True Costs to Communities” and “Implementing A Coordinated Approach to Address the Systemic Causes of Vacancy and Abandonment in High Point North Carolina”. These publications offer suggestions of a way that through GIS data and an interdepartmental committee, we might be able to identify the worst of the worst and track endangered properties. She plans to share more about these ideas in the coming months.

Ashton Way Apartments

Work is underway on the Ashton Way Apartments being constructed by Wynnefield Development on East Harris Place.

North Carolina Department of Transportation Projects (NCDOT): Highway #14 and King's Highway Interchange

Ms. Kelly Stultz, Director of Planning and Inspections recently attended a meeting at the NCDOT office concerning a project to improve the intersection of Highway #14 and King's Highway. This project has been moved up in priority and preparations will begin this year. There are several options for the project and NCDOT plans to meet with the city when they have questions answered about some of the possible configurations. The Eden City Council will have an opportunity to weigh in on the project before final approval.

NCDOT Bridge Replacement Project on Highway #14 North

The City has been contacted by NCDOT officials concerning the bridge replacement project on north Highway #14. This replacement project appears to be moving toward construction fairly soon.

Spray Cotton Mill Rezoning Request (Z-02-18)

Staff prepared the case report, maps, etc. for the requested rezoning of property from I-1 to PUD-MU (PUD-Mixed Use). This case was heard by Planning Board on March 27th and they are recommending approval by the City Council.

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Spray Cotton Mills, LLC

This firm, managed by Mr. Mark Bishopric, has submitted the pre-application for improvements to the former Spray Mercantile Property. This is a separate tract from the re-zoning approved in March. The application is for our Commercial Development Incentive Grant.

Urban Forestry Grant – Draper Pocket Park

Staff prepared the grant application, narrative, maps etc. for the Draper Pocket Park and formerly submitted the grant for consideration.

Draper Public Space

Staff prepared plans for improvements to a small public space located at corner of Stadium and Fieldcrest. The property owner has been consulted and approved the concept as did the Draper Merchants. Improvements will include landscaping, a bench and walkway. Construction has begun on the walkway. This is a project of the Community Appearance Commission.

Tree Board

The Tree Board met on April 16th and welcomed their newest member, Mr. Mike Corum. The board discussed plans for the celebration of Arbor Day. Staff will coordinate with the schools to set dates for the programs. In addition, the Board has agreed to work with a local Boy Scout on an Eagle Scout project to do tree identification along the greenway.

Public Utilities Department

EPA AOC and Mandatory Projects to Stop Sanitary Sewer Overflows – Update

This EPA Administrative Order on Consent project includes over \$33,725,000 worth of sewer improvements that will be completed in the next four years. This project is funded with a \$16,660,000 principle forgiveness grant, a \$15,000,000 zero percent interest loan and \$2,056,600 from the City of Eden. This undertaking is a massive project that will see sewer line improvements in virtually every corner of the City. The Water Infrastructure Section of North Carolina Department of Environment and Natural Resources approved our Engineering Report for this work on Tuesday this week. The approval of this report clears the way for the engineering design work to move ahead. This is a large project and it will take over a 2019 to get to bidding this work out to contractors. Our design and bid specifications will be submitted for approval on or before October 1, 2018 and the approval is expected by February 1, 2019. Bidding and award of the of the project should be completed by June 1, 2019 with construction starting shortly thereafter and running through mid to late 2021. We anticipate that the EPA AOC will be completely satisfied by the April 22, 2022 deadline established by the EPA. During the last six month’s significant progress has been noted by the fact that even though we had significant rainfall during this reporting period, we had no sanitary sewer overflows due to inflow and infiltration from rainfall. During the last two weeks of this reporting period, the city received

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nearly 5 inches of rain. We believe this indicates that we have reached the tipping point where our sewer collection system rehabilitation work is showing convincing evidence that we are nearing our goal to stop sanitary sewer overflows. The additional sewer projects ahead of us over the next four years will allow us to push well past the tipping point we are at now, and will allow the city to handle rainfall from 5 to 10-year storm events without having overflows well into the future.


CONSENT AGENDA:

- a. Approval and Adoption of April 17, 2018 Minutes.
- b. Consideration and approval of FY 2018-19 Street Resurfacing Contract No 1, request to award contract.


Bids were received on April 3 at 11 a.m. A total of 4 responsive bids were received for the project. The low bidder was Waugh Asphalt, Inc. in the amount of \$488,072.35. The date of availability for the contract is July 16. The Engineering Department is requesting Council’s approval to award the contract to Waugh Asphalt, Inc. based on their bid amount shown above.

CITY OF EDEN																														
FY 2018-19 STREET RESURFACING CONTRACT, NO. 1																														
SUMMARY OF QUANTITIES																														
MAP NO.	STREET NAME	BEGINNING TO END	WARD NO.	LAST RESURFACED	CURB AND GUTTER (Y/N)	CRACK SEAL (Y/N)	PAVING LENGTH		PAVING WIDTH		ADJUSTMENT OF MANHOLE		ADJUSTMENT OF VALVE BOX		PATCHING EXISTING PAVEMENT		MILLING ASPHALT PAVEMENT, 0" TO 1 1/2" DEPTH		MILLING ASPHALT PAVEMENT, 0" TO 2 1/2" DEPTH		MILLING ASPHALT PAVEMENT, 2" DEPTH		ASPHALT SURFACE TREATMENT AND COAT, #75 STON		ASPHALT ULTIMATE COURSE, NC 88 ASB VIRGIN MIX		ASPHALT SURFACE COURSE, 1 1/4" DEPTH, NC 88 ASB VIRGIN MIX		INCIDENTAL STONE BASE	SQUARE YARDS
							FT	FT	EA	EA	TONS	SY	SY	SY	SY	SY	TONS	TONS	TONS	TONS	TONS	TONS								
1	CEDAR STREET	WASHINGTON TO LAWSON	1	06/2000	N	N	1,188	21	3	3	0	0	0	0	0	0	2,772	0	201	41	2,772									
2	HALED STREET	CEDAR TO PATTERSON	1	08/2000	N	N	674	20	1	1	0	0	0	0	0	0	1,498	0	115	24	1,587									
3	PRICE STREET	WASHINGTON TO LAWSON	1	11/2004	Y/N	N	1,020	22	4	6	0	0	470	0	2,023	0	181	23	2,493											
4	FOREST ROAD (PATCH ONLY)	BEECHWOOD TO SMITH	1	05/2010	Y	N	0	0	0	0	30	0	0	0	0	0	0	0	0	0	137									
5	WEST AVENUE	WASHINGTON TO HARRIS	1	07/2005	Y	N	984	26	3	3	0	0	0	0	2,843	0	216	0	2,843											
6	WEST AVENUE	HARRIS TO CENTRAL	1	09/2008	Y/N	N	748	31.3	4	6	0	1,048	0	0	0	0	227	0	2,601											
7	LAWSON STREET (PATCH ONLY)	PRICE TO FORBES	183	10/2007	N	N	0	0	0	0	10	0	0	0	0	0	0	0	0	0	48									
8	EARLY AVENUE	GLOVENIA TO BOONE	283	06/2008	Y/N	N	2,064	23-43	7	9	0	389	311	0	4,648	0	493	20	5,348											
9	AYDEN ROAD	KENDALL TO LAKE DR/PARK RD	4	10/2004	N	N	432	20	2	5	0	0	0	0	916	0	90	10	1,242											
10	KENDALL STREET	FRANKLIN TO AYDEN	4	09/2006	N	N	930	20	4	2	0	0	0	0	2,022	0	157	15	2,157											
11	SPRING STREET	DAMERON TO PRIMITIVE	4	09/2007	N	N	247	16	1	1	0	0	0	0	0	5	32	10	439											
12	SUNSET DRIVE	CONCOVER TO KNOLLWOOD	5	10/2010	Y	N	736	30	2	1	0	233	0	0	2,290	0	178	0	2,453											
13	SUNSET DRIVE	KNOLLWOOD TO PINE	5	08/2005	Y	N	514	26	2	3	0	0	955	0	819	0	135	0	1,774											
14	SUNSET DRIVE	PINE TO BEDFORD	5	10/2004	Y	N	979	26	4	2	0	0	0	0	2,829	0	205	0	2,829											
15	ARBOR LANE E.	LINDEN TO SOUTHWOOD	6	02/2005	Y	N	1,300	32-44.5	0	0	0	0	0	0	5,758	0	418	0	5,758											
16	DAK RIDGE DRIVE	OLD SEAM (PUMP STA) TO CUL-DE-SAC	6	11/2003	N	Y	2,020	22	7	1	0	0	0	0	4,938	0	358	40	4,938											
17	OLEANDER DRIVE	KNIGHT TO HIDDEN VALLEY	6	08/2002	N	N	745	20	1	0	0	0	0	0	1,656	0	120	20	1,656											
18	CAROLINA AVENUE	HUNDLEY TO HALE	687	09/2003	Y	Y	820	30	2	0	0	1,276	0	0	1,458	0	198	0	2,733											
19	MAY STREET	FIELDCREST TO FRONT	7	09/2006	Y	N	300	22.5	1	1	0	750	0	0	283	0	57	0	750											
GRAND TOTAL							15,801	48	44	40	3,696	1,736	2,843	33,919	5	3,381	203	44,577												

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 FY 2018-19 STREET RESURFACING CONTRACT, NO. 1 (SRC 2018-19-01) CITY OF EDEN, NORTH CAROLINA BID TABULATION SCHEDULE APRIL 3, 2017 11:00 A.M.											
Bid Item No.	Description	Unit	Est. Qty.	Waugh Asphalt, Inc. NC License # 59882		J.C. Joyce Trucking & Paving NC License # 27870		Adams Construction NC License # 20677		Triangle Grading & Paving NC License # 17456	
				Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total	Unit Price	Extended Total
1	Adjustment of Manholes	EA	48	\$ 325.00	\$ 15,600.00	\$ 317.50	\$ 15,240.00	\$ 940.00	\$ 45,120.00	\$ 600.00	\$ 28,800.00
2	Adjustment of Valve Boxes	EA	44	\$ 325.00	\$ 14,300.00	\$ 317.50	\$ 13,970.00	\$ 815.00	\$ 35,860.00	\$ 425.00	\$ 18,700.00
3	Patching of Existing Pavement (4")	TON	40	\$ 222.50	\$ 8,900.00	\$ 150.00	\$ 6,000.00	\$ 223.20	\$ 8,928.00	\$ 350.00	\$ 14,000.00
4	Milling Asphalt Pavement, 0 to 1 1/2" depth	SY	3,696	\$ 5.56	\$ 20,549.76	\$ 5.95	\$ 21,991.20	\$ 5.40	\$ 19,958.40	\$ 9.00	\$ 33,264.00
5	Milling Asphalt Pavement, 0 to 2 1/2" depth	SY	1,796	\$ 6.15	\$ 11,045.40	\$ 6.25	\$ 11,225.00	\$ 6.95	\$ 12,482.20	\$ 10.00	\$ 17,960.00
6	Milling Asphalt Pavement, 2" depth	SY	2,843	\$ 3.47	\$ 9,865.21	\$ 6.25	\$ 17,768.75	\$ 3.55	\$ 10,092.65	\$ 8.50	\$ 24,165.50
7	Asphalt Surface Treatment (AST), Mat Coat, #76 Stone	SY	33,919	\$ 1.76	\$ 59,697.44	\$ 2.45	\$ 83,101.55	\$ 1.85	\$ 62,750.15	\$ 6.90	\$ 234,041.10
8	Asphalt Concrete Leveling Course, Type S 9.5B Virgin Mix	TON	5	\$ 125.00	\$ 625.00	\$ 130.00	\$ 650.00	\$ 216.55	\$ 1,082.75	\$ 240.00	\$ 1,200.00
9	Asphalt Concrete Surface Course, Type S 9.5B Virgin Mix, 1 1/2" depth	TON	3,381	\$ 97.07	\$ 328,193.67	\$ 94.25	\$ 318,659.25	\$ 111.85	\$ 378,164.85	\$ 166.00	\$ 568,008.00
10	Asphalt Concrete Surface Course, Type RS 9.5B (Alternate Bid Item)	TON	1	\$ 82.07	\$ 82.07	\$ 93.50	\$ 93.50	\$ 107.25	\$ 107.25	\$ 162.00	\$ 162.00
11	Incidental Stone Base (Shoulder Reconstruction)	TON	203	\$ 94.60	\$ 19,203.80	\$ 91.75	\$ 18,825.25	\$ 107.70	\$ 21,863.10	\$ 48.00	\$ 9,744.00
Total Bid Price (Items 1-11)					\$ 488,072.35		\$ 507,324.50		\$ 596,409.35		\$ 949,044.60

The Lump Sum and Unit Prices in This Tabulation received on April 3, 2018
 Are As Given In The Bidder's Respective Bid Proposals
 All Totals Are Arithmetically Correct, except for the total bid price for Triangle Grading & Paving which is under by \$1,000.00
 Correct bid amount for Triangle Grading & Paving should have shown as "\$950,044.60".


