

Planning & Inspections Department

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MEMO

TO: Mayor and City Council

THRU: Brad Corcoran, City Manager **FROM:** Kelly K. Stultz, AICP, Director

SUBJECT: Surplus City owned real property

DATE: December 3, 2012

The City owns the properties listed below:

- 1. 631 Grove Street
- 2. 812 Church Street
- 3. 1209 Irving Avenue
- 4. Vacant lot in 1200 Block of South Avenue

These properties were the subject of the minimum housing standards or nuisance code abatements and were recently acquired at public auction through our collection process.

It is my recommendation that the above properties be declared surplus and advertised for bids.

Please give consideration to these recommendations. If you have any questions, please contact this office.