

CITY OF EDEN, N. C.

The regular meeting of the City Council, City of Eden, was held on Tuesday, October 18, 2011 at 7:30 p.m. in the Council Chambers, 308 E. Stadium Drive. Those present for the meeting were as follows:

Mayor:	John E. Grogan
Mayor Pro Tem:	Wayne Tuggle, Sr.
Council Members:	Donna Turner
	Darryl Carter
	Jerry Epps
	Gene Hagood
	Jim Burnette
	Jerry Ellis
City Manager:	Brad Corcoran
City Clerk:	Sheralene Thompson
City Attorney:	Erin Gilley
Representatives from Departments:	
Representatives from News Media:	Roy Sawyers, <i>RCENO</i> , Latala Payne, <i>Eden Daily News</i>

MEETING CONVENED:

Mayor Grogan called the regular meeting of the Eden City Council to order and welcomed those in attendance. He explained that the Council meets the third Tuesday of each month at 7:30 p.m. and works from a prepared agenda; however, time would be set aside for business not on the printed agenda.

INVOCATION:

Mr. Lemuel Hardison, Pastor, North Spray Christian Church, gave the invocation followed by the Pledge of Allegiance led by Fire Chief Tommy Underwood.

PROCLAMATIONS & PRESENTATIONS:

*No Proclamations or Presentations were scheduled.*

SET MEETING AGENDA:

Mayor Grogan stated that there was a request to remove item 12(c) from the Consent Agenda - *Consideration and approval of an agreement between Pittsylvania County Service Authority and the City of Eden for wastewater treatment service for the Mega Park*. There was also a request to add item 11(a) to Reports from Staff (Fire Department).

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Council Member Carter requested that an item be placed under New Business (item 10 a) for an appointment to the Community Appearance Commission.

A motion was made by Council Member Hagood seconded by Council Member Carter to add item 11 (a) to Reports from Staff (*Fire Department*), item 10 (a) New Business (*Appointment to the Community Appearance Commission*) and remove item 12(c) from the Consent Agenda (*Consideration and approval of an agreement between Pittsylvania County Service Authority and the City of Eden for wastewater treatment service for the Mega Park*). All Council Members voted in favor of this motion.

**PUBLIC HEARINGS:**

*No Public Hearings were scheduled.*

**REQUESTS AND PETITIONS OF CITIZENS:**

*No one spoke at this time.*

**UNFINISHED BUSINESS:**

*No Unfinished Business was scheduled.*

**NEW BUSINESS:**

- (a) Appointment to the Community Appearance Commission

A motion was made by Council Member Carter seconded by Council Member Epps to appoint Ms. Cathy Carter to the Community Appearance Commission – Ward 5. All Council Members voted in favor of this motion.

**REPORTS FROM STAFF:**

- (a) PowerPoint Presentation by Fire Chief Underwood.

*A copy of this PowerPoint is on file in the City Clerk's Office.*

**CONSENT AGENDA:**

- (a) Approval and adoption of minutes: September 20, 2011.
- (b) Approval and adoption of Budget Amendment #1.

The Police Department received donations in the amount of \$2,700 for the purchase of a police canine. This budget amendment allocates these donations to the appropriate expenditure line item in the Police Department budget.

The Dixie Youth tournament was held at Freedom Park in July 2011. This budget amendment allocates the revenues received from this tournament to the appropriate expenditure line item in the Recreation Department budget.

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Subject: Budget Amendment # 1

	Account #	From	To	Amount
<b>General Fund Revenues</b>				
Police Revenue	10-3431-41700	\$ 600.00	\$ 3,300.00	\$ 2,700.00
Dixie Youth Tournament	10-3612-41300	\$ -	\$ 20,800.00	\$ 20,800.00
				<u>\$ 23,500.00</u>
<b>General Fund Expenditures</b>				
Police K-9	10-4310-29500	\$ 2,000.00	\$ 4,700.00	\$ 2,700.00
Recreation Dixie Youth	10-6120-29500	\$ -	\$ 20,800.00	\$ 20,800.00
				<u>\$ 23,500.00</u>

To allocate donated money for the purchase of a police K-9 and to allocate revenues received for the Dixie Youth Tournament.