 Tammy Amos
 Director of Transportation Engineering, City of Eden

c. Consideration of an amendment to City Code Chapter 10, Personnel Ordinance.

The proposed amendment to Eden City Code 10-6.15 would allow any former employee of an agency or organization, which is a self-funded Local Government Retirement System to transfer their balance of sick leave available to the employee at the time of termination to the City of Eden. The City's Ordinance currently allows any former employee of an agency or organization which is a member of a Statewide Local Governmental Employee's Retirement System or a Statewide Teacher's and Statewide Employees' Retirement System or other systems under a Department of State Treasurer to transfer their balance of sick leave available to the employee at the time of termination to the City of Eden. In addition, Eden City Code 10-6.3 (3)(B) would also need to be amended to reflect the addition of a self-funded Local Government Retirement System. Staff's recommendation to Council is to adopt the proposed amendments to the Chapter 10 of the City of Eden Code.

AN ORDINANCE AMENDING
THE CITY CODE
OF THE CITY OF EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that §10-6.3 of the Eden City Code is amended as follows:

§ 10-6.13 CHRISTMAS ALLOWANCE

Each full time employee with one year of service as of December 1 will be entitled to a Christmas allowance, paid in December of each year in the amount included in the current fiscal year budget as adopted by the City Council. (Ord. passed 11-17-98; Am. Ord. 1-17-02; Am. Ord. passed 12-19-06; Am. Ord. passed 8-29-09)

§ 10-6.14 RESERVED.

§ 10-6.15 TRANSFER OF SICK LEAVE.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

Any former employee of an agency or organization which is a member of a Statewide Local Governmental Employee's Retirement System or a Statewide Teachers' and Statewide Employees' Retirement System, other systems under a Department of State Treasurer, or a self-funded Local Government Retirement System, shall be eligible to transfer the balance of sick leave available to the employee at the time of termination with a previous employer.

A written request for transfer of sick leave must be made to the Director of Finance and Personnel. Proper documentation as determined by the City Manager verifying accumulated sick leave hours must be received with the request. The Director of Finance and Personnel will forward the request with documentation to the City Manager for approval. If the request is approved, the transferred sick leave will be added to the employee's balance of available sick leave for use as needed. The amount of transferred sick leave is fully creditable for sick pay if needed and can also be used in terms of calculating retirement with the North Carolina Local Government Retirement System. (Ord. passed 1-17-02; Am. Ord. passed 1-17-06; Am. Ord. passed 8-29-09)

APPROVED, ADOPTED AND EFFECTIVE, this 15th day of May, 2018.

Neville Hall

Mayor

ATTEST:

Sheralene Thompson

City Clerk

AN ORDINANCE
AMENDING THE CITY
CODE OF THE CITY OF
EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that §10-6.3 of the Eden City Code is amended as follows:

§ 10-6.3 RETIREE LIFE, HEALTH AND DENTAL INSURANCE.

(A) *Life Insurance.* At its sole expense, the city will provide group life insurance for its retired employees' with an established death benefit.

(B) *Health And Dental Insurance.*

(1) An employee retiring on or before November 20, 2001, may, by paying 100% of the premium for the coverage, participate in the city's group health and hospitalization program so long as the city's contracts with its insurers permits such participation.

(2) An employee retiring on or after November 21, 2001 but before August 29, 2009 must retire under the North Carolina Local Government Retirement System and draw or currently be eligible to draw benefits from the system in order to qualify for payment of all or part of the health care and dental care insurance premium. Retirement system regulations on eligibility for retirement govern eligibility for the program. The city will pay the premium for the coverage based on the policies established by the Council, subject to change. The following schedule will be in effect until changed for employees retiring within the dates of this subsection:

<u>Years of Service</u>		<u>Individual Premiums</u>	
<u>At least</u>	<u>No more than</u>	<u>City pays</u>	<u>Employee pays</u>
25 years	30 years	75% or up to a maximum of \$ 412.50 per month, whichever is less	25% or the remaining cost, whichever is more

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

30 years	100% or up to a maximum of \$550 per month, whichever is less	0% or the remaining cost, whichever is more
----------	---	---

(3) An employee hired on or before April 17, 2018 and retiring on or after August 29, 2009 must retire under the North Carolina Local Government Retirement System and draw or currently be eligible to draw benefits from the system in order to qualify for payment of all or part of the health care and dental care insurance premium. Retirement system regulations on eligibility for retirement govern eligibility for the program. The city will pay the premium for the coverage based on the policies established by the Council, subject to change. The following schedule will be in effect until changed:

<u>Years of Service</u>		<u>Individual Premiums</u>	
<u>At least</u>	<u>No more than</u>	<u>City pays</u>	<u>Employee pays</u>
20 years	25 years	50% or up to a maximum of \$275 per month, whichever is less	50% or the remaining cost, whichever is more
25 years	30 years	75% or up to a maximum of cost, whichever is more \$ 412.50 per month, whichever is less	25% or the remaining cost, whichever is more
30 years		100% or up to a maximum of \$550 per month, whichever is less	0% or the remaining cost, whichever is more

(4) Any employee hired after April 17, 2018 shall not qualify for payment of all or part of the health care and dental care insurance premium upon retirement and shall not qualify for participation in the City’s health and dental insurance policy.

(5) A minimum of 50% of an employees years of service (10.0 years, 12.5 years or 15 years respectively) with the city shall be required in order to receive this benefit. The other 50% of an employees years of service (10.0 years, 12.5 years or 15 years respectively) must be with an agency/organization which is a member of a Statewide Local Government Employee's Retirement System or a Statewide Teacher's and Statewide Employee's Retirement System or other systems under a Department of State Treasurer or a self-funded Local Government System. Any sick leave converted for time at the end of service for retirement purposes shall count in the computation of time served with the city.

(a) Such employees may elect to purchase health care and/or dental insurance coverage for their eligible dependents and shall pay the full cost of this dependent coverage. Dependent coverage must be in place at least 12 months prior to an employee's retirement date.

(b) Payment of premiums for dependents must be paid in accordance with schedules and procedures established for the city's benefit by the City Manager or designee for the group health and dental plan. Failure to pay the required premium will result in loss of coverage, once coverage has been discontinued, it cannot be reinstated without the written approval of the CityManager.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

(c) The city's payment of premiums for group health and dental coverage for retirees will be discontinued and the retiree will come off the City's insurance policy when: the retiree becomes eligible for Medicare (65th birthday) or social security disability.

Any employee not meeting the aforementioned criteria by paying 100% of the premium for coverage will be allowed to remain on the city's insurance policy for 18 months from the date of separation from the organization.

(Ord. passed 5-17-94; Am. Ord. passed 11-20-01; Am. Ord. passed 1-17-02; Am. Ord. passed 6-20-06; Am. Ord. passed 8-29-09; Am. Ord. passed 1-21-14; Am. Ord. passed 2-18-14)

APPROVED, ADOPTED AND EFFECTIVE, this 15th day of May, 2018.

Neville Hall

Mayor

ATTEST:

Sheralene Thompson

City Clerk

d. Approval of annual wood grinding project for solid waste.

The City's Solid Waste Division typically solicits for the annual Wood Grinding Contract to grind and haul away all the wood debris into mulch that is collected from around the City throughout the year. This is normally a yearly project and bids were received for this project back in February but there was a pricing dispute on the work to be done. Bids were once again solicited from four vendors who have previously expressed interest in this project. They were Timberland Mulch and Farms, Anglin Earthworks LLC, Shanvender Trucking and John H. Wilson and Sons. Only two vendors submitted quotes for this work. They were Timberland Mulch and Farms and Anglin Earthworks LLC. The Solid Waste Division is coming before Council to have this bid approved. Timberland Mulch and Farms turned in a bid of \$108,000 and Anglin Earthworks LLC bid was \$147,000. We, therefore, recommend to Council to approve the bid from Timberland Mulch and Farms to grind and haul away our wood debris for this one-time contract.

e. Approval and adoption of Budget Amendment 9.

At June 30, 2017, there was a remaining balance of loan proceeds in the amount \$123,810.85 for the 2016 W/S loan for water construction projects. The attached budget amendment appropriates these funds to the Caleb Street and Victor Street waterline replacement line items.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

	Account #	From	To	Amount
Water & Sewer Fund Revenues				
W/S Fund Bal Approp - Loan Proceeds	30-3991-99200	\$ -	\$ 123,800.00	<u>\$ 123,800.00</u>
Water & Sewer Fund Expenditures				
W/C Caleb St/Caleb Ln WL Replacement	30-8120-82182	\$ -	\$ 67,600.00	\$ 67,600.00
W/C Victor St WL Replacement	30-8120-82186	\$ 17,500.00	\$ 73,700.00	<u>\$ 56,200.00</u>
				<u>\$ 123,800.00</u>

To allocate Water & Sewer fund balance from the 2016 W/S Loan.

Adopted and effective this 15th day of May, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor

A motion was made by Council Member Moore to approve the consent agenda. Council Member Burnette seconded the motion. All members voted in favor of the motion.

ANNOUNCEMENTS:

Mayor Hall wished his wife Mel a Happy Anniversary – they had married May 15, 1999. He wanted to tell her how much he loved her for the support she gave him to serve as Mayor, to be a husband and a dad.

Mayor Hall wanted to recognized City Clerk Ms. Sheralene Thompson. That night was her last Council meeting. She came to work for the City 22 years before on Aug. 5, 1996. She was promoted to Deputy City Clerk on Sept. 21, 2000 and then to City Clerk on May 21, 2008. In addition to her normal duties, she had been instrumental on the City’s webpage, the Citizen’s Academy, the Eden Youth Council, and she was the gatekeeper of the City’s history. For the City’s 50th Anniversary, she put together a book entitled “Celebrating 50 Years: Consolidation from 1967-2017.” It was in incredible document. Her last day of work would be June 14 and her official retirement date was June 30. On behalf of himself, the City Council, the past mayors and the past members of City Council, and the City Staff, he thanked Ms. Thompson for her outstanding service, congratulated her on her retirement and wished her the best for a life full of happiness. They would all miss her.

Council Member Burnette said he had been fortunate to work with Ms. Thompson. She had been the Deputy Clerk when he came on with the City. She made things pleasant and easy for him. She was informative about the way things should be done. About seven years prior, she had been instrumental in helping set up the Youth Council. She set up the meetings and prepared the notebooks and name plaques for the Youth Council. She even got a tent downtown for the Youth Council to use at RiverFest. She put the applications online. She did a fantastic job. Anything else

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

the Council needed, any questions they had, where to go ... she had told him where to go ... no she had not. The Mayor had mentioned the Citizens Academy and the book she wrote. They had highlighted in the last meeting that Ms. Thompson was very instrumental in bringing about the change in the animal ordinance as well. The previous day, he was really disappointed. He went into her office about 4:30. He had just finished an interview with a Youth Council member. He was going to ask if there were more applications. He walked in and Ms. Thompson was not there. He thought maybe she was in the Youth Council Room, so he walked to it and oh my, the room was not set up. They were having a meeting that night and he rushed to get the tables set up and the nameplates out. Ms. Thompson usually had that all done. Mr. Hunt walked in and asked Council Member Burnette if he was going to the EDDI meeting that night and Council Member Burnette said he was. Mr. Hunt asked Council Member Burnette what he was doing there in the room and Council Member Burnette said he was setting up for the meeting and Mr. Hunt asked him if he had a Youth Council meeting that night. Council Member Burnette replied that oh my, that was last week. So Ms. Thompson was right again. It went without saying, they would miss her. He thanked her for all she had done.

Council Member Grogan said Johnny (former Mayor John Grogan) worked with Ms. Thompson for eight years. They had called her his other wife.

Council Member Ellis said Ms. Thompson was an athlete growing up. When he found out she was going to be City Clerk, he was very happy for her but now he was even happier for her and her family.

Council Member Hampton thanked Ms. Thompson. She loved coming around and talking. Ms. Thompson was very informative. She loved animals, especially pitbulls, and so did Ms. Thompson. Council Member Hampton would miss her, but she had told Ms. Thompson there was nothing like retirement. She was going to enjoy it.

Council Member Carter thanked Ms. Thompson for everything she had done throughout the years and he thanked her for being a friend.

Council Member Moore thanked Ms. Thompson for everything she had done for him when he was fire chief and now. He could not have done it without her.

Council Member Epps thanked Ms. Thompson as well. He came in feeling sad at times and her pretty smile cheered him.

