THE MINUTES OF A SPECIAL MEETING OF THE

COMMUNITY APPEARANCE COMMISSION

FEBRUARY 6, 2018

The Community Appearance Commission held a special meeting on February 6, 2018, at 5:30 P.M. in the conference room at City Hall.

Members present: Faye Shelton

 Frank Reid

 Kathy Carter

Members absent: Pam Adkins

 Ann Fair

 Raven Brown

Staff present: Debbie Galloway, Planner

The meeting was called to order by Chair Shelton. There was no quorum present, so the members unofficially discussed some of the business on the agenda.

**APPROVAL OF MINUTES:**

The minutes of the regular meeting on January 9, 2018 were presented to the Commission. The minutes were approved by consensus.

**UNFINISHED BUSINESS:**

COMMUNITY APPEARANCE AWARD – FEBRUARY.

Mrs. Galloway asked for suggestions from the Commission. She mentioned that KFC had recently done a complete remodel.

Chair Shelton suggested the Eden Drug Educational Center (former Atkins Real Estate building) which had recently been remodeled. She made a motion that they be given the award. Mr. Reid seconded the motion. All members present voted in favor of the motion. The motion carried.

**NEW BUSINESS:**

DOWNTOWN ENTRANCES.

There was discussion about ways to work to improve the overall appearance of the city. There was discussion about doing something to improve entrances to the downtown areas. The Commission suggested landscaping and benches at the park in Draper where the Christmas tree is located. It was decided that this would be a good project. Mrs. Galloway said since this is located on private property, she would get permission from the property owner and discuss with the downtown merchants, but she thought this would be a good project.

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INSTAGRAM ACCOUNT.

Mrs. Galloway suggested an Instagram account to highlight good things going on in the city. She said they could feature the monthly appearance award, improvements being made in various areas, and she said it could focus on both public and private projects to help generate pride in the city. The Commission agreed this could be a good idea. Chair Shelton suggested that we could use it to “thank people for making a difference”.

**ADJOURNMENT:**

There being no further business to come before the Commission, the meeting was adjourned.

 Respectfully submitted,

 Debra W. Galloway, Administrative Assistant

 to the Community Appearance Commission

Attest:

Faye Shelton, Chair