



## **APPLICATION FOR AN ITINERANT MERCHANT'S LICENSE**

It shall be unlawful for any person to engage in transient business in one locality, without having a valid itinerant merchant's license. *See City Code § 7-247*

**INSTRUCTIONS:** Please complete this application and provide the required information. In order for this application to be accepted, all applicable sections of this form must be completed and all required information provided at the time of submittal. Please return the completed application and information to the City Clerk's Office.

### **1. APPLICANT INFORMATION:**

Full Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State & Zip Code: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Driver's License Number: \_\_\_\_\_

**2. TYPE OF LICENSE:** \_\_\_\_\_

(Example: Itinerant Merchant)

### **3. ITINERANT MERCHANT INFORMATION:**

(a) Please list your current employer, if employed by another person:

Name: \_\_\_\_\_ Address: \_\_\_\_\_ Telephone: \_\_\_\_\_

(b) Please list the place where the goods are to be sold. \_\_\_\_\_

- (c) Please provide a written statement, signed by the owner or lessee of any real property upon which the itinerant merchant offers goods for sale, giving the applicant permission to be upon said real property.
- (d) If, within the four (4) year period immediately preceding the filing of the application, the applicant has been convicted of violating any statute or ordinance relating to the use of sales methods or subscription or false and misleading statements, the applicant shall state the date and the nature of the conviction, and the name and address of the court in which such conviction occurred.

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**4. ADDITIONAL INFORMATION:**

At the time of submittal, you are required to furnish the City Clerk:

- (a) Full name
- (b) Personal Description of Applicant
- (c) Driver's License Number
- (d) Recent Photograph of Applicant
- (e) Criminal Background Check
- (f) Date of Birth
- (g) Mailing Address
- (h) Residential Address if different from mailing address.

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**(5) SIGNATURE BEFORE A NOTARY PUBLIC:**

I, the applicant, do solemnly swear or affirm that the above information and all attachments are true and complete to the best of my knowledge.

\_\_\_\_\_  
(Signature of Applicant)

Sworn to and subscribed before me this . day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
(Notary Public)

My commission expires:\_\_\_\_\_