Council Member Grogan thought the City and Rockingham County owed a debt of gratitude to Economic Development Director Mike Dougherty for the work he did on the tax referendum. In talking to the chairman of the campaign, they said it probably would not have happened without the work Mr. Dougherty did. He was out, she used to say where three people were gathered, trying to get people to vote yes. They all appreciated it. They knew how important it was to Rockingham Community College and thus economic development in the City and the county.

The Mayor agreed and thanked Mr. Dougherty.

May 15, 2018

City of Eden, N.C.

Minutes of the regular May 15, 2018 meeting of the City Council, City of Eden:

Council Member Ellis said he continued to say in the meetings that they were very positive in the City. They had nothing to hide. He wanted the citizens to know that. The half circle up there was the elected officials for the people. They trusted in the City Manager and they trusted in the workers to do the right thing. It was very important to him that they stay bonded together. They were in there for one reason and that was for the City of Eden, North Carolina.

Council Member Grogan said to the members in the audience, there was a history there (regarding the public comments earlier in the meeting).

Mr. Corcoran announced that he was a grandpa.

ADJOURNMENT:

A motion was made by unanimous consent to adjourn.

Respectfully submitted,

Sheralene Thompson, MMC
City Clerk

ATTEST:

Neville Hall
Mayor

CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: ERIN GILLEY, CITY ATTORNEY; TAMMIE MCMICHAEL, DIRECTOR OF FINANCE AND HUMAN RESOURCES

DATE: JUNE 4, 2018

SUBJECT: PROPOSED AMENDMENT TO §10-6.3 (B) (3)(C)

Staff has prepared an ordinance amendment that would allow retirees to remain on the City's health insurance until they are fully eligible to receive 100% of social security benefits. The change will read as follows:

“The city's payment of premiums for group health and dental coverage for retirees will be discontinued when the retiree begins to draw social security benefits or becomes eligible for 100% of social security benefits, whichever occurs first; or when the retiree becomes eligible for social security disability.”

Staff removed this as part of previous code amendment in April, but is now asking to have this put back in so no retiree will receive a lack in coverage.

Please consider this ordinance at your June 19th meeting and please do not hesitate to contact me if you have any questions or concerns.

AN ORDINANCE AMENDING
THE CITY CODE
OF THE CITY OF EDEN

BE IT ORDAINED BY THE CITY COUNCIL of the City of Eden, North Carolina, that §10-6.3 (B) (3)(c) of the Eden City Code is amended as follows:

(c) The city's payment of premiums for group health and dental coverage for retirees will be discontinued when:

1. The retiree begins to draw social security benefits and becomes eligible for Medicare; or
2. The retiree becomes eligible for 100% of social security benefits;

whichever event occurs first between items 1 and 2; or

3. The retiree becomes eligible for social security disability.

Any employee not meeting the aforementioned criteria by paying 100% of the premium for coverage will be allowed to remain on the city's insurance policy for 18 months from the date of separation from the organization.

(Ord. passed 5-17-94; Am. Ord. passed 11-20-01; Am. Ord. passed 1-17-02; Am. Ord. passed 6-20-06; Am. Ord. passed 8-29-09)

APPROVED, ADOPTED AND EFFECTIVE this _____ day of _____, 2018.

Neville Hall, Mayor

Attest:

Sheralene Thompson, City Clerk, CMC



**APPLICATION FOR PERMIT TO DISPLAY PYROTECHNICS
TO THE CITY COUNCIL OF THE CITY OF EDEN**

1. Name, address, and telephone number of the person seeking permit for display of pyrotechnics:
Kenneth Kirkman Eden Kiwanis
319 Howe St.
Eden N.C. 27288
2. The name of the event at which pyrotechnics is to be displayed:
Eden Kiwanis Old Fashion 4th of July
3. If the event is to be conducted for, on behalf of, or by an organization, provide the name, address, telephone number of the headquarters of the organization, and of the authorized and responsible head of such organization:
Eden Kiwanis
4. The date of the event at which the pyrotechnics is to be displayed:
July 4 2018
5. The type of event at which the pyrotechnics will be displayed:
4th of July Celebration
6. A statement as to whether the event will be held indoors or outdoors:
outdoors
7. The location of the event at which pyrotechnics will be displayed:
Mosehead High School Pierce St. Eden
8. If the event is to be sponsored by or on behalf of any person other than the applicant, the applicant for such permit shall file with the application a written authorization from the person proposing to hold the parade authorizing the applicant to apply for the permit on his behalf.

9. The applicant shall file with the application any required proof of insurance by Eden City Code.

10. I hereby certify that the forgoing information is true to the best of my knowledge.

[Signature]
Signature of Applicant

6-11-18
Date

STATE OF NORTH CAROLINA
ROCKINGHAM COUNTY

I, Deanna F. Hunt, a Notary Public, in and for the aforesaid County and State, do hereby certify that Kenneth Kirkman, the above mentioned applicant, personally appeared before me this the 11 day of June, 2018, and subscribed and made oath to the foregoing applicant for a permit to display pyrotechnics in the City of Eden.

Witness my hand and seal, this the 11 day of June, 2018.

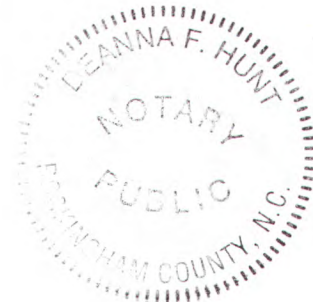
Deanna F. Hunt
Notary Public

Deanna F. Hunt
Name of Notary

My Commission expires: March 18, 2022

[Signature]
Approved by Fire Marshall

[Signature]
Approved by City Manager



Hale Artificier, Inc.
Fireworks and Pyrotechnics
2018

Kiwanis Club of Eden
And the City of Eden
Old Time July Fourth Fireworks
\$9,000.00 program

Opening Barrage:

20 - 3" Assorted Color Finale Shells w/Tails
10 - 3" Finale Titanium Salute Shells w/Tails
6 - 4" Assorted Color Finale Shells

Main Program:

140 - 3" Assorted Aerial Shells w/Tails
90 - 4" Assorted Aerial Shells w/Tails
90 - 5" Assorted Aerial Shells w/Tails

Grand Finale:

120 - 3" Assorted Color Finale Shells w/Tails
30 - 3" Finale Titanium Salute Shells w/Tails
18 - 4" Assorted Color Finale Shells
15 - 5" Assorted Color Finale Shells

Lexington, NC 336-249-6703
336-249-6743 fax pyronoid@lexcominc.net

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Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

[Get List](#)

Get License Holder Information

Pyrotechnic License Number **Driver's License Number**

1968

[Search for License](#)

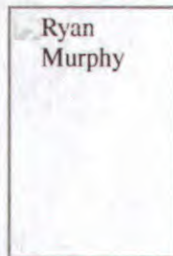
Holder's Full Name: Ryan Keith Murphy

Business Name: Hale Artificer Inc

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ****7786



License Number: 1968

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 07/31/2018

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Last Name

Business/Employer

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Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

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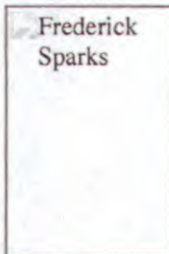
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Pyrotechnic License Number **Driver's License Number**

1110

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Holder's Full Name: Frederick Terrell Sparks
Business Name: Hale Artificer Inc
Government ID By: North Carolina
Government ID Type: Driver License
ID Number: ***6235



License Number: 1110
License Type: 1.3G Pyrotechnic
License Level: Operator
License Status: Valid
Expiration Date: 02/18/2019

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Last Name **Business/Employer**

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Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

U.S. GOVERNMENT PRINTING OFFICE: 2009-10-01

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License Permit
Number **1-NC-057-51-8J-00088**

Chief, Federal Explosives Licensing Center (FELC)
Christopher R. Reeves

Expiration
Date **September 1, 2018**

Name
HALE ARTIFICER INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**DAISY COURT
LEXINGTON, NC 27292-**

Type of License or Permit
51-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

HALE ARTIFICER INC
545 NEW BOWERS RD
LEXINGTON, NC 27292-

Jeff Hove

Licensee/Permittee Responsible Person Signature
JEFF HOVE

Printed Name

president

Position Title
2-9-14

Date

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

U.S. GOVERNMENT PRINTING OFFICE: 2009-10-01

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATF ATF - Chief, FELC
Correspondence To 244 Needy Road
 Martinsburg, WV 25405-9431

License Permit
Number **1-NC-057-20-8L-00921**

Chief, Federal Explosives Licensing Center (FELC)
Christopher R. Reeves

Expiration
Date **November 1, 2018**

Name
HALE ARTIFICIER, INC

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
**3185 EAST US HWY 64
LEXINGTON, NC 27292-**

Type of License or Permit
20-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

HALE ARTIFICIER, INC
545 NEW BOWERS ROAD
LEXINGTON, NC 27292-

Jeff Hove

Licensee/Permittee Responsible Person Signature
JEFF HOVE

Printed Name

president

Position Title
2-16-14

Date

HALE ARTIFICIER, INC.

Safety Procedures for Fireworks Displays

NFPA 1123 Codes are to be followed at all times.

1. Firing Procedure:

- A. Operators are to use the Pre-display checklist provided in the display paperwork. **AT NO TIME** are the materials to be left unattended.
- B. Upon arrival at the site, check site conditions for any hazards that may impede the safety of the display operation.
- C. Insure the site meets all distance requirements.
- D. Confirm that there is adequate ingress and egress for emergency vehicles.
- E. Inspect all racks and equipment as it is coming off the truck. Any equipment that is damaged, or broken is not to be used in the display.
- F. All mortar racks are to be set up and installed prior to any loading of live materials.
- G. Inspect all shells and fireworks devices such as cakes, candles, and ground effects prior to loading, or placing in the firing area. Any materials found to be damaged, or not in proper condition are not to be used in the display.
- H. All materials fuses are to be situated and secured for easy access and removal of safety caps just prior to firing.
- I. (Electric firing) Any e-matching of materials will take place at least 50 feet from the truck holding the fireworks, and at least 100 feet from any public access. Limit the amount of materials in this area to just **ONE** box at a time.
- J. (Electric firing) Once all materials are set up, no personnel are allowed within the firing area during the continuity testing. If there is a need to check contact points, or adjust materials, the firing control panel must be disabled completely before an operator enters the firing area.
- K. (Manual Firing) Operators will use fusees (flares) for ignition of shell leaders.
- L. Previously installed multiple ignition points are to be placed along Finale racks, or any chain fused sections of the display.

545 NEW BOWERS ROAD, LEXINGTON, NC 27292

WWW.HALEARTFIREWORKS.COM

HALE ARTIFICIER, INC.

2. Termination and Emergency Procedures

A. If, at any time before, or during the discharge of a Display, there arises a condition that adversely affects the firing or completion of the Display, the operator will IMMEDIATELY halt the display, until such a time that the condition can either be corrected, or deleted from the program.

1. The AHJ will also have the authority to halt the display, should any such condition arise.
2. Communication between the Operator and the AHJ will be necessary to provide for the continuation of the display.

B. If there is a weather related concern, the display is to be halted, or postponed, until better conditions prevail. If there is no alternative, or if conditions remain at an unsafe level, then the Operator is to cancel the display, and the Rain Date option will be considered.

1. All mortar racks are to be covered with tarps, plastic or other suitable materials to prevent materials from getting wet. Cakes, and other ground effects can be placed in plastic bags.
2. Any materials that do become wet shall not be used, and are to be placed into regulation cartons and returned to Hale Artificier, Inc.

C. If, during the display, an errant shell or malfunction of equipment causes materials to be sent towards or into the spectator area, or out of the intended fallout area, the operator will IMMEDIATELY halt the display.

1. The safety of the spectators is the primary concern, and the operator is to insure that any errant shell trajectories or malfunctions are dealt with as soon as it is safe to do so. Repositioning of the racks, or dropping that part of the display will be done before resuming any firing.
2. A situation of this nature could cause the rest of the display to be postponed, or cancelled with the communication and cooperation of the AHJ.
3. Identification of the errant materials and/or equipment is to be documented in the Operators display report.
4. If there is ANY injury of any nature, to a spectator, or any other person, the display is to be halted, and the assistance of the local EMS, Fire Department, and/or other fire and life safety personnel on duty at the time is to be utilized.

HALE ARTIFICIER, INC.

D. Ingress and Egress routes are to be maintained at all times, and are to remain clear for emergency vehicles and personnel.

1. Should there be any reason to need such access, the Operator shall halt all firing, and suspend the display.
2. The Operator and other display personnel may assist such emergency personnel to control and contain any condition to insure the safety and security of the site.