Adopted and effective this 18th day of October, 2011.

John E. Grogan  
Mayor

Attest:

Sheralene Thompson,  
City Clerk

- (c) Consideration and approval of an agreement between Pittsylvania County Service Authority and the City of Eden for wastewater treatment service for the Mega Park. *This item was removed from the agenda*
- (d) Approval and adoption of recommendation to award a bid for Water Meter Installation.

We received four (4) bids in response to our advertisement and request for bids for the Automated Meter Reading System Water Installation Project. The procurement process was conducted pursuant to N.C.G.S. § 143-131. A summary of the bids is attached.

Based upon the bid prices and research into the performance history of all the bidders, we have determined that Vanguard Utility Service, Inc. is the lowest responsible, responsive bidder. Therefore, we recommend that the Council award the bid to Vanguard Utility Service, Inc.

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**City of Eden, NC  
Water Meter Installation Project Bid  
Results  
September 29, 2011**

Bidder Name	Contact Name and Telephone Number	Bid Expiration	Warranty	Bid Amount	Not Normal Replace Setter	Not Normal Curb Stop Installation	Not Normal Water Meter Box Install	Not Normal Hrly Rate for items not covered previousl y	All Required Bid Documents  Received  In Bid Package
Vanguard Utility Services, Inc.	Robert Shelton	1/29/2012	12 months	\$208,429.81	\$15.00	\$35.00	\$30.00	\$45.00	Compliant
Match Point Inc.	Eric Hall	1/29/2012	12 months	\$227,428.00	\$20.00	\$25.00	\$40.00	\$60.00	Compliant
RG-3 Utilities	Scott Ratliff	1/29/2012	12 months	\$264,117.00	\$15.00	\$20.00	\$20.00	\$75.00	Compliant
Shiloh Utilities	Keith Duncan	1/29/2012	12 months	\$690,880.00	\$360.00	\$350.00	\$300.00	\$350.00	Compliant

(e) Approval and adoption of resolution donating cell phones to soldier’s program.

Over the past couple of years, as our phones have been changed out, I have collected approximately 74 used cellphones. I would like permission to donate these phones to SECU for the Cellphones for Soldiers program.

**RESOLUTION TO CONVEY PERSONAL PROPERTY**

**WHEREAS**, the City of Eden owns seventy four (74) used, but currently not in use, cell phones, hereinafter referred to as, “the property”; and

**WHEREAS**, these cell phones (the property) were replaced with proficient, up-to-date cell phones, rendering the aforementioned property surplus and unused; and

**WHEREAS**, the City of Eden desires to convey this aforementioned surplus and unused property to the North Carolina State Employees’ Credit Union, a nonprofit cooperative organized under the laws of the United States, located in Eden, North Carolina pursuant to N.C.G.S. §160A-280; and

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**WHEREAS**, the North Carolina State Employees’ Credit Union will be using the donated cell phones in its project “Cell Phones for Soldiers.” City of Eden has placed the condition upon the conveyance of the property that this property be used for a public purpose; and

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council for the City of Eden pursuant to N.C.G.S. § 160A-280 that the seventy four (74) surplus and unused cell phones will be donated to the North Carolina State Employees’ Credit Union for its “Cell Phones for Soldiers” project.

A public notice was posted of this donation at least five (5) days before the adoption of this resolution.

APPROVED, ADOPTED AND EFFECTIVE this 18<sup>th</sup> day of October, 2011.

John E. Grogan  
Mayor

Attest:

Sheralene Thompson, City Clerk

(f) Approval and adoption of a resolution authorizing application for assistance grant for upper Matrimony Creek outfall.

