
CITY OF EDEN – MEMORANDUM

To: HONORABLE MAYOR AND CITY COUNCIL

THRU: BRAD CORCORAN, CITY MANAGER

FROM: ERIN GILLEY, CITY ATTORNEY

DATE: SEPTEMBER 4, 2015

SUBJECT: RESOLUTION DELEGATING AUTHORITY TO LEASE OR RENT PROPERTY

State statute allows City Councils to lease or rent city property for terms of one year or less by resolution or it can delegate this authority to the City Manager or some other city administrative officer. Either procedure is exempt from giving public notice of the resolution or lease or rental.

I have drafted a resolution that gives this delegation to the City Manager. This will give the City Manager the authority to enter into leases or rental agreements for a term of one year or less without putting the matter on the Council monthly agenda.

I recommend you adopt this resolution at your next meeting. If you should have any questions or concerns, please do not hesitate to contact me.