3. Post Display

A. Once the display has been completed, the Operator will make the determination to break down the display equipment when he/she finds all conditions safe to do so.

1. The operator and assistants should allow at least 15 minutes for a "cool-down" period, once the display is completed.
 - a. Beginning with the mortars that were fired first, make sure that all shells and materials were discharged.
 - b. Once all racks and equipment have been cleared, the Operator will approve the break down of the display.

2. Misfired Materials

- a. Identify any and all misfired materials.
- b. Insure that there are no ignition hazards present before handling. All sparks are to be extinguished. E-matches should be disconnected and shunted, and then may be carefully removed.
- c. Carefully remove materials from the discharge area.
- d. Place materials into a regulation carton, and transport back to Hale Artificier, Inc.
- e. Record misfires in the Operator's display report.

3. Dud Shells

- a. Identify any and all dud shells and their location.
- b. No unauthorized personnel are to be allowed in those areas.
- c. Insure that there are no ignition hazards before handling. If necessary, spray with water to extinguish any sparks or flame.

HALE ARTIFICIER, INC.

- d. Carefully remove dud shells, place into a regulation carton and transport back to Hale Artificier, Inc.
 - e. Record duds in the Operator's display report.
-
- B. The operator will assist the AHJ in conducting the post-display inspection, and sign off on any documentation the AHJ may require.
 - C. Once that inspection is completed, the operator may clear the on-duty Fire Department personnel.
 - D. The entire discharge area and fallout zones are to be inspected to insure that there are no duds, misfires, or any other materials left on the display site. If necessary, a site check is to be made early the following morning.
 - E. Clean up includes removal of all equipment, paper debris, and any other items that remain as a result of the display.

Hale Artificier, Inc.
Fireworks and Pyrotechnics
Fireworks Display Contract

This contract and agreement, for the sale and display of fireworks made and concluded this 10th day of April, year of 2018 A.D., by and between Hale Artificier, Inc. of Lexington, North Carolina, hereinafter referred to as "Hale Artificier" and Kiwanis of Eden, NC, P.O. Box 381, Eden, NC 27288 hereinafter referred to as "Client".

Witnesseth: For and in consideration of the mutual covenants herein contained and other valuable consideration in hand paid, receipt of which is hereby acknowledged, and of the terms and conditions hereinafter mentioned, the parties of this contract do mutually and severally agree to perform their several and respective covenants and to guarantee terms, conditions and payments of this contract.

1.0 - DISPLAY

1.1 - Hale Artificier agrees to sell, provide and deliver to the Client fireworks, presented in an attached document(s) labeled "Display Package", to be exhibited at the designated site, presented in the attached document(s) labeled "Display Site", which are set forth and agreed upon at the time of the signing of this agreement and incorporated herein.

1.2 - Fireworks are to be provided for display on the event date(s) of: Wednesday, July 4, 2018 .

In the event of Fire, Strikes, Delay, Flood, Acts of God, or other causes beyond the control of Hale Artificier, which prevents the delivery of said fireworks the parties hereto release each other from any and all performances of the covenants herein contained and from damages resulting from the breach thereof.

1.3 - It being mutually understood and agreed that should inclement weather prevent the presentation of said display on said date(s), a meeting of the parties will be held to discuss the postponement date(s). It is agreed to and understood by the parties hereto that in the event the fireworks have been taken out and set up before the inclement weather and with good weather prevailing, then such exhibition of fireworks must be carried out in the safest possible manner without any deduction from the hereinafter named compensation.

It is agreed that the first possible postponement/Rain Date will be: Thursday, July 5, 2018 .

1.4 - If, due to the occurrence of a contingency as described above, with the aforementioned date(s) it is in Hale Artificier's reasonable judgement, impossible or impracticable to present the display at the date(s) and time(s) specified, Hale Artificier and Client will confer with a view towards reaching a mutually satisfactory postponement date. In the event that the mutually satisfactory postponement date is beyond the day following the scheduled exhibition and Hale Artificier personnel and equipment are required to return to their original point of origin the Client shall be obligated to pay an additional charge for transportation and travel of materials and personnel to the display site not to exceed fifteen percent (15%) of the Contract price. In the event a mutually satisfactory postponement date cannot be determined, or if once determined, that postponement date must, due to any such contingency, be likewise postponed, then and in such event the Client shall have no obligation to pay the remaining balance of the sum to be paid hereunder, and the deposit previously made by the Client shall be forthwith returned to the Client, LESS any and all reasonable costs and expenses incurred by Hale Artificier in the anticipation of presenting said display, including, but not limited to, costs associated with setup and takedown of equipment, and transportation of materials and Hale Artificier personnel.

2.0 - SAFETY AND SECURITY

2.1 - Hale Artificier agrees to provide for the display, TWO or more Trained Pyrotechnicians as personnel to present the said display. Client agrees to procure and provide a suitable place to display the said fireworks, and secure all applicable Local, State and Federal Permits, licenses, and approvals. Client is also to provide for any and all necessary Law Enforcement, Fire Code Officials, and Fire Prevention Personnel. In the event "Hale Artificier incurs additional costs for securing said permits, licenses, approvals, or has to hire Law Enforcement or Fire Prevention Personnel, the Client will reimburse said costs to Hale Artificier.

2.2 - Client or the Sponsoring Agency shall provide ample Law Enforcement and Fire Prevention and Control for Hale Artificier for the protection of its property and the execution of the fireworks exhibition without the interference from the Public.

2.3 - Client shall provide and set up posted restraining lines pursuant to the instructions supplied by Hale Artificier and in compliance to all rules, order, and regulations or the National Fire Protection Association (NFPA). Inside this perimeter is hereinafter referred to the "Security Zone". Outside this perimeter is hereinafter referred to the "Safety Zone". It is further agreed and understood by the parties hereto that the said minimum spectator viewing, parking, dwellings and fallout area(s) shall be in compliance with the National Fire Protection Association (NFPA) 1123 code for Outdoor Display of Fireworks, as amended. Hale Artificier will not be responsible for, or pay for any property damage of personal injuries that occur from non-compliance of said code and its safety distances. Hale Artificier is not responsible for damages to any public or private property in this area and also any other area where similar damages occur due to wind velocity or changes in wind direction.

2.4 - Client also agrees to provide adequate security personnel and protection to preclude all individuals other than those authorized by Hale Artificier from entering the Security Zone. In the event that Client desires to have designated representatives within the Security Zone, before, during and after said exhibition, appropriate waiver (s) of liability must be executed for each individual.

2.5 - No unauthorized personal property of any kind, including, but not limited to motor vehicles shall be allowed within the Security Zone. Prior to, during and immediately following the display of fireworks, Client shall be solely responsible to secure access and maintain the perimeter of the Security Zone, keeping all unauthorized persons out of the Security Zone.

Client shall hold Hale Artificier harmless and indemnify Hale Artificier from any liability, including claims against Certificate(s) of Insurance or Bond, because of Client's breach of this paragraph.

Hale Artificier, Inc.
Fireworks and Pyrotechnics
Fireworks Display Contract

3.0 - COMPENSATION

3.1 - Client agrees to compensate Hale Artificier the sum \$ 9,000.00 (Nine Thousand Dollars) for the said fireworks display(s). Unless otherwise stipulated in this contract, as an addendum, Payment is to be made in two parts, Fifty Percent (50%) of the total sum at the signing of this agreement and the remaining balance of contract within ten (10) days after the completion of the fireworks display. Interest will be charges for any late payment on the contract price at a rate of three and one-half percent (3.5%) per month until final debt has been paid. In the event an attorney is employed to enforce collection of any sums due under this contract, Client agrees to pay all costs and expensed of collections including all attorney's fees incurred by Hale Artificier.

3.2 - In the event additional sums are due Hale Artificier as agreed to herein, including, but not limited to reimbursement of expenses, payment is due within thirty (30) days after completion of fireworks display(s)

3.3 - All payments shall be made by draft or certified check payable to the order of Hale Artificier, unless otherwise specified and authorized in writing, and NO CASH shall be paid to agents or employees of Hale Artificier without written authority.

3.4 - In the event that Client elects to cancel the fireworks display, Client must provide Hale Artificier written notice by registered mail of it's election to cancel not less than 30 days prior to date of fireworks display. Hale Artificier shall retain from the first sections of payment and Client agrees to pay Hale Artificier, a MINIMUM of \$500, or Fifteen percent (15%) of total contract price, whichever is greater, as liquidated damages.

3.5 - If, for ANY reason, other than as previously defined in this contract in sections 1.1 through 1.4, Client elects to cancel fireworks display at the "last minute" which will be defined as within 48 hours prior to the named display date and time, then Client is obligated to pay the full compensation price in sections 3.1, irregardless of the cancellation notice designated in section 3.4 above.

4.0 - INDEMNIFICATION

4.1 - Client shall indemnify Hale Artificier against any and all liability to any person or persons for, or by reason of, any condition which is the responsibility of the Client in connection with the exhibition, and against any and all liability to any person or persons by any act of omission of Client or any of its agents, servants, or employees.

4.2 - Hale Artificier agrees to indemnify Client against any and all liability to any person or persons for, or by reason of, any conditions which is the responsibility of Hale Artificier in connection with the exhibition, and against any and all liability to any person or persons by any act of omission of Hale Artificier or any of its agents, servants or employees.

4.3 - Hale Artificier agrees to provide attached documents presenting proof of Liability Insurance obtained for the exhibition in the amount complying with local regulations.

4.4 - For displays on properties owned by the State of North Carolina, Hale Artificier, Inc. does indemni=fy and hold harmless the State of North Carolina for the duration of any activities related to this fireworks program.

5.0 - OTHER COVENANTS

5.1 - Client agrees to indicate that Hale Artificier is the organization responsible for exhibiting the fireworks on the said date(s) in all advertisements, billings and public relations materials.

5.2 - Regardless of place of contracting, performance or otherwise, it is hereby stipulated that this agreement is to be construed and governed by the laws of the State of North Carolina.

5.3 - This agreement shall not be notified or rescinded except by written instrument signed by authorizes representative(s) of Client and Hale Artificier.

5.4 - This contract shall not be construed to create a partnership between the parties or persons mentioned herein.

6.0 - SPECIAL CONDITIONS

6.1 - All displays are to be permitted through the Office of the Local County Fire Marshal, unless as otherwise provided for in the General Statutes of the State of North Carolina.

6.2 - The exact location of the fireworks display shall be Grounds at Morehead High School

IN WITNESS WHEREOF, WE SET OUR HANDS AND SEALS TO THIS AGREEMENT IN DUPLICATE THIS 5 DAY OF May, IN THE YEAR 2018.

CLIENT

BY: 
signature

Kenneth W. Kirkman
printed name/title

Deanna Hunt
witness

HALE ARTIFICIER

BY: Jeffrey A. Hale
signature

Jeffrey A. Hale, President
printed name/title

Deanna Hunt
witness



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Tammie B. McMichael, Director of Finance and Personnel

Date: June 19, 2018

Subject: Reimbursement Resolution for General Fund Street Resurfacing Projects

The 18-19 Budget includes a 15-year loan for \$380,000 for street resurfacing projects. Please find attached the Reimbursement Resolution for General Fund Street Resurfacing Projects. We need the reimbursement resolution in place so that if we use any General Fund- Fund Balance to pay for the expenditures we will be able to reimburse the General Fund- Fund Balance with the loan proceeds when the city does an installment purchase.

**RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING
THE INTENT OF THE CITY TO REIMBURSE ITSELF FOR CAPITAL
EXPENDITURES INCURRED IN CONNECTION WITH THE STREET
RESURFACING PROJECTS (SEE ATTACHED LIST) FROM THE
PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED
AND DELIVERED IN THE FISCAL YEAR 2018-2019.**

WHEREAS, the Eden City Council (the “Council”) has determined that it is in the best interests of the City to finance the construction, renovation, and improvements of certain projects within the City known as the (1) Street Resurfacing Projects (see attached list) (the “Projects”); and

WHEREAS, the City presently intends, at one time or from time to time, to finance all of a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the “Obligations”) to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the City desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the “Original Expenditures”), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to reimburse its General Fund for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Eden City Council as follows:

Section 1. Official Declaration of Intent. The City presently intends, and reasonably expects, to reimburse its General Fund for the Original Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations in the Fiscal Year 2018-2019 to finance all of a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a portion of the costs of the Projects, which amount is subject to change, is expected to be \$380,000.

Section 2. Compliance with Regulations. The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulation promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City’s intent to reimburse its General Fund for the Original Expenditures from proceeds of the Obligations.

Section 3. Itemization of Capital Expenditures. The Director of Finance for the City, with advice from the City Attorney, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Projects during the period commencing on the date occurring 60 days prior to

the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. **Effective Date.** This Resolution is effective immediately on the date of its adoption.