We plan to apply for a \$40,000 Assistance Grant through the Rural Center, if we qualify. This grant would require a minimum match of \$40,000 in City funds. This money would be used to for cleaning, camera and inspection work, and evaluation of the Upper Matrimony Creek Sewer Outfall.

This is an area of the collection system that has not been previously evaluated. We need to perform this work in this area to get the necessary data for decision-making on what will be needed to fix the collection system in this area. The evaluation data from this project will help formulate cost estimates for the rehabilitation work. Based on preliminary estimates of the number of pipe feet to be evaluated, the total project cost may be \$100,000, in which case the grant funding would cover about 40 percent of the cost. This type of project work is required for any large sewer rehab project before design and planning can be done and before an application can be submitted for a large loan with principal forgiveness.

We request the City Council to consider and approve the attached Resolution to authorize the staff to seek this grant funding to perform the Evaluation and Preliminary Engineering Report on the Upper Matrimony Creek Outfall.

**AUTHORIZING RESOLUTION BY CITY OF EDEN**

Planning Grants Program

**WHEREAS**, the North Carolina Rural Economic Development Center, Inc. (Rural Center) has authorized the awarding of grants from appropriated funds to aid eligible units of government in financing the cost of planning activities needed to address current critical public health and environmental concerns related to water and wastewater infrastructure; and

**WHEREAS**, the City of Eden needs assistance in financing a planning project that may qualify for Rural Center funding; and

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**WHEREAS**, the City of Eden intends to request grant assistance for the Upper Matrimony Creek Outfall Evaluation and Preliminary Engineering Report from the Planning Grants Program;

**NOW THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF EDEN:**

That City of Eden will arrange financing for all remaining costs of the project if approved for a grant.

That John Grogan, Mayor, and successors so titled, is hereby authorized to execute and file an application on behalf of City of Eden with the Rural Center for a grant to assist in the above-named planning project.

That Brad Corcoran, City Manager and successors so titled, is hereby authorized and directed to furnish such information as the Rural Center may request in connection with an application or with the project proposed; to make assurances as contained in the application; and to execute such other documents as may be required in connection with the application.

That City of Eden has substantially complied or will substantially comply with all federal, state, and local laws, rules, regulations, and ordinances applicable to the project and to the grants pertaining thereto.

Adopted this date 18<sup>th</sup> of October, 2011 Eden, North Carolina.

John E. Grogan, Mayor

**ATTEST:**

Sheralene Thompson, City Clerk

(Seal)

(g) Approval and adoption of a Capital Project Ordinance for Tanyard Branch Outfall Technical Assistance Grant.

Last spring, we received a Technical Assistance Grant (TAG) for \$50,000 from the North Carolina Department of Environment and Natural Resources Construction Grants and Loans Section. This grant was given to do cleaning, camera inspection and evaluation work on the Tanyard Branch Sewer Outfall. The City added \$42,000 of our funds to increase the area surveyed to maximize the data yielded from this grant project.

This project has been completed and we are now applying for the grant reimbursement. One of the required items to submit before reimbursement can be made is the submittal of a Capital Project Ordinance. The attached Capital Project Ordinance meets that requirement.

I request that the City Council approve this Capital Project Ordinance that we may apply for the reimbursement from the Technical Assistance Grant. Please contact me if you any questions regarding the Tanyard Branch Outfall Sewer Technical Assistance Grant.

A motion was made by Council Member Tuggle seconded by Council Member Burnette to approve the Consent Agenda items 12a, b, d, e, f, and g. All Council Members voted in favor of this motion.

**ADJOURNMENT:**

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Minutes of the regular October 18, 2011 meeting of the City Council, City of Eden:

A motion was made by Council Member Tuggle seconded by Council Member Ellis to adjourn. All Council Members present voted in favor of this motion.

Respectfully submitted

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Sheralene S. Thompson, CMC  
City Clerk

ATTEST:

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John E. Grogan, Mayor