Adopted and Approved this ____ day of June, 2018.

Neville Hall, Mayor

Attest:

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk

CERTIFICATE

I, Sheralene Thompson, the duly appointed Clerk to the City Council of the City of Eden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution entitled "**RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING THE INTENT OF THE CITY OF EDEN TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH THE STREET RESURFACING PROJECTS FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN THE FISCAL YEAR 2018-2019**" which was adopted by the City Council at its regular meeting held on the _____ day of June, 2018.

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk

**FY 2018-19 STREET RESURFACING LOAN RESOLUTION
STREET LIST**

STREET NAME (SECTION)

CARROLL STREET (CHURCH TO BOULEVARD)

CITY HALL DRIVE (STADIUM TO PIERCE)

COLEMAN STREET (IRVING TO WILLIAMS)

DAVIS STREET (PRESTON TO PARK)

GREENWOOD STREET (IRVING TO EARLY)

GREENWOOD STREET (OAK TO IRVING)

HIGHLAND PARK DRIVE (KINGS HWY TO CAROLYN CT)

LEWIS STREET (PRICE TO DEAD END)

MADISON STREET (MOORE TO STADIUM)

NORMAN DRIVE (HAMPTON TO CUL-DE-SAC)

RIVERSIDE DRIVE (DECATUR TO WASHBURN)

SEYMOUR COURT (HAMILTON TO MILLNER)

SMITH STREET (FOREST TO ROBIN)

SMITH STREET (ROBIN TO DEAD END)

THOMAS STREET (LAWRENCE TO WASHBURN)

WEDGEWOOD COURT (JOHN TO CUL-DE-SAC)

WILDFLOWER LANE (ARBOR TO THE ROUNDABOUT)

ESTIMATED COST: \$ 380,000.00

ADD-ON STREET IF NEEDED: HAYWOOD STREET (LENOIR TO WOODLAND)



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Tammie B. McMichael, Director of Finance and Personnel

Date: June 19, 2018

Subject: Reimbursement Resolution for General Fund Projects: Splash Pad, Resurface Tennis Courts, Matrimony Creek Phase II, Klyce Street & Draper Landing, Karastan Trail, and Stadium Drive Sidewalk Match.

The 18-19 Budget includes a 15-year loan for \$815,700 for General Fund Projects: Splash Pad, Resurface Tennis Courts, Matrimony Creek Phase II, Klyce Street & Draper Landing, Karastan Trail, and Stadium Drive Sidewalk Match. Please find attached the Reimbursement Resolution for General Fund Projects. We need the reimbursement resolution in place so that if we use any General Fund- Fund Balance to pay for the expenditures we will be able to reimburse the General Fund- Fund Balance with the loan proceeds when the city does an installment purchase.

RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING THE INTENT OF THE CITY TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH GENERAL FUND PROJECTS: SPLASH PAD, RESURFACE TENNIS COURTS, MATRIMONY CREEK PHASE II, KLYCE STREET & DRAPER LANDING, KARASTAN TRAIL, STADIUM DRIVE SIDEWALK MATCH FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN THE FISCAL YEAR 2018-2019.

WHEREAS, the Eden City Council (the “Council”) has determined that it is in the best interests of the City to finance the construction, renovation, and improvements of certain projects within the City known as General Fund Projects: (1) Splash Pad, (2) Resurface Tennis Courts, (3) Matrimony Creek Phase II, (4) Klyce Street & Draper Landing, (5) Karastan Trail, and (6) Stadium Drive Sidewalk Match (the “Projects”); and

WHEREAS, the City presently intends, at one time or from time to time, to finance all of a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the “Obligations”) to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the City desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the “Original Expenditures”), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to reimburse its General Fund for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Eden City Council as follows:

Section 1. Official Declaration of Intent. The City presently intends, and reasonably expects, to reimburse its General Fund for the Original Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations in the Fiscal Year 2018-2019 to finance all of a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a portion of the costs of the Projects, which amount is subject to change, is expected to be \$815,700.

Section 2. Compliance with Regulations. The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulation promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City’s intent to reimburse its General Fund for the Original Expenditures from proceeds of the Obligations.

Section 3. **Itemization of Capital Expenditures.** The Director of Finance for the City, with advice from the City Attorney, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. **Effective Date.** This Resolution is effective immediately on the date of its adoption.

Adopted and Approved this ____ day of June, 2018.

Neville Hall, Mayor

Attest:

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk

CERTIFICATE

I, Sheralene Thompson, the duly appointed Clerk to the City Council of the City of Eden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution entitled "**RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING THE INTENT OF THE CITY OF EDEN TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH GENERAL FUND PROJECTS: SPLASH PAD, RESURFACE TENNIS COURTS, MATRIMONY CREEK PHASE II, KLYCE STREET & DRAPER LANDING, KARASTAN TRAIL, STADIUM DRIVE SIDEWALK MATCH FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN THE FISCAL YEAR 2018-2019**" which was adopted by the City Council at its regular meeting held on the _____ day of June, 2018.

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Tammie B. McMichael, Director of Finance and Personnel

Date: June 19, 2018

Subject: Reimbursement Resolution for (1)Replacing Aerators at WWTP, (2)Replacing Telemetry System at WFP, (3)Replacing Chlorine Feed to Filters at WFP, (4)Installing Mixer for Clearwell #2 at WFP, (5)Sewer Force Main Realignment-NC DOT Highway 770, (6)Jackson Street WL Project, (7)Morehead Street WL Project, (8)West Avenue WL Project, and (9)Ridge Avenue WL Project I Project

The 18-19 Budget includes a 15-year loan for \$615,000 for Water and Sewer projects (see listed above). Please find attached the Reimbursement Resolution for the Water and Sewer Projects. We need the reimbursement resolution in place so that if we use any Water and Sewer Fund- Fund Balance to pay for the expenditures we will be able to reimburse the Water and Sewer Fund- Fund Balance with the loan proceeds when the city does an installment purchase.

RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING THE INTENT OF THE CITY TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH REPLACING AERATORS AT WASTEWATER TREATMENT PLANT, REPLACING TELEMTRY SYSTEM AT WATER FILTRATION PLANT, REPLACING CHLORINE FEED TO FILTERS AT WATER FILTRATION PLANT, INSTALLING MIXER FOR CLEARWELL #2 AT WATER FILTRATION PLANT, SEWER FORCE MAIN REALIGNMENT-NCDOT HIGHWAY 770, JACKSON STREET WATER LINE PROJECT, MOREHEAD STREET WATERLINE PROJECT, WEST AVENUE WATERLINE PROJECT, AND RIDGE AVENUE WATERLINE PROJECT FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN THE FISCAL YEAR 2018-2019.

WHEREAS, the Eden City Council (the “Council”) has determined that it is in the best interests of the City to finance the construction, renovation, and improvements of certain projects within the City known as (1)Replacing Aerators at WWTP, (2)Replacing Telemetry System at WFP, (3)Replacing Chlorine Feed to Filters at WFP, (4)Installing Mixer for Clearwell #2 at WFP, (5)Sewer Force Main Realignment-NC DOT Highway 770, (6)Jackson Street WL Project, (7)Morehead Street WL Project, (8)West Avenue WL Project, and (9)Ridge Avenue WL Project (the “Projects”); and

WHEREAS, the City presently intends, at one time or from time to time, to finance all of a portion of the costs of the Projects with proceeds of tax-exempt obligations and reasonably expects to execute and deliver its tax-exempt obligations (the “Obligations”) to finance, or to reimburse itself for, all or a portion of the costs of the Projects; and

WHEREAS, the City desires to proceed with the Projects and will incur and pay certain expenditures in connection with the Projects prior to the date of execution and delivery of the Obligations (the “Original Expenditures”), such Original Expenditures to be paid for originally from a source other than the proceeds of the Obligations, and the City intends, and reasonably expects, to reimburse its Water & Sewer Fund for such Original Expenditures from a portion of the proceeds of the Obligations to be executed and delivered at a date occurring after the dates of such Original Expenditures.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Eden City Council as follows:

Section 1. **Official Declaration of Intent.** The City presently intends, and reasonably expects, to reimburse its Water & Sewer Fund for the Original Expenditures incurred and paid on or after the date occurring 60 days prior to the date of adoption of this resolution from a portion of the proceeds of the Obligations. The City reasonably expects to execute and deliver the Obligations in the Fiscal Year 2018-2019 to finance all of a portion of the costs of the Project and the maximum principal amount of Obligations expected to be executed and delivered by the City to pay for all or a

portion of the costs of the Projects, which amount is subject to change, is expected to be \$615,000.

Section 2. Compliance with Regulations. The City adopts this Resolution as a declaration of official intent under Section 1.150-2 of the Treasury Regulation promulgated under Section 103 of the Internal Revenue Code of 1986, as amended, to evidence the City's intent to reimburse its Water & Sewer Fund for the Original Expenditures from proceeds of the Obligations.

Section 3. Itemization of Capital Expenditures. The Director of Finance for the City, with advice from the City Attorney, is hereby authorized, directed and designated to act on behalf of the City in determining and itemizing all of the Original Expenditures incurred and paid by the City in connection with the Projects during the period commencing on the date occurring 60 days prior to the date of adoption of this Resolution and ending on the date of execution and delivery of the Obligations.

Section 4. Effective Date. This Resolution is effective immediately on the date of its adoption.

Adopted and Approved this ____ day of June, 2018.

Neville Hall, Mayor

Attest:

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk

CERTIFICATE

I, Sheralene Thompson, the duly appointed Clerk to the City Council of the City of Eden, North Carolina, DO HEREBY CERTIFY that the foregoing is a true and correct copy of a resolution entitled **“RESOLUTION OF THE CITY OF EDEN, NORTH CAROLINA DECLARING THE INTENT OF THE CITY OF EDEN TO REIMBURSE ITSELF FOR CAPITAL EXPENDITURES INCURRED IN CONNECTION WITH REPLACING AERATORS AT WASTEWATER TREATMENT PLANT, REPLACING TELEMTRY SYSTEM AT WATER FILTRATION PLANT, REPLACING CHLORINE FEED TO FILTERS AT WATER FILTRATION PLANT, INSTALLING MIXER FOR CLEARWELL #2 AT WATER FILTRATION PLANT, SEWER FORCE MAIN REALIGNMENT-NCDOT HIGHWAY 770, JACKSON STREET WATER LINE PROJECT, MOREHEAD STREET WATERLINE PROJECT, WEST AVENUE WATERLINE PROJECT, AND RIDGE AVENUE WATERLINE PROJECT FROM THE PROCEEDS OF CERTAIN TAX-EXEMPT OBLIGATIONS TO BE EXECUTED AND DELIVERED IN THE FISCAL YEAR 2018-2019”** which was adopted by the City Council at its regular meeting held on the _____ day of June, 2018.

Sheralene Thompson, CMC, MMC, NCCMC
City Clerk



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 10

The attached budget amendment appropriates the Occupancy Tax Fund Balance for the purchase of a storage building.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 10

	Account #	From	To	Amount
General Fund Revenues				
Fund Bal Approp - Occupancy Tax	10-3991-99400	\$ -	\$ 6,100.00	<u>\$ 6,100.00</u>
General Fund Expenditures				
Econ Development C/O Building	10-4135-53000	\$ -	\$ 6,100.00	<u>\$ 6,100.00</u>

Appropriate Occupancy Tax fund balance for the purchase of storage building.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Erin Gilley, City Attorney and Tammie B. McMichael, Director of Finance and Personnel

Date: June 19, 2018

Subject: Uncollectable W&S Accounts

After review of the attached accounts, it is evident that these are legally uncollectible. Based upon this and upon recommendation of our accountant Judy Rouse, we request that the following amounts be written off so they will no longer show as delinquent accounts receivable. Continuing to include such amounts in the financial records of the City could result in a distorted aged trial balance:

The attached list includes W&S Accounts older than 10 Years, no Social Security Numbers or less than \$50.00 for a total of \$4,586.62. These accounts do not have sufficient evidence for filing a legal claim. If we have social security numbers on accounts and the amount owed is \$50.00 or more, we submit the delinquent debt to the North Carolina Local Government Debt Setoff Clearinghouse. It is staff's recommendation that the removal of these accounts will more accurately reflect the amounts that are actually due and collectible by the City of Eden.

Please note there are still delinquent accounts on the books that are 10 years old or less that staff feels that there is a possibility of collecting from Bankruptcy Courts or from individuals coming in to sign up for new services. We will continue to monitor these accounts on an annual basis and make annual recommendations to remove accounts that are uncollectable.

Account Number	Tenant Number	Full Name	Service Address	Billing Cycle	Cut-Off Date	Total Balance
1800740	98	MCKINNEY, LISA S	622 PARK AVE	99	01/26/2007	44.26
200190	98	KIMBRO, CARLTON	234 WEAVER ST	99	02/27/2007	7.68
3300860	98	GREESON, DAVID H	1216 FIRST ST	99	02/28/2007	152.45
1601740	98	CREASY DORIS	122 HICKORY ST	99	03/26/2007	107.41
2601220	95	LIKENS, ROBIN J	502 GREENWOOD ST	99	04/19/2007	169.77
1801720	98	MUNCY, TANYA	203 SHORT MORGAN ST	99	04/27/2007	49.24
901500	98	THACKER, TIM	1217 FRONT ST	99	05/02/2007	114.69
3400075	98	JOYCE, ROBERT H	1217 CHURCH ST	99	05/16/2007	7.31
700670	94	BOUCHER, ZACHARIE N	417 MERRIMAN ST	99	07/05/2007	135.26
900980	94	PATINO, MARIA	1435 FIELDCREST RD	99	07/10/2007	76.16
1300160	98	JONES, JIM	1913 SCOTT ST	99	07/16/2007	197.8
3200100	98	WILLOUGHBY, TRACY H	916 CENTER CHR RD	99	07/17/2007	11.65
700670	93	BLANCHARD, DORIS	417 MERRIMAN ST	99	08/09/2007	63.62
2701350	95	PYRTL, KEITH	989 HARRIS ST	99	08/22/2007	25.96
1201880	98	TATE LISA	1704 ASHBY ST	99	09/18/2007	281.83
700850	92	ZAMBRANO, MAXINIMO CALIX	1429 SOUTH AVE	99	10/04/2007	22.76
3101290	98	MCCOLLUM WANDA	406 KINGS DR	99	10/12/2007	43.95
3301750	93	CROMMETT, SHILO B	1009 SECOND ST	99	10/22/2007	23.08
3500110	98	SMITH, THELMA	628 LOFTUS ST	99	11/05/2007	26.74
1801360	98	CARTER ROBERT L	426 MORGAN RD	99	11/30/2007	85.34
3001470	98	WILSON JIM	1016 LAWSON ST	99	12/15/2007	145.24
701150	98	CUSHMAN DENISE	202 MERRIMAN ST	99	12/20/2007	355.09
901980	95	OVERBY, MANDY	235 N HUNDLEY DR	99	11/02/2005	9.97
1500500	94	HOOKER, RHONDA	1038 HAYWOOD DR	99	09/20/2006	28.37
600920	97	LOWE, DOROTHY E	912 KNOTT ST	99	01/02/2007	25.98
1900690	98	GARDNER, JAMES	823 PITCHER AVE	99	01/03/2007	34.99
1301400	96	HARMON, KATHY	337 FIELDCREST RD # 4	99	01/04/2007	9.01
2500640	96	DAVIS, TRESA	929 HARRIS ST	99	01/16/2007	23.13
1601020	92	ROHRBACH, NICOLE	302 MOREHEAD ST	99	01/17/2007	41.94
400230	94	CATES, KEVIN	213 E STADIUM DR	99	01/22/2007	35.06
801060	90	MOYER, BARRIAN	1224 RIDGE AVE	99	01/25/2007	10.22
3200710	96	MARTIN, KENNETTE R	239 DYER ST	99	01/29/2007	26.38
3201890	95	HAIRSTON, STEPHANIE	1107 WILLOW ST	99	02/15/2007	12.31
1100200	96	ADKINS, BEN	130 N HIGH ST	99	02/26/2007	44.38
1801690	95	SIZEMORE, DONNIE	209 SHORT MORGAN ST	99	03/07/2007	31.64
3600625	90	WILLIAMS, LINDA	140 STONEYBROOK DR #6	99	03/09/2007	32.7
2401770	90	WILKERSON, SAMUEL	922 BRANCH ST	99	03/13/2007	20.81
1901925	93	GALLOWAY, DARLENE	804 HOLLAND ST	99	04/03/2007	12.01
3100280	90	REID JR, ROY LEE	1004 CENTER CHR RD	99	04/10/2007	23.99
2401600	95	OAKES, DEBORAH J	908 HARRIS ST	99	04/10/2007	30.6
2301670	94	LINVILLE, KATRINIA	710 PATRICK ST	99	04/18/2007	19.18
1101855	94	HYLTON, JAMES	108 POWELL DR	99	04/18/2007	49.1
2801170	97	HANKINS JR, JOSEPH TODD	1146 WASHINGTON ST	99	04/19/2007	48.1
3001140	94	FULTZ, SHERYL O	1127 LAWSON ST	99	04/24/2007	20.97
3501960	96	HINES, MIA L	152 RHODES RD	99	04/24/2007	33.27
1601200	93	KNIGHTEN, BRADLEY LEE	133 CARROLL ST	99	04/25/2007	16.53

3100400	97	SMITH, APRIL TUGGLE	411 CEDAR ST	99	04/26/2007	34.18
3000950	95	IYOHA, ANTONIA A	1225 ROBIN RD	99	04/30/2007	16.82
1901310	96	FAINE, JOANNA	719 OSBORNE ST	99	04/30/2007	39.63
2600930	98	CLARK, CHARLIE E	641 IRVING AVE	99	04/30/2007	45.7
3600210	92	CARTER, BRICE	202 SHORT UNION ST	99	05/01/2007	33.32
2601310	91	BROWN, TRINA	511 GREENWOOD ST	99	05/07/2007	18.64
1201030	92	GILLEY, SYLVIA	1831 DELAWARE AVE	99	05/09/2007	27.72
801250	94	STILL JR, JACK D	1219 RIDGE AVE	99	05/10/2007	16.43
300970	97	OVERBY, BRIAN L	636 SUMMIT RD	99	05/11/2007	37.17
800650	96	GAMMON, MICHAEL LEE	1439 E STADIUM DR	99	05/17/2007	20.58
201980	96	BRATTON, TAMMY	328 PERVIE BOLICK ST	99	05/22/2007	22.37
2201660	93	MCLAWHORN, BURR	659 HIGHLAND DR	99	05/23/2007	23.56
700160	89	TINSLEY, JEFFREY D	1402 SOUTH AVE	99	05/30/2007	11.55
3400230	93	CRUMPTON, DARLA	1202 ELLETT AVE	99	05/30/2007	32.52
700520	92	PEREZ, REYNALDO	432 MERRIMAN ST	99	06/01/2007	21.13
1601480	92	WOODS, BYRON	611 CHURCH ST	99	06/04/2007	48.89
2300376	92	HIGGS, CHAD L	HIGHLAND PK DR 525 L	99	06/19/2007	6.86
802000	96	WOODS, KATHLEEN	1135 CAROLINA AVE	99	06/19/2007	47.07
400422	95	THOMPSON, LAKISHA	1 MDGR VILL DR 704 # B	99	06/26/2007	6.18
800990	93	MARTINEZ, EVELIA PONCE	1314 RIDGE AVE	99	06/27/2007	10.64
3200260	97	COCKERHAM JR, JAMES	308 CEDAR ST	99	06/29/2007	35.76
3301700	91	BOUCHER, MARY	1119 SECOND ST	99	07/02/2007	28.97
3501660	93	CLINTON, JESSICA	155 VINTAGE RD	99	07/02/2007	45.44
801930	95	DAVIS, DESTINEE	1130 CAROLINA AVE	99	07/06/2007	39.2
3101160	92	BROADNAX, JERMAINE	1322 MEREDITH CT	99	07/16/2007	21.99
200020	92	GOFORTH, CHARLES L	233 N PIERCE ST	99	07/17/2007	30.16
700900	94	GRAVES, ANGELA	213 S FIELDCREST RD	99	07/18/2007	27.78
1700310	93	CIAFFONI JR, WILLIAM	327 HOLLINGSWORTH ST	99	07/24/2007	10.16
1000223	95	WOODING, ANTHONY J	311 N HUNDLEY DR	99	07/25/2007	30.18
100540	91	KELLAM, CECELIA	209 W MOORE ST	99	07/30/2007	46.34
3000210	87	NICHOLSON, HUBERT W	1225 FOREST RD	99	08/01/2007	21.24
2201131	97	DALTON, CHRISTIE	520 COLLEGE ST	99	08/01/2007	30
2000290	95	HALL, GLENNA B	711 MORGAN RD	99	08/01/2007	45.37
201850	93	FISHER, DEANNA	428 ELAM AVE	99	08/03/2007	45.9
2401670	96	STANFIELD, BRAD	815 MARTIN ST	99	08/08/2007	48.39
1801260	92	NAVARRO, JOEL A RIVERA	442 MORGAN RD	99	08/09/2007	29.2
1301760	93	CORUM, KATIE W	411 LAKE ST	99	08/14/2007	46.5
2701380	91	NEELAN, LINDSEY	995 HARRIS ST	99	08/14/2007	47.71
1400990	95	COBB, KATHERINE	867 FRIENDLY RD	99	08/16/2007	27.03
3600591	90	COLEMAN, PATRICIA	108 STONEYBROOK DR #5	99	08/16/2007	38.45
2600810	97	NORRIS, RICKY	311 MOIR ST	99	09/04/2007	17.9
1300280	93	DANIELS, MICHELLE	620 S FIELDCREST RD	99	09/12/2007	13.74
1002000	92	EDWARDS, MARY E	219 S HIGH ST	99	09/13/2007	23.71
1400210	95	THOMAS, KENNETH E	916 LINCOLN ST	99	09/13/2007	33.29
1900990	97	THOMAS, LAURA N	710 SHEDD ST	99	09/20/2007	35.36
1500870	97	DARWISH, LAKEISHA	222 WOODLAND DR	99	09/25/2007	25.88
901560	94	STEVENSON, ANDRE	1235 FRONT ST	99	10/01/2007	27.56

301597	96	MOYER, LIBBIE	718 MILES ST	99	10/05/2007	39.63
901590	96	DISHMON, JERRY	1305 FRONT ST	99	10/08/2007	25.77
2101130	93	ROBERTS, HAROLD J	505 ORCHARD DR	99	10/09/2007	48.05
1100790	97	ALLEN, BRANDON W	1824 RIDGE AVE	99	10/16/2007	29.75
800590	98	JONES RAYMOND S	1419 E STADIUM DR	99	11/02/2007	24.53
601480	91	COLLINS, LINDA	1105 MARYLAND AVE	99	11/05/2007	12.4
200370	93	JOYCE, ANNA	209 MEBANE ST	99	11/06/2007	43.52
3401430	93	ROBINSON, TIMOTHY	803 OAK ST	99	11/07/2007	9.76
1101340	97	WALKER, JOHN LEE	149 EISENHOWER CT	99	11/15/2007	35.18
1200880	95	LEBRON, JENNY LIZ GONZALEZ	1706 MARYLAND AVE	99	11/19/2007	45.44
2001540	97	MILLS, BERNELL	533 WASHBURN AVE	99	12/07/2007	10.73
100540	89	WHITLOCK, REBECCA	209 W MOORE ST	99	12/14/2007	21.78
2000190	96	BAILEY, JAMES	712 MORGAN RD	99	12/21/2007	26.43
1700300	95	HARRISON, JAMES	325 HOLLINGSWORTH ST	99	12/27/2007	31.55

\$4,586.62



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Accounting Coordinator

Date: June 19, 2018

Re: Budget Amendment # 11

The attached budget amendment appropriates Municipal Service District Tax fund balance for projects in the downtown areas. This amendment appropriates \$1,000 to the Leaksville District for the "Oink & Ale" event. These expenditures are approved by the merchants in each district.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 11

	Account #	From	To	Amount
Municipal Service District Tax Fund Revenues				
MSD Tax Fund Balance Appropriated	17-3991-99100	\$ -	\$ 1,000.00	<u>\$ 1,000.00</u>
Municipal Service District Tax Fund Expenditures				
MSD Tax Expense - Leaksville	17-4135-29900	\$ 7,300.00	\$ 8,300.00	<u>\$ 1,000.00</u>

To appropriate MSD Tax funds for downtown projects.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

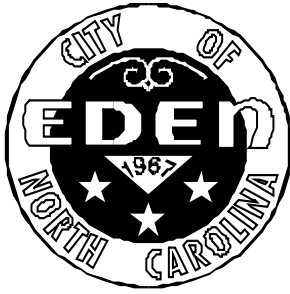
Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Accounting Coordinator

Date: June 19, 2018

Re: Budget Amendment # 12

The attached budget amendment appropriates funds to cover the expense of a swing and shelter constructed in Grogan Park. The Town & Country Garden Club donated \$1,000 for this project and the remaining balance of the project (\$1,900) will be allocated from the Grogan Park fund balance.



MEMORANDUM

To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn
Assitant Director of Finance

Date: June 19, 2018

Subject: Budget Amendment # 12

	Account #	From	To	Amount
General Fund Revenues				
Grogan Park Donatins	10-3350-00900	\$ -	\$ 1,000.00	\$ 1,000.00
Fund Balance Approp - Grogan Park	10-3991-99500	\$ -	\$ 1,900.00	\$ 1,900.00
				<u>\$ 2,900.00</u>
General Fund Expenditures				
Grogan Park	10-9920-70000	\$ -	\$ 2,900.00	<u>\$ 2,900.00</u>

To appropriate funds for Grogan Park expenditure.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Accounting Coordinator

Date: June 19, 2018

Re: Budget Amendment # 13

The attached budget amendment appropriates funds donated by the Rockingham County Arts Council for the Hispanic Heritage Festival sponsored by the city. These funds were used to cover the costs of the Mariachi band.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 13

	Account #	From	To	Amount
General Fund Revenues				
Donations	10-3839-88000	\$ -	\$ 1,600.00	<u>\$ 1,600.00</u>
General Fund Expenditures				
Econ Dev Miscellaneous	10-4135-29900	\$ 9,300.00	\$ 10,900.00	<u>\$ 1,600.00</u>

To appropriate donation from Rockingham County Arts Council for Hispanic Heritage Festival.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

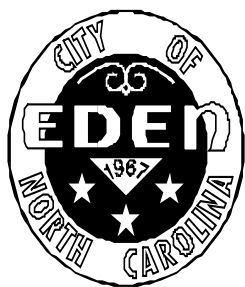
Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 14

During fiscal year 2017-2018, three events (Riverfest, Oink & Ale, and Shaggin' on Fieldcrest) that had been accounted for through the Downtown Development Corporation are now being accounted for in the city's financial statements. A budget amendment was approved in March to appropriate the revenue that was transferred to the city's account to the specific line items in the Economic Development & Tourism budget. As of June 2018, the revenue for Riverfest and Oink & Ale has exceeded the original appropriated amount. The attached budget amendment appropriates these additional revenues to the specific line items in the Economic Development & Tourism budget.



MEMORANDUM

To: Honorable Mayor and City Council
 Thru: Brad Corcoran, City Manager
 From: Amy P. Winn
 Assistant Director of Finance
 Date: June 19, 2018
 Subject: Budget Amendment # 14

	Account #	From	To	Amount
General Fund Revenues				
Riverfest	10-3350-02100	\$ 44,000.00	\$ 53,900.00	\$ 9,900.00
Oink & Ale Festival	10-3350-02200	\$ 1,100.00	\$ 10,800.00	\$ 9,700.00
				<u>\$ 19,600.00</u>
General Fund Expenditures				
Riverfest	10-4135-30210	\$ 44,000.00	\$ 53,900.00	\$ 9,900.00
Oink & Ale Festival	10-4135-30220	\$ 1,100.00	\$ 10,800.00	\$ 9,700.00
				<u>\$ 19,600.00</u>

Appropriates festival proceeds to expenditure line items.

Adopted and effective this 19th day of June, 2018.

Attest:

 Sheralene Thompson, City Clerk

 Neville Hall, Mayor



To: Honorable Mayor and City Council

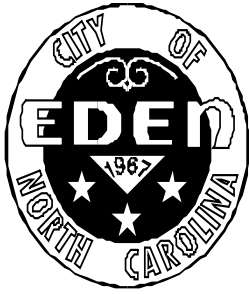
Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 15

At June 30, 2017, there was a fund balance in the Self-Insurance fund in the amount of \$171,973. We project that claims for this year will exceed the budgeted amount by approximately \$114,000; however, this is only a projection based on past experience. Since this amount could fluctuate with an increase or decrease based solely on claims, the attached budget amendment appropriates the entire fund balance to cover the projected excess of claims over the budgeted amount. Any amount that is not used will automatically return to fund balance.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 15

	Account #	From	To	Amount
Self-Insurance Fund Revenues				
Fund Balance Appropriated	15-3391-9910	\$ -	\$ 171,900.00	<u>\$ 171,900.00</u>
Self-Insurance Fund Expenditures				
Insurance Claims	15-4145-30000	\$ 2,478,400.00	\$ 2,650,300.00	<u>\$ 171,900.00</u>

Appropriates fund balance @ 6/30/17 to cover claims for FY 17-18.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

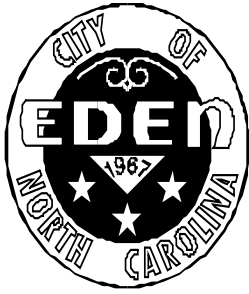
Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 16

On April 17, 2018, the city council approved to purchase a trash compactor for the Solid Waste Department. When the City purchases equipment with installment purchases, it is required to show the loan proceeds as revenue and the payment to the vendor as an expenditure in the financial statements. The attached amendment increases the General Fund revenue line item "loan proceeds" and also increases the Solid Waste Department Capital Outlay – Equipment for the purchase of the trash compactor.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 16

	Account #	From	To	Amount
General Fund Revenues				
Loan Proceeds	10-3850-86000	\$ 2,180,800.00	\$ 2,352,600.00	<u>\$ 171,800.00</u>
General Fund Expenditures				
Solid Waste C/O Equipment - Depr	10-4710-57000	\$ -	\$ 171,800.00	<u>\$ 171,800.00</u>

Appropriates loan proceeds for Solid Waste trash compactor.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 17

In December 2017, the City began accepting donations for a Fire Training Facility to be placed on the land that was donated earlier this year by Rockingham County. We created a capital project fund to account for these funds since this will be a project that will be completed over several years. Even though no money has been spent this fiscal year, we need a budget amendment for this capital project fund to allocate the donations that have received and the attached budget amendment allocates these funds. However, expenditures will not occur without the approval of city council. Other budget amendments will be necessary in the future as funds are received and expenditures are approved.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assitant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 17

	Account #	From	To	Amount
Fire Training Facility Capital Project Fund Revenues				
Donations	16-3350-00900	\$ -	\$ 9,000.00	<u>\$ 9,000.00</u>
Fire Training Facility Capital Project Fund Expenditures				
C/O Buildings	16-4340-54000	\$ -	\$ 9,000.00	<u>\$ 9,000.00</u>

To appropriate funds donated for the Fire Training Facility.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 18

Due to the uncertainty of projected revenues that may not be realized, we are recommending a budget amendment to allocate \$500,000 from the General Fund fund balance to the contingency line item. If revenues are realized in an amount greater than projected, the funds will be returned to the General Fund fund balance when the financials are closed for year ending June 30, 2018.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 18

	Account #	From	To	Amount
General Fund Revenues				
Fund Balance Appropriated	10-3991-99100	\$ -	\$ 500,000.00	<u>\$ 500,000.00</u>
General Fund Expenditures				
Contingency	10-9990-99100	\$ -	\$ 500,000.00	<u>\$ 500,000.00</u>

Appropriates fund balance to cover possible shortfalls in the revenues.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 19

In the FY 2017-2018 budget, \$3,112,830 in revenues were projected from the treatment of leachate from Duke Energy. As of April 30, 2018, we have only collected \$379,090 with only May and June remaining to be billed. This will be a shortfall for Sewer Charges of approximately \$2,733,740 in revenue. With this revenue shortfall and the fact that Water & Sewer fund expenditures are projected to be under budget, we are recommending a budget amendment to allocate \$1,500,000 from the Water & Sewer Fund fund balance to the contingency line item.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 19

	Account #	From	To	Amount
Water & Sewer Fund Revenues				
Fund Balance Appropriated	30-3991-99100	\$ -	\$ 1,500,000.00	<u>\$ 1,500,000.00</u>
Water & Sewer Fund Expenditures				
Contingency	30-9990-99100	\$ -	\$ 1,500,000.00	<u>\$ 1,500,000.00</u>

Appropriates fund balance to cover the shortfall in Leachate revenue.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



To: Honorable Mayor and City Council

Thru: Brad Corcoran, City Manager

From: Amy P. Winn, CPA
Assistant Director of Finance

Date: June 19, 2018

Re: Budget Amendment # 20

As noted in the FY 18-19 budget message, \$531,945 has been spent through January 31, 2018 from the Eden pay-as-you-go funding in the EPA/AOC Sewer project fund that will be reimbursed from the NC Connect Bond funds once we start submitting pay requests. Since January 31, 2018, an additional \$447,481 has been spent. We are recommending a budget amendment to transfer \$1,000,000 from the Water & Sewer Fund fund balance to the EPA/AOC Sewer project fund as a loan to cover the pay-as-you-go expenditures. Once the first request is submitted and received from the NC Connect Bond funds, this amount will be transferred back to the Water & Sewer Fund fund balance.



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn
Assistant Director of Finance
Date: June 19, 2018
Subject: Budget Amendment # 20

	Account #	From	To	Amount
Water & Sewer Revenues				
Fund Balance Appropriated	30-3991-99100	\$ 1,500,000.00	\$ 2,500,000.00	<u>\$ 1,000,000.00</u>
Water & Sewer Expenditures				
Loan - to EPA/AOC Project Fund	30-9920-98300	\$ -	\$ 1,000,000.00	<u>\$ 1,000,000.00</u>
EPA/AOC Project Fund Revenues				
Loan from W/S Fund	33-3986-98400	\$ -	\$ 1,000,000.00	<u>\$ 1,000,000.00</u>
EPA/AOC Project Fund Expenditures				
W/S Loan Repayment	33-8130-60000	\$ -	\$ 1,000,000.00	<u>\$ 1,000,000.00</u>

Appropriates fund balance from Water & Sewer fund to EPA/AOC Project fund.

Adopted and effective this 19th day of June, 2018.

Attest:

Sheralene Thompson, City Clerk

Neville Hall, Mayor



MEMORANDUM

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Amy P. Winn, Assistant Director of Finance
Date: June 19, 2018
Subject: Trash Compactor - Financing for 5 years

On April 17, 2018, City Council approved the purchase of a new stationary trash compactor for the Solid Waste department and it has been set up to be financed. On June 5, 2018, I requested bids from our local banks for the financing and received the following quotes:

BB&T	3.24%
------	-------

We are not required to get bids for this financing; however, we do request bids from all the local banks. Since BB&T was the only bank to submit a bid, I have verified with the city attorney that we can accept this bid. The annual payments will be approximately \$37,761 which is within the budgeted amount. I respectfully ask that Council approve BB&T as the successful bid and adopt the attached Resolution Approving Financing Terms.

If you have any additional questions, please do not hesitate to ask.



5130 Parkway Plaza Boulevard
Charlotte, North Carolina 28217
(704) 954-1700
Fax (704) 954-1799

June 11, 2018

Ms. Amy Winn
Assistant Director of Finance
City of Eden

Dear Ms. Winn:

Branch Banking and Trust Company (“BB&T”) is pleased to offer this proposal for the financing of a Trash Compactor, as requested by the City of Eden (the “City”).

- (1) Project:** Trash Compactor
- (2) Amount to be financed:** \$171,759.69
- (3) Interest Rates, Financing Terms and Corresponding Payments:**

Term	Rate
5 years in arrears	3.24%

Payments shall be annual in arrears, or as requested. See the attached amortization schedule(s) for information on payments.

The financing proceeds may be deposited on behalf of the City in a project fund account as needed with Branch Bank& Trust. Earnings on the project fund shall accrue to the benefit of the City for use on Project costs or interest payments.

The interest rate stated above is valid for a closing not later than July 23, 2018. Closing is contingent upon completing documentation acceptable to BB&T and upon the condition of the equipment acceptable to BB&T. BB&T shall provide a list of required documentation for closing should we be the successful proposer.

All applicable taxes, permits, costs of counsel for the City and any other costs shall be the City’s responsibility and separately payable by the City. The financing documents shall allow prepayment of the principal balance in whole on any date without a prepayment premium.

The stated interest rate assumes that the City expects to borrow no more than \$10,000,000 in calendar year 2018 and that the financing shall qualify as qualified tax-exempt financing under the Internal Revenue Code. BB&T reserves the right to terminate its interest in this bid or to negotiate a mutually acceptable rate if the financing is not qualified tax-exempt financing. The financing documents shall include provisions that will outline appropriate changes to be implemented in the event that this

transaction is determined to be taxable or non-bank qualified in accordance with North Carolina Statutes or the Internal Revenue Service code.

BB&T will require audited financial statements to be delivered within 270 days after the conclusion of each fiscal year-end throughout the term of the financing.

(4) Financing Documents:

BB&T and its counsel shall prepare all documentation for the City. We shall provide a sample of those documents to you should BB&T be the successful proposer. This financing shall be secured by a first lien security interest in all personal property acquired with proceeds.

* * * * *

BB&T appreciates the opportunity to provide this financing proposal and requests to be notified within ten days of this proposal should BB&T be the successful proposer.

BB&T shall have the right to cancel this offer by notifying the City of its election to do so (whether or not this offer has previously been accepted by the City) if at any time prior to the closing there is a material adverse change in the City's financial condition, if we discover adverse circumstances of which we are currently unaware, if we are unable to agree on acceptable documentation with the City or if there is a change in law (or proposed change in law) that changes the economic effect of this financing to BB&T. We reserve the right to negotiate and/or terminate our interest in this transaction should we be the successful proposer.

Please call me at (336) 376-0254 with your questions and comments. We look forward to hearing from you.

Sincerely,

BRANCH BANKING AND TRUST COMPANY



Alison W. Peeler
Senior Vice President

Enclosure

Resolution Approving Financing Terms

WHEREAS: The City of Eden ("City") has previously determined to undertake a project for the financing of a trash compactor, (the "Project"), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The City hereby determines to finance the Project through Branch Bank and Trust Company ("BB&T"), in accordance with the proposal dated June 11, 2018. The amount financed shall not exceed \$171,759.69, the annual interest rate (in the absence of default or change in tax status) shall not exceed 3.24%, and the financing term shall not exceed five (5) years from closing.

2. All financing contracts and all related documents for the closing of the financing (the "Financing Documents") shall be consistent with the foregoing terms. All officers and employees of the City are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.

3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer's satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by City officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the forms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer's release of any Financing Document for delivery constituting conclusive evidence of such officer's final approval of the Document's final form.

4. The City shall not take or omit to take any action the City of Eden or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The City hereby designates its obligations to make principal and interest payments under the Financing Documents as "qualified tax-exempt obligations" for the purpose of Internal Revenue Code Section 265(b)(3).

5. The City intends that the adoption of this resolution will be a declaration of the City's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The City intends that funds that have been advanced, or that may be advanced, from the City's general fund, or any other City fund related to the project, for project costs may be reimbursed from the financing proceeds.

6. All prior actions of City officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this _____ day of _____, 2018.

By: _____
(Clerk)

By: _____
(Mayor)

SEAL

Eden, NC			DRAFT			
Compound Period:			Annual			
Nominal Annual Rate:			3.240%			
CASH FLOW DATA						
	Event	Date	Amount	Number	Period	End Date
	1 Loan	6/11/2018	171,759.69	1		
	2 Payment	6/11/2019	37,761.89	5	Annual	6/11/2023
AMORTIZATION SCHEDULE - Normal Amortization						
	Date	Payment	Interest	Principal	Balance	
	Loan 6/11/2018				171,759.69	
	2018 Totals	0.00	0.00	0.00		
	1 6/11/2019	37,761.89	5,565.01	32,196.88	139,562.81	
	2019 Totals	37,761.89	5,565.01	32,196.88		
	2 6/11/2020	37,761.89	4,521.84	33,240.05	106,322.76	
	2020 Totals	37,761.89	4,521.84	33,240.05		
	3 6/11/2021	37,761.89	3,444.86	34,317.03	72,005.73	
	2021 Totals	37,761.89	3,444.86	34,317.03		
	4 6/11/2022	37,761.89	2,332.99	35,428.90	36,576.83	
	2022 Totals	37,761.89	2,332.99	35,428.90		
	5 6/11/2023	37,761.89	1,185.06	36,576.83	0.00	
	2023 Totals	37,761.89	1,185.06	36,576.83		
	Grand Totals	188,809.45	17,049.76	171,759.69		

CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: ERIN GILLEY, CITY ATTORNEY AND TAMMIE MCMICHAEL, DIRECTOR OF FINANCE

DATE: JUNE 7, 2018

SUBJECT: UNCOLLECTIBLE CODE ENFORCEMENT FEES

The properties at 625 Lee Street and 235 Matthews Street were the subject of foreclosure proceedings by the Rockingham County Tax Department. The proceeds were less than the taxes due; therefore, the City of Eden did not receive full payment for the code enforcement fees due. Foreclosure is the sole remedy for debt owed and must be removed.

Account Number	Name	Amount	Date Billed
20393	Robert R. Hairston Estate	563.63	2006 - 2011
21136	Susan Terry Anderson	1,323.92	2008 - 2016
TOTAL		1,887.55	

The removal of these line items will more accurately reflect the amounts that are actually due and collectible by the City of Eden.

If you have any questions, please let us know.

CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: ERIN GILLEY, CITY ATTORNEY

DATE: JUNE 6, 2018

SUBJECT: PROPOSED MUTUAL AID AGREEMENT FOR DISASTER ASSISTANCE

Please find attached a proposed Mutual Aid Agreement for Disaster Assistance between the County, City of Eden, City of Reidsville, Town of Madison, Town of Mayodan, Town of Stoneville and Town of Wentworth. This agreement would serve to facilitate mutual assistance in times of local state of emergency or disaster. This agreement was approved by the County at its May 21st Board of Commissioner's Meeting. We did add a clarification in paragraph 6 to state that the party extending aid would be reimbursed by the party receiving the aid so long as the expenses are reimbursed by insurance or federal and/or state funding.

Staff recommendation is that you approve this agreement at your June 19th meeting. If you have any questions or concerns, please do not hesitate to contact me.

**NORTH CAROLINA
ROCKINGHAM COUNTY**

MUTUAL AID AGREEMENT

MUTUAL AID AGREEMENT BETWEEN COUNTY OF ROCKINGHAM, CITY OF EDEN, CITY OF REIDSVILLE, TOWN OF MADISON, TOWN OF MAYODAN, TOWN OF STONEVILLE AND TOWN OF WENTWORTH

THIS AGREEMENT, made this _____ day of _____, 2018, by and between Rockingham County, herein after referred to as “parties of the first part,” and the City of Eden, City of Reidsville, Town of Madison, Town of Mayodan, Town of Stoneville and the Town of Wentworth all of North Carolina, hereinafter referred to as "parties of the second part",

WHEREAS, a disaster is an occurrence or imminent threat of widespread or severe damage, injury or loss of life or property resulting from any natural or man-made accidental, military or paramilitary cause;

WHEREAS, each party desires to provide its residents all possible assistance in and protection from disasters; and

WHEREAS, each party can provide the other mutual aid in time of disaster since they are geographically adjacent;

WHEREAS, each party will designate an emergency management coordinator to act under this agreement;

NOW THEREFORE, pursuant to N.C.G.S §. 166A-19, Article 1A and other applicable laws the parties of the first part and the parties of the second part, agree as follows:

1. That should any party require the aid of the other, because of a local state of emergency or disaster, the party requiring aid shall make a request for aid to the Rockingham County Emergency Services Director and the appropriate local municipal emergency management coordinator(s).
2. That each party hereby authorizes and grants to the Rockingham County Emergency Services Director and the local municipal emergency coordinators the authority to give to, use and expend for the benefit of the other parties to this agreement all available resources needed to assist the requesting party in providing reasonable and adequate protection for the residents of the requesting party.

3. That the party who is requested to extend aid may withhold resources necessary to provide reasonable and adequate protection for its community;
4. That, unless otherwise specified, the emergency responders of the party extending aid will continue to operate under the command and control of their own leaders, but those units actually rendering the requested aid will come under the operational control of the requesting party;
5. The requesting party will provide for the physical needs of those volunteers and personnel of the party extending;
6. That the party receiving aid will pay to the party extending aid all costs and expenses which the party extending aid incurred by reason of extending the aid so long as such expenses are being reimbursed by insurance or federal and/or state funding;
7. That the party receiving aid will indemnify, save, defend, and hold harmless the party extending aid from any action or suit arising out of supplying or extending such aid;
8. That the party receiving aid will reimburse and make whole the party extending aid for any and all damage to equipment or loss of materials incurred by reason of extending aid;

IN WITNESS WHEREOF, the parties have set their hands and seals as of the date set forth above.

ATTEST

ROCKINGHAM COUNTY

BY: _____ (SEAL) BY: _____
 Clerk to the Board Chairman Board of Commissioners

BY: _____ (SEAL) BY: _____
 City Clerk Mayor of Eden

BY: _____ (SEAL) BY: _____
 City Clerk Mayor of Reidsville

BY: _____ (SEAL) BY: _____
 Town Clerk Mayor of Madison

BY: _____ (SEAL)
Town Clerk

BY: _____
Mayor of Mayodan

BY: _____ (SEAL)
Town Clerk

BY: _____
Mayor of Stoneville

BY: _____ (SEAL)
Town Clerk

BY: _____
Mayor of Wentworth

CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND MEMBERS OF CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: TERRY SHELTON, DIRECTOR OF PUBLIC UTILITIES
MIKE DOUGHERTY, DIRECTOR OF ECONOMIC DEVELOPMENT

DATE: JUNE 19, 2018

SUBJECT: REQUEST FOR APPROVAL OF RESOLUTIONS TO ACCEPT FINANCIAL OFFER FROM WATER INFRASTRUCTURE FOR THE OUT OF TOWN WATER LINE IMPROVEMENTS AND EXTENSION OF WATER LINE TO STATE LINE

The Division of Water Infrastructure (DWI) has made an offer based on our application to the City of Eden to fund the Berry Hill Water Improvements Project. The Out-of-Town project will provide a backbone to supply water to the State Line for the Berry Hill Mega Park. The original cost estimate for this entire project was \$7,546,800 as submitted in the fall application of 2016. The funding award from Division of Water Infrastructure is as follows:

Out-of-Town (Outside the City Limits) Water Improvements was funded as:

State Reserve Project Grant	\$ 1,886,700
Associated State Loans (at Zero Interest Loan)	\$ 3,000,000
Associated State Loans (at Low Interest Loan at less than 1.53%)	<u>\$ 2,660,100</u>
Total Funding	\$ 7,546,800

Total State provided funding for this project is \$ 7,546,800

This Resolution is to accept the offer of the loan and grant package of \$7,546,800. The above represents the original funding offer that the staff is asking the Council to accept at this time. The Pittsylvania County Service Authority has asked that we design the water line to accommodate up to 6 million gallons per day. The scope of this project is set to design a water line capable of delivering 6 million gallons per day.

Out-of-Town (Outside the City Limits) Water Improvements was funded also has a \$2,000,000 Federal Economic Development Grant and there potential to receive additional state grant funding of \$1,000,000 that we should know if we will receive it by July 1. The \$1,886,700 from the State Reserve Project Grant is subject to matching loan funding on a one for one match.

Please contact me if you have any questions about this recommendation.



Resolution of the Council of the City of Eden June 19, 2018

- WHEREAS, the North Carolina Clean Water Revolving Loan and Grant Act of 1987 has authorized the making of loans and grants to aid eligible units of government in financing the cost of construction of wastewater treatment works, wastewater collection systems, and water supply systems, water conservation projects, and
- WHEREAS, the North Carolina Department of Environmental Quality has offered a combination of State Revolving Loan, State Grant, and State Bond Loan on June 4, 2018, in the amount of \$ 7,546,800 for the construction of **Regional Mega Park Waterline Expansion** (Out of Town section Project Number H-SRP-D-17-0015), and
- WHEREAS, the City of Eden intends to construct said project in accordance with the approved plans and specifications,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF EDEN:

That City of Eden does hereby accept the (State Revolving Loan, Grant, or State Bond Loan) offer of \$7,546,800.

That the City of Eden does hereby give assurance to the North Carolina Department of Environmental Quality that all items specified in the (loan or grant) offer, Section II - Assurances will be adhered to.

That Brad Corcoran, City Manager, and successors so titled, is hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with such application or the project; to make the assurances as contained above; and to execute such other documents as may be required in connection with the application.

That City of Eden has substantially complied or will substantially comply with all Federal, State and local laws, rules, regulations, and ordinances applicable to the project and to Federal and State grants and loans pertaining thereto.

Adopted this the 19th day of June 2018 at Eden, North Carolina.

Neville Hall
Mayor

CERTIFICATION BY RECORDING OFFICER

The undersigned duly qualified and acting City Clerk of the City of Eden does hereby certify: That the above/attached resolution is a true and correct copy of the resolution authorizing the filing of an application with the State of North Carolina, as regularly adopted at a legally convened meeting of the City Council of the City of Eden duly held on the 19th day of June 2018 and, further, that such resolution has been fully recorded in the journal of proceedings and records in my office. IN WITNESS WHEREOF, I have hereunto set my hand this _____ day of _____ 2018.

Sheralene S. Thompson, City Clerk



Economic Development Department

June 8, 2018

To: Honorable Mayor and City Council
Thru: Brad Corcoran, City Manager
From: Mike Dougherty, Director of Economic Development
Re: June 19, 2018 Closed Session Request

Time is requested for a Closed Session at the end of the June 19, 2018 Eden City Council meeting to:

3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.

(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.

Please let me know if you have any questions about